

QUOTATION FORM

**THE GOVERNMENT OF
THE HONG KONG SPECIAL ADMINISTRATIVE REGION
LEISURE AND CULTURAL SERVICES DEPARTMENT**

**QUOTATION FOR
THE GRANT OF A LICENCE TO OPERATE A CAR PARK
AT TSUEN WAN SPORTS CENTRE**

(Quotation Ref.: LC/LS/Q/CP/TW/TWSC/2020/01)

LODGING OF QUOTATION

To be acceptable as a quotation, this form, together with other documents as specified in Clause 5 of the Terms of Quotation, shall be properly completed in triplicate, and placed in a sealed plain envelope marked “Quotation for the Grant of a Licence to Operate a Car Park at Tsuen Wan Sports Centre” and addressed to the Chairman, Leisure and Cultural Services Department Quotation Opening Team, must be deposited in or mailed to Leisure and Cultural Services Department Quotation Box situated on the Third Floor, Yeung Uk Road Municipal Services Building, 45 Yeung Uk Road, Tsuen Wan, New Territories, before **12:00 noon** (time) on **28 April 2020**. Late quotation will not be accepted.

Dated this 2 April 2020

Mr. CHENG Kwok-kuen, DLM (TW)
Government Representative

Part I — Quotation Documents

These documents under the quotation reference LC/LS/Q/CP/TW/TWSC/2020/01 consist of three (3) complete sets of :

- (a) This Quotation Form (Part I to II); (Sheets 1 to 3)
- (b) Interpretation; (Sheets 4 to 9)
- (c) Terms of Quotation and Quotation Attachment and the pro forma bank guarantee; (Sheets 10 to 42)
- (d) Conditions of Contract; (Sheets 43 to 90)

(e) Schedules (Sheets 91 to 101);

First Schedule	Monthly Licence Fee
Second Schedule	Scale of Rates for Calculation of the Parking Charges
Third Schedule	List of Appliances, Furniture, Fixtures and Fittings Provided by the Government for Operation of the Car Park at Tsuen Wan Sports Centre
Fourth Schedule	Number of Car Parking Spaces at Tsuen Wan Sports Centre
Fifth Schedule	Monthly Utilisation Report of Car Parking Spaces at Tsuen Wan Sports Centre
Sixth Schedule	Declaration by Contractor on compliance with the ethical commitments requirements
Seventh Schedule	Past Utilisation Figures
Eighth Schedule	Non-collusive Quotation Certificate

(f) Annexes (Sheets 102 to 104);

Annex A	Location Plan of Tsuen Wan Sports Centre
Annex B	Location Plan Showing the Car Park at Tsuen Wan Sports Centre
Annex C	Layout Plan Showing the Car Park at Tsuen Wan Sports Centre

(g) Articles of Agreement (Sheets 105 to 107).

Part II — Offer to be Bound

1. Having read the Quotation Documents, I/we for and on behalf of the Service Provider named below, agree to be bound by all of the terms and conditions as stipulated therein.
2. I/We hereby offer to pay the Monthly Licence Fee quoted by me/us in the First Schedule in return for the grant of the licence to carry on the Business at the Licence Area and subject to the terms and conditions of the Quotation Documents.

Name of Service Provider: _____

Name of Authorised Representative*: _____

Title of Authorised Representative : _____

Signature of Service Provider or Authorised Representative for and on behalf of the Service Provider* : _____

(with firm / company chop, if applicable)

Date: _____

* Delete as appropriate

NOTES : All the particulars required above shall be provided.

INTERPRETATION

1. In the Quotation Documents and the Contract, the following words and expressions have the meaning assigned to them below except where the context otherwise requires –

“Business” has the meaning given to the term in Clause 3.1 of the Conditions of Contract.

“Applicable Licence Period” Means in relation to a Licence Area, the duration of the Licence for that Licence Area as stated in Clause 2.2 of the Condition of Contract

“Cap.” means the Chapter of the laws of Hong Kong.

“Car Park” means in relation to a Licence Area, the car park to be operated on that Licence Area by the Contractor.

“company” or “body corporate” means a body corporate –

- (a) incorporated under the Companies Ordinance (Cap. 622) or any of the former Companies Ordinance; or
- (b) incorporated by any other Ordinance; or
- (c) incorporated outside Hong Kong which has complied with the provisions of Part 16 of Companies Ordinance (Cap. 622) or equivalent provisions in any of the former Companies Ordinance.

“Contract” means the contract to be entered into between the Government and the successful Service Provider comprising the following parts of the Quotation Documents and other items as specified below –

- (a) the “Articles of Agreement”;
- (b) the “Terms of Quotation”; and the Quotation Attachments and the pro forma bank guarantee;
- (c) the “Conditions of Contract”;
- (d) the “First Schedule” to “Eighth Schedule” in the form as appearing in the Quotation Documents and those which were submitted by the Contractor as part of its Quotation, and accepted by the Government Representative;
- (e) the “Annexes” A to C;
- (f) all other schedules, plans, drawings and other

documents which form part of the Contractor's Quotation or are incorporated by reference herein or in any of the above documents,

in each case subject to such further changes as the Government Representative may stipulate in exercise of its powers under the Terms of Quotation, and/or otherwise subject to such further changes as the Government Representative and the Contractor may agree.

Each of the above documents shall be referred to throughout the Quotation Documents and the Contract by their respective titles as appearing in quotation marks above.

“Contract Period”	means the period specified in Clause 2.1 of the Conditions of Contract, as the same may be earlier terminated or extended in accordance with the applicable provision of the Contract.
“Contractor”	means the person named as the Contractor in the Articles of Agreement.
“Disabled Person’s Car Parking Spaces”	means the fee-paying spaces as delineated in Annex C of the Contract for use by vehicles displaying the “Disabled Person’s Parking Permit” (“Permit”) issued by Transport Department of the Government.
“Electric Vehicles” (EV)	means vehicles that are propelled by one or more motors powered by a rechargeable battery, including both pure electric vehicles and plug-in hybrid electronic vehicles.
“General Holiday” (upper or lower case)	means every Sunday and any other day which is a general holiday by virtue of the General Holidays Ordinance (Cap. 149).
“Government”	means the Government of the Hong Kong Special Administrative Region.
“Government Representative”	means the Director of Leisure and Cultural Services or any officer of Leisure and Cultural Services Department (“LCSD”) authorised to act for the purpose of the Contract.
“Hong Kong”	means the Hong Kong Special Administrative Region of the People’s Republic of China.

“Inspection Officer”	means the officer appointed by the Government Representative for the purpose of inspecting the Business carried out by the Contractor under the Contract.
“Invitation to Quotation”	means the invitation issued by the Government Representative to invite quotation for the Contract on the terms set out in the Quotation Documents.
“laws and regulations” or “laws”	include any constitutional provisions, treaties, conventions, ordinances, subsidiary legislation, orders, rules and regulations having the force of law and rules of civil and common law and equity, regardless of the applicable jurisdiction.
“Licence”	means the licence to be granted on and subject to the terms set out in the Contract
“Licence Area”	means the area as delineated and shown edged red in Annexes B and C.
“Licence Fee” or “Monthly Licence Fee”	means in relation to a Licece Area, the monthly guaranteed lump sum to be paid by the Contractor to the Government for the right to operate the Car Park at the Licence Area on a monthly basis during the Applicable Licence Period in the amount as quoted by the successful Service Provider in the third column of the First Schedule.
“Original Quotation Closing Date”	means the date specified in Clause 4.1 of the Terms of Quotation as the date for submission of quotation regardless of any extension.
“Parking Charges” (upper or lower case)	Means in relation to a Licence Area, the amounts chargeable by the Contractor for car parking at that Licence Area during the Applicable Licence Period at the rates specified in the Second Schedule.
“Permitted Vehicles”	means the types of vehicles as specified in the fourth column of the First Schedule.
“person”	means any individual, corporation, partnership, and firm.
“Quotation” (upper or lower case)	means a quotation submitted in response to this Invitation to Quotation.
“Quotation Closing Date”	means the date and time referred to in Clause 4.1 of the Terms of Quotation, being the latest time by which quotations must be lodged.
“Quotation Documents”	has the meaning given to the term in Clause 2 of the Terms of Quotation.

“Quotation Validity Period”	means the period of time as described in Clause 8.1 of the Terms of Quotation during which the quotation is to remain open.
“Reserved Car Parking Spaces”	means the car parking spaces designated in the Fourth Schedule and as delineated in Annex C for the exclusive use of the Government and its approved users free of any parking charges.
“Schedules” or “Contract Schedule”	means any of the First to Eighth Schedules.
“Security Deposit”	means the deposit which the Contractor deposits with the Government Representative in accordance with Clause 24 of the Terms of Quotation and Clause 7 of the Conditions of Contract for the due and proper performance of the Contract.
“Service Provider”	means a person with capacity to contract and sue or be sued who has submitted a quotation in response to the Invitation to Quotation .
“Venue”	means Tsuen Wan Sports Centre as delineated and shown edged red in Annex A.
“working day”	means Monday to Friday, other than a General holiday or a day on which Tropical Cyclone Warning Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or “extreme conditions after super typhoons” announced by the Government is/are in force for any time during the normal business hours.

2. In the Quotation Documents or the Contract, unless the content otherwise requires, the following rules of interpretation shall apply –
- 2.1 References to statutes or statutory provisions shall be construed as references to those statutes or statutory provisions as replaced, amended, modified or re-enacted from time to time; and shall include all subordinate legislation made under those statutes.
- 2.2 Words importing the singular shall include the plural and vice versa; words importing a gender shall include all other genders; references to any person shall include any individual, firm or body corporate (wherever established or incorporated); references to company include corporation.
- 2.3 Headings are inserted for ease of reference only and shall not affect the construction of the Quotation Documents or the Contract.

- 2.4 References to a document shall:
- (i) include all schedules, appendices, annexures and other materials attached to such documents; and
 - (ii) mean the same as from time to time amended or supplemented in accordance with the terms of the Quotation Documents or the Contract.
- 2.5 Unless otherwise expressly stated, references to “Clauses” or “paragraphs” in a Quotation Document shall mean the clauses or paragraphs of that Quotation Document.
- 2.6 References to “Government” and “Government Representative” shall include their respective assigns, successors or persons deriving title under them.
- 2.7 References to “Service Provider” or “Contractor” shall include its permitted assigns, successors, or any persons deriving title under them.
- 2.8 Where a general obligation in the Quotation Documents or the Contract is followed by more specific obligations, the general obligation shall not be construed restrictively by reference to the specific obligations or deemed to be fully performed by reason only that the specific obligations have been performed.
- 2.9 The expressions “public body” and “public officer” have the meanings given to them in the General Clauses and Interpretation Ordinance (Cap. 1). The expression “officer” has the meaning given to it in the Companies Ordinance (Cap. 622). A reference to a public officer shall include a reference of any person for the time being lawfully discharging the functions of that office, or any part of such functions, and any person appointed to act in or perform the duties of such office, or any part of such duties, for the time being.
- 2.10 Nothing in the Contract shall be taken to restrict, derogate from or otherwise interfere with any power or duty, or the exercise or performance of any power or duty conferred or imposed by or under any law upon the Government or the Government Representative or any public officer.
- 2.11 All rights and powers of the Government under the Contract may be exercised by the Government Representative. References to rights or claims or remedies or powers of the Government include those of the Government and those of the Government Representative. The same interpretation shall also apply to references to rights or claims or remedies or powers of the Government Representative.

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- 2.12 Unless otherwise provided for in the Quotation Documents, all quotation and payments shall be made in Hong Kong dollars.
- 2.13 If there are discrepancies between the English version and the Chinese version of the Quotation Documents, the English version shall prevail. The Chinese version of the Quotation Documents is for reference only.

TERMS OF QUOTATION

1. Invitation to Quotation

The Director of Leisure and Cultural Services invites quotations for a licence to operate the car park located at Tsuen Wan Sports Centre as shown on the plan at Annex A of the Quotation Documents. The premises for operating the car park is for identification purpose shown edged red on the plans at Annexes B and C of the Quotation Documents (hereinafter referred to as the “Licence Area”), **for three (3) months tentatively from the 1st day of July 2020 to the 30th day of September 2020 (both dates inclusive)** for such purposes and on such terms and conditions as specified in these Terms of Quotation and the Contract.

2. Quotation Documents

These documents identified as Quotation Ref.: **LC/LS/Q/CP/TW/TWSC/2020/01** consist of **THREE (3)** complete sets of –

- (a) Quotation Form; (Sheets 1 to 3)
- (b) Interpretation; (Sheets 4 to 9)
- (c) Terms of Quotation (including the Quotation Attachment and the pro forma bank guarantee); (Sheets 10 to 42)
- (d) Conditions of Contract; (Sheets 43 to 90)
- (e) Schedules (Sheets 91 to 101);

First Schedule	Monthly Licence Fee
Second Schedule	Scale of Rates for Calculation of the Parking Charges
Third Schedule	List of Appliances, Furniture, Fixtures and Fittings Provided by the Government for Operation of the Car Park at Tsuen Wan Sports Centre
Fourth Schedule	Number of Car Parking Spaces at Tsuen Wan Sports Centre
Fifth Schedule	Monthly Utilisation Report of Car Parking Spaces at Tsuen Wan Sports Centre
Sixth Schedule	Declaration by Contractor on compliance with the ethical commitments requirements
Seventh Schedule	Past Utilisation Figures

Eighth Schedule

Non-collusive Quotation Certificate

- (f) Annexes (Sheets 102 to 104);

Annex A	Location Plan of Tsuen Wan Sports Centre
Annex B	Location Plan Showing the Car Park at Tsuen Wan Sports Centre
Annex C	Layout Plan Showing the Car Park at Tsuen Wan Sports Centre

- (g) Articles of Agreement (Sheets 105 to 107).

(collectively, the “Quotation Documents”).

3. **Preparation of Quotation**

- 3.1 A Service Provider must bid for the Licence to operate the Car Park at the Licence Area. A partial Quotation of the Car Park will not be considered further. A list of the quotation, information and documents required are set out in Clause 5.
- 3.2 All Quotation Documents shall be completed in ink or typescript in English or Chinese (for Chinese version). When completing the Quotation Documents, any correction or alteration in figures or words shall be effected by striking through the incorrect figures or words and inserting the corrected ones above the originals. All such amendments shall be initialed by the Service Provider in ink.
- 3.3 The Service Provider should read the Quotation Documents carefully prior to submitting a quotation and ensure that it understands all requirements of the Quotation Documents.
- 3.4 The Service Provider should obtain such independent advice from its own advisers as it considers appropriate.
- 3.5 The Service Provider should check the numbers of pages of the Quotation Documents. If it finds any missing or indistinct pages, it should inform the Government Representative immediately so that the same can be rectified.
- 3.6 It is the duty of the Service Provider to ensure that it fully understands the requirements of the Quotation Documents. Should a Service Provider for any reason whatsoever be in doubt as to the precise meaning of any provision contained in the Quotation Documents, it should consult its own legal and other advisers. Without prejudice to the foregoing, the Service Provider may consider writing to the Government Representative to seek clarification at least five (5) working days prior to the Quotation Closing Date and the

Government Representative may at its discretion provide such clarification as it considers appropriate.

- 3.7 The Service Provider will be regarded to be thoroughly conversant with all aspects of the Quotation Documents and in general to have obtained all necessary information of any circumstances which may influence or affect its quotation.
- 3.8 A Service Provider must ensure that there is no discrepancy between the original and the photocopies of the documents submitted to the Government. Should any discrepancies be found, unless the Government wishes to seek clarification, the original shall prevail.
- 3.9 A quotation from an unincorporated joint venture or other type of business entity which is not a legal person will NOT be accepted. The quotation must be submitted by a person with legal capacity.
- 3.10 Each Service Provider may only submit ONE quotation. The Government may, at its absolute discretion, disqualify the quotation from a Service Provider who has submitted two or more quotations.

4. Quotation Submission

- 4.1 A Service Provider shall submit the Quotation Documents in **TRIPLICATE**, which should be enclosed in a sealed envelope clearly marked Quotation Ref.: LC/LS/Q/CP/TW/TWSC/2020/01 and “Quotation for the Grant of a Licence to operate a Car Park at Tsuen Wan Sports Centre” and **addressed to the Chairman, Leisure and Cultural Services Department Quotation Opening Team and they must be deposited in the Leisure and Cultural Services Department Quotation Box located on the Third Floor, Yeung Uk Road Municipal Services Building, 45 Yeung Uk Road, Tsuen Wan, New Territories, before 12:00 noon on 28th day of April 2020 (Tuesday).**
- 4.2 In case Tropical Cyclone Signal No. 8 or above is hoisted, or Black Rainstorm Warning Signal or “extreme conditions after super typhoons” announced by the Government is/are in force for any duration between 9:00 a.m. and 12:00 noon on the Quotation Closing Date, the latest date and time before which Quotations are to be deposited at the quotation box will be extended to 12:00 noon on the next working day (all times mentioned are Hong Kong time).
- 4.3 In case of blockage of the public access to the location of the quotation box at any time between 0900 and 1200 hours on the Quotation Closing Date, the Government will announce extension of the Quotation Closing Date until further notice. Following Removal of the blockage, the Government will announce the extended quotation closing time as soon as practicable.
- 4.4 The Government shall not have or accept any liability, obligation or responsibility whatsoever for any loss of, destruction of or damage to the quotation submission submitted and/or deposited by Service Providers in the quotation box if such loss, destruction or damage shall be caused by or directly or indirectly due to any outbreak of war, hostilities (whether will be declared or not), invasion, acts of foreign enemies, riot, civil commotion, rebellion, storm or other cause whatsoever beyond the reasonable control of the Government. Following any event which results in such loss, destruction or damage, the Government will announce any arrangements concerning Quotation submission as soon as practicable.
- 4.5 Late quotations (i.e. quotations submitted after the Quotation Closing Date) will not be considered.

5. Composition of the Quotation

- 5.1 (a) A Service Provider **MUST** submit the following –
- (i) a duly signed Offer to be Bound in the Quotation Form; and
 - (ii) the quotation of Monthly Licence Fee in the First Schedule; and
- (b) A Service Provider who fails to submit all or any of the above items specified in Clause 5.1(a)(i) to (ii) at the time when it submits its quotation shall render its quotation invalid.

- 5.2 In addition to Clause 5.1 above, each Service Provider is required to provide all other information / supporting documents requested in the Quotation Documents or relevant to its Quotation, including but not limited to the following –
- (a) all of the rates of Parking Charges as required in the Second Schedule; in the provision of these rates, the Service Provider is required to provide a rate of Parking Charges for every half an hour of the first two hours of parking at the Licence Area between the period from 7:00 a.m. to 11:00 p.m. (and for every subsequent half hour until 11:00 p.m., the rate shall be fixed at 150% of the aforesaid rate), and another rate of Parking Charges for every half an hour between the period 11:00 p.m. until before 7:00 a.m. of the following day. Parking fees shall be charged per every half an hour at the aforesaid applicable half-hourly rate.
 - (b) in the case where the Service Provider is a partnership or sole proprietor, the Service Provider is required to submit with its quotation a photocopy of its current certificate of business registration and certified extracts of information on the business register issued by the Commissioner of Inland Revenue under the Business Registration Ordinance (Cap. 310) that contains the name of the sole proprietor or the names of all the partners (as the case may be) of the partnership or sole proprietor;
 - (c) in the case where the Service Provider is a company, the Service Provider is required to submit with its quotation a photocopy of its current Memorandum of Association and Articles of Association, the latest Annual Return and the Notification of Changes of Secretary and Directors (filed after the date of the latest Annual Return) filed with the Companies Registry, or equivalent documents, that shows the details of its current directors and shareholders as at the Quotation Closing Date;
 - (d) the Service Provider is required to complete Quotation Attachment 1 containing information in relation to itself as well as other information requested therein; the documents requested above (sub-Clause (b) or (c)) should also be attached to Quotation Attachment 1;
 - (e) the Non-collusive Quotation Certificate in English Schedule signed by the Service Provider;
 - (f) the Service Provider should provide all the above items specified in this Clause 5.2 at the same time when it submits its quotation. The Government reserves the power to request any missing item or document as stated in Clause 5.2 or disqualify the quotation for any such missing item or evaluate the quotation on an “as is” basis; and
 - (g) while the Service Provider is expected to sign each Quotation Attachment and Schedule to be submitted where indicated, where any signature is found missing in any of Attachments or Schedules, the Government reserves the power to evaluate the Quotation on an “as is basis”

6. Monthly Licence Fee

- 6.1 In return for the right to operate the Car Park at the Licence Area, the Contractor is required to pay to the Government a Monthly Licence Fee to be quoted by Service Providers in the First Schedule.
- 6.2 The Licence Fee quoted by Service Providers shall remain valid and binding throughout the duration of the Applicable Licence Period. No request for price variation will be considered. A Service Provider who proposes any price variation mechanism may be disqualified and its quotation will not be considered further.
- 6.3 The Licence Fee does not include rates, Government rent and taxes payable in respect of the Licence Area and the Business. All these shall be the responsibilities of the Contractor. All assets required, and all liabilities to be incurred from carrying out the Business at the Licence Area, shall be the responsibility of the Contractor with no recourse against the Government or the Government Representative.
- 6.4 Service Providers should make certain that the Licence Fee quoted is accurate before submitting their quotations. Without prejudice to the powers of the Government Representative to seek clarification or to negotiate with a Service Provider, the Government Representative is not obliged to accept any request for price adjustment on whatsoever grounds including that a mistake has been made.
- 6.5 Should it be found on examination by the Government after the Quotation Closing Date that a Service Provider has made unintentional errors in the figures stated in its quotation, the Government may, but is not obliged, seek clarification from the Service Provider or request the Service Provider to confirm in writing whether it is prepared to abide by what the Government considers should be the correct figures.

7. Quotation to Remain Open

- 7.1 It is an essential requirement of this Invitation to Quotation that a quotation shall remain valid and open for acceptance for a period not less than one hundred and fifty (150) days from the Quotation Closing Date (“Quotation Validity Period”).
- 7.2 A Service Provider who counter-proposes a shorter Quotation Validity Period than the period specified in Clause 7.1 will be disqualified and its quotation will not be considered further.
- 7.3 Without prejudice to the Government’s rights and claims vis-à-vis any Service Provider who withdraws its quotation during the Quotation Validity Period, due notice will be taken of any withdrawal during the Quotation Validity Period and without prejudice to any other rights and remedies that the Government may have against the Service Provider, such withdrawal may prejudice the Service Provider’s future status as a LCSD contractor.

8. Request for information

In the event that the Government determines that more information -

- (a) clarification in relation to any quotation is necessary; and/or

- (b) a document or a piece of information, other than the document or information set out in Clause 5.1, is missing from the quotation,

it may, but is not obliged to, request the Service Provider concerned to make the necessary clarification, or submit the required document or information. The Service Provider shall thereafter within five (5) working days or such other period as specified in the request submit such clarification, information or document in the form required by the Government. A quotation may not be considered further if complete information or document is not provided as required by the deadline as specified in the request, or in the case of clarification, such clarification is not provided by such deadline or is not acceptable to the Government. As an alternative to seeking clarification or further information or document, the Government may not consider the quotation further or may proceed to evaluate the quotation on an “as is” basis.

9. Quotation Assessment

- (a) Quotation that are submitted in accordance with the Terms of Quotation will be assessed in the manner set as below-

(i) **Essential requirements –**

A service Provider shall note that its quotation shall be rejected if it fails to submit a duly signed Offer to be Bound in Quotation Form, or fails to provide the Monthly Permit Fee in the First Schedule.

(ii) Price evaluation –

A service Provider shall note that only the quotation which meets essential requirements stipulated in Clause 9(a)(i) above will be evaluated according to the price information provided in the First Schedule.

10. Selection of Quotation

Without prejudice to other rights and powers of the Government not to consider a quotation under other applicable provisions in the Quotation Documents, the selection of Service Provider will be conducted in accordance with Clause 9. The Service Provider whose quotation is the highest offer will normally be recommended for acceptance for the Contract.

11. Basis of Acceptance

- 11.1 The Government Representative is not bound to accept the quotation the highest offer or any quotation and reserves the right to accept all or any part of a quotation at any time within the Quotation Validity Period. Without prejudice to the generality of the foregoing, in case the Licence Fee is unreasonably low with reference to the advice of the Commissioner of Rating and Valuation, the Government may refrain from awarding the Contract to the relevant Service Provider.
- 11.2 Service Providers should note that their offers will be considered on an overall basis. Quotations with only partial offers will not be considered.

12. Negotiation

The Government reserves the right to negotiate with any or all Service Provider(s) about the terms and conditions in the Quotation Documents and of the Contract. If the Government at its discretion considers appropriate, the Government will normally conduct negotiation with the Service Provider whose quotation is identified as the most advantageous to the Government in terms of the evaluation criteria set out in Clause 9.

13. Execution of the Contract and Payment of Monthly Licence Fee

13.1 Unless and until the Articles of Agreement has been signed by both the successful Service Provider and the Government Representative, there shall be no Contract between the Government Representative and any Service Provider. References to award of the Contract mean the signing of the Articles of Agreement.

13.2 The successful Service Provider will be notified within the Quotation Validity Period (such notification is referred to as “Conditional Acceptance of Quotation”). Upon receipt of the Conditional Acceptance of Quotation, the successful Service Provider shall be obliged to fulfill all of the following conditions to the satisfaction of the Government Representative within fourteen (14) days from the date of the notification (or such later date as the Government Representative may allow) -

- (a) the provision of the Security Deposit as required under Clause 24;
- (b) the payment of the Monthly Licence Fee in respect of the first month of the Applicable Licence Period;
- (c) the submission of the completed Sixth Schedule concerning ethical commitments requirements; and
- (d) such other conditions as the Government Representative may stipulate in the Conditional Acceptance of Quotation.

13.3 Unless and to the extent waived by the Government Representative in writing, upon fulfilment of the conditions by the Service Provider specified in Clause 14.2 above to the satisfaction of the Government Representative, the Government Representative will, subject to its other rights and powers, enter into the Contract with the successful Service Provider by signing the Articles of Agreement. The Contract will incorporate, to the extent accepted by the Government Representative, the Quotation submitted by the successful Service Provider (subject to such other changes as the Government Representative may stipulate in exercise of its powers under the Quotation Documents and such changes as the parties may agree (if any)). If a Service Provider fails to fulfill all or any of the conditions mentioned in Clause 13.2 above (unless and save to the extent they are waived by the Government Representative in writing, if any), or fails to sign the Articles of Agreement upon notification by the Government Representative (“**defaulting Service Provider**”), the Conditional Acceptance of Quotation will become void and be of no further force.

13.4 The Government Representative will disqualify the defaulting Service Provider, and it may, but is not obliged to, award the Contract to another Service Provider. Without prejudice to other rights and remedies of the Government, the defaulting Service Provider shall be responsible for the difference in the total Licence Fee submitted by that defaulting Service

Provider and the eventual Contractor who will be granted the Contract in replacement of the defaulting Service Provider whether appointed pursuant to this Invitation to Quotation exercise or another subsequent invitation exercise as well as all administrative costs incurred by the Government in finding a replacement contractor and implementing any stop-gap measures during the time when no replacement contractor can be appointed. On the other hand, notwithstanding anything in the Quotation Documents or in the Conditional Acceptance of Quotation to the contrary, in the event that the Government exercises any of its discretion under Clause 17 or 18, the Government Representative shall be entitled not to enter into the Contract with a Service Provider even if the Service Provider has received a Conditional Acceptance of Quotation and fulfilled all the conditions specified in Clause 13.2.

13.5 Service Providers who do not receive any notification of acceptance within the Quotation Validity Period shall assume that their quotations have not been accepted.

14. Counter-proposals

14.1 No Service Provider may propose any counter-proposal to any part of the Quotation Document.

14.2 The Government will refrain from awarding the Contract to the Service Provider who is unwilling to withdraw its counter-proposal(s) which are not acceptable to the Government.

15. Costs of Preparation of a Quotation

Service Providers shall submit their quotations at their own costs and expenses. Neither the Government nor the Government Representative shall be liable for any costs and expenses whatsoever incurred by Service Providers in connection with the preparation or submission of their quotations, including all costs and expenses relating to (a) communication or negotiations with the Government Representative; or (b) attending briefings, document inspections, site visits or surveys made by the Service Provider, whether before or after the Quotation Closing Date.

16. Service Provider's Commitment

The entire Quotation any subsequent clarification, and permitted submissions from a Service Provider must be submitted in writing. Each of them is the offer, commitment and representation of the Service Provider and will, if accepted by the Government Representative, be incorporated into and made part of the Contract in such manner as the Government Representative considers appropriate and become binding on the Service Provider. On the other hand, the Government reserves the discretion to refuse acceptance of any part of the quotation which is inconsistent with any requirements of the Quotation Documents.

17. Government's Discretion

17.1 Notwithstanding anything to the contrary in these Quotation Documents, the Government reserves the right to disqualify a Service Provider on grounds including any one of the following -

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- (a) a petition is presented or a proceeding is commenced which has not been withdrawn any time prior to the award of the Contract or an order is made or a resolution is passed for the winding up or bankruptcy of the Service Provider or its related person;
- (b) the Service Provider has made or submitted a false, inaccurate or incomplete statement or representation or a forged document in the quotation or in any subsequent submission by the Service Provider or communication between the Government and the Service Provider since submission of that quotation;
- (c) in the event of a claim or allegation made any time during a period of five (5) years preceding the Quotation Closing Date and thereafter up to the time of the award of the Contract or the Government having grounds to believe that any thing(s), service(s) or material(s) supplied or previously supplied by the Service Provider or its related person infringes or will infringe any Intellectual Property Rights of any person;
- (d) any time during the twenty-four (24) months prior to the Quotation Closing Date or between the Quotation Closing Date and the award of the Contract, the Service Provider or a related person of the Service Provider was in significant or persistent default(s) in the performance of any substantive requirement or obligation under any other Government contract awarded by the Director of Leisure and Cultural Services regardless of whether the default(s) led to the actual termination of the relevant Government contract or whether such default(s) has been remedied (a "Contract Default");
- (e) the Service Provider or a related person or a director or management staff of the Service Provider has been convicted by the final judgment (i.e. judgment not subject to any appeal to a higher court prior to the award of the Contract) in respect of one or more serious offences including conviction of offences involving bribery, false accounting, corruption, dishonesty or employment handed down any time during a period of five (5) years preceding the Quotation Closing Date and thereafter up to the time of the award of the Contract;
- (f) in the event of any professional misconduct or any act or omission having been committed during a period of five (5) years preceding the Quotation Closing Date and thereafter up to the time of the award of the Contract that adversely reflects on or casts doubt on the commercial integrity of the Service Provider or a related person or a director or management staff of the Service Provider; or
- (g) any failure of the Service Provider or its related person to pay taxes to the Government during a period of five (5) years preceding the Quotation Closing Date and thereafter up to the time of the award of the Contract.

The grounds specified in Clauses 17.1(a) to 17.1(g) are separate and independent, and shall not be limited by reference to or inference from the other of them.

17.2 For the purposes of Clause 17.1, each Service Provider shall provide in the Quotation Attachment at the time of submission of its quotation (and thereafter up to the time of the award of the Contract in relation to any event occurring between the time of submission and the time of grant) all information at least in relation to itself and those information in relation to its related person or its director or management staff which it has knowledge that is reasonably relevant to facilitate the Government's determination as to whether to exercise its right of disqualification, including but not limited to the following -

- (a) details of any petition or proceeding mentioned in Clause 17.1(a);
- (b) details of all infringement claims or allegations and/or settlement agreement as mentioned in Clause 17.1(c);
- (c) details of all Contract Defaults as mentioned in Clause 17.1(d);
- (d) details of conviction as mentioned in Clause 17.1(e) in Hong Kong or any overseas jurisdiction;
- (e) details of any professional misconduct or act or omission that adversely reflects or casts doubt on the commercial integrity of the Service Provider or a related person as mentioned in Clause 17.1(f); and
- (f) details of any failure to pay taxes as mentioned in Clause 17.1(g).

If none of the events as mentioned in Clauses 17.2(a) to 17.2(f) above has ever occurred within the applicable period as mentioned in the relevant sub-clause in Clause 17.1, the Service Provider shall provide a statement to that effect by completing the relevant part of the Quotation Attachment at the time of submission of its quotation. If found missing, the Government reserves the right to seek clarification.

17.3 In addition to the information mentioned in Clause 17.2, the Government reserves the right to request from a Service Provider or from other sources and take into account all information about –

- (a) the Service Provider itself (viz in relation to any information relevant to any of the events mentioned in Clause 17.1);
- (b) any of the directors or management staff of the Service Provider (viz information relevant to the event mentioned in any of Clauses 17.1(e) and (f) applicable to any such person);
- (c) any of the related persons of the Service Provider (viz information relevant to any of the events mentioned in any of Clauses 17.1(a) to (g) applicable to any such person); and
- (d) such other information which is reasonably relevant to facilitate the Government's determination as to whether to exercise its right of disqualification under Clause 17.1.

17.4 Such information relating to any of the aforesaid persons may include, without limitation, details of any claim or allegation of infringement or settlement agreement as referred to in

Clause 17.1(c); details of any Contract Default referred to in Clause 17.1(d); details of any conviction of serious offences referred to in Clause 17.1(e); details of any professional misconduct, acts or omissions referred to in Clause 17.1(f) and of any failure to pay taxes to the Government referred to in Clause 17.1(g) above.

- 17.5 If the Service Provider fails to comply with the request made by the Government pursuant to Clause 17.3 above within such time as required by the Government, the Government may disqualify the Service Provider pursuant to Clause 9. If the Service Provider has submitted false, inaccurate or incomplete information, the Government may disqualify the Service Provider pursuant to Clause 17.1(b) above.
- 17.6 In providing the information required under Clauses 17.2 and 17.3 above, the Service Provider may show cause to satisfy the Government that the petition, proceeding, conviction record, infringement claim or allegation, Contract Default, or any professional misconduct or act or omission as the case may be, does not cast doubt on the fitness, propriety or capability of the Service Provider to perform the Contract to be awarded in this Invitation to Quotation.
- 17.7 If the Service Provider is a company, the expression “related person” of the Service Provider includes any one of the following -
- (a) a shareholder (corporate or individual) which directly or indirectly beneficially owns fifty (50) percent or more of the issued share capital of the Service Provider (“majority shareholder”); or
 - (b) a holding company or a subsidiary of the Service Provider; or
 - (c) a holding company or a subsidiary of a majority shareholder of the Service Provider; or
 - (d) a company in which a majority shareholder (being an individual) of the Service Provider directly or indirectly beneficially owns fifty (50) percent or more of its issued share capital or controls the composition of its board of directors.

The expressions “holding company” and “subsidiary” have the meanings given to them in the Companies Ordinance (Cap. 622).

- 17.8 If the Service Provider is a sole proprietor or partnership, the expression “related person” includes any one of the following –
- (a) any partner of the Service Provider (if it is a partnership); or
 - (b) the spouse, parent, child, brother or sister of the Service Provider, and, in deducing such a relationship, an adopted child shall be deemed to be a child of both of the natural parents and the adopting parent, and a step child to be a child of both the natural parent and of any step parent; or
 - (c) a company in which the Service Provider or any partner of the Service Provider beneficially directly or indirectly owns fifty (50) percent or more of its issued share capital or controls the composition of its board of directors.

References to related persons, directors and management staff of the Service Provider or of a related person include persons who were in such capacity at such time of the incident referred to in any of Clause 17.1(c), 17.1(d), 17.1(e), 17.1(f), or 17.1(g).

18. Cancellation of the Invitation to Quotation

- 18.1 Notwithstanding anything to the contrary in the Quotation Documents, if it is in the public interest to do so, (a) the Government reserves the right to cancel this Invitation to Quotation, and not award the Contract; or (b) re-conduct the evaluation specified in Clause 9 to identify the successful Service Provider.
- 18.2 After cancellation pursuant to Clause 18.1 above, if and when it considers fit, the Government Representative reserves the right to re-issue the Invitation to Quotation on such terms and conditions as the Government Representative considers appropriate.

19. Undisclosed Agency

The person who signs a quotation as Service Provider shall be deemed to be acting as a principal unless it discloses therein that he is acting as an agent only, in which case it shall also disclose therein the name, address and the name(s) of the contact person(s) of its principal. In the event of any failure to do so, the Government shall be entitled to treat the Service Provider to be acting as principal.

20. Consent to Disclosure

- 20.1 The Government may disclose, whenever it considers appropriate, to the public or upon request by any member of the public (which may have been a Service Provider) without any further reference to or consent from the successful Service Provider or any other Service Provider, the Quotation Documents, particulars of Business to be operated by the successful Service Provider, the location of the Licence Area, the date of the award of the Contract, the name and address of the successful Service Provider and the Monthly Licence Fee of the Contract.
- 20.2 Nothing in Clause 20.1 above shall prejudice the Government's power to disclose whenever it considers appropriate information of any nature whatsoever (whether or not specified in Clause 20.1 above) if the disclosure is made under any one of the following circumstances (even if disclosure may also mean the information will at the same time, or subsequently, become public information) –
- (a) the disclosure of any information to any public officer or public body, as defined in the Interpretation and General Clauses Ordinance (Cap. 1) or any other person employed, used or engaged by the Government (including agents, advisers, contractors and consultants);
 - (b) the disclosure of any information already known to the recipient;

- (c) the disclosure of any information which is public knowledge;
- (d) the disclosure of any information in circumstances where such disclosure is required pursuant to any law of Hong Kong, or an order of a court of Hong Kong or a court or a tribunal with competent jurisdiction; or
- (e) without prejudice to the power of the Government under Clause 20.1 above, to the extent the information relates to a Service Provider, with the prior written consent of that Service Provider.

20.3 For future contract, invitation to quotation or award purposes, the Government shall have the right to disclose the utilisation rate of the Licence Area in respect of the Applicable Licence Period or any part thereof without further giving notice to the Contractor or any other person.

21. Personal Data

- 21.1 All personal data provided in a quotation will be used by the Government for the purposes of the Invitation to Quotation and all other purposes arising from or incidental to it (including for the purposes of quotation evaluation, award of the Contract and resolution of any dispute arising from this Invitation to Quotation). In the case of the successful Service Provider, the purposes shall be extended to include enforcement and management of the Contract, and resolution of disputes arising from the Contract. The Government may further disclose the personal data to such persons as it considers necessary for achieving all or any of the aforesaid purposes.
- 21.2 By submitting a quotation, a Service Provider is deemed to have agreed to, and to have obtained from each individual whose personal data is provided in the quotation, its consent for the disclosure to the Government, use and further disclosure by the Government of the personal data for the purposes and to the persons specified in Clause 21.1 above.
- 21.3 An individual to whom personal data belongs or a person authorised by it in writing has the right of access and correction with respect to the individual's personal data as provided for in sections 18 and 22 of and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). The right of access includes the right to obtain a copy of the individual's personal data provided in the quotation.
- 21.4 Enquiries concerning the personal data collected by means of the quotation, including the making of access and corrections, should be addressed to the Personal Data Privacy Officer of the Leisure Cultural Services Department.

22. New Information

Each Service Provider should inform the Government Representative in writing immediately of any factor which might affect its ability to meet any requirements of the

Quotation Documents. The Government Representative reserves the right not to consider a Service Provider's Quotation further if the Service Provider's continued ability to meet such requirements is in doubt.

23. Commencement Date of the Applicable Licence Period

Subject to the confirmation by the Government Representative in the Contract, the tentative commencement date of the Applicable Licence Period is **1st day of July 2020**. Notwithstanding the aforementioned tentative commencement date, the Government Representative shall have absolute discretion to determine the commencement date of the Applicable Licence Period for the Licence Area in the Articles of Agreement and the Applicable Licence Period shall commence from the date as specified in the Articles of Agreement.

24. Security Deposit

24.1 The successful Service Provider shall, within the period specified in Clause 13.2 or such other time as specified by the Government Representative, deposit with the Government in cash, cheque or cashiers' order or in the form of a bank guarantee for an amount equal to two (2) times the Monthly Licence Fee. The aforesaid amount shall serve as security for the due, punctual and proper performance of the contract (Security Deposit).

24.2 If the successful Service Provider elects to provide a bank guarantee, the bank guarantee must be in the form attached to Quotation Attachment 1 and be issued by a bank which holds a valid banking licence granted under the Banking Ordinance (Cap. 155) and which bank is to be further approved by the Government.

25. Licence, Permit and/or Certificate

Service Providers are strongly advised to examine and assess the site conditions in advance to determine all necessary licences, permits and certificates which are required under all applicable laws and regulations to run the Car Park at the Licence Area. The responsibility for applying the necessary licences, permits and certificates and fulfillment of the requirements stated therein lies with the Contractor. Neither the Government nor the Government Representative shall be held responsible in the event of the Contractor's failure or inability for any reason to obtain or renew any such licences, permits and certificates. Nothing contained in the Quotation Documents or in the Contract shall be construed to fetter the discretion of any public officer or authority as the licensing authority.

26. State of Licence Area

26.1 Service Providers are strongly advised to visit the Licence Area before submitting the quotations and the successful Service Provider shall accept the Licence Area in the state and condition in which it is at the date on which the occupancy is given (i.e. the first date of the Applicable Licence Period).

- 26.2 Subject to the due signature of the Articles of Agreement, occupancy of the Licence Area will be given to the successful Service Provider **upon commencement of the Applicable Licence Period** or such other date as specified by the Government in the Articles of Agreement.

27. Restriction on Assignment and Sub-contracting

The Contract shall only entitle the Contractor to occupy the Licence Area for the operation of the Car Park at the Licence Area in accordance with the terms and conditions of the Contract. A Service Provider shall note that no assignment, underletting, or parting with the occupancy of the Licence Area or any part thereof or any interest therein will be permitted save to the extent provided for in the Contract.

28. Past Utilisation Figures and Disclaimer

- 28.1 The utilization of the Licence Area or the period from February 2019 to February 2020 as provided by the previous contractor is set out in the Seventh Schedule. The Government does not guarantee or warrant the accuracy or completeness of the information provided by the previous contractor.
- 28.2 Service Providers should study all Quotation Documents carefully before submitting their quotations. Service Providers should note that all information provided by the Government in connection with this quotation is for reference only.
- 28.3 Forecast or estimation and all other information of the Venue and forecast set out in the Quotation Documents or any information or clarification provided from time to time or given at the briefing session (collectively “briefings”), are provided purely for the Service Provider’s information on an “as is” basis without warranty of any kind. Neither the Government nor the Government Representative gives any warranty, representation or undertaking that any information and forecast provided in the Quotation Documents or any information or clarification provided from time to time or in the briefings or otherwise are sufficient, accurate, complete, suitable or timely for any purpose whatsoever.
- 28.4 To the maximum extent permitted by laws, neither the Government nor the Government Representative accepts any liability or responsibility for (a) any claim, legal proceeding, liability, loss (including any direct or indirect loss, any loss of revenue, profit, business, contract or anticipated saving), (b) damage (including any direct, special, indirect or consequential damage of whatsoever nature) or (c) any cost or expense, suffered or incurred by any Service Provider arising from the use of, or reliance on, any information or forecast provided in the Quotation Documents, or any information or clarification provided from time to time or in the briefings, or otherwise that the profits derived from the operation of the Business do not meet the expectation of the successful Service Provider or do not recoup the investment cost incurred or by any margin.

29. Successful Service Provider’s Performance Monitoring

A Service Provider is advised that should it be awarded the Contract, its performance under the Contract will be monitored and shall be taken into account in the evaluation by the Government Representative of quotations submitted by it.

30. Documents of Unsuccessful Service Provider

Documents of unsuccessful Service Provider shall be retained for a period of not less than three (3) months after the Contract has been duly executed by the Government and the successful Service Provider. Thereafter, the documents may be destroyed.

31. Quotation Enquiries

31.1 Any enquiry in relation to this quotation at least five (5) working days before the Quotation Closing Date shall be addressed to –

District Leisure Manager (Tsuen Wan)
Tsuen Wan District Leisure Services Office
3/F Yeung Uk Road Municipal Services Building
45 Yeung Uk Road, Tsuen Wan, New Territories.
(Attn: Assistant District Leisure Manager (Tsuen Wan)3)

Tel. : 2212 9751

Fax : 2944 8950

31.2 Unless otherwise specified, any statement, whether oral or written, made and any action taken by any Government officer in response to any enquiry made by a prospective Service Provider shall be for guidance and reference purposes only. The statement shall not be deemed to form part of these Terms of Quotation and such statement or action shall not be deemed to amplify, alter, negate, waive or otherwise vary any of the terms or conditions as are set out in these Terms of Quotation or the Contract.

31.3 After lodging a quotation with the Government, the Service Provider shall not attempt to initiate any further contact, whether direct or indirect, with the Government on its quotation or the Quotation Documents. The Government shall have the sole right to initiate any such further contact and all such contacts and any replies of the Service Provider thereto shall be in writing or formally documented in writing.

32. Site Visit and Quotation Briefing

Service Providers are advised to visit the Licence Area before submitting their quotations. A quotation briefing would be held at **2:30 p.m. on 16th day of April 2020 (Thursday)** at **the Conference Room of Tsuen Wan Sports Centre, 53 Wing Shun Street, Tsuen Wan, New Territories** to answer queries about the quotation procedure and the contents of the Quotation Documents. Any requests for site visits or enquiries on site visits may be made to Assistant District Leisure Manager (Tsuen Wan) 3 (Tel.: 2212 9751) or Manager (Tsuen Wan Sports Centre) (Tel.: 2404 8133).

33. Quotation Addendum

33.1 Should the Government Representative requires any amendments, clarifications or adjustments to be made to the Quotation Documents, the Government Representative will issue to every person who is known to have collected the Quotation Documents numbered addenda giving full details of such amendments. The Service Provider shall acknowledge

receipt of these addenda. These addenda shall form a part of the Quotation Documents and shall take priority over the documents previously issued.

- 33.2 Quotation Documents obtained from the LCSD may be subject to updating. Notwithstanding Clause 34.1, it is the responsibility for Service Provider to check for any latest updates or addendum to the Quotation Documents before the Quotation Closing Date. These addenda shall form a part of the Quotation Documents and shall take priority over the documents previously issued. If Service Provider would like to be informed of any updates or addendum to the Quotation Documents, they should provide their email addresses to the Government Representative for contact.

34. Authentication of Documents

By submitting a quotation in response to the Invitation to Quotation, each Service Provider authorises the Government to obtain from -

- (a) any person whose particulars are set out in the quotation submitted by the Service Provider, and
- (b) any issuing body of any of the certificates or documentary evidence required in the Quotation Documents, all information which the Government considers appropriate and relevant to the evaluation of the quotation including information to verify the legitimacy, completeness, authenticity and accuracy of any information or document submitted by the Service Provider. If any consent from any other person is required for the Government to obtain any of the aforesaid information or document, the Service Provider represents that such consent has been duly obtained.

35. Complaint about Quotation Process or Contract Award

The quotation process is subject to internal monitoring to ensure that contracts are awarded properly and fairly. Any Service Provider who feels that its offer has not been fairly evaluated may write to the Director of Leisure and Cultural Services who will personally examine the complaint and refer it to the approving authority/relevant quotation boards for consideration if it relates to the quotation system or procedures followed. For invitation to quotations not covered by the World Trade Organization Government Procurement Agreement, the Service Provider shall lodge the complaint before disposal of documents of unsuccessful Service Providers, which shall be within three (3) months after the award of Contract.

36. Probity Clause

The Service Provider shall not, and shall ensure that its officers, agents and employees shall not, offer or give any advantage as defined in the Prevention of Bribery Ordinance (Cap. 201) to any public officer. Any breach of or non-compliance with this Clause by the Service Provider shall, without affecting the Service Provider's liability for such breach or non-compliance, invalidate its quotation, and if the Contract has been awarded to the Service Provider without knowing the breach, the Government Representative shall be entitled to immediately terminate the Contract.

37. Licence to use the Quotation

- 37.1 A quotation once submitted will become the property of the Government. Quotations of unsuccessful Service Providers may be destroyed in accordance with Clause 30. In consideration of the Government considering its quotation, without prejudice to all other rights and powers of the Government Representative under the Quotation Documents (including in particular its right to disclose information in the Quotation) and under the Contract, each Service Provider grants to each of the Government and the Government Representative, their respective assigns, successors-in-title and authorised users, a royalty-free, non-exclusive, irrevocable, sub-licensable, transferable, world-wide, unrestricted right and licence to use or exercise all or any Intellectual Property Rights subsisting in its quotation for the purposes of quotation evaluation and for all other purposes incidental thereto or in connection therewith and also for the purposes of disclosure under Clause 20. Such right and licence shall continue to subsist so long as all or any Intellectual Property Rights subsist in the Quotation (or any part thereof) under any applicable law, including the laws of Hong Kong.
- 37.2 The Service Provider shall keep the Government Representative informed in writing of any materials that are subject matters of the licences granted or to be granted to which the Service Provider is not empowered to grant licences under Clause 37.1 and any restrictions whatsoever affecting the use thereof.
- 37.3 The Service Provider hereby undertakes to procure at its own costs and expense from the relevant third parties all proper licences, clearances and releases in writing to be granted in favour of the Government, the Government Representative, their respective authorised users, assigns and successors-in-title pursuant to the terms of licence under Clause 37.1.
- 37.4 The Service Provider hereby waives and undertakes to procure at its own costs and expense all authors including its employees, sub-contractors and agents to waive all moral rights (whether past, present or future) in all materials Service Provider comprised in the Quotation, such waiver shall operate in favour of the Government, the Government Representative, their respective authorised users, assigns and successors-in-title and shall take effect upon submission of such materials.
- 37.5 The Service Provider shall at its own costs and expense do and execute any further things and documents (or procure that the same be done or executed) as may be required by the Government to give full effect to this Clause 37 and shall provide all such documents and materials to the Government within fourteen (14) days of the date of the Government's written request or such longer period as may be agreed by the Government in writing.
- 37.6 By submitting a quotation, the Service Provider represents and warrants that none of the materials comprised in the Quotation submitted infringes the Intellectual Property Rights of any person.
- 37.7 The Service Provider shall indemnify the Government, the Government Representative, their respective assigns, successors-in-title, and authorized users from and against everything stated in Clause 29.2 of the Conditions of Contract in the event that the exercise by any of them of the rights set out in Clause 38 infringes or is alleged to infringe the Intellectual Property Rights of any person.

38. Anti-collusion

- 38.1 The Service Provider must ensure that the Quotation is prepared without any agreement, arrangement, communication, understanding, promise or undertaking with any other person (except as provided in paragraph 3 of the Non-collusive Quotation Certificate referred to in Clause 38.2 below), regarding amongst other things, price, quotation submission procedure or any terms of the Quotation. Bid-rigging is inherently anti-competitive and is considered serious anti-competitive conduct under the Competition Ordinance (Chapter 619 of the Laws of Hong Kong). Service Providers who engage in bid-rigging conduct may be liable for the imposition of pecuniary penalties and other sanctions under the Competition Ordinance.
- 38.2 The Service Provider shall complete and submit to the Government a Non-collusive Quotation Certificate (in the form set out in one of the Schedules titled as such) as part of its Quotation.
- 38.2 In the event that a Service Provider is in breach of any of the representations, warranties and/or undertakings in Clause 38.1 above or in the Non-collusive Quotation Certificate submitted by it under Clause 38.2 above, the Government shall be entitled to, without compensation to any person or liability on the part of the Government:
- (a) reject the Service Provider's Quotation;
 - (b) if the Government has accepted the Quotation, withdraw its acceptance of the Service Provider's Quotation; and
 - (c) if the Government has entered into the Contract with the Service Provider, terminate the Contract under Clause 34.1 of the Conditions of Contract.
- 38.4 By submitting a Quotation, a Service Provider is regarded to have undertaken to indemnify and keep indemnified the Government against all losses, damages, costs or expenses arising out of or in relation to any breach of any of the representations, warranties and/or undertakings in Clause 38.1 above or in the Non-collusive Quotation Certificate submitted by it under Clause 38.2 above.
- 38.5 A breach by a Service Provider of any of the representations, warranties and/or undertakings in Clause 38.1 above or in the Non-collusive Quotation Certificate submitted by it under Clause 38.2 above may prejudice its future standing as a Government contractor or service provider.
- 38.6 The rights of the Government under Clauses 38.1 to 38.5 above are in addition to and without prejudice to any other rights or remedies available to it against the Service Provider.

39. Survival

All rights powers and remedies of the Government under the Quotation Documents or granted pursuant to any terms thereof may be exercised by the Government in accordance

with their terms notwithstanding the grant of the Contract or cancellation of this Invitation to Quotation.

40. Electricity Charges

The Contractor shall bear all electricity charges arising from the operation of the Car Park including but not limited to the lighting and ventilation system (if any) installed at the premise. The estimated monthly electricity charges for the Car Park is at HK\$1, 000.00.

41. Checklist for Potential Service Provider before Submission of Quotation

To ensure completeness and consistency of the information provided, potential Service Provider is recommended to complete the “Checklist for Potential Service Provider for Revenue Contracts before Submission of Quotation”.

Quotation Attachment

(A) Service Provider’s Status

(1) If the Service Provider is a Sole Proprietor – (If the Service Provider is not a sole proprietor of the business it is bidding for, please strike out (1) and go to (2), If the Service Provider is a sole proprietor, please complete (1) and strike out (2) and (3).)

(a) Name of Owner/Proprietor: (in English) _____
 (in Chinese) _____

(b) Hong Kong Identity Card Number: _____

(c) Residential Address: _____

(d) Telephone Number: _____
 Facsimile Number: _____

(e) Business Registration Certificate Number of the business being operated (if any): _____

Expiry Date of Business Registration Certificate (if applicable): _____

(f) Name of Bank and Branch dealing with the business being operated: _____

Address of Branch: _____

Bank Account Number: _____

- (g) I submit this quotation for and on my own behalf as the sole proprietor with details as shown above. I also attach the documents in relation to the sole proprietorship as required in Clause 5.2(b) of the Terms of Quotation.

Signature of Owner / Proprietor
(i.e. the Service Provider):

Date:

(2) If the Quotation Provider is a firm – (If the Service Provider is a body corporate, please strike out (2) and go to (3)).

- (a) Name of the Firm: (in English) _____
(in Chinese) _____

- (b) Address of the Firm: _____

- (c) Telephone Number: _____ Facsimile Number: _____

- (d) Business Registration Certificate
Number of the business being
operated: _____

Expiry Date of Business Registration
Certificate: _____

- (e) Name of Bank and Branch dealing with the business being operated:

Address of Branch:

Bank Account Number: _____

- (f) Names of all partners (in BLOCK letters):

Residential address(es) of partners (in above order):

- (g) I declare and confirm that I am one of the partners the said firm and am duly authorised to bind the said firm and all its partners to this quotation by my signature in the name of the firm. I also attach to the documents in relation to the firm as required in Clause 5.2(b) of Terms of Quotation.

Signature of partner signing in the name
of the firm:

(with firm chop)

Name of partner:

Date:

(3) If the Service Provider is a Body Corporate -

- (a) Name of the Body Corporate: (in English) _____
(in Chinese) _____

If a Subsidiary, Name of Ultimate Holding Company:

(in English) _____

(in Chinese) _____

- (b) Address of Registered Office:

- (c) Telephone Number: _____ Facsimile Number: _____

- (d) Certificate of Incorporation Number of the company or name of ordinance under which the body corporate is established: _____

Limited or unlimited liability: _____

Year of establishment: _____

- (e) Business Registration Certificate Number of the business being operated: _____

Expiry Date of Business Registration
Certificate:

(f) Name (in BLOCK letters) and residential address of the Managing Director:

(g) Name (in BLOCK letters) and residential address of the Company Secretary:

(h) Name of Banker and Branch dealing with the business being operated:

Address of Banker and Branch:

Bank Account Number:

(i) I declare and confirm that I am a *Director / Company Secretary / principal officer (please specify _____)# of the said body corporate and am duly authorised to sign this Quotation Attachment on behalf of the said body corporate. I attach to this Quotation Attachment a certified true copy of the company’s resolution / body corporate’s minutes of meeting showing that I am duly authorised to sign contracts / agreements on behalf of the body corporate including this quotation and the Articles of Agreement. I also attach the documents in relation to the body corporate as required in Clause 5.2(c) of the Terms of Quotation (where the Service Provider is a company).

Please fill in the blank.

Signature of Authorised Representative for
and on behalf of the body corporate:

(with company / body corporate chop)

Name of Authorised Representative:

Title of Authorised Representative:

Date:

(B) Other information

(a) If my/our quotation is conditionally accepted under Clause 13.2 of the Terms of Quotation, I/we shall, pursuant to Clause 13.2 of the Terms of Quotation and Clause 7 of the Conditions of Contract, deposit with the Government the sum equal to two (2) months' Monthly Licence Fee as security for the due and proper performance of the Contract either –

- (a) in cash, cheque or cashiers' order, or
- (b) in the form of a bank guarantee in the form attached to this Quotation Attachment and issued by a bank licensed under Section 16 of the Banking Ordinance (Cap. 155) approved by the Government.

(b) Name(s) and address(es) of banker(s) who is/are prepared to provide reference -

(c) Confirmation required under Clause 17.2 of the Terms of Quotation

*I/We confirm that none of the events as mentioned in Clauses 17.1(a) to 17.1(g) of the Terms of Quotation has ever occurred within the applicable period as mentioned in therein; OR

*I/We hereby provide the details as required in any of Clause 17.2(a) to 17.2(f) where applicable:

*Delete where inapplicable

(d) Contact Details

Please provide contact person(s) in the event of any queries relating to the quotation.

Name:

Post Title:

Fax No:

Address:

- (e) I/We hereby declare that all information given above and contained in any additional sheets attached hereto are correct. I/We understand that if any of the information contained in this Clause is found to be incorrect, my/our quotation will not be further considered, or my/our Contract will be terminated in accordance with Clause 34.1 of the Conditions of Contract even if I am/we are awarded the Contract.

Name of Service Provider : _____ Date : _____

Name of Authorised Representative* : _____

Signature of Service Provider or
Authorized Representative for and on
behalf of the Service Provider* : _____

*Delete where inapplicable

- Notes: (i) All the particulars required above shall be accurately completed and the supply of any inaccurate, incomplete or misleading particulars or wilful omission may lead to rejection of this quotation.
- (ii) Any alternatives, which are not applicable, shall be struck out.
- (iii) Service Provider shall read carefully each and every part of the Quotation Documents.

Form of Bank Guarantee
for the Performance of a Contract

THIS GUARANTEE is made on the day of202....
By..... of
....., a bank within the meaning of the Banking Ordinance
(Chapter 155 of the Laws of Hong Kong) (hereinafter called the "Guarantor")

In favour of

The Government of the Hong Kong Special Administrative Region (hereinafter called the "Government") of the other part.

WHEREAS

- (A) By a contract (hereinafter called the "Contract") dated the [day] of [month].....202...made between[Contractor Name]..... of [Contractor Address] (hereinafter called the "Contractor") of the one part and the Government of the other part (designated as Quotation Ref: LC/LS/Q/CP/TW/TWSC/2020/01), the Contractor agreed and undertook to operate the business of a car park at Tsuen Wan Sports Centre upon the terms and conditions of the Contract.
- (B) The Guarantor has agreed to guarantee in the manner and on the terms and conditions hereinafter appearing, the due and faithful performance of the Contract by the Contractor.

Now this Guarantee as a deed witnesses as follows:

- (1) Where applicable, words and expressions used in this Guarantee shall have the meaning assigned to them under the Contract.
- (2) In consideration of the Government's acceptance of the bank named herein as the Guarantor under this Guarantee:
 - (a) The Guarantor hereby irrevocably and unconditionally guarantees, as a primary obligor and as a continuing obligation, the due and punctual performance and discharge by the Contractor of all of his, her and their obligations and liabilities under the Contract and the Guarantor shall pay to the Government on demand and without cavil or argument all monies and discharge all liabilities which are now or at any time hereafter shall become due or owing by the Contractor to or in favour of the Government under or in connection with the Contract together with all costs, charges and expenses on a full indemnity basis which may be incurred by the Government by reason or in consequence of any default on the part of the Contractor in performing or observing any of the obligations, terms, conditions, stipulations or provisions of the Contract, notwithstanding any dispute between the Contractor and the Government or any other person.

- (b) The Guarantor, as a primary obligor and as a separate, continuing and independent obligation and liability from its obligations and liabilities under sub-clause (a) above, irrevocably and unconditionally agrees to indemnify and keep indemnified the Government against and shall pay to the Government on demand and without cavil or argument all losses, damages, costs, charges and expenses on a full indemnity basis suffered or incurred by the Government arising from or in connection with the failure of the Contractor to perform fully or promptly any of his, her or their obligations, terms or conditions, stipulations or provisions of the Contract.
- (c) The Government may place and keep any monies received by virtue of this Guarantee (whether before or after the insolvency or liquidation of the Guarantor or the Contractor) to the credit of a suspense account for so long as the Government may think fit in order to preserve the rights of the Government to sue or prove for the whole amount of its claims against the Guarantor, the Contractor or any other person.
- (3) This Guarantee shall not be affected by any change of name or status in the company, firm or individual described as "the Contractor" or where "the Contractor" is a partnership, any change in the partners or in its constitution.
- (4) The Guarantor shall not be discharged or released from this Guarantee by any arrangement made between the Government and the Contractor or by any alteration in the obligations imposed upon the Contractor by the Contract or by any waiver or forbearance granted by the Government to the Contractor as to payment, time, performance or otherwise whether or not such arrangement, alteration, waiver or forbearance may have been or is made or granted with or without knowledge or assent of the Guarantor.
- (5) Without prejudice to Clause 4 above, the obligations of the Guarantor under this Guarantee shall remain in full force and effect and shall not be affected or discharged in any way by, and the Guarantor hereby waives notice of or assents to:
- (a) any suspension, termination, amendment, variation, novation or supplement of or to the Contract from time to time (including without limitation extension of time for performance);
 - (b) any provision of the Contract being or becoming illegal, invalid, void, voidable or unenforceable;
 - (c) the termination of the Contract or of the engagement of the Contractor under the Contract for any reason;
 - (d) any forbearance, variation, extension, discharge, compromise, dealing with exchange, waiver or renewal in respect of any right of action or remedy that the Government may have, now or after the day of this Guarantee, against the Contractor and/or the negligence, failure, omission, indulgence or delay by the Government in enforcing any right, power, privilege to or remedy available to the Government in relation to the obligations of the Contractor set out in the Contract;
 - (e) the voluntary or involuntary liquidation, bankruptcy, dissolution, sale of assets, receivership, general assignment for benefit of creditors, insolvency, reorganisation arrangement, composition, or other proceedings of or affecting the Contractor or its assets, or any change in the constitution of the Contractor;

- (f) any assignment, novation or sub-contracting by the Contractor of any or all of its obligations set out in the Contract;
- (g) without prejudice to the generality of the foregoing, any fact or event (whether similar to any of the foregoing or not) which in the absence of this provision would or might constitute or afford a legal or equitable discharge or release of or defence to the Guarantor, other than the express release of its obligations.
- (6) This Guarantee shall extend to any variation, novation of or amendment to the Contract and to any agreement supplemental thereto agreed between the Government and the Contractor and for the avoidance of doubt, the Guarantor hereby authorises the Government and the Contractor to make any such amendment, variation, novation or supplemental agreement without its notice or assent.
- (7) This Guarantee shall have immediate effect upon execution and is a continuing security. This Guarantee shall cover all of the obligations and liabilities of the Contractor under the Contract and shall remain in full force and effect and irrevocable until:
- (a) the date falling three (3) months after the expiry or early termination of the Contract;
or
- (b) in the event that upon early termination or expiry of the Contract, there are any outstanding obligations and liabilities of the Contractor under the Contract which have not been duly and fully carried out, completed and discharged in accordance with the Contract, the date on which all such obligations and liabilities have actually been carried out, completed and discharged (as confirmed by the Government in writing), but in the absence of any such confirmation, this Guarantee shall expire upon thirty-six (36) months after the expiry or early termination of the Contract, whichever is applicable.
- (8) This Guarantee is in addition to and shall not merge with or otherwise prejudice or affect any contractual or other right or remedy or any guarantee, indemnity, lien, pledge, bill, note, charge or any other security which the Government may at any time hold (collectively “Other Security”) and this Guarantee may be enforced by the Government without first having recourse to any of the Other Security or taking any steps or proceedings against the Contractor, and notwithstanding any release, waiver or invalidity of the Other Security.
- (9) Any demand, notification or certificate given by the Government specifying amounts due and payable under or in connection with any of the provisions of this Guarantee shall be conclusive and binding on the Guarantor.
- (10) The obligations expressed to be undertaken by the Guarantor under this Guarantee are those of primary obligor and not as a surety.
- (11) This Guarantee shall be governed by and construed according to the laws for the time being in force in the Hong Kong Special Administrative Region of the People’s Republic of China (“Hong Kong”) and the Guarantor agrees to submit to the exclusive jurisdiction of the courts of Hong Kong.
- (12) All documents arising out of or in connection with this Guarantee shall be served :

(a) upon the Government, at the Leisure and Cultural Services Department of No.1-3, Pai Tau Street, Sha Tin, New Territories, Hong Kong, marked for Director of Leisure and Cultural Services, facsimile number (852)26030235;

(b) upon the Guarantor, at _____, Hong Kong, marked for the attention of _____, facsimile number _____.

(13) Documents to be served under this Guarantee shall be deemed to have been duly served by one party if sent by letter or fax addressed to the other party at the address stated above or to the facsimile number set out above. The documents so served shall be effective (a) on the date of delivery if hand-delivered; (b) on the date of transmission if sent by facsimile; and (c) if despatched by mail (whether registered or not), on the day on which they are quoted for delivery by the postal authority in Hong Kong.

(14) The aggregate amount of the Guarantor’s liability under this Guarantee shall not exceed_____.

(15) The Guarantor hereby acknowledges that the Guarantor should read and fully understand, with the benefit of independent legal advice if necessary, the terms and conditions of this Guarantee before entering into this Guarantee.

IN WITNESS whereof this Guarantee was executed as a deed and the said Guarantor has caused its Common Seal/Seal to be hereunto affixed the day and year first above written.

* The [Common Seal/Seal*] of thee said)
Guarantor was hereunto affixed and)
signed)
by)
.....)
[Name & Title])
duly authorised by its board of)
directors in the presence of:)
Name of witness:
Title of witness:
Signature of witness:

@ Signed Sealed and Delivered)
for and on behalf of and as)
lawful attorney of the Guarantor)
under power of attorney dated)
..... and deed of delegation)
dated)
by)
[Name & Title])
and in the presence of)

Name of witness:
Title of witness:
Signature of witness:

* Please delete as appropriate

@ See Powers of Attorney Ordinance (Chapter 31 of the Laws of Hong Kong)

Note : When bank guarantees are executed under power of attorney, a photocopy of the power of attorney, certified on each page by a Hong Kong solicitor that it is a true and complete copy of the original must be submitted.

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CONDITIONS OF CONTRACT

1. Nature of Contract

It is expressly agreed between the parties that this Contract creates no tenancy or lease or any form of legal rights on land whatsoever between the parties except the Licence to use the Licence Area in accordance with the provisions of the Contract. This Contract is granted by the Government Representative to entitle the Contractor to operate the Business at the Licence Area in exercise of its power pursuant to the delegated power by the Chief Executive by Gazette Notice 2008/2003.

2. Contract Period and Applicable Licence Period

2.1 Subject to all rights and powers of the Government Representative under the Contract, and any early termination or extension pursuant to any applicable provisions of the Contract, the Contract Period shall be the same as the Applicable Licence Period as further specified in Clause 2.2 below.

2.2 **Unless a different date is specified in the Articles of Agreement (which can be any date earlier or later than the below-mentioned date as determined by the Government at its sole and absolute direction)**, the licence period for the Licence Area, viz the Applicable Licence Period, shall commence from 1st July 2020 and shall expire upon the end of three (3) months from the aforesaid commencement date; and subject to prior termination or extension as provided in this Contract.

2.3 The Government shall have the option to extend the Applicable Licence Period for the Licence Area for a maximum period of one (1) month ("Extension Period"). The Government shall be entitled to exercise such option, not less than one (1) month prior to the expiry of the Applicable Licence Period, by giving the Contractor a written notice to that effect ("Option Notice"). Upon the Government issuing an Option Notice, the Applicable Licence Period shall be deemed to be so extended on and subject to the same terms and conditions set out in the Contract apart from this Clause 2.3.

2.4 Even there is any suspension under Clause 23 or closure of the Business for the Licence Area under Clause 24 regardless of the duration whether on an accumulative basis or individual basis, the Applicable Licence Period for such Licence Area will not correspondingly be extended.

3. The Business

- 3.1 Subject to the terms and conditions of the Contract, in relation to each Licence Area, the Government Representative hereby grants to the Contractor during the Applicable Licence Period the right to operate the Car Park at that Licence Area in compliance with all terms and conditions set out in the Contract (“Business”). In consideration of the opportunity being given by the Government Representative for operating the Business at the Licence Area for the Applicable Licence Period, the Contractor undertakes to carry on the Business in compliance with all requirements set out in the Contract as soon as the Applicable Licence Period commences.
- 3.2 The Contractor shall carry on the Business at the Licence Area at all times on 7 x 24 basis on all days of the week including all general holidays except with prior authorization of the Government Representative in writing. The Car Park shall remain open throughout the aforesaid time and period.
- 3.3 The Government Representative reserves the right to revise at any time and from time to time the business hours of the Contractor’s Business as specified in Clause 3.2 above.
- 3.4 The Contractor shall not vary the business hours of its Business unless prior written consent of the Government has been obtained.
- 3.5 The Contractor shall not be entitled to any adjustment or abatement of the Monthly Licence Fee for any change of the business hours referred to in this Clause and shall pay the Monthly Licence Fee in full pursuant to Clause 5 under all circumstances.
- 3.6 The Business shall be operated by the Contractor as the principal and all profits and losses and liabilities arising therefrom shall be for the sole account of the Contractor with no recourse against the Government or the Government Representative.

4. Conduct of Business

- 4.1 This Contract only entitles the Contractor to conduct the Business at the Licence Area, but not any other premises in the Venue or otherwise.
- 4.2 The Contractor shall use the Licence Area only for the Business and shall not use, cause, suffer or permit to be used the Licence Area or any part thereof for any other purpose.

- 4.3 The Contractor shall conduct its Business only in the Licence Area and shall not use, cause, suffer or permit to be used any area of the Venue except the Licence Area without the prior written consent of the Government Representative for such purpose or for any other purpose.
- 4.4 The name of the Car Park shall be such as the parties hereto may mutually agree, or in default of agreement, as the Government Representative at its absolute discretion may consider reasonable to prescribe, at any time and from time to time. Save and except as permitted or directed by the Government Representative, such name shall not be changed.

5. Payment of Monthly Licence Fee

- 5.1 In consideration for the entitlement to operate the Business at the Licence Area and subject to the terms and conditions set out in the Contract, in respect of the Car Park, and in respect of each month of the Applicable Licence Period for such Car Park, the Contractor shall pay to the Government Representative in advance a Monthly Licence Fee (exclusive of rates, Government rent, taxes and all other outgoings payable in respect of the Licence Area for that Car Park, and all costs of utilities incurred in the operation of the Business including water and electricity). The Monthly Licence Fee shall be payable on or before the first day of each and every month of the Applicable Licence Period without any deduction or set-off whatsoever except that the Monthly Licence Fee in respect of the first month shall be payable as one of the conditions to be fulfilled before signing of the Articles of Agreement under Clause 13.2 of the Terms of Quotation.
- 5.2 If the Contractor fails to pay the Monthly Licence Fee by the due date or any other amount payable by the Contractor under the Contract (“default amount”), the Contractor shall pay a surcharge on the default amount calculated at a rate equivalent to the average of the best lending rates from time to time of all of the note-issuing banks in Hong Kong plus two percent (2%) per annum to accrue from the day on which the payment falls due until actual payment in full is made.
- 5.3 No money shall be payable by the Government or the Government Representative to the Contractor or any other person under the Contract. The Contractor shall perform, comply with and observe all provisions of the Contract and its obligations under the Contract at its own costs and expenses regardless of whether it is specifically stated to be the case in individual provisions of the Contract.
- 5.4 In the event that the remaining period of the Applicable Licence Period after the last complete month is not a complete month, there shall be adjustment of the Monthly Licence

Fee for such remaining period. The adjustment shall be arrived at by multiplying the daily rate with the actual number of days of the relevant period. The daily rate shall be arrived by dividing the Monthly Licence Fee by the number of days of such calendar month.

- 5.5 The Contractor shall keep and maintain proper books of account including ledgers, supporting vouchers, receipts, etc. and other records or documents in respect of the operation of the Business under this Contract and to cause all such records or documents to make up on a monthly basis and retain the same for at least seven (7) years after the expiry or earlier termination of the Applicable Licence Period.
- 5.6 At all reasonable time upon prior notice from the Government Representative to produce to it or any person authorised by it for inspection of all books of account, ledgers, vouchers, receipts, etc. and other records or documents relating to the operation of the Business and, if required, to make available copies of them.

6. Non-exclusive Right of the Contractor

- 6.1 The Contractor shall have, during the continuance of the Applicable Licence Period, but subject always to all rights and powers of the Government Representative under the Contract, the non-exclusive, non-transferable, non-assignable right to access and to occupy the Licence Area for the operation of the Business within the Licence Area and performance of all other obligations under the Contract which are required to be performed at the Licence Area.
- 6.2 The Government as the owner of the Licence Area, whether acting through the Government Representative or otherwise, reserves all rights and powers to enter into the Licence Area for any purpose whatsoever without any notice or reference or consent from the Contractor.
- 6.3 Nothing in this Contract shall confer on the Contractor any exclusive right to carry on the Business at the Venue.
- 6.4 Nothing in this Contract shall be regarded as in any way negating, prejudicing or otherwise restricting the right of the Government Representative to authorise any person to park any vehicle at the Venue. The Contractor is not entitled to claim for any compensation or prohibition for whatsoever cause resulting from the grant of the said permissions and authorisations.

6.5 That in case any of the sums payable by the Contractor under the Contract or any part thereof shall be unpaid after the same become due (whether formally demanded or not), or if there is any breach, non-performance or non-observance of any of the terms and conditions to be observed by and on the part of the Contractor herein contained or if the Contractor becomes bankrupt or, being a company, enters into liquidation whether compulsory or voluntary (save for the purpose of reconstruction or amalgamation), or enters into any composition with its creditors or suffer any distress or execution to be levied upon its goods, then, and in any of the said cases, it shall be lawful for the Government Representative at any time thereafter to re-enter upon the Licence Area or any part thereof in the name of the whole, and thereupon this Contract shall be deemed terminated under Clause 34.1(f). In the event of such re-entry, the Monthly Licence Fee already paid for the Licence Area or any part thereof shall not be refunded and no compensation whatsoever shall be payable to the Contractor by the Government Representative arising from such re-entry.

7. Security Deposit

7.1 The Contractor shall within fourteen (14) days from the date of the Conditional Acceptance of Quotation (or such later date as the Government Representative may allow) deposit with the Government in cash, cheque or cashiers' order or in the form of bank guarantee in the form attached to Quotation Attachment to be issued by a bank with a valid banking licence issued under the provisions of the Banking Ordinance (Cap. 155), for an amount equal to two (2) times the Monthly Licence Fee. The aforesaid amount shall serve as security for the due, punctual and proper performance of the Contract ("Security Deposit").

7.2 The Security Deposit, if in the form of cash, cheque or cashiers' order shall be retained by the Government Representative, or if in the form of a bank guarantee, shall remain in force, in either case, from the date of commencement of the Contract Period until the date specified in (a) or (b) below, whichever is applicable:

- (a) the date falling three (3) months after the expiry of the Contract Period; or
- (b) there remain any outstanding obligations and liabilities of the Contractor under the Contract which have not been duly and fully carried out, completed and discharged in accordance with the Contract, or there is any outstanding claim or right of the Government Representative or the Government, the date on which all such obligations, liabilities and rights and claims have actually been carried out, completed and discharged (as confirmed by the Government Representative in writing), or failing such confirmation the date shall not in any event be later than thirty-six (36) months after the expiry or early termination of the Contract Period.

The aforesaid period (depending on whichever is applicable) is hereinafter referred to as the “Guarantee Period”.

- 7.3 Only upon the expiry of the Guarantee Period, will the Security Deposit (if in the form of cash, cheque or cashier’s order and if any is remaining) be refunded to the Contractor without interest; or, if in the form of a bank guarantee, be discharged or released.
- 7.4 The Government Representative shall have the right to deduct from time to time from the Security Deposit in cash, cheque or cashiers’ order or call on the bank guarantee (irrespective of whether or not a demand for payment has been made against the Contractor) any amount due or payable by the Contractor to the Government Representative under the Contract (regardless of whether the amount is payable under any indemnity or is payable as a debt) but which remains outstanding, in such order as the Government Representative in its absolute discretion deems fit. The Security Deposit (whether in cash, cheque or cashiers’ order or in the form of the bank guarantee) may be deducted or called on, without the Government Representative first having recourse to any other security or rights or taking any other steps or proceedings against the Contractor or any other person, or may be enforced for any balance due after resorting to any one or more of other means of obtaining payment or discharge of the monies, obligations and liabilities owing by the Contractor to the Government Representative.
- 7.5 If any deduction is made by the Government Representative from the Security Deposit in cash, cheque or cashiers’ order or a call is made on the bank guarantee during the Guarantee Period, the Contractor shall, within twenty-one (21) days on demand in writing by the Government Representative, deposit a further sum or reinstate the level or extent of the bank guarantee or procure the issuance of a fresh bank guarantee in a sum equal to the amount so deducted or so called, which shall be added to the residue of and form part of the Security Deposit.

8. Restriction on Assignment and Sub-contracting

- 8.1 Unless otherwise with the prior written consent of the Government Representative, the Contractor shall not assign, transfer, sub-contract or otherwise dispose of any of its interests, rights, benefits or obligations under the Contract (including without limitation the parting of the occupancy of the Licence Area in any manner whatsoever or the sub-contracting of the operation of the Business or any part thereof). The performance of the Contract by the Contractor shall be personal to it.

- 8.2 The Government Representative may refrain from giving any written consent under Clause 8.1 without giving any reason. If the Government Representative agrees to give consent, any such agreement may be subject to fulfilment of conditions either by the Contractor and/or by any proposed assignee or transferee or sub-contractors.
- 8.3 The Contractor shall remain fully liable and shall not be relieved from any of its obligations hereunder by entering into any sub-contract for the performance of any part of the Contract. The Contractor shall be responsible for all acts, defaults, omissions and neglect of any of its officers, employees, agents, sub-contractors (at whatever tier), and employees, officers and agents of any such sub-contractors (collectively, "Contractor Personnel") as if they were its own.

9. Licence, Permit and/or Certificate

- 9.1 The Contract does not confer any licence, permit, certificate, waiver or exemption which the Contractor is obliged to apply for under all applicable laws and regulations of Hong Kong in order to operate the Business in the Licence Area. Nothing in this Contract shall be construed to fetter any statutory power of any public officer under any Ordinance.
- 9.2 Without affecting the generality of the foregoing, the Contractor shall make no claim of any kind whatsoever against the Government or the Government Representative in the event of the Contractor's failure or inability for any reason to obtain or renew any such licences, permits and/or certificates.
- 9.3 Since it necessarily takes time for the relevant authorities to consider and decide on an application for the requisite licences, permits and/or certificates, without prejudice to other rights and claims of the Government for any failure by the Contractor to commence the Business as soon as the Applicable Licence Period commences, the Contractor agrees and accepts that there will be no abatement or reduction of the Monthly Licence Fee notwithstanding that the Contractor cannot operate its Business pending the consideration of its applications and issuance or renewal of the relevant licences, permits and/or certificates. The non-issuance of any of the relevant licences, permits and/or certificates by the relevant authorities does not constitute any ground for the abatement of the Licence Fee.
- 9.4 The Contractor shall produce copies of all requisite licences, permits and/or certificates including but not limited to Business Registration Certificate, from time to time upon demand by the Government Representative.

10. Warranties and Undertakings

The Contractor warrants and undertakes to the Government Representative that -

- (a) it has the full capacity and authority and all necessary licences, permits and consents to enter into this Contract and to operate the Business in the Licence Area in accordance with the terms and conditions of this Contract and any other transactions as provided for or contemplated under this Contract;
- (b) this Contract constitutes the binding obligations of the Contractor in accordance with its terms;
- (c) the entry into this Contract, the performance by the Contractor of its obligations under it and the operation of the Business will not conflict with or result in the breach of -
 - (i) any provision of the constitutional documents governing the Contractor (including its memorandum (if any) and articles of association);
 - (ii) any contract or arrangement to which the Contractor is a party or by which it is bound;
 - (iii) any order, judgment or decree of any court or government agency to which the Contractor is a party or by which it is bound; or
 - (iv) any applicable laws and regulations.
- (d) it will comply with and observe all applicable laws and regulations in the operation of the Business in the Licence Area.

11. Fitting Out Work, Maintenance Work and Removal Work

- 11.1 The Contractor may with the prior written consent of the Government Representative erect upon the Licence Area the structure or structures which are necessary for the operation of the Business. The design and location of the structure or structures shall be subject to the prior written approval of the Government Representative. The ownership of any such structures shall be vested in the Government Representative if the Government Representative so directs upon the termination or expiry of the Applicable Licence Period free of any costs or charges to the Government Representative. If so required by the Government Representative, on the termination or expiry of the Applicable Licence Period, the Contractor

shall demolish and remove the structures at the Contractor's own expense and to the satisfaction of the Government Representative without any compensation therefore being paid by the Government Representative to the Contractor.

- 11.2 Any building or structure erected by the Contractor on the Licence Area or any part thereof shall in all respects comply with the Buildings Ordinance (Cap. 123), any regulations made there under and any amending legislation.
- 11.3 The Contractor shall maintain and keep to the satisfaction of the Government Representative the Licence Area (including retaining and boundary walls and fences (if any) belonging thereto) in good repair and condition. The Contractor shall hand over to the Government Representative the Licence Area in the same condition as the Licence Area was first taken occupancy by the Contractor (fair wear and tear excepted) on early termination or expiry of the Contract.
- 11.4 If so required by the Government Representative, on the early termination or expiry of the Applicable Licence Period, the Contractor shall demolish and remove at the Contractor's own expense and to the satisfaction of the Government Representative any building, structure, foundation, paving or other surfacing which is then standing on or forms part of the Licence Area and thereafter landscape such Licence Area without any compensation therefor being paid by the Government Representative to the Contractor.
- 11.5 From time to time upon the request of the Government Representative during the Applicable Licence Period, the Contractor shall construct and maintain at the Contractor's own expense, to the satisfaction of the Government Representative, such drains and channels, whether within the boundaries of the Licence Area or upon adjacent Government land, as the Government Representative may consider necessary to intercept and convey into the nearest stream-course, catchpit, channel or storm-water drain all water which may fall or flow on to the Licence Area and to be solely liable for, and to indemnify the Government Representative and its officers from and against all actions, claims, liabilities and demands arising out of any damage or nuisance caused by such water.
- 11.6 The Contractor shall take or cause to be taken such precautions in all respects to the satisfaction of the Government Representative as are necessary to prevent oil or oil derived substances from entering sewers or drains within or serving the Licence Area.
- 11.7 The Contractor shall at its own expense form and surface the Licence Area within such time, to such levels with such materials and to such standards as may be considered necessary by and to the satisfaction of the Government Representative.
- 11.8 The Contractor shall not cut away, remove or set back any Government land adjacent to or adjoining the Licence Area or any part thereof or carry out any building up, filling in or any slope treatment works of any kind whatsoever on any Government land except with the prior written consent of the Government Representative who may, at its sole discretion, give its

consent subject to such terms and conditions as it sees fit, including the grant of a licence of additional Government land as an extension to any of the Licence Area at such licence fee as it may determine.

- 11.9 The Contractor shall not carry out or permit any activity or works to be carried out at the Licence Area or any part thereof which in the opinion of the Government Representative may adversely affect the stability of land and structure within or surrounding the Venue or any part thereof.
- 11.10 Any damage or obstruction caused by the Contractor to any nullah, sewer, storm-water drain or water main within or adjoining the Licence Area or any part thereof shall be made good by the Government Representative at the cost of the Contractor, and the amount due in respect thereof shall be paid on demand to the Government Representative by the Contractor.
- 11.11 Notwithstanding Clause 11.10, the Contractor shall, at the request of the Government Representative, make good such damage or obstruction as specified by the Government Representative at its own expense and in all respects to the satisfaction of the Government Representative.
- 11.12 The Contractor shall at all times during the period of parking stated in the Second Schedule permit and facilitate the Government, its servants and agents, with or without appliances and equipment, to enter and remain upon the License Area (as defined in the First Schedule) as the Government decides at its sole discretion for (a) the installation of electricity charging facilities (“EV Charging Facilities”), and (b) carrying out inspection, repair, maintenance and removal of such EV Charging Facilities and all other related works thereof, provided that the Government shall serve reasonable notice on the Contractor prior to such entry and the carrying out of the installation works. The Government shall carry out the installation works of the EV Charging Facilities and its ancillary systems at its own costs.
- 11.13 The Government shall be responsible for the installation, maintenance, repair and replacement of the EV Charging Facilities and its ancillary systems at its own cost. If, however, the damage or loss to the EV Charging Facilities and its ancillary systems or any part thereof is caused by the Contractor, its servants or agents, or due to a non-compliance of a term of the Contract or a term of this Contract on the part of the Contractor, it shall be made good by the Government at the expenses of the Contractor, and the amount due in respect thereof shall be paid on demand to the Government by the Contractor. Notwithstanding the above, the Contractor shall, at the request of the Government, make good such damage or loss as specified by the Government at its own expense in all respects to the satisfaction of the Government.

12. Government Premises and Government Property

- 12.1 The Contractor shall accept the Licence Area in the state and condition in which occupancy is given. The Government Representative makes no warranty or representation of whatsoever

nature concerning the Licence Area. The Licence Area shall be provided on an “as is” basis.

- 12.2 The Contractor shall furnish and provide all such equipment and facilities necessary for the efficient operation of the Business. All such equipment and facilities shall be of a design and standard to the satisfaction of the Government Representative.
- 12.3 The Contractor shall keep and maintain at all times all Government property located at the Licence Area (moveable or immovable) or otherwise from time to time provided to the Contractor for use (if any) (including those as specified in the Third Schedule) (collectively, “Government Property”) in good repair, clean and serviceable conditions to the Government Representative’s satisfaction. The Contractor shall be responsible for the due and immediate return of all such Government Property in good repair, clean and serviceable condition at any time upon request by the Government Representative and/or at the end or sooner termination of the Contract.
- 12.4 The Contractor shall keep and maintain at all times the Licence Area including the internal face of structural elements such as concrete ceiling/concrete flooring/internal side of external walls, interior plaster or other finishing materials to walls, floors and ceilings and all fixtures and fittings therein including all doors and windows (both interior and exterior), electrical installations and wiring and fire-fighting apparatuses in good repair, clean and proper condition (fair wear and tear excepted) and as may be appropriate from time to time to paint and decorate the Licence Area.
- 12.5 If so required by the electricity company, or the Government Representative or other public officer, the Contractor shall repair or replace at the expense of the Contractor all the electrical wiring installations and fittings within the Licence Area and all such electrical wiring installations and fittings of the Contractor, if any, in any other part of the Licence Area.
- 12.6 Except for the work expressly required under the Contract, the Contractor shall not make any alteration or addition to the Licence Area or any Government Property without prior permission in writing by the Government Representative and shall not carry out the repairs to the same without obtaining the prior approval of the Government Representative. If such approval is obtained, the repair works shall be carried out by qualified persons approved by and of a standard acceptable to the Government Representative.
- 12.7 The Contractor shall be liable to the Government Representative for any damage or loss to the Licence Area or any Government Property. If any such Licence Area or Government Property is found damaged or lost, as the case may be in whatsoever scale and from

whatsoever cause while in the occupation or possession or control of the Contractor, the Government or the Government Representative shall be entitled to recover from the Contractor as a debt due to the Government or the Government Representative all losses, liabilities, costs and expenses that it has incurred in the execution of such repair or replacement together with all costs and expenses incurred by the Government and the Government Representative for procuring such repair or replacement service, monitoring such repair or replacement service and in taking all other necessary actions in the light of the Contractor's breach of this Clause 12.

- 12.8 The Licence Area and all Government Property shall remain the property of the Government and the Government Representative reserves the right to take stock checking of the same at any time and the Contractor shall provide every assistance to the Government Representative for this purpose.
- 12.9 The Contractor shall be regarded as the occupier of the Licence Area under the Occupier's Liability Ordinance (Cap. 314) during the continuance of the Contract. The Contractor shall indemnify each of the Government and the Government Representative fully from and against everything stated in Clause 29.2 including claims arising from any incident occurring within the Licence Area which constitutes a breach by the Contractor of its common duty of care to the visitors of the Licence Area as specified in section 3 of Cap. 314. To the extent permitted under Cap. 314, neither the Government nor the Government Representative shall be regarded as a landlord, and the Contractor shall not be regarded as a tenant, of the Licence Area under section 5 of Cap. 314.
- 12.10 To the maximum extent permissible under the law, no compensation shall be payable by the Government Representative to the Contractor in respect of any loss or damage caused to the Contractor or others by reason of any water flowing on to the Licence Area or any part thereof or landslip or subsidence on, to, of or from the Licence Area or any part thereof.
- 12.11 The Government Representative or its duly authorised officers may carry out works of any description on the Licence Area or any part thereof or outside the Licence Area (whether on behalf of the Contractor or on the failure of the Contractor to carry out such works or otherwise) at the cost of the Contractor or that the Contractor shall pay or repay to the Government Representative or to its duly authorised officers on demand the cost of such works, such cost shall include such supervisory and overhead charges as may be fixed by the Government Representative or by its duly authorised officers.
- 12.12 The Government Representative may at its discretion provide office space, working area, equipment and storage space free of charge in the Licence Area for the use of the Contractor and for storage of plant, equipment and materials if such space is available. The space is

provided to the Contractor and its employees solely for the purpose of performance of this Contract during the Applicable Licence Period.

- 12.13 The Contractor shall take all precautions to protect the interior and exterior of the Licence Area against damage by fire, storm, tropical cyclone or vandalism.

13. Operation of the Business

- 13.1 To ensure that during the continuance of this Contract and during the opening hours of the Licence Area there is provided and maintained at the Licence Area an efficient and adequate service of a style, type and quality to the satisfaction of the Government Representative, without prejudice to the generality of the foregoing, the Contractor shall at all times ensure that the Business provided at the Licence Area shall at all times suffice to meet the reasonable needs of the users and visitors of the Venue and its facilities including but not limited to members of the general public, persons attending the functions and activities being held in the Venue and group visitors to the Venue.
- 13.2 Unless otherwise directed or approved by the Government Representative, the Contractor shall operate and keep the Car Park open for use by the public throughout the hours specified in Clause 3.2.
- 13.3 Throughout the Applicable Licence Period, the Contractor shall levy Parking Charges in accordance with the scale of charges specified in the Second Schedule for each half-hour or part thereof during the first two hours of parking for the parking period from 7:00 a.m. to 11:00 p.m. (“regular parking period”); and the scale of charges specified in the Second Schedule for each half-hour or part thereof for the parking period after 11:00 p.m. until before 7:00 a.m. of the following day (“irregular parking period”). The parking charges for each half hour after the first two hours within the regular parking period shall be equal to 150% of the half hourly rate for the first two hours within the regular parking period. Parking fees shall be charged per every half an hour, or part thereof based on the aforesaid rate and calculation. In case of any half hour straddling the regular and irregular parking periods, and where that half hour commences in the regular parking period, the charges for regular parking period shall apply to the whole of that half hour. Where that half hour commences in the irregular parking period, the charges for irregular parking period shall apply to the whole of that half hour. Where the Parking Charges for each half hour after the first two hours are more than one (1) digit after the decimal point (i.e. a fraction of ten cents), the Parking Charges shall be rounded up to the nearest ten (10) cents.
- 13.4 The Contractor may adjust downwards the rates specified in the Second Schedule subject to

the prior approval from the Government Representative. The Contractor may with the prior written consent of the Government Representative adjust upwards the parking charges that it may levy under the Second Schedule. Unless otherwise provided for in the Contract, the Contractor shall not levy any other charges or fees against any person in connection with its management of the Licence Area or its operation of the Car Park at the Licence Area without the prior approval from the Government Representative in writing.

- 13.5 Without prejudice to Clause 8 (Restriction on Assignment and Sub-contracting), the Contractor shall not let out any car parking spaces in the Licence Area other than the mode on half hourly basis without the prior written consent of the Government Representative.
- 13.6 (a) With the exception of fire engines, ambulances, police cars and government vehicles on official duties which shall be given free access to the Licence Area, the Contractor shall not permit any vehicles other than those Permitted Vehicles to be parked in the Licence Area unless prior approval in writing from the Government Representative is obtained.
- (b) The Contractor shall not, without reasonable excuse or lawful authority, prevent or refuse the use of the Licence Area for parking of the Permitted Vehicles.
- (c) Unless otherwise provided for in the Contract, the Contractor shall not reserve or cause or permit any car parking spaces in the Licence Area to be reserved for use by any person or vehicle.
- (d) Save with the prior written consent of the Government Representative, the Contractor shall ensure that at all times during the Applicable Licence Period the Permitted Vehicles are parked at the car parking spaces shown on the plan attached to Annex C which may be varied in accordance with Clause 13.8, and the number of vehicles parked at the car parking spaces so designated shall not exceed those specified in the Fourth Schedule.
- 13.7 (a) The Contractor shall reserve such number of Disabled Person's Car Parking Spaces in the Licence Area as delineated in Annex C for use by vehicles displaying the Permit (as defined in the definition of "Disabled Person's Car Parking Spaces" in the Interpretation).
- (b) The Disabled Person's Car Parking Spaces shall be used on a first-come-first served basis. If the Disabled Person's Car Parking Spaces are occupied, other vehicles displaying the Permit can use other vacant car parking spaces for its vehicular type.
- (c) When car parking spaces for motorcycles are available and remain vacant, motorcycles

displaying the Permit shall have priority in using car parking spaces for motorcycles. If car parking spaces for motorcycles are not provided at the car park or when all such parking spaces are fully occupied, motorcycles displaying the Permit may use the Disabled Person's Car Parking Spaces.

- (d) The Contractor shall only charge drivers of vehicles displaying the Permit in circumstances referred to in Clauses 13.7(b) and 13.7(c) for parking charges at a rate equivalent to half of the parking charges of the car parking spaces for its vehicular type stipulated in the Second Schedule for using car parking space other than the Disabled Person's Car Parking Spaces.

- 13.8 No change shall be made by the Contractor to the designation of car parking spaces in the Licence Area as shown on the plan attached to Annex C of this Contract unless with the prior written consent of the Government Representative and other applicable authorities including the Lands Department and the Transport Department (if required). The Contractor shall make the required applications to each of them to effect the change in the designation of parking spaces and shall be liable for the cost of making such applications and if the application is approved by all of them, for altering the designation of parking spaces in the Licence Area in accordance with the approval.
- 13.9 The Contractor shall allow vehicle(s) approved by the Government Representative and taxi(s) free access to the Licence Area for loading and unloading purposes. The time for loading and unloading shall not exceed fifteen (15) minutes or such other period as directed by the Government Representative. For the avoidance of doubt, no parking or other charge shall be levied against the drivers or the owners of those vehicles before the expiry of the authorised time limit.
- 13.10 The Contractor shall seek the prior written approval of the Government Representative on the terms and conditions under which the Contractor offers the car parking spaces to the general public for use (the "Parking Terms").
- 13.11 The Contractor shall not post or allow or suffer to be posted on the Licence Area or any part thereof or any structure erected thereon any advertisement of whatsoever nature except such notices and signs denoting the Contractor's Business on the Licence Area permitted in this Contract and as may be approved by the Government Representative.
- 13.12 The Contractor shall ensure no vehicles that are not authorised by the Government Representative or the Contractor to use any part of the Licence Area or remain at the Licence Area and that the entry/exit points of the Licence Area are free from obstruction at all times.
- 13.13 The Contractor shall display signs and deploy its employees as appropriate to ensure vehicles

waiting for entry into the Car Park do not cause any obstruction to the traffic of the public road connecting the entry/exit points of the Car Park at all time.

- 13.14 The Contractor shall erect and display at the Licence Area the Parking Terms including but not limited to the rates and method of calculation of the parking charges and such signs (including traffic signs) at location(s) and in such manner as approved by the Government Representative for the efficient management and operation of the Car Park. All signs erected or displayed at the Licence Area by the Contractor must comply with the Road Traffic Ordinance (Cap. 374) and shall be written in both English and Chinese.
- 13.15 The EV Charging Facilities are designed and installed for use primarily by electric vehicles (including both pure electric vehicles and plug-in hybrid electric vehicles) (“EV”). To achieve this purpose and to facilitate the proper use of the EV Charging Facilities, notwithstanding Clause 11.12, the Contractor shall –
- (a) reserve Car Parking Spaces Nos. 12 and 13 at the Licence Area or any other car parking spaces as directed by the Government for use by EV only;
 - (b) ensure that the car parking spaces as specified in sub-clause (a) above shall be used by Electric Vehicles on a first-come-first served basis; only when all other car parking space(s) without EV Charging Facilities in the Premise are occupied may the Contractor release any or all of the car parking spaces with EV Charging Facilities for use by non-Electric Vehicles on a first-come-first served basis; for the avoidance of doubt, when car parking spaces without EV Charging Facilities are available and remain vacant, the Contractor shall reserve the EV Car Parking Space(s) for use by EV only;
 - (c) subject to Clause 13.14 above, if so required by the Government, at its own expenses erect at the location or locations as may first be approved by the Government sufficient signs to indicate the ways and directions to access to EV Charging Facilities in Licence Area to the satisfaction of the Government;
 - (d) answer general enquiries from car park users on the operation and proper use of the EV Charging Facilities in accordance with the instructions and guidelines provided by the Government verbally or in writing; and
 - (e) without prejudice to Clause 29.5 hereof, give notice in writing to the Government of any damage, default or malfunction of the EV Charging Facilities as soon as practicable.

13.16 The EV Charging Facilities and all related installation works in the Licence Area are property of the Government. The Government is entitled to grant a wayleave or licence to a third party in respect of the Charging Facilities for performing any profit-oriented operation or business.

14. Other Covenants

In addition to other covenants found in the Contract, the Contractor shall comply with and observe, and shall ensure the compliance with, all of the following -

- (a) Not to cause, suffer or permit the preparation, cooking, reheating or otherwise of food in, nor delivery of food to the Licence Area or any part thereof.
- (b) Not to erect or allow to remain on the Licence Area any building or structure without the consent in writing of the Government Representative first had and obtained.
- (c) Not to alter or demolish any building or structure already erected on the Licence Area as at the first day of the Applicable Licence Period without the prior consent in writing of the Government Representative.
- (d) Not to use water from any Government mains for any purpose without the prior written consent of the Water Authority.
- (e) Not to do or cause or permit to be done anything in or upon the Licence Area that may –
 - (i) be or become a / an obstruction, trespass, nuisance, interference with pedestrian, road, rail, air or waterborne traffic, or invasion of the right of privacy or interference with any right of air, light, water or way or otherwise any act or omission or default which constitutes as a tortious act under the law; or
 - (ii) cause damage to any property of the Government Representative or of the Government or of the owners or occupiers of premises in adjacent to or within the vicinity of the Licence Area.
- (f) Not to operate car-washing related business or garage business or allow any person to operate any such business in the Licence Area.
- (g) Except with the prior written approval of the Government Representative, not to carry out or cause or permit to be carried out any business or activity, other than the operation of the Car Park, at the Licence Area including but without limitation to —
 - (i) the shooting of any cinematographic or television materials; and
 - (ii) the erection of short term exhibition stalls or promotional counters.
- (h) Not to store or allow or suffer to be stored in or upon the Licence Area or any part thereof any dangerous goods as defined in the Dangerous Goods Ordinance (Cap. 295).

- (i) Observe and comply with any requirement which may be imposed by the Director of Fire Services in connection with the occupation and use of the Licence Area by the Contractor.
- (j) Be solely responsible for, and take all necessary measures to ensure, the security of the Licence Area and all users, visitors, and motor vehicles parked thereat.
- (k) Not to carry out or cause or suffer to be carried out at the Licence Area or any part thereof any fuelling or lubricating or maintenance services of any nature for motor vehicles.
- (l) Not to cause, suffer or permit any floor show or other entertainment whatsoever to be staged in or from the Licence Area.
- (m) Not to use any gramophone, loudspeaker, musical instrument or similar apparatus or equipment within Licence Area regardless of whether the same shall be audible outside the Licence Area.
- (n) Not to carry on business in or from or otherwise howsoever use or cause suffer or permit to be used for any purposes whatsoever any part of the Venue outside the Licence Area without the prior written consent of the Government Representative.
- (o) Not to cause, suffer or permit any smoking whatsoever to take place in or at the Licence Area.
- (p) To comply with the relevant provisions of the Smoking (Public Health) Ordinance (Cap. 371), and of all regulations made thereunder and for the time being in force.
- (q) Not to set aside or reserve the whole or any part of the Licence Area for the exclusive use of any person or organization or for any other purpose or function, save and except where the Government Representative at its absolute discretion may permit or require.
- (r) Not to use the Licence Area or any part thereof, or cause, permit or suffer the same to be used for any illegal, immoral purpose, gambling or any other purpose not permitted under the Contract.
- (s) Not to cause, suffer or permit any games to be played in the Licence Area including but not limited to mahjong and tin kau whether for gambling purposes or otherwise.
- (t) Not to place or leave or cause, or suffer, or permit to be placed or left in any part of the Car Park (including but not limited to fire exits, common areas, stairways,

landings and passages of such buildings) any solid waste or any other similar materials. The Contractor shall arrange at its own cost proper and immediate disposal of the same at designated locations as approved by the Government authorities from time to time.

- (u) Be responsible to make good any loss or damage to the Venue or any part thereof or any facilities or other fixture or fitting therein not being the property of the Contractor which may arise as a result of the operation of the Business or any other act, neglect or default of the Contractor or any of the Contractor Personnel.

15. Utilisation Rate

- 15.1 The Contractor shall provide the Government Representative with the monthly utilisation rate in respect of the Licence Area in the form as set out in the Fifth Schedule or such other information as the Government Representative may require from time to time within fourteen (14) days after the end of each month of the Applicable Licence Period (including the last month or the remaining period after the last complete month).

16. Premises Hygiene and Safety

- 16.1 The Contractor shall not keep or permit or suffer to be kept in the Licence Area or any part thereof any animals or pets, and shall take all such steps and precautions to the reasonable satisfaction of the Government Representative to prevent the Licence Area or any part thereof from becoming infested by any pests or vermin.
- 16.2 The Contractor shall not do or cause or suffer or permit to be done any act or thing whereby the policy or policies of insurance on the premises of which the Licence Area forms part against damage by fire or liability to third parties for the time being subsisting may become void or voidable or whereby the rate of premium or premiums thereon may be increased, and shall repay to the Government on demand all sums paid by the Government by way of increased premium or premiums thereon and all expenses incurred by the Government in and about any renewal of such policy or policies rendered necessary by a breach of this sub-clause.
- 16.3 The Contractor shall take all reasonable precautions to protect the Licence Area from damage by fire, storm, typhoon or the like and shall at its own expense install and provide suitable equipment and systems, etc., and pay all fees and charges in connection herewith. All other proposed installations, be it permanent or temporary, shall be approved by the Government Representative in writing in advance and the works shall be carried out according to the

agreed schedule as well as to the satisfaction of the Government Representative. Such installation shall thereupon become the property of the Government Representative free of any costs or charges. The Contractor shall be responsible for maintaining and repairing such installation in safe and proper condition at its own expense and to remove the same should the Government Representative so directs.

- 16.4 The Contractor shall assume full responsibility for the safety and security of the Licence Area or its surroundings and all operations and methods of operations.
- 16.5 The Contractor shall be responsible for the safety of any vehicle which it uses or brings alongside or onto the Venue and it shall indemnify the Government against everything stated in Clause 29.2 arising from any incident in relation to such vehicles.

17. Outgoings

- 17.1 The Contractor shall pay all the costs and deposits of all telephone lines installed in, and water and electricity supplied to, the Licence Area, and shall pay all rates, Government rent, taxes, fees, charges and outgoings whatsoever now or hereinafter payable in respect of the Licence Area and its Business throughout the Applicable Licence Period or the periods of suspension of Business due to whatsoever reasons.
- 17.2 The Contractor shall pay and discharge all outgoings and expenditure whatsoever which may be incurred by the Contractor arising from or in respect of or otherwise howsoever in connection with the Business.

18. Cleansing, Collection and Disposal of Refuse and Litter

- 18.1 The Contractor shall maintain the Licence Area and its immediate vicinity in a clean, tidy and serviceable condition to the reasonable satisfaction of the Government Representative. If the Government Representative in its reasonable opinion considers that the Contractor has failed to satisfactorily clean and service the Licence Area or any part thereof, the Government Representative may give written notice to the Contractor to carry out within twenty-four (24) hours or such longer period as the Government Representative in its reasonable opinion may allow the necessary cleaning and servicing work in the Licence Area. In the event that the Contractor fails to carry out the works as directed, the Government Representative may without further notice close the Licence Area or any part thereof and suspend the Contractor's Business for a period or periods not exceeding seven (7) days on any one (1) occasion to cause the Licence Area and its immediate vicinity to be cleaned and serviced, and the Contractor

shall pay the costs thereof to the Government Representative on demand and shall remain liable to pay the Monthly Licence Fee to the Government Representative without any deduction.

- 18.2 The Contractor shall provide and keep in good and hygienic condition dustbins in such numbers and of such a type as shall be approved by the Government Representative and shall collect all refuse and litter therein.
- 18.3 The Contractor shall arrange at least once every day or at a frequency as prescribed by the Government Representative at any time and from time to time for the removal and disposal of all refuse and litter collected in the course of the Business. Such refuse and litter shall be collected in polyethylene bags, or in any other containers approved by the Government Representative and shall be properly disposed of at least once every day to such a refuse collection point inside or outside the Licence Area designated by the Government Representative at any time and from time to time in such manner as approved or prescribed by the Government Representative.
- 18.4 In the event of failure to comply with this Clause 18, the Contractor shall pay the Government on demand the costs and expenses incurred by the Government Representative in the removal and disposal of such refuse and litter or in cleansing and clearing all drains and sewers that are choked or stopped up, and to pay the Government on demand the cost incurred in repair or replacement of any of the said items of the Licence Area due to the act, default or negligence of the Contractor or any of the Contractor Personnel.
- 18.5 The Contractor shall, solely at its cost, employ or use only such cleaner or cleansing agent within the Licence Area as the Government Representative shall approve or prescribe, provided always that such approval may be withdrawn by the Government Representative upon notifying the Contractor that it has reasonable grounds for such withdrawal.

19. Water Supply

- 19.1 The Contractor, if so permitted by the Government Representative, may use water supply which may be available at the Licence Area to operate its Business and shall pay all deposits, fees and charges incurred.
- 19.2 If water supply is not available at the Licence Area, or permission to use available supply is not granted or is withdrawn, the Contractor shall at its own cost apply for water meter for such water supply in its own name, and shall pay all deposits, fees and charges incurred in the application and in the use of water from such supply point.

19.3 All installation of tubing and piping, and all other water supply works, be it permanent or temporary, shall be approved by the Government Representative and the works shall be carried out by qualified personnel approved by and to the satisfaction of the Government Representative, and such installation shall thereupon become the property of the Government. The Contractor shall be responsible to maintain and repair such installation at its own expense as well as to remove the same should the Government Representative so directs.

20. Electricity Supply

20.1 The Contractor, if so permitted by the Government Representative, may consume electricity from supply points which are available at the Licence Area to operate its Business and shall pay all deposits, fees and charges incurred and, in the event that any such supply is not metered, such amount in respect of electricity consumption as shall be reasonably assessed or estimated by the Government Representative. The Contractor shall maintain, repair and replace the electrical wiring or cables or apparatuses associated therewith in or serving the Licence Area in safe and proper condition and to comply in all respects with the Electricity Ordinance (Cap. 406) and its subsidiary legislations and/or the Government Representative with respect to the utilities.

20.2 If electricity supply is not available at the Licence Area, or permission to use available supply is not granted or is withdrawn, the Contractor shall at its own expense apply for the electricity meter for such supply in its own name, and shall pay all deposits, fees and charges incurred in the application and the consumption of electricity from such electricity supply points.

20.3 Any installation of wiring and lighting fittings, and all other electrical works, be it permanent or temporary, shall be approved by the Government Representative in writing in advance and the works shall be carried out by a Registered Electrical Contractor (REC)/Registered Electrical Worker (REW) registered under the Electricity (Registration) Regulations (Cap. 406D) and to the satisfaction of the Government Representative. The Contractor shall be responsible for maintaining and repairing such installation in safe and proper condition at its own expense as well as to remove the same should the Government Representative so directs. A copy of the Work Completion Certificate (WR1) issued under Regulation 19 of the Electricity (Wiring) Regulations (Cap. 406E) attached with schematics and test reports should be submitted to the Government Representative for retention.

20.4 The Government shall bear the electricity charges incurred by EV users for the EV Charging Facilities. For this purpose, the installation work of EV Charging Facilities above shall

include the installation of EV Meters which shall be separate and independent from the electricity meters already exist in the Licence Area. For the avoidance of doubt, the electricity charges payable by the Contractor under Clause 20.1 shall not include the electricity charges for use of the EV Charging Facilities as shown in the EV Meters.

21. Contractor Personnel

- 21.1 The Contractor shall ensure to the satisfaction of the Government Representative that a sufficient number of staff is employed for the efficient operation of the Car Park. The Contractor shall ensure that all staff and personnel deployed to operate the Car Park have the requisite skills and experiences to discharge their duties in an efficient and safe manner, and all such arrangements shall be made in compliance with the provisions of the Employment Ordinance (Cap. 57) and be subject to such requirement as the Government Representative may from time to time require the Contractor to observe.
- 21.2 The Contractor shall provide its employees with uniforms of a design approved by the Government Representative, and ensure that they shall wear such uniforms while on duty at the Licence Area.
- 21.3 The Contractor shall provide all the necessary equipment for its staff at the Car Park such as walkie-talkies at its own expense for the proper and efficient performance of the Business.
- 21.4 The Contractor shall provide a minimum of two (2) security guards at the Licence Area at all times for provision of security services to the Licence Area. For this purpose, the Contractor shall only deploy security guards who hold valid permits issued under the Security and Guarding Services Ordinance (Cap. 460) and shall submit to the Government Representative for record purpose the names and Hong Kong Identity Card numbers of such security guards. The aforesaid security guards may at the same time be deployed for manning the gate and collecting parking charges.
- 21.5 The security guard shall carry out at the Licence Area regular patrol on such routes and at such frequencies as shall be approved by the Government Representative for security and management purposes. The Contractor shall provide the Government Representative with details of the patrol routes and records of patrol as and when required by the Government Representative.
- 21.6 The Contractor shall be responsible for the good conduct of all members of the Contractor Personnel while they are in the Licence Area, and shall ensure that they will behave accordingly.

- 21.7 The Government Representative shall be entitled to demand on reasonable grounds, including but not limited to medical, health, security and disciplinary grounds, the removal or replacement of any member of the Contractor Personnel.
- 21.8 The Government Representative shall be entitled to refuse to admit to the Licence Area or any part thereof any member of the Contractor Personnel, whose admission will be, in the reasonable opinion of the Government Representative, undesirable.
- 21.9 The Government Representative shall in no circumstances be liable either to the Contractor or any member of the Contractor Personnel in respect of any liabilities, losses or damages occasioned by any removal or replacement or non-admission as stipulated in Clause 21.7 or 21.8 and the Contractor shall fully indemnify each of the Government and the Government Representative from and against everything stated in Clause 29.2 arising from such removal or replacement or non-admission.
- 21.10 The Contractor shall ensure that all members of the Contractor Personnel shall keep to such parts of the Licence Area as are necessary for the due discharge of the Contractor's obligations under the Contract.
- 21.11 The Contractor shall provide quality customer services to customers and therefore ensure the ability of all the front-line staff to communicate with customers in a courteous manner.
- 21.12 The Contractor shall maintain good order of vehicles using or waiting for the use of the Car Park, deal with or settle complaints or disputes in respect of the use of the Car Park by the visitors of the Car Park and the Government has no obligation to render any assistance to the Contractor in this respect. If the Government Representative's assistance is required to deal with or settle the complaints or disputes and to the extent the Government Representative is willing to provide such assistance, the Contractor shall keep each of the Government and the Government Representative indemnified against everything stated in Clause 29.2 in rendering any such assistance.
- 21.13 The Contractor shall maintain a proper, current and accurate record of all Contractor Personnel. Such record shall include the name, the Hong Kong Identity Card number and a photograph of such Contractor Personnel and shall be produced for inspection by the Government Representative on request. All personal data submitted by the Contractor will be used by the Government Representative for the purpose of this Contract only.
- 21.14 The Contractor shall not employ any persons who are forbidden under the laws of Hong Kong or not entitled for whatever reasons to undertake any employment in Hong Kong. Without

prejudice to any other rights or remedies which the Government Representative has or may have against the Contractor, if there is any breach of this Clause 21.14 by the Contractor, the Government Representative may terminate the Contract under Clause 34.1(f).

- 21.15 The Contractor shall comply with the Employment Ordinance (Cap. 57). Without prejudice to any other rights or remedies which the Government Representative has or may have against the Contractor, the Government Representative may terminate the Contract under Clause 34.1(f) if the Contractor is convicted of any offence under the Employment Ordinance.
- 21.16 The Contractor shall comply with the Minimum Wage Ordinance (Cap. 608). Without prejudice to any other rights or remedies which the Government Representative has or may have against the Contractor, the Government Representative may terminate the Contract under Clause 34.1(f) if the Contractor is convicted of any offence under the Minimum Wage Ordinance.
- 21.17 The Contractor shall comply with the Employees' Compensation Ordinance (Cap. 282). Without prejudice to any other rights or remedies which the Government Representative has or may have against the Contractor, the Government Representative may terminate the Contract under Clause 34.1(f) if the Contractor is convicted of any offence under the Employees' Compensation Ordinance.
- 21.18 The Contractor shall comply with the Immigration Ordinance (Cap. 115). If the Contractor is convicted of an offence under the Immigration Ordinance for employing a person who is not lawfully employable to perform the Contract, or is convicted of an offence for aiding and abetting another person to breach its condition of stay, without prejudice to any other rights or remedies which the Government Representative has or may have, the Government Representative may terminate the Contract under Clause 34.1(f).
- 21.19 The Contractor shall comply with the requirements of the Occupational Safety and Health Ordinance (Cap. 509), and any other legislation pertaining to the health and safety of its own staff, the employees or agents of the Government and/or the Government Representative and any other parties who may be affected by the Contractor's operation of its Business. Without prejudice to any other rights or remedies which the Government Representative has or may have against the Contractor, the Government Representative may terminate the Contract under Clause 34.1(f) if the Contractor is convicted of any offence under the Occupational Safety and Health Ordinance.
- 21.20 The Contractor shall comply with the Mandatory Provident Fund Schemes Ordinance (Cap. 485). Without prejudice to any other rights or remedies which the Government Representative has or may have against the Contractor, the Government Representative may

terminate the Contract under Clause 34.1(f) if the Contractor is convicted of any offence under the Mandatory Provident Fund Schemes.

21.21 Any conviction mentioned in Clauses 21.14 to 21.20 or any other provision of this Contract does not have to relate to this Contract. The conviction of a related person (as defined in Clauses 17.7 and 17.8 of the Terms of Quotation) or officer of the Contractor or any person being such officer during any part of the Applicable Licence Period may also be taken as the conviction of the Contractor and gives the same rights and remedies including the power to terminate under Clause 34.1(f).

22. Arrangement during Epidemic Illness

In the event of illness of any epidemic nature breaking out or situations related to suspected or confirmed communicable disease cases, the Contractor shall comply with all such orders, arrangements or regulations as may be issued by the Government with a view to stamping out the same. The Contractor shall comply with any instructions issued by the Government regarding measures to be adopted to prevent or control diseases of any kind.

23. Suspension of the Business

23.1 In the event that the Contractor is in breach of any term and condition of the Contract, the Government Representative shall be entitled to suspend the Contractor's right to carry on the Business at the Licence Area ("Suspension for Default") by notice in writing to the Contractor for a period as specified in such notice and the suspension may take place on the next day following from the date of such notice at the earliest or such other date as specified in the notice.

23.2 Upon a Suspension for Default, the Contractor shall have no right to operate the Business at the Licence Area during the period of such Suspension for Default. The Contractor shall remain liable to pay the Monthly Licence Fee in respect of the period of Suspension for Default and perform and observe all other obligations under the Contract.

23.3 In the event that any default leading to the Suspension for Default has been remedied to the satisfaction of the Government, the Government Representative may cancel the Suspension for Default by notice in writing to the Contractor ("notice of resumption"). Upon receipt of such notice, the Contractor shall resume the Business at the Licence Area by such date as specified in the notice of resumption. The Applicable Licence Period will not be extended due to any suspension under Clause 23.1.

- 23.4 Without prejudice to other rights and powers of the Government including the power to early terminate the Contract under Clause 34.1(f), during the Suspension for Default, the Government shall be entitled to engage another contractor or itself to conduct the car parking business at the Car Park and the Contractor shall pay the Government on demand all costs incurred thereby, as well as the loss in revenue arising from any such arrangement.
- 23.5 Neither the Government nor the Government Representative shall be responsible for any claim, legal proceeding, liability, loss (including any direct or indirect loss, any loss of revenue, profit, business, contract or anticipated saving), damages (including any direct, special, indirect or consequential damages of whatsoever nature) or any cost or expense, suffered or incurred by the Contractor arising out of or in relation to any Suspension for Default under Clause 23.1.

24. Temporary Closure of the Licence Area

- 24.1 Without prejudice to the rights and powers of the Government Representative (including under Clause 23 to effect a Suspension for Default), the Government Representative may require a temporary closure of the Licence Area or any part thereof for any operational, maintenance, repair, renovation, modification, or other reason (including any of the reasons as specified in Clause 24.2) which is otherwise than due to any default of the Contractor by giving not less than seven (7) days' notice to the Contractor specifying the period of the temporary closure, if it is practicable in the circumstances. Upon such temporary closure (including a temporary closure due to any ground specified in Clause 24.2), the Contractor shall not raise any objection nor make any claim for compensation or relief of any nature whatsoever against the Government or the Government Representative and the Monthly Licence Fee hereby agreed to be paid in respect of the Licence Area shall be abated on a pro-rata basis in accordance with Clause 24.4 for so long as such closure continues. The Applicable Licence Period will not be extended due to such temporary closure. Where the temporary closure of any part of the Venue does not cover the Licence Area, the Contractor shall be required to continue to operate the Business at such Licence Area and the Monthly Licence Fee shall continue to be payable notwithstanding any such temporary closure.
- 24.2 Without prejudice to the generality of Clause 24.1, the Government Representative reserves the right to require a temporary closure of the whole of the Licence Area or any part thereof, by reason of fire or storm or damage or spread of epidemic (not being the result of willful default or misconduct or negligence of the Contractor, or any member of the Contractor Personnel) or any force majeure (as defined in Clause 34.3) at any time and for whatever period or periods during the Applicable Licence Period.

24.3 Upon any temporary closure pursuant to this Clause 24, the Contractor shall cease carrying on the Business of the whole of the Licence Area or such part thereof, where applicable, for so long as the temporary closure continues.

24.4 If the number of car parking space is decreased pursuant to Clauses 24.1 and 24.2, the Monthly Licence Fee in respect of the Licence Area shall be abated as follows –

$$\text{Amount abate} = M \times \frac{Nr}{Nt} \times \frac{Dr \times Hs}{Dm \times Ho}$$

where

M is the Monthly Licence Fee

Nr is the number of parking space reduced

Nt is the total original number of fee-paying car parking space at the Licence Area

Dr is the number of days the parking space reduced

Hs is the number of operating hours suspended daily

Dm is the number of days in that calendar month

Ho is the number of operating hours open to public daily

24.5 The Contractor may request to suspend its Business for a reasonable period of time when the weather conditions warrant such suspension in view of the safety of its employees. Prior approval from the Government Representative shall be obtained as far as it is practicable in the circumstances and the Government Representative’s decision on the duration of such period of suspension shall prevail. The Contractor shall remain liable to pay the Monthly Licence Fee in full and all fees and charges in respect of the Licence Area and the Business during such approved period of suspension of Business.

24.6 Neither the Government nor the Government Representative shall be responsible for any claim, legal proceeding, liability, loss (including any direct or indirect loss, any loss of revenue, profit, business, contract or anticipated saving), damages (including any direct, special, indirect or consequential damages of whatsoever nature) or any cost or expense, suffered or incurred by the Contractor arising out of or in relation to any temporary closure of a Venue whether or not affecting the Licence Area or cessation of the Business under this Clause 24.

25. Access by Government for Repair

Whilst the Government Representative has no obligation to do so, the Contractor shall permit the Government Representative or any of its servants or agents with or without workmen to enter upon the Licence Area or any part thereof at all reasonable times to carry out repairs and

works thereto and to any fixtures, fittings, installations and equipment whatsoever therein owned by either the Government Representative or the Government and to view the condition and state of repair thereof.

26. Inconvenience or Annoyance Caused at the Venue

- 26.1 The Contractor shall ensure that all Contractor Personnel shall perform their duties in an orderly manner and in as quiet a manner as may reasonably be practicable having regard to the nature of the duties being performed by them.
- 26.2 The Contractor shall not do anything in or upon the Licence Area or any part of the Venue or in the immediate vicinity thereof which may be or become a nuisance or annoyance (including but not limited to the making of excessive noise or sound) or cause damage or inconvenience or discomfort to the users of the Venue, the Government Representative, its staff or agents working in the Venue. The Government Representative shall be entitled to suspend the Contractor's right to carry on the Business at the Licence Area under Clause 23.1 for non-compliance with this Clause 26.2 for so long as the nuisance or annoyance or damage or inconvenience or discomfort continues.
- 26.3 The Contractor shall not place or leave, or cause, suffer or permit to be placed or left any of its trade equipment, stores, provisions, furniture, fixtures, fittings, chattels or other things whatsoever at any places within the Licence Area or otherwise howsoever encumber or encroach such places and shall forthwith remove the same to a place designated by the Government Representative if the Government Representative in its opinion considers that they may cause encumbrance or encroachment. In the event of any breach of this Clause 26.3 and without prejudice to any other rights and remedies which the Government has or may have under the Contract, the Government Representative shall be entitled to take all such steps as may be necessary to forthwith remove any such encumbrances or encroachments thereby constituted and without notice to the Contractor to seize and dispose of any such property in such manner as the Government Representative may see fit without any liabilities whether towards the Contractor or any person otherwise and the Contractor shall pay the Government on demand all the costs in relation with such removal and/or disposal which are incurred by the Government Representative.

27. Inspection and Rejection

- 27.1 The Business carried on by the Contractor at the Licence Area shall be subject to inspection by the Government Representative at any time.

- 27.2 Without prejudice to any other rights provided under the Contract, the Inspection Officer or the Government Representative may reject any action undertaken by the Contractor (which action is purportedly for the compliance or observance of any term or condition of the Contract), or the result of such action which does not strictly conform to the terms and conditions of the Contract.
- 27.3 Within twenty-four (24) hours (or such longer times as may be notified by the Government) of being notified in writing of the rejection of any action undertaken by the Contractor or the result of such action, the Contractor shall take necessary action to rectify such rejected action or the result of such action to the satisfaction of the Government Representative.
- 27.4 If the Contractor fails to rectify such rejected action or the result of such action, the Government Representative may, without prejudice to any other rights and remedies available to the Government, carry out and complete such rectification by its own staff or agents. All costs and expenses whatsoever which may be incurred by the Government Representative thereof shall be recoverable in full from the Contractor forthwith on demand or otherwise in accordance with the express provisions applicable to the relevant failure. The normal working hours for the staff of the Government Representative are, with the exception of public holidays, from 9:00 a.m. to 4:00 p.m. from Mondays to Fridays. If such rectification is carried out by the staff of the Government Representative outside these normal working hours, the Contractor shall be responsible for the overtime remuneration, subsistence allowances and traveling expenses of such staff.

28. Contractor's Act and Default

Any act, default, neglect or omission of any officer, employee, agent or sub-contractor (of whatever tier) of the Contractor, and those officers, employees or agents of the sub-contractors (viz., Contractor Personnel), or any visitor or patron of the Licence Area (collectively, "Contractor Responsible Group"), shall be deemed to be the act, default, neglect or omission of the Contractor and the Contractor shall be responsible for them as if it is its own.

29. Liability and Indemnity

- 29.1 Neither the Government, the Government Representative nor any of the public officers, employees or agents of the Government shall be under any liability whatsoever for or in respect of -

- (a) any loss of or damage to any of the Contractor's property or that of any member of the Contractor Responsible Group, howsoever caused; or
- (b) any injury to or death of the Contractor (in the case where the Contractor is a natural person) or any member of the Contractor Responsible Group, save and except any such injury or death caused by the Negligence of the Government or the Government Representative or any of the employees of the Government (in the course of employment).

29.2 Without prejudice to any other provisions of the Contract, the Contractor shall indemnify each of the Government, the Government Representative, their respective assigns, successors-in-title and the public officers, employees and agents of the Government (each an "Indemnified Person") from and against -

- (a) all and any liabilities and indebtedness, all and any losses and damage, and all and any costs and expenses (including liabilities to pay damages or compensation, and all legal and expert fees on a full indemnity basis); and
- (b) all and any claims, actions, investigations, demands, proceedings or arbitration, threatened, brought or instituted by any person against an Indemnified Person (whether or not successful, compromised, settled, withdrawn or discontinued, in whole or in part and whether alone or jointly with another) ("Third Party Claims") and everything stated in sub-clause (a) above arising from all or any such Third Party Claims;

which an Indemnified Person may suffer or incur directly or indirectly as a result of or arising from or in connection with or in relation to –

- (i) the performance or breach of any provisions of the Contract by the Contractor or any member of the Contractor Responsible Group;
- (ii) the negligence, recklessness, tortious acts or wilful omission of the Contractor or any member of the Contractor Responsible Group;
- (iii) any warranty or representation made by the Contractor in the Contract or in the quotation submitted for the Contract or from time to time in the course of the Contract which is incorrect, inaccurate, incomplete or misleading;

- (iv) the non-compliance by the Contractor, or any member of the Contractor Responsible Group with any applicable law or regulation, or order or requirement of any government agency or authority; or
- (v) any death or injury or loss or damage of property as mentioned in Clause 29.1 except any death or injury caused by the Negligence of the Government or the Government Representative or any of the employees of the Government (in the course of employment).

29.3 For the purposes of this Clause, “Negligence” (in upper case) shall have the same meaning as that assigned to it in section 2(1) of the Control of Exemption Clauses Ordinance (Cap. 71).

29.4 The indemnities, payment and compensation given in pursuance of the Contract by the Contractor shall not be affected or reduced by reason of any failure or omission of the Government Representative in enforcing any of the terms and conditions of the Contract, or in supervising or controlling the Contractor’s operation or method of working, or in detecting or preventing or remedying any defective work carried out by the Contractor or any member of the Contractor Personnel.

29.5 The Contractor shall notify the Government Representative in writing of any injury to or death of any member of the Contractor Responsible Group arising from any work done in pursuance of the Contract or otherwise whilst present at or nearby the Licence Area; and any loss of or damage to the Government’s provisions or other property of the Government or to the property of any of the Contractor or of any member of the Contractor Responsible Group within forty-eight (48) hours of the occurrence of such injury, death, loss or damage or after such injury, death, loss or damage has come to the Contractor’s knowledge. The requirement of notifying the Government Representative under this Clause shall not exempt or excuse the Contractor from compliance with any law.

29.6 The Contractor shall have no right whatsoever to claim against the Government, its servants or agents for compensation or otherwise for any loss, damage, nuisance or disturbance caused to or suffered by the Contractor by reason of or arising out of or incidental to the installation or provision of the EV Charging Facilities in the Licence Area as directed by the Government.

30. Government to Recover Cost

If the Contractor fails to carry out any of its obligations or duties under this Contract and the Government Representative executes such obligations or duties on behalf of the Contractor,

without prejudice to the other rights and claims of the Government Representative, the Government Representative shall be entitled to recover from the Contractor as a debt due to the Government Representative all costs and expenses that it has incurred in executing such obligations or duties or procuring the service of a third party to execute such obligations or duties including all administrative and legal costs for supervising and monitoring the performance of such obligations and duties and enforcing its rights under this Clause.

31. Public Liability Insurance

- 31.1 The Contractor shall effect at its own expense a public liability insurance policy (“Policy”) throughout the Contract Period in the joint names of the Contractor and the Government in the sum of not less than Hong Kong Dollars Ten Million (HK\$10,000,000) for any one incident and unlimited number of claims in any one (1) year with an insurance company authorised by the Insurance Ordinance (Cap. 41) on such terms and conditions to be approved by the Government Representative in writing in advance.
- 31.2 The Policy shall cover liability to pay damages or compensation as a result of (a) death of or personal injury to any person (excluding any injury or death of any Government or Contractor’s employee in the course of employment); and (b) loss of or damage to property of any person, occurring any time during the Contract Period in connection with the Business.
- 31.3 On top of the indemnity amount as stated in Clause 31.1, the Policy shall also indemnify each of the insured from and against payment of legal costs awarded in favour of any claimant of any claim covered by the Policy and legal costs incurred by the insured in defending any claim.
- 31.4 The Contractor shall keep the Policy in force during the continuance of the Contract and shall, if required, deposit with the Government Representative for safe keeping a copy of such policy of insurance together with the receipt for payment of the current premiums.
- 31.5 If the terms of the Policy taken out by the Contractor require the insured parties to bear any excess amount in the event of claims, the Contractor shall be personally and solely responsible for the payment of such excess amount and shall reimburse the Government Representative for such payment if it is paid by the Government Representative.
- 31.6 The Policy shall include a cross liability clause so it shall be treated that a separate policy has been issued to each of the Contractor and Government Representative.
- 31.7 The Contractor is responsible to lodge all claims with the insurance company and shall deal with the said company upon receipt from the Government Representative or otherwise of a

report on any injury, death, loss or damage, provided that the Government shall have the right to liaise with the insurance company on any matter of such claims.

- 31.8 If the Contractor fails to effect or to keep in force the Policy or any other insurance which it may be required to effect under the terms and conditions of the Contract, the Government Representative may effect and keep in force any such insurance and pay such premium or premiums thereof as may be necessary for that purpose and may from time to time deduct the amount so paid from the Security Deposit in accordance with Clause 7 or may recover the same as a debt due from the Contractor.

32. Recovery of Sums Due

If the Contractor fails to pay any amount due or payable or otherwise upon demand by the Government Representative pursuant to any applicable provision of the Contract, the Government Representative shall be entitled to deduct the same from the Security Deposit in accordance with Clause 7 and/or may recover the same as a debt due from the Contractor in such order as it deems appropriate regardless of whether it is specifically stated in the relevant provisions that such amount may be recovered as a debt.

33. Set-off

Whenever under the Contract any sum of money is recoverable from or payable by the Contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the Contractor under the Contract or any other Government contracts.

34. Termination

- 34.1 Without prejudice to any right or action or remedy which shall have accrued or shall accrue thereafter to the Government, the Government Representative may at any time by notice forthwith terminate the Licence for the Licence Area and its Applicable Licence Period and therefore the Contract without entitling the Contractor to compensation in any of the following events –

- (a) if the Contractor fails or neglects to observe or perform any of the terms and conditions of the Contract or fails to pay any of the sums payable by the Contractor under the Contract, or in the case of a breach capable of being remedied, fails within fourteen (14) days or such longer period as the Government Representative may allow after the

- receipt of a notice in writing from the Government Representative to remedy the breach (such notice shall contain a warning of the Government Representative's intention to terminate the Contract); or
- (b) where the Contractor is an individual, it is at any time adjudged bankrupt, or has a receiving order or orders for administration made against it, or takes any proceedings for liquidation or composition under the Bankruptcy Ordinance (Cap. 6), or makes any conveyance or assignment of its effects or composition or arrangements for the benefit of its creditors or purports to do so, or suffers any execution to be levied on its goods and assets whether or not in the Licence Area, or a petition is filed for its bankruptcy ; or
 - (c) where the Contractor is a company, a petition is presented or a proceeding is commenced or an order is made or an effective resolution is passed for the winding-up, insolvency, bankruptcy, administration, reorganisation, reconstruction, or dissolution of the Contractor otherwise than for the purpose of a solvent reconstruction or amalgamation previously approved by the Government Representative in writing, or the Contractor makes any composition or arrangement with creditors; or a receiver, administrator, trustee or similar officer has been appointed in respect of the Contractor or all or any part of its business or assets; or
 - (d) if the Contractor assigns or transfers, or purports to assign or transfer all or any part of the obligations or rights of the Contract without the prior written consent of the Government Representative; or
 - (e) if the Contractor unilaterally ceases its Business at the Licence Area or any part thereof and/or unilaterally terminates the Contract at any time prior to the expiry of the Applicable Licence Period otherwise than in accordance with Clause 34.4; or
 - (f) any event or circumstance occurs which enables the Government Representative to terminate the Contract under any provision of the Contract including any of the following provisions -
 - (i) Clause 6.5 (Non-exclusive Right of the Contractor); or
 - (ii) any of Clauses 21.14 to 21.20 (Contractor Personnel); or
 - (iii) Clause 36.1 or 36.3 (Corrupt Gifts); or
 - (iv) Clause 38.3(c) of the Terms of Quotation (Anti-collusion)

- 34.2 If the Government Representative is at any time prevented from performing the Contract by force majeure or otherwise due to any event mentioned in Clause 24.2 and that the Government Representative wishes to early terminate the Licence for the Licence Area and its Applicable Licence Period and therefore the Contract instead of requiring a temporary closure under Clause 24, the Government Representative may serve not less than fourteen (14) days' notice on the Contractor to this effect.
- 34.3 For the purpose of Clause 34.2, "force majeure" means acts of God, strikes, lockouts, acts of war, civil disorders, or other similar or different events or contingencies beyond the reasonable control of the parties to this Contract. For these purposes an event shall not be deemed to be within the control of the Government Representative on the grounds that the Government Representative could have prevented that event by acceding to any unreasonable demands of an authority, corporation, trade union, association or person. Failure to obtain or renew any licence or permit for carrying the Business for whatever reason including due to any change of applicable law and regulations may not be treated as force majeure but a default on the part of the Contractor.
- 34.4 Notwithstanding anything herein to the contrary, either party to the Contract may without cause terminate the Applicable Licence Period for the Licence Area early by giving not less than one (1) month's notice to the other party provided that the date of contract termination shall not be any date earlier than the expiry of the first two (2) months of the Applicable Licence Period provided further that upon the occurrence of any circumstance as mentioned in Clause 34.1, the Government Representative shall have full power to early terminate Applicable Licence Period by giving not less than fourteen (14) days' notice at any time during the Applicable Licence Period.
- 34.5 The grounds for termination specified in this Clause 34 including those set out in each of the sub-clause in Clause 34.1 are separate and independent, and shall not be limited by reference to or inference from the other of them.

35. Effect of Termination

- 35.1 In the event of termination or expiry of the Licence for the Licence Area and its Applicable Licence Periods and therefore the Contract for whatever reason whether under any of the applicable provisions set out in Clause 34 or otherwise ("Termination") -
- (a) the Contract shall be of no further force and effect, but without prejudice to -
 - (i) the Government Representative's rights and claims under the Contract or

- otherwise at law against the Contractor arising from antecedent breaches of the Contract by the Contractor (including any breach(es) which entitles the Government Representative to terminate the Contract);
- (ii) the rights and claims which have accrued to a party prior to the Termination; and
 - (iii) the continued existence and validity of those provisions which are expressed to or which in their context by implication survive the Termination (howsoever occasioned) (including without limitation Clauses 5, 8, 10, 11, 12, 14, 16, 17, 28 to 36, 39-51) all provisions entitling Government Representative or the Government to seek indemnity from the Contractor, and the Interpretation;
- (b) neither the Government nor the Government Representative shall be responsible for any claim, legal proceeding, liability, loss (including any direct or indirect loss, any loss of revenue, profit, business, contract or anticipated saving), damages (including any direct, special, indirect or consequential damages of whatsoever nature) or any cost or expense, suffered or incurred by the Contractor arising out of or in relation to the Termination;
 - (c) without prejudice to the other rights and claims of the Government and the Government Representative including the right to seek indemnity under Clause 29.2, in the event that this Contract is terminated under Clause 34.1, the Contractor shall be liable for all losses, damages, costs and expenses incurred by the Government and the Government Representative arising from the Termination including without limitation (i) all actual loss of revenue (as represented by the Monthly Licence Fee) (where and whilst no replacement is awarded) and shortfall in such revenue (where a new replacement contract is awarded), for the remainder of the Contract Period had there been no Termination; (ii) all administrative and legal costs incurred by the Government and the Government Representative for terminating the Contract; and (iii) all costs incurred by the Government Representative for arranging stop-gap measures due to the cessation of the Business;
 - (d) the Contractor shall forthwith pay up all unpaid Monthly Licence Fee without any deduction or set-off whatsoever plus interest on any overdue amount at the rate as specified in Clause 5.2;
 - (e) the Contractor shall immediately deliver up vacant possession of the Licence Area and all Government Property in good repair (fair wear and tear excepted) and in clean and hygienic condition, provided always that where the Contractor has made any alterations or installed any fixtures, fittings or additions to the Licence Area with or without the Government Representative's consent, the Government Representative may at its

discretion require the Contractor to reinstate or remove at the Contractor's own expenses such alterations, fixtures, fittings or additions or such part or portion thereof as the Government Representative may require and to make good and repair in a proper and workmanlike manner any damage to the Licence Area and to the Government Representative's fixtures and installations thereof by such deadline date as specified by the Government Representative (whether to fall before or after the Termination) before delivering up the Licence Area to the Government Representative. Alternatively, the Government Representative may choose to retain all such fixtures, fittings and alterations made by the Contractor to the Licence Area if the Government Representative so chooses without any compensation to the Contractor whatsoever;

- (f) the Contractor shall remove from the Licence Area all removable objects from the Licence Area which do not belong to the Government including any materials, machinery, equipment, plant and all other properties. The Contractor shall at its own expense make good any damage to the Licence Area arising from such removal;
- (g) all employees and agents of the Contractor shall vacate the Licence Area and deliver up all keys and access cards, as the case may be, to the Licence Area;
- (h) if the Contractor fails to comply with any of Clauses 35.1(e) or (f), the Government Representative may forthwith enter the Licence Area to remove any persons therein, or to remove any fixtures and fittings or reinstate any alterations so installed or erected, or any property, materials, machinery and equipment found therein and to effect the necessary repair and cleansing work so as to keep the Licence Area in good repair and a clean and serviceable condition. The Government Representative reserves the right to take over or to dispose of in whatsoever manner it deems appropriate and without any liability and compensation whether towards the Contractor or any other party any fixtures and fittings so installed or erected and any property not collected or removed by the Contractor upon the termination of the Contract. All costs, losses, damages or expenses incurred by the Government Representative as a direct or indirect result of the breach of the Contract under this Clause shall be recoverable as a debt due from the Contractor;
- (i) submit all outstanding statements and information as specified in Clause 5 and account to the Government all unpaid Monthly Licence Fee plus any interest at the rate specified in Clause 5.2 for any late payment;
- (j) in the event of termination of the Contract Period by the Contractor issuing a termination notice under Clause 34.4 above, any tender/ quotation offer from the same Contractor or a related person of that Contractor (as defined in Clause 17.7 or 17.8 of

the Terms of Quotation) for a contract immediately replacing this Contract will be rejected; and

- (k) the EV Charging Facilities and all related installation works in the Licence Area are property of the Government. When the Licence Area is returned to the Government upon expiration of termination of the Contract, the EV Charging Facilities shall also be found in the Licence Area in the same condition as they found at the commencement of the Licence Period or as they have been installed any time during the Licence Period (fair wear and tear excepted). Where there is any damage or defect discovered in relation to the EV Charging Facilities and any related installation works, the Contractor shall indemnify Government on the terms set out in Clause 29.2 of these Conditions of Contract.

36. Corrupt Gifts

- 36.1 If the Contractor or any employee or agent of the Contractor is found to have committed an offence under the Prevention of Bribery Ordinance (Cap. 201) or any subsidiary legislation made thereunder or under any law of a similar nature in relation to the Contract or any other Government contracts, the Government Representative may terminate the Contract under Clause 34.1(f).
- 36.2 Without prejudice to the Government's other rights and remedies, the Contractor shall be liable for all costs and expenses incurred by the Government as the result of the termination of the Contract.
- 36.3 The Contractor shall also sign the declaration as set out in the Sixth Schedule at the same time as one of the conditions to be fulfilled before the Articles of Agreement is signed. If the Contractor refuses to sign the declaration as required, upon notification by the Government Representative the Conditional Acceptance of Quotation will become void and be of no further force under Clause 13.3 of the Terms of Quotation.

37. Monies or Valuables Found

All monies or other items of value found by the Contractor's employees and/or agents in carrying out the Business in the Licence Area shall be handed to the Government Representative's management in the Venue as soon as possible and a written receipt obtained therefrom.

38. Publicity and Advertisement

- 38.1 The Contractor shall not exhibit, display, publish or use any advertising or other publicity materials or perform any act with an advertising nature either inside or outside the Licence Area or any part thereof except with the prior written consent of the Government Representative.
- 38.2 Save and except where the Government Representative at its discretion may permit or require, the Contractor shall not exhibit or display, or cause, permit or suffer to be exhibited or displayed either inside or outside the Licence Area any advertisement or any other materials whatsoever (such as writings, signs, signboards or any other devices whether illuminated or not which may be visible from inside or outside the Licence Area or any part thereof) of any advertising nature.
- 38.3 Without prejudice to the generality of Clause 38.2, the Contractor shall not exhibit or display, or cause, permit or suffer to be exhibited or displayed either inside or outside the Licence Area any advertisement or any other materials whatsoever (such as writings, signs, signboards or any other devices whether illuminated or not which may be visible from inside or outside the Licence Area or any part thereof) of any advertising nature relating to any smoking products.
- 38.4 The Service Provider shall submit to the Government Representative for all advertising or other publicity material relating to the Contract or the products supplied or other work done in connection with the Contract wherein the Government's name is mentioned or from the language used a connection with the Government can reasonably be inferred or implied.

39. Applicability of the Public Health and Municipal Services Ordinance (Cap. 132)

The Contract is subject to the provisions of the Public Health and Municipal Services Ordinance (Cap. 132) and of all regulations made thereunder, which may be applicable to the Licence Area and the Business.

40. Intellectual Property Rights

- 40.1 The Contractor warrants to the Government Representative that -
- (a) the Contractor will not infringe, or cause, suffer or allow infringement of, any Intellectual Property Rights of any person in the operation of the Business or the

performance of this Contract;

- (b) the Government and the Government Representative and their authorized users, assigns and successors-in-title will not infringe any Intellectual Property Right of any person by the exercise of any of its rights under this Contract;
- (c) if and to the extent any material in which Intellectual Property Right subsists is required for performing the Contract, it is either the owner of the Intellectual Property Rights or has a valid and continuing licence under which it is entitled to use or sub-license such material and the Intellectual Property Rights for itself and for the Government Representative and its authorized users to use such material;
- (d) all and any materials to be supplied or provided by the Contractor to the Government Representative under the Contract including those statements under Clause 5 of the Terms of Quotation (collectively, "Materials") are not eligible for and does not enjoy any Intellectual Property Rights including copyright protection and moral right protection or confidentiality or non-disclosure protection. Without prejudice to the generality of the foregoing, the Materials do not possess the degree of originality to warrant copyright protection. The Government Representative shall not be subject to any restriction and does not require any licence or consent or clearance from the Contractor or any other person in the use or disclosure of any such Materials; and
- (e) the Contractor will do, and will procure all other necessary parties to do, all things and sign all documents necessary to ensure consummation of the transactions contemplated in Clauses 40.2 and 40.3.

40.2 Notwithstanding the warranty in Clause 40.1(d), in the event and to the extent that any part of the Materials are treated as original materials created by the Contractor or any other person ("original materials"), the Contractor hereby agrees that, and shall ensure the creator of such original materials will agree, that the copyright and all other Intellectual Property Rights in such original materials (if any, and whether existing as at the date of the Contract or any time thereafter) shall vest in the Government absolutely immediately upon creation.

40.3 Notwithstanding the warranty in Clause 40.1(d), in the event that any moral right does subsist in the Materials or any part thereof, the Contractor hereby irrevocably waives and undertakes to procure at its own cost and expense all relevant authors of the Materials or any part thereof to irrevocably waive all moral rights (whether past, present or future) in the respective items. The waiver shall operate in favour of the Government, its authorised users assigns and successors-in-title and shall take effect upon creation of such items or upon delivery of such items to the Government Representative (as the case may be).

41. Mediation

- 41.1 Any dispute or difference arising out of or in connection with this Contract shall first be referred to mediation at Hong Kong International Arbitration Centre and in accordance with its then current Mediation Rules. If the mediation is abandoned by the mediator or is otherwise concluded without the dispute or difference being resolved, then each of the parties hereto submit to the exclusive jurisdiction of the courts of Hong Kong for resolving such dispute or difference.
- 41.2 The Contractor shall be obliged to carry on the Business in accordance with the Contract irrespective of a notice of mediation or arbitration having been served by either party or whether mediation or arbitration is in progress.

42. Service of Notice

- 42.1 Any notice to be given herein shall be in writing and shall be sent to the address or fax number of the Government Representative set out below (in the case the Government Representative or the Government is the recipient) or the address or fax number of the Contractor set out in the Articles of Agreement (in the case the Contractor is the recipient) or to such other address or fax number as either party shall notify the other in writing by no less than five (5) days' prior written notice. Notice may be delivered personally or by post, by courier or by facsimile.
- 42.2 The Government Representative's details are as follows -
- Address: Tsuen Wan Sports Centre, 53 Wing Shun Street, Tsuen Wan, New Territories
Fax number: 2404 9055
Attention: Manager (Tsuen Wan Sports Centre)
- 42.3 Any such notice shall be deemed given –
- (a) when left at the address of the recipient if delivered by hand during normal business hours; or
 - (b) one (1) working day after despatch by post; or
 - (c) when successfully despatched by facsimile.

43. Waiver of Remedies

- 43.1 Time shall be of the essence of the Contract. No forbearance, delay or indulgence by either party in enforcing the provisions of the Contract shall prejudice or restrict the rights of that party. Nor shall any waiver of its rights operate as a waiver of any subsequent breach and no right, power or remedy herein conferred upon or reserved for either party is exclusive of any other right, power or remedy available to that party and each such right, power, or remedy shall be cumulative.
- 43.2 Acceptance of any payment by the Government Representative shall not be deemed to operate as a waiver by the Government Representative of any right to proceed against the Contractor in respect of any breach, non-observance or non-performance by the Contractor of any of the terms and conditions of the Contract on the Contractor's part to be observed and performed.
- 43.3 No condoning, excusing or overlooking by the Government Representative of any default, breach, non-observance or non-performance by the Contractor of any of the obligations of the Contractor under the Contract shall operate as a waiver of the Government or the Government Representative's right under the Contract in respect of any continuing or subsequent default, breach, non-observance or non-performance.

44. Severability

- 44.1 In the event that any provisions of the Contract or any part thereof is at any time adjudged by a court of Hong Kong to be invalid, illegal or otherwise howsoever unenforceable, such provisions or such part thereof, as the case may be, shall be severed from the Contract and rendered ineffective so far as possible without modifying the remaining provisions hereof.
- 44.2 If at any time any one or more provisions hereof is adjudged by a court of Hong Kong to be invalid, illegal or otherwise howsoever unenforceable, the validity, legality or enforceability of the remaining provisions hereof shall not in any way be thereby impaired or affected.
- 44.3 Where, however, the provisions or any such applicable law of the Hong Kong Special Administrative Region may be waived, they are hereby waived by the parties hereto to the full extent permitted by such law to the end that the Contract shall be valid, binding and enforceable in accordance with its terms and conditions.

45. Entire Contract

The Contract embodies the entire understanding of the parties and supersedes all prior agreements, arrangements and undertakings between the parties and constitutes the entire agreement between the parties relating to the subject matter hereof.

46. Amendment

Unless where expressly specified which confers on the Government Representative the unilateral power to make amendments, no amendment to any provisions of the Contract shall be binding upon the parties unless it is made by a written instrument signed by each of the Government Representative and the Contractor.

47. Further Assurance

The Contractor shall at its own costs and expenses do and execute any further things and documents (or procure the same be done or executed) to give full effect to the Contract and shall provide all such documents and materials to the Government Representative within fourteen (14) days of the date of written request by the Government Representative or such longer period as may be agreed by the Government Representative in writing.

48. Relationship of the Parties

48.1 The Contractor enters into the Contract with the Government as an independent Contractor only and nothing in the Contract shall create a contract of employment, a relationship of agency or partnership, a relationship of landlord and tenant, or a joint venture between the Government and the Contractor or between the Government Representative and the Contractor.

48.2 Unless otherwise expressly provided for in the Contract, neither party is authorised to act in the name of, or on behalf of, or otherwise bind the other party.

49. Governing Law and Jurisdiction

The Contract shall be governed by and construed according to the laws of Hong Kong and subject to Clause 41.1, the parties hereto irrevocably submit themselves to the exclusive jurisdiction of the courts of the Hong Kong Special Administrative Region in relation to any dispute arising from or in connection with or in relation to the Contract.

50. Exclusion

50.1 It is noted that there is no provision in Contracts (Rights of Third Parties) Ordinance (Cap. 623) which states that Cap. 623 applies to the Government or contracts entered into by the Government.

50.2 Notwithstanding Clause 50.1, it is hereby declared that no person, who or which is not a party to the Contract, may enforce any term of the Contract under or pursuant to or for the purposes of Cap. 623 (including section 4 of Cap. 623).

50.3 Nothing in Clause 50.2 is intended to affect the following-

- (a) the power of the Government Representative to act for the Government including the exercise of any right under, or the enforcement of any claim or remedy, arising from or in connection with or in relation to, this Contract;
- (b) the power of a public officer under any law or regulation including any Ordinance or subsidiary legislation or any other legal instrument;
- (c) the power of a public officer to act by its own title or for the Government Representative or for the Government in any legal proceedings arising from or in connection with or in relation to the Contract (including the Secretary for Justice);
- (d) the rights and obligations of any personal representative, administrator or other successor-in-title of the Contractor;
- (e) the rights and obligations of any assignee or transferee of the Contractor under any assignment or transfer which has been approved by the Government pursuant to Clause 8.1 but not otherwise;
- (f) the rights and obligations of any Government's successor-in-title and person deriving title under any of them, and the Government's assignee and transferee (and in the case of assignee or transferee, in accordance with the terms of the assignment and transfer agreed by the Government); and
- (g) the rights of the Government and Government Representative under any guarantee or undertaking or insurance policy or other collateral contract granted or issued or entered into by any person other than the Contractor pursuant to the terms of the Contract.

51. Order of Precedence

In the event that there is any conflict, contradiction or ambiguity between any documents which form part of the Contract, the following order of precedence shall be applied in order to resolve any such conflict, contradiction or ambiguity-

- (a) Conditions of Contract;
- (b) Articles of Agreement;
- (c) the First to Eighth Schedules in the original form set out in the Quotation Documents;
- (d) Terms of Quotation and the Quotation Attachments;
- (e) Annexes A to C; and
- (f) First, Second, Sixth and Eighth Schedules as submitted by the Contractor and in their form final incorporating any changes as agreed by the parties or otherwise subject to such changes as the Government may stipulate in exercise of any of its powers under the Quotation Documents (as identified in the version of these Schedules attached the Articles of Agreement).

SCHEDULES
FIRST SCHEDULE

SHORT PARTICULARS OF THE PREMISES	CONTRACT PERIOD AND DATE OF COMMENCEMENT	MONTHLY LICENCE FEE	PURPOSE FOR WHICH THE PREMISES MAY BE USED
All that piece or parcel of ground situated at Tsuen Wan Sports Centre , comprising an area of 2,000 square meters or thereabout, which is for the purpose of identification only shown edged red on the two (2) plans attached to Annexes B and C hereto (" Licence Area ").	A fixed term of three (3) months certain commencing on the 1st day of July to the 30th day of September 2020 , subject to Government Representative's right of extension and earlier termination as provided for in this Contract (the "Contract Period").	I/We shall offer to pay to the Government in advance on the first day of each and every month of the Applicable Licence Period a Monthly Licence Fee of HK\$_____.	For operation of a fee-paying public car park comprising 20 car parking spaces for parking of private car, light goods vehicle and taxi that hold valid licences issued by the Commissioner for Transport for use on public streets and roads under the Road Traffic Ordinance (Cap. 374).

Name of Service Provider or
Authorised Representative* :

Date :

Signature of Service Provider or
Authorised Representative for and on
behalf of the Service Provider * :

(with firm / company chop, if applicable)

* **Delete as appropriate**

SCHEDULES**SECOND SCHEDULE**

Scale of Rates for Calculation of the Parking Charges for parking at the Car Park at Tsuen Wan Sports Centre:

Period of parking	Type of Vehicle	Parking charge for each half hour of the first two hours (HK\$)	
		Monday to Friday (except General Holiday)	Saturday, Sunday and General Holiday
from 7:00 a.m. to 11:00 p.m. of the same day	Private Car, Van-type Light Goods Vehicle and Taxi		
Period of parking	Type of Vehicle	Parking charge per each half hour (HK\$)	
		Monday to Friday (except General Holiday)	Saturday, Sunday and General Holiday
after 11:00 p.m. of a day until before 7:00 a.m. of the following day	Private Car, Van-type Light Goods Vehicle and Taxi		

Name of Service

Date :

Provider or Authorised

Representative: _____

Signature of Service Provider or

Authorised Representative for and on

behalf of the Service Provider * : _____

(with firm / company chop, if applicable)

* Delete as appropriate

SCHEDULES**SECOND SCHEDULE**

- Notes :
- (1) Service Providers shall provide the rates as per the format above.
 - (2) Throughout the Applicable Licence Period, the Contractor shall levy Parking Charges in accordance with the scale of charges specified in this Second Schedule for each half-hour or part thereof during the first two hours of parking for the parking period from 7:00 a.m. to 11:00 p.m. of the same day (“regular parking period”); and the scale of charges specified in this Second Schedule for each half-hour or part thereof for the parking period after 11:00 p.m. of a day until before 7:00 a.m. of the following day (“irregular parking period”). The parking charges for each half hour after the first two hours within the regular parking period shall be equal to 150% of the half hourly rate for the first two hours within the regular parking period. Parking fees shall be charged per every half an hour, or part thereof based on the aforesaid rate and calculation. In case of any half hour straddling the regular and irregular parking periods, and where that half hour commences in the regular parking period, the charges for regular parking period shall apply to the whole of that half hour. Where that half hour commences in the irregular parking period, the charges for irregular parking period shall apply to the whole of that half hour.
 - (3) With the exception of fire engines, ambulances, police cars and other government vehicles on official duties which shall be given free access to the Car Park, vehicles other than those specified in this Schedule are not allowed to be parked in the Car Park unless prior written approval from the Government Representative is obtained.
 - (4) Parking outside the car park spaces designated by the Government Representative is not allowed. All vehicles are only allowed to be parked at car parking spaces designated by the Government Representative.
 - (5) If the amount of parking charges turn out to be more than one (1) digit after the decimal point, the amount of parking charges shall be rounded up to the nearest ten (10) cents e.g. $\$1.5 \times 150\% = \2.25 , then the parking charges shall be \$2.30.

SCHEDULES**THIRD SCHEDULE****List of Appliances, Furniture, Fixtures and Fittings
Provided by the Government for Operation of the Car Park
at Tsuen Wan Sports Centre**

Item	Description	Quantity
1	Guard house with - (a) 1 no. of air-conditioner with thermostat; (b) 2 nos. of fluorescent lamp with lighting switch; (c) 1 nos. of exhaust air fan; (d) 1 nos. of wall-mount fan; (e) 1 set of computer with LCD monitor and card reader for the drop bar of car park; (f) 1 set of Closed Circuit Television (CCTV) rack (for 4 nos. of CCTV cameras on G/F); and	1 set
2	Outdoor Car Park area with – (a) 4 nos. of lighting fittings; (b) 2 no. of electrical drop bar with control card for exit and entrance to car park; and (c) 1 nos. of outdoor fluorescent lamp with lighting switch	1 set
3	EV chargers at carpark space (Car Park Number: 2, 3, 4, 5, 12, 13)	6 sets
4	Electronic Vehicles Charging Facilities and its ancillary systems including fee charging equipment and smart system	1 set

SCHEDULES**FOURTH SCHEDULE****Number of Car Parking Spaces at Tsuen Wan Sports Centre**

Number of Fee-paying Car Parking Spaces for use by the public		Number of Reserved Car Parking Spaces for Government Use	Total
Private Car / Van-type Light Goods Vehicle / Taxi	Disabled Person's Car Parking Space		
14	1	5	20

SCHEDULES

FIFTH SCHEDULE

Monthly Utilisation Report of Car Park
at Tsuen Wan Sports Centre

Month: MM/YYYY

Utilisation Rate *

* Utilisation Rate of the car park, U, was calculated as follows -

$$U = 100\% \times \frac{Ag}{Tn \times D \times Ho \times 2}$$

where

Ag is the aggregated total number of fee-paying car parked every half hour during the operating hours of the Car Park at the Licence Area

Tn is the total number of fee-paying parking space available at the Car Park

D is the total number of days in a calendar month

Ho is the daily operating hours of the Car Park during the month

SCHEDULES

SIXTH SCHEDULE

To : **Director of Leisure and Cultural Services**

Title : The grant of a licence to operate a fee-paying public car park at Tsuen Wan Sports Centre

**Declaration by Contractor
on compliance with the ethical commitments requirements**

I/We confirm that I/we have complied with the following provision and have ensured that our directors, employees, agents are aware of the following provision:

Prohibiting our directors, employees and agents who are involved in this Contract from offering, soliciting or accepting any advantage as defined in Section 2 of the Prevention of Bribery Ordinance (Cap. 201) when conducting business in connection with this Contract.

Name of

Contractor : _____ Date : _____

Name of Authorised Representative* : _____

Signature of Contractor or
Authorised Representative for and on
behalf of the Contractor* :

(with firm / company chop, if applicable)

*** Delete as appropriate**

SCHEDULES**SEVENTH SCHEDULE****Car Park at Tsuen Wan Sports Centre**

Month	Utilisation Rate *
Feb/ 2019	38.81
Mar/ 2019	58.17
Apr/ 2019	62.18
May/ 2019	61.82
Jun/ 2019	65.62
Jul/ 2019	65.11
Aug/ 2019	62.70
Sep/ 2019	56.29
Oct/ 2019	47.54
Nov/ 2019	47.86
Dec/ 2019	40.47
Jan/ 2020	38.10

* Utilisation Rate of the car park, U, was calculated as follows -

$$U = 100\% \times \frac{Ag}{Tn \times D \times Ho \times 2}$$

where

Ag is the aggregated total number of fee-paying car parked every half hour during the operating hours of the Car Park at the Licence Area

Tn is the total number of fee-paying parking space available at the Car Park

D is the total number of days in a calendar month

Ho is the daily operating hours of the Car Park during the month

SCHEDULES**EIGHTH SCHEDULE**

To: the Government

Dear Sir/ Madam,

Non-collusive Quotation Certificate

1. I/We, (name of the Service Provider)_____ of (address(es)_____ of _____ the _____ Service _____ Provider(s)) refer to the Government's invitation to quotation for the Contract ("Invitation to Quotation") and my/our Quotation in response to the Invitation to Quotation.

Non-collusion

2. I/We represent and warrant that in relation to the Invitation to Quotation:
- (a) My/Our Quotation was prepared genuinely, independently and made with intention to accept the Contract if awarded;
 - (b) My/Our Quotation was not prepared with any agreement, arrangement, communication, understanding, promise or undertaking with any person (including any other Service Provider or competitor) regarding:
 - i) Prices;
 - ii) Methods, factors or formulas used to calculate prices;
 - iii) an intention or decision to submit, or not submit, any Quotation
 - iv) an intention or decision to withdraw any Quotation
 - v) the submission of any Quotation that does not conform with the requirements of the Invitation to Quotation;
 - vi) the quality, quantity, specifications or delivery particulars of the products or services to which the Invitation to Quotation relates; and
 - vii) the terms of my/our Quotation

and I/ we undertake that I/we will not, whether before or after the award of the Contract, enter into or engage in any of the foregoing.

Quotation Ref: LC/LS/Q/CP/TW/TWSC/2020/01

3. Paragraph 2(b) of this certificate shall not apply to agreements, arrangements, communications, understandings, promises or undertakings with:
- (a) the Government;
 - (b) a joint venture partner with which I/we have submitted my/our Quotation, and such joint venture arrangement has already been notified to the Government in my/our Quotation;
 - (c) my/our consultants or sub-contractors, provided that the communications are held in strict confidence and limited to the information required to facilitate that particular consultancy arrangement or sub-contract;
 - (d) my/our professional advisers, provided that the communications are held in strict confidence and limited to the information required for the adviser to render their professional advice in relation to my/our Quotation;
 - (e) insurers or brokers for the purpose of obtaining an insurance quote, provided that the communications are held in strict confidence and limited to the information required to facilitate that particular insurance arrangement;
 - (f) banks for the purpose of obtaining financing for the Contract, provided that the communications are held in strict confidence and limited to the information required to facilitate that financing; and
 - (g) any person other than the Government, provided that the Government has given prior written consent.

Disclosure of subcontracting

4. Without prejudice to other requirements set out in the Quotation Documents concerning sub-contracting arrangement, in particular, the requirement to seek the Government's prior written approval before sub-contracting, I/We understand that I/we are required to disclose all proposed sub-contracting arrangements for the Contract to the Government in my/our Quotation, including those which will be entered into after the Contract is awarded. I/We warrant that I/we have duly disclosed and will continue to disclose such arrangements to the Government.

Consequences of breach or non-compliance

5. I/We understand that in the event of any breach or non-compliance with ant representations, warranties and/or undertakings in this certificate or in Clause 38.1 or the Terms of Quotation, the Government may exercise any of the rights under Clauses 38.3to 38.5 of the Terms of Quotation in addition to and without prejudice to any other rights or remedies available to it against me/us.

6. Under the Competition Ordinance (Chapter 619 of the Laws of Hong Kong), bid-rigging is serious anti-competitive conduct. I/We understand that the Government may, at its discretion, report all suspected instances of bid-rigging to the Competition Commission (the “Commission”) and provide the Commission with any relevant information, including but not limited to information on my/our Quotation and my/ our personal information.

Signed by the Service Provider /
 Signed by authorised signatory for
 And on behalf of the Service Provider

Name of the Service Provider
 (where applicable)

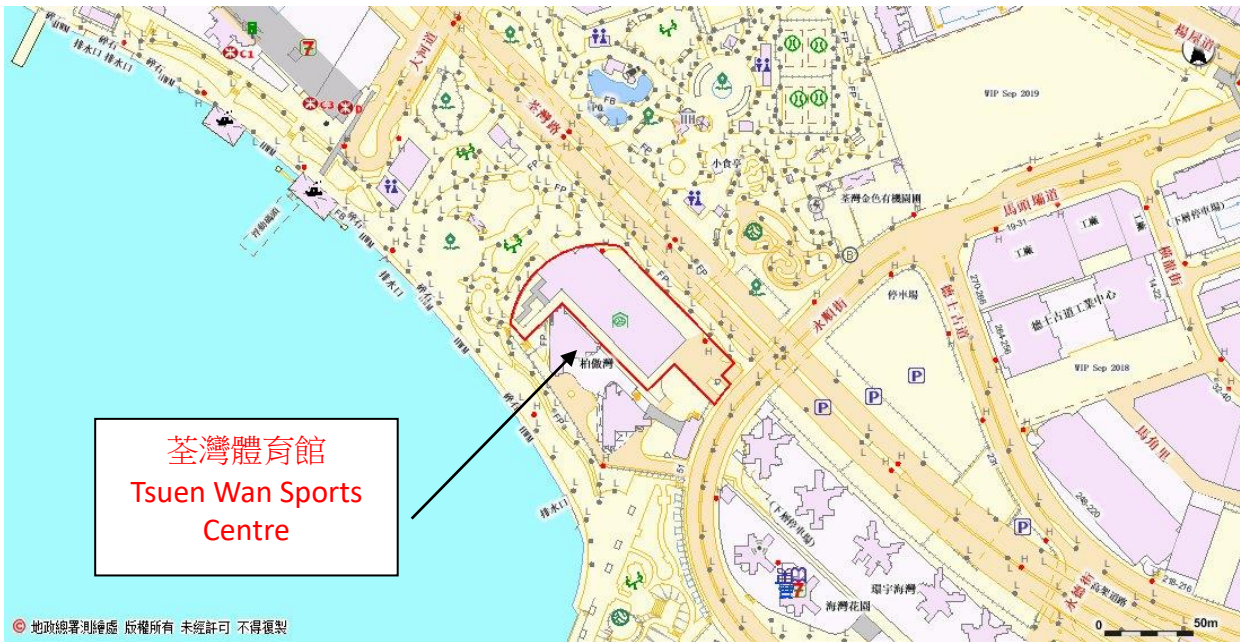
Title of the Service Provider
 (where applicable)

Date

ANNEXES

ANNEX A

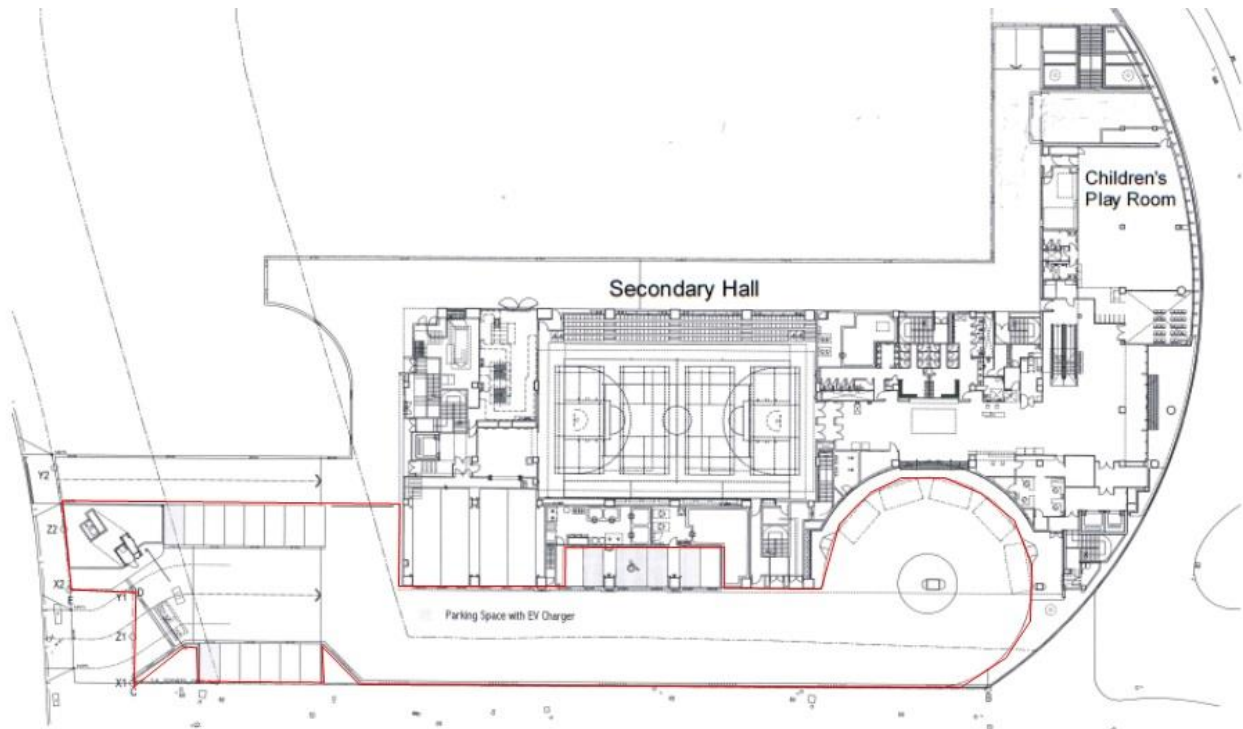
Location Plan of Tsuen Wan Sports Centre
(Venue as delineated and shown edged red)



(Not to scale)

ANNEXES**ANNEX B**

**Location Plan of the Car Park at
Tsuen Wan Sports Centre**
(Licence Area as delineated and shown edged red)

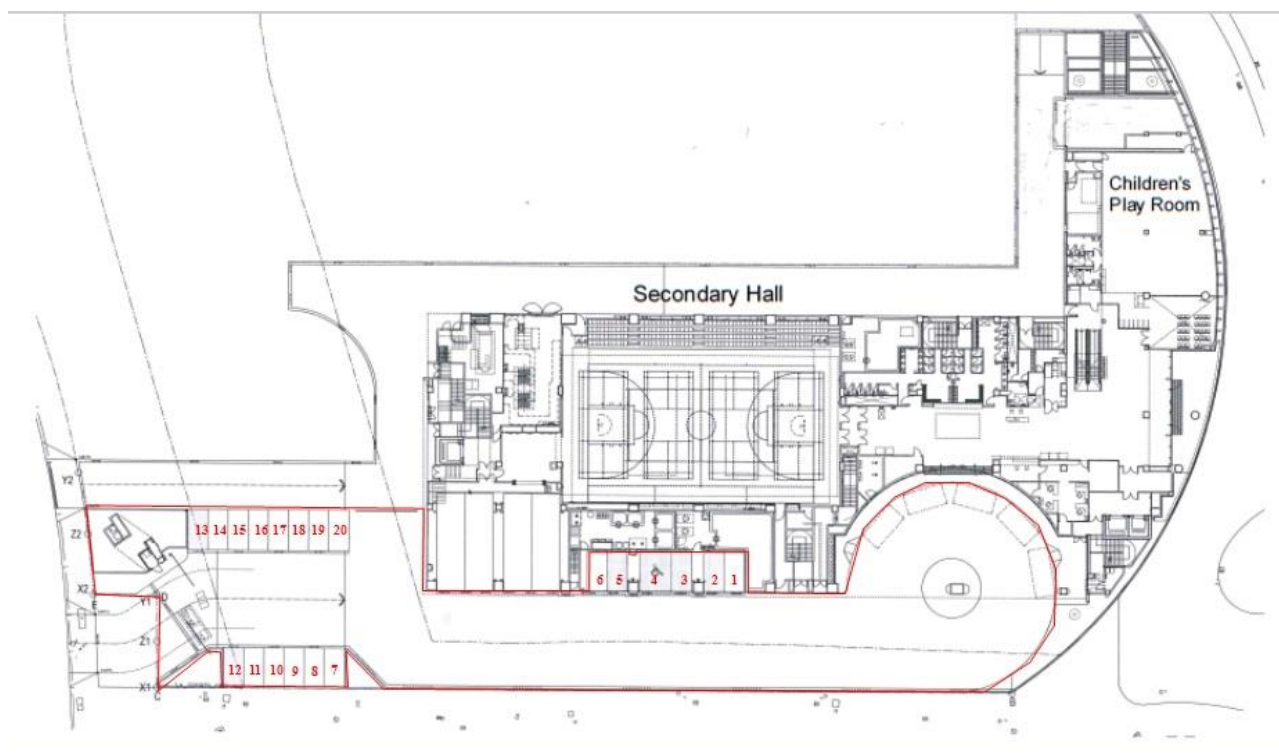


(Not to scale)

ANNEXES

ANNEX C

**Layout Plan of the Car Park at
Tsuen Wan Sports Centre
(Licence Area as delineated and shown edged red)**



Legend

Car Parking Space No.	Quantity (No(s).)	For use by
1 – 3 and 5 – 6	5	Reserved car parking spaces for Government Use
4	1	Fee-paying car parking space for vehicle displaying with a “Disabled Person’s Parking Permit”
7 – 11 and 14 – 20	12	Fee-paying car parking spaces for the public (Private Car/ Van-Type Light Goods Vehicle/ Taxi)
12 & 13	2	Fee-paying car parking spaces for the public (Private Car/ Van-Type Light Goods Vehicle/ Taxi) With EV Charging Facilities

Note: A maximum of 6 nos. of EV Charging Facilities will be provided tentatively in the Premises subject to technical feasibility study.

(Not to scale)

ARTICLES OF AGREEMENT

THESE ARTICLES OF AGREEMENT are made the _____ day of _____ 20__
 BETWEEN THE ASSISTANT DIRECTOR (LEISURE SERVICES)³ OF LEISURE AND
 CULTURAL SERVICES DEPARTMENT whose office is situated at the Leisure and Cultural
 Services Headquarters, 1 – 3 Pai Tau Street, Sha Tin, New Territories acting for and on behalf of
 THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION OF
 THE PEOPLE’S REPUBLIC OF CHINA (hereinafter referred to as “ Government”) of the one
 part,

AND

_____ (hereinafter referred to as “Contractor”) of the other part.

WHEREAS:

- (A) By an Invitation of Quotation (Quotation Ref.: LC/LS/Q/CP/TW/TWSC/2020/01), the Government has invited quotations to operate the car park at Tsuen Wan Sports Centre.
- (B) The Contractor’s quotation for the Contract was accepted in principle by the Government by a notification of Conditional Acceptance of Quotation to the Contractor pursuant to Clause 13.2 of the Terms of Quotation.
- (C) The Contractor has apparently fulfilled all conditions specified in the notification of Conditional Acceptance of Quotation.
- (D) Pursuant to Clause 13.3 of the Terms of Quotation, the parties hereto enter into these Articles of Agreement.

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. All terms and expressions defined in the Quotation Documents published by the Government in connection with the Invitation to Quotation have the same meanings when used herein (including the recitals).
2. The Contract between the Government and the Contractor is hereby constituted and shall comprise the following documents:
 - (i) Articles of Agreement
 - (ii) Quotation Form
 - (iii) Interpretation
 - (iv) Terms of Quotation and the Quotation Attachments [plus the pro forma a bank guarantee]
 - (v) Conditions of Contract

ARTICLES OF AGREEMENT

- (vi) First to Eighth Schedules (in their original form as found in the Quotation Documents)
- (vii) First, Second, Sixth and Eighth Schedules (in the form as submitted by the Contractor as part of its quotation subject to any modifications as the parties may agree or as the Government may stipulate in exercise of its powers under the Quotation Documents)
- (viii) Annexes A to C

Each of the above documents is attached to these Articles of Agreement for identification purposes.

3. The commencement date of the Applicable Licence Period shall be:
_____.

The Contract shall only come into effect upon commencement of the Contract Period notwithstanding that these Articles of Agreement may be signed and dated earlier than the aforesaid commencement date.

4. For the purposes of Clause 42 of the Conditions of Contract, the address and facsimile number of the Contractor are as follows:

Name of the Contractor: _____
 Address: _____
 Facsimile Number: _____
 Attention (Post Title): _____

IN WITNESS whereof the parties hereto have entered into these Articles of Agreement on the day and year first above written.

SIGNED BY THE CONTRACTOR / THE)
 AUTHORISED REPRESENTATIVE for and)
 on behalf of THE CONTRACTOR) _____

Name of the Contractor/Authorised Representative: _____
 (with Contractor’s chop, if applicable)

Title of the Contractor/Authorised Representative: _____

In the presence of:
 Name of witness: _____

Title of witness: _____

Signature of witness: _____

ARTICLES OF AGREEMENT

SIGNED BY THE ASSISTANT DIRECTOR (LEISURE)
SERVICES)3 OF LEISURE AND CULTURAL SERVICES)
DEPARTMENT for and on behalf of THE
GOVERNMENT OF THE HONG KONG SPECIAL
ADMINISTRATIVE REGION

Name

In the presence of:

Name of witness:

Title of witness:

Signature of witness:

**Checklist for Potential Service Providers for Revenue Contracts
for Conducting of Car Park of Tsuen Wan Sports Centre Business before Submission
of Quotations**

(The checklist serves to assist you in completing the quotation documents. Please complete as appropriate.)

**Pls tick if
completed**

◆ **Completion of Part II of Quotation Form - “Offer to be Bound”**

- | | |
|--|--------------------------|
| 1. Have you completed Part II of the Quotation Form - “Offer to be Bound” with all the required information (i.e. name of service provider, address, name of authorised representative (if applicable), etc.)? | <input type="checkbox"/> |
| 2. Have you/your authorised representative <u>signed on Part II of the Quotation Form</u> ? | <input type="checkbox"/> |

◆ **Completion of Quotation Attachment (*for car park business only*)**

Quotation Attachment 1-

If you submit the quotation in the capacity of a sole proprietor -

- | | |
|--|--------------------------|
| 3. Have you crossed out Paragraphs (A)(2) and (A)(3) of the Quotation Attachment 1? | <input type="checkbox"/> |
| 4. Have you filled in the required information in Paragraph (A)(1) (i.e. your name, ID no. address, telephone number, length of years in operating the business, Business Registration Certificate No., bank account no., etc.). | <input type="checkbox"/> |

If you submit the quotation in the capacity of a firm -

- | | |
|---|--------------------------|
| 5. Have you crossed out Paragraphs (A)(1) and (A)(3) of the Quotation Attachment 1? | <input type="checkbox"/> |
| 6. Have you filled in the required information in Paragraph (A)(2) (i.e. name of the firm, address of the firm, telephone number, length of experience in operating the business, business registration certificate no., name and address of partners, bank account no., etc.)? | <input type="checkbox"/> |
| 7. If you are an authorised representative of your firm/partners, have you attached documentary proof showing that you have been authorised by the firm/partners to act on its behalf as per Paragraph (A)(2)(g) of the Quotation Attachment 1? | <input type="checkbox"/> |

If you submit the quotation in the capacity of a body corporate –

8. Have you crossed out Paragraphs (A)(1) and (A)(2) of the Quotation Attachment 1?
9. Have you filled in the required information in Paragraph (A)(3) (i.e. name of body corporate/parent company, address of registered office, telephone number, certificate of incorporation no., business registration certificate no., name and address of the managing director and company secretary, bank account no., etc.)?
10. If you are an authorised representative of your body corporate, have you attached the audited copy of the minutes of the meeting of the Board of Directors of your company showing that you are authorised to act on behalf of the statutory body as per Paragraph (A)(3)(i) of the Quotation Attachment 1?
11. Have you/your authorised representative **signed on Paragraph (B) of the Quotation Attachment 1**?

~~Quotation Attachment 2-~~

- ~~12. Have you provided Quotation Attachment 2 descriptions and history of your past experience to show that you/your company has the minimum years of experience in operating any of the car park business as required under Clause x of the Terms of Quotation, if applicable?~~
- ~~13. Have you **attached documentary proofs** such as business registration certificates, contracts, reference letters, etc., which can show that you/your company has the minimum years of experience in operating any of the car park business as required under Clause x of the Terms of Quotation?~~

◆ Completion of First Schedule

14. Have you completed the First Schedule of the Quotation Documents with all the required information (i.e. the monthly permit fee you offered, name of service provider/authorised representative (if applicable), etc.).
15. Have you/your authorised representative **signed on the First Schedule**?

◆ Completion of Second Schedule (if applicable)

16. Have you completed the Second Schedule of the Quotation Documents

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with all the required information?

17. Have you/your authorised representative **signed on the Second Schedule?**

◆ ~~Completion of the Third Schedule (except car park business)~~

~~If you submit the quotation in the capacity of a sole proprietor –~~

~~18. Have you crossed out Paragraphs 1(B) and 1(C) of the Third Schedule?~~

~~19. Have you filled in the required information in Paragraph 1(A) (i.e. your name, ID no. address, telephone number, length of years in operating the business, business registration certificate no., bank account no., etc.)–~~

If you submit the quotation in the capacity of a firm –

20. Have you crossed out Paragraphs 1(A) and 1(C) of the Third Schedule?

21. Have you filled in the required information in Paragraph 1(B) (i.e. name of the firm, address of the firm, telephone number, length of experience in operating the business, business registration certificate no., name and address of partners, bank account no., etc.)?

22. If you are an authorised representative of your firm/partners, have you attached documentary proof showing that you have been authorised by the firm/partners to act on its behalf as per Paragraph 1(B)(k) of the Third Schedule?

If you submit the quotation in the capacity of a body corporate –

23. Have you crossed out Paragraphs 1(A) and 1(B) of the Third Schedule?

24. Have you filled in the required information in Paragraph 1(C) (i.e. name of body corporate/parent company, address of registered office, telephone number, certificate of incorporation no., business registration certificate no., name and address of the managing director and company secretary, bank account no., etc.)?

25. If you are an authorised representative of your body corporate, have you attached the audited copy of the minutes of the meeting of the Board of Directors of your company showing that you are authorised to act on behalf of the statutory body as per Paragraph 5(b) of the Quotation Form?

26. Have you/your authorised representative **signed on Paragraph 2 of the Third Schedule?**

◆ ~~Completion of the Fourth Schedule (except car park business)~~

~~27. Have you/your authorised representative selected and then signed the Form of Security Deposit Election?~~

◆ ~~Completion of the SIXTH Schedule~~

~~28. Have you/your authorised representative signed the Non-collusive Quotation Certificate?~~

◆ **Final Check**

29. Have you initialed against any marked amendments on the Quotation Documents to be submitted?

30. Have you/your authorised representative signed on all required documents in particular:

(a) Part II of the Quotation Form - "Offer to be Bound"

(b) **Please input appropriate Quotation Attachment and Schedules*