

Organised by the Leisure and Cultural Services Department
Corporate Games 2010
Enrolment Form

Organisation Name # : [English] _____

[Chinese] _____

(# Please fill in the Organisation Name (both Chinese and English) in block letters or neat characters. The Organisation Name given in this form will be used in the related publicity materials and announcement of the results of various competition events.)

Organisation Address : [English] _____

[Chinese] _____

Name of Representative : Mr /Ms /Mrs (please delete as appropriate) _____ Tel. No. : _____

Post : _____ Mobile Phone No. : _____

Contact Person : Mr /Ms /Mrs (please delete as appropriate) _____ Tel. No. : _____

Post : _____ Fax No. : _____

E-mail Address * : _____ Mobile Phone No. : _____

(*Information concerning the Games will be sent to your organisation via e-mail in future.)

Group (Please tick the appropriate)

Group A (Organisations with 300 or more employees in Hong Kong)

Group B (Organisations with less than 300 employees in Hong Kong)

Group C (Government Departments – no restriction on the number of employees)

No. of Employees: _____

Please indicate the event(s) and division(s) you wish to enter as well as the no. of participants for the Distance Run Competition and Athletics Competition:

Event	Date	Division				Team	Rules
		Singles		Doubles			
		Men	Women	Men	Women		
Athletics	5/9/2010	Masters <input type="checkbox"/>	Open <input type="checkbox"/>	Open <input type="checkbox"/>			E (No. of Participants: _____)
Badminton	13/6 – 28/11/2010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A
Basketball	6/6 – 19/12/2010					Men <input type="checkbox"/> Women <input type="checkbox"/>	B
Distance Run	17/10/2010	Masters <input type="checkbox"/>	Open <input type="checkbox"/>	Open <input type="checkbox"/>			D (No. of Participants: _____)
Indoor Rowing	14/11/2010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C
Snooker	1/9 – 31/10/2010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	A
7-a-side Mini-soccer	5/6 – 19/12/2010					<input type="checkbox"/>	B
11-a-side Soccer	5/9 – 19/12/2010					<input type="checkbox"/>	B

Event	Date	Division				Team		Rules
		Singles		Doubles				
		Men	Women	Men	Women	Men	Women	
Swimming	18/7/2010	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>		F
Table Tennis	6/6 – 11/7/2010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		A
Tennis	5/6 – 29/11/2010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		A
Tenpin Bowling	26/9/2010	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>		A
Volleyball	20/6 – 19/12/2010					Men <input type="checkbox"/>	Women <input type="checkbox"/>	B

Rules:

- A. Each organisation should field no more than 1 participant for each individual event or 1 team each in doubles and team events for each division.
- B. Each organisation should field no more than 1 team for each division.
- C. Each organization should field no more than 5 participants in each individual event or 2 teams each in doubles or team event for each division.
- D. Each organisation can field a maximum of 30 participants. An organisation with 5 or more participants taking part in a division will automatically enter the team event for that division.
- E.
 - a. Each organisation should field no more than 6 participants for each individual event, or no more than 1 team for each relay event in the same division.
 - b. Each participant should enter no more than 3 individual events (For examples: 2 field and 1 track or 2 track and 1 field, excluding the relay events).
 - c. Team members in relay events should belong to the same division. Each team should have no more than 6 members.
- F.
 - a. Each organisation should field no more than 12 participants for each individual event, or no more than 1 team for each relay event in the same division.
 - b. Each participant should enter no more than 4 individual events (excluding the relay events).
 - c. Team members in relay events should belong to the same division. Each team should have no more than 6 members.

Remarks:

1. The deadline for the first round of enrolment is 15 March 2010 (Monday). Interested organisations and government departments are welcome to apply online or by returning the completed enrolment form to the Major Events Section of the Leisure and Cultural Services Department (LCSD) by mail or fax on or before the deadline. (Address: 2/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin; fax no.: 2634 0786). Organisations may be required to produce relevant supporting documents such as a valid Hong Kong Business Registration Certificate.
2. Organisations applying after 15 March 2010 (Monday) will be put on the waiting list. If there are still places available on the ballot date for the first round of enrolment or after the payment deadline for the first round of enrolment, we will inform the organisations of the payment arrangements according to their order on the waiting list. After the deadline for the first round of enrolment, only enrolment through mail or fax will be accepted.
3. For oversubscribed events, places will be allocated by ballot. The ballot for the first round of enrolment will be held on 18 March 2010 (Thursday) at 11:00 a.m. at Audio-Visual Room, 1/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin. Representatives of organisations are welcome to attend. Organisations will be notified of the result of the ballot and the payment arrangements after the ballot via e-mail.
4. After the deadline for the first round of enrolment and the whole waiting list has been exhausted, if there are places remaining in certain events, we will continue to accept enrolment until the deadline for paying the entry fees of that particular event (please refer to the prospectus of the respective event for the exact date).
5. Information provided by you will only be used for enrolment, compilation of statistics, future liaison and promotion of LCSD activities. Only duly authorised LCSD staff can have access to the information. The information will be destroyed within 4 months after completion of the competition.
6. If you wish to revise or retrieve the information you have submitted, please contact our staff in the Major Events Section, LCSD (Tel. no.: 2601 7673).
7. You must duly complete this form or the LCSD may not be able to process your application.