

Co-Organised by the



The Leisure and Cultural Services Department



Sham Shui Po Sports Association

Sham Shui Po District Age Group Athletic Meet 2024
Prospectus

- Purpose : To provide members of the community in different age groups with opportunities to participate in athletic meet, so as to sustain their interest in athletic, enable them to pit their skills against other players and keep fit.
- Date : 3 November 2024 (Sunday)
- Time : 9 am to 8 pm
- Venue : Sham Shui Po Sports Ground (Address: 3 Hing Wah Street, Cheung Sha Wan, Kowloon)

Division and Quota :

Division (Men/Women)		Date of Birth	Date of Birth	Programme Code	Quota
Master	A	35 or above	On or before 3 Nov 1989	SSP241370ATC	900
Adult	B	19 – 34	4 Nov 1989 to 3 Nov 2005		
Youth	C	16 – 18	4 Nov 2005 to 3 Nov 2008		
	D	13 – 15	4 Nov 2008 to 3 Nov 2011		
	E	10 – 12	4 Nov 2011 to 3 Nov 2014		
Children	F	6 - 9	4 Nov 2014 to 3 Nov 2018		

- Remarks:
1. The applicants should join the division according to their **date of birth**. Enrolment in a higher division is not allowed.
 2. If the competition is postponed for any reasons, the allocation of age groups for the participants will be based on their age on the commencement day of the original competition.
 3. If there are less than two participants/teams in a particular division, the competition(s) for that division will still be held and award will be presented to the participant/team.
 4. For better resource utilisation, the Organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The applicants/participants should have no objection.

Item : Each applicant may enrol in a maximum of three individual events (2 field events and 1 track event or 2 track events and 1 field event) and one relay event.

Item		Division Age		Men						Women					
				Master	Adult	Youth			Children	Master	Adult	Youth			Children
				A	B	C	D	E	F	A	B	C	D	E	F
				35 or above	19-34	16-18	13-15	10-12	6-9	35 or above	19-34	16-18	13-15	10-12	6-9
Individual Event	Track Events	60m				✓	✓				✓	✓			
		100m	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
		200m	✓	✓	✓	✓	✓		✓	✓	✓	✓			
		400m	✓	✓	✓	✓	✓		✓	✓	✓	✓			
		800m	✓	✓	✓	✓			✓	✓	✓				
		1500m	✓	✓	✓	✓			✓	✓	✓				
		5000m		✓						✓					
		100m Hurdle (Height/m)				✓			✓	✓	✓	✓			
		110m Hurdle (Height/m)	✓ (0.991 #)	✓ (1.067)	✓ (0.914)										
	Field Events	High Jump	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓		
		Long Jump	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
		Triple Jump		✓						✓					
		Shot Put (Weight/kg)	✓ (7.26)	✓ (7.26)	✓ (5.0)	✓ (4.0)			✓ (4.0)	✓ (4.0)	✓ (3.0)	✓ (3.0)			
		Softball					✓	✓				✓	✓		
Javelin (Weight/gm)		✓ (800)	✓ (800)	✓ (700)	✓ (600)			✓ (600)	✓ (600)	✓ (500)	✓ (500)				
Discus (Weight/gm)		✓ (2.0)	✓ (2.0)	✓ (1.5)	✓ (1.0)			✓ (1.0)	✓ (1.0)	✓ (1.0)	✓ (1.0)				
Relay Event	Relay	4x100m	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
		4x400m	✓	✓	✓	✓			✓	✓	✓	✓			

This item is amended according to the regulation of 「World Masters Athletics」.

A. Eligibility and Notes to Applicants:

- All competition participants, as well as the guardians or parents of participants aged below 18, must register as SmartPLAY users before enrolment and provide the required information, such as date of birth and gender, during registration.
- To foster a sense of belonging to districts among the public, residents or students of Sham Shui Po District may enrol in the capacity of "Local resident or local student" ("Local Status") for District Age Group Table Tennis, Badminton, Tennis and Swimming Competitions and Athletic Meets so as to enjoy priority in balloting. **Applicants with "Local Status" for balloting are required to upload valid residence or schooling proof of "Local Status" onto SmartPLAY personal profiles (profiles) and sign a declaration. Applicants will be eligible to enjoy priority in balloting only after the proof documents are checked and found to be in order by the staff of the Sham Shui Po District Leisure Services Office (SSPDLSO).** The "Local resident or local student" refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission (https://www.eac.hk/en/elections/distco/2023dc_boundary/2023dc_elect_map.html); or students studying in government/ aided/ private secondary schools, primary schools, special schools or kindergartens in the school list of Sham Shui Po District from the website of the Education Bureau

(<https://www.edb.gov.hk/en/student-parents/sch-info/sch-search/schlist-by-district/index.html>). **Student hostels and athlete hostels cannot be regarded as the place of residence.**

3. The entitlement to priority in balloting can be used only once for the same type of sports competition. **Applicants may enrol by using “Local Status” for the same type of sports competition in one district within the same financial year (i.e. 1 April to 31 March of the following year).**
4. **If an applicant is successfully allotted a place after the ballot, regardless of whether he/she has completed the payment/confirmation process or applied to withdraw, he/she will be deemed as having used “Local Status” in balloting.**
5. Those applicants who are regarded as having used their entitlement to priority in balloting will not be allowed to enrol by using “Local Status” again for the same type of sports competition in other districts within the same financial year. However, they may still do so by enrolling in the capacity of “Non-local resident or non-local student” (“Non-local Status”).
6. For relay events, if **all players in a team enrol by using the same “Local Status”**, their applications will be given **first priority** in balloting. If **half or more of the players in a team enrol by using the “Local Status”**, their applications will be given **second priority** in balloting.
7. Applicants using “Local Status” for balloting are required to upload valid residence or schooling proof of “Local Status” onto their profiles of SmartPLAY for vetting by the staff of the organising district office for each financial year. **Applicants aged under 18 uploading their guardians/parents' proof of residential address must also upload documents showing evidence of their relationships with the guardians/parents, such as birth certificates.** If the applicant fails to have such valid documentary proof approved by the organising district office or their applications for the “Local Status” are rejected two days before the ballot date, no priority will be accorded to him/her in balloting. **Furthermore, the LCSD has the right to require any applicant at any time (including on the event day(s)) to produce the original of the proof for its verification, and the participant must raise no objection to it. If the applicant fails to produce the original of the proof, the LCSD has the right to disqualify him/her and reject his/her use of entitlement to priority in balloting in respect of the other District Age Group Competitions organised by the District. The LCSD may even void the results and awards that the participant(s) and relevant relay team(s) attained in the organising district and all other districts of the same sport. The enrolment fee paid will not be refunded.**

As far as the “Local resident or local student” is concerned, accepted documentary proof includes –

(a) **Residence Proofs**

- i. Documents such as demand notes for rates, electricity bills, water bills, monthly bank statements or telephone bills issued by public utilities, commercial organisations or banks in the last three months (starting from the date that the applicant uploads the valid documentary proof), excluding travel insurance receipts issued by banks or insurance companies;
- ii. Oath declaration of residence issued by the Home Affairs Department;
- iii. Mortgage statements or tenancy agreements; or
- iv. Student handbooks (any student who cannot produce his/her handbook may produce any of the documents stated in items (i) to (iii) bearing the name(s) of his/her parent(s) together with his/her birth certificate).

(Note: Student hostels and athlete hostels cannot be regarded as the place of residence.)

(b) **Schooling Proofs**

Valid student handbook or student card.

8. Applications made by groups, organisations or schools will not be accepted.
9. Each applicant/team may submit only one e-application form for balloting in respect of competitions organised by DLSOs in a given month. In the event of duplicated application submissions, submission of incompleted information, non-compliance with competition requirements or ineligibility on the part of applicants/teams, the applications in question will be rejected by the system. **Each e-application**

form can be used to apply for up to 10 competitions, of which a maximum of three will be allocated to the applicant/team.

10. To participate in relay events, a prime applicant must first select the rest of the participating members who are qualified from a “friend list” function under “My Profile” in SmartPLAY, before filling in the order of preference for the competitions. As far as the competitions enrolled are concerned, all of the members must follow the same order of preference. If the members invited have not enrolled in other competitions, they are not required to separately submit e-applications. Members will receive a notification of invitation generated by the system. If the invitation is declined, the prime applicant must update the details of the members before the submission deadline, in a bid to meet the activity requirement on the number of participants. In the event of failure to meet the activity requirement on the number of participants by the submission deadline, the teams in question will be disqualified.
11. Applicants aged under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the “Declaration” function under “My Profile” in SmartPLAY. The applicants may alternatively enter the passwords of their parent’s or guardian’s SmartPLAY accounts in submission of applications.
12. Each applicant may enrol in a **maximum of three individual events (either two field events with one track event or two track events with one field event), and one relay event.** Each team must indicate its choices in the same competition when submitting e-application forms. The names of a minimum of four and a maximum of six applicants should be entered, including reserves for the relay events. Those applicants allocated places in individual and relay events will only need to pay the enrolment fee once.
13. Alterations to all the details provided by an applicant will not be allowed after the submission deadline of e-application forms. The e-application forms must be completed in full and all of the details therein must be true and correct. Alterations to all the details provided, participating event(s) and personal particulars will not be allowed once the e-application forms have been confirmed before the completion of the “**Sham Shui Po District Age Group Athletic Meet 2024**”, except for the circumstances of altering contact numbers and email addresses, in which any updates should be made via SmartPLAY as soon as possible.
14. Applicant providing false information will be disqualified. His/her results attained will be declared void. The enrolment fee paid will not be refunded.
15. The Organiser reserves the right to reject the use of any participant’s entitlement to enrolment in competitions.

II. Enrolment Fee : \$20 per person, \$20 per team member for relay events, payable once in the case of enrolment in both individual and relay events (those aged below 15 or 60 or above, full-time students and persons with disabilities with valid proof, are eligible for concessionary rate). Each applicant should pay the fee according to his/her age on the first day (3 November 2024) of the competition.

III. Enrolment Method : 1. Applicants must submit e-application forms for balloting through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations between 8 September and 14 September. Please provide the required information including division, event and gender clearly and complete the “Declaration” to declare whether the enrolment is made in the capacity of “Local resident or local student”.

2. **No waiting lists will be held for any ballot. Applicants are required to make a fresh application for the remaining quotas, if any, upon ballot on a first-come-first-served basis during the open enrolment period.**

IV. Ballot and Payment Arrangements:

	Submission of E-applications	Ballot and Announcement of Results	Payment / Confirmation	Announcement of Remaining Quotas	Open Enrolment
Date	From 8/9/2024 to 14/9/2024	From 29/9/2024 to 1/10/2024	From 2/10/2024 to 6/10/2024 (Smart Self-service Stations: until 11:00 pm daily; Electronic Platform: until 11:59 pm on the payment due date)	7/10/2024	From 8/10/2024 to 13/10/2024 (8:30 am on the first day)
Notes	<ul style="list-style-type: none"> E-application is acceptable for all applicants, including those with "Local Status" or "Non-local Status"; Each applicant may enrol in a <u>maximum of three individual events (either two field events with one track event or two track events with one field event) and one relay event</u>, and must indicate choices when submitting e-application form. 	<ul style="list-style-type: none"> All quotas will be allocated by means of ballot via SmartPLAY; Applicants using "Local Status" in enrolment will be accorded priority in balloting; After balloting by the system, successful applicants will receive an electronic notification generated by the system of successful application and payment or confirmation; Members of the public may also have access to the ballot results through My SmartPLAY App, the SmartPLAY webpage, smart self-service stations or notice boards at <u>SSPDLSO</u> and leisure venues, but <u>will not be notified separately by post.</u> 	<ul style="list-style-type: none"> Successful applicants must settle the fees by electronic means or complete the confirmation procedures within the specified payment or confirmation period through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations; For those who use the SmartPLAY webpage, fees can be settled by online payment methods including credit cards, PPS, FPS, Apple Pay or Google Pay. For those who use My SmartPLAY App, electronic payments may be made by credit cards, FPS, Apple Pay or Google Pay. For those who use the smart self-service stations, fees can be settled by Octopus Card or FPS; Successful applicants may also bring originals or copies of their identity documents along with reference number of the activity successfully applied to settle the fees in cash or by Octopus Card or complete the confirmation procedures at the DLSOs or leisure venues with SmartPLAY set up; For relay events, fees must be settled by prime applicants; <u>In case the prime applicant of a team fails to settle the fee within the specified period, the team as a whole will be regarded as having forfeited the right of a successful applicant.</u> 	<p>If there are quotas left over after the payment or confirmation period, the number of such quotas will be announced through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations.</p>	<ul style="list-style-type: none"> During the open enrolment period, there will be no priority enrolment arrangement for those with "Local Status"; SmartPLAY users may complete the enrolment procedures through SmartPLAY or by submitting a duly completed <u>specialised form and declaration for open enrolment (only applicable to applications submitted through counters)</u>, producing originals or copies of their identity documents, and settling the fees in cash or by Octopus Card at the DLSOs or leisure venues with SmartPLAY set up; During the open enrolment period, a SmartPLAY user participating in relay events must, as the prime applicant, first select other members from a "friend list" available in the "Invitation for Joint Enrolment of first-come-first-served Activity" under "My Record" in SmartPLAY. Those being invited will then receive a notification of invitation generated by the system. The prime applicant can only proceed with the enrolment on a first-come-first-served basis if the other member has accepted the invitation; Applicants aged under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY. The applicants may alternatively enter the passwords of their parent's or guardian's SmartPLAY accounts in submission of applications.

V. Payment Hours of Organising DLSOs, Leisure Venues and Smart Self-service Stations:

	DLSOs		Leisure Venues (including sports centres / tennis courts)	Smart Self-service Stations
Payment Hours for Open Enrolment	Monday to Friday	8:30 am to 4:30 pm	7:00 am to 10:00 pm (8:30 am for the first day of open enrolment) (Except for the first and second days of the Lunar New Year)	7:00 am to 11:00 pm (8:30 am for the first day of open enrolment) (Except for the first and second days of the Lunar New Year)
	Saturday, Sunday and public holidays	Closed		

- VI. Format**
1. Track events: Preliminary rounds and finals will be held for 60m, 100m and 200m events. The 8 participants with the best results in the preliminary rounds will be qualified for the final. No preliminary rounds will be held for other track events, except for the above events. The ranking will be determined by the participants' best records achieved in the final.
 2. Field events: Apart from high jump, the numbers of times of trial throw or trial jump in preliminary rounds will be determined by the number of participants enrolling in the event and subject to announcements made on the event day. The 8 participants with the best results in the preliminary rounds will be qualified for the final in which trial throw or trial jump will be held again. Both the results from the preliminary rounds and the final will be counted. The Organiser has the right to set the standard of the first trial of all field events and to decide to skip preliminary rounds. The ranking will be determined by the participants' best records achieved.

- VII. Regulations**
1. If there is only one participant/team in a particular division, the competition(s) for that division will be held as scheduled, with the awards being presented to the participant/team.
 2. Individual participants should not be the member of two or more teams in the same relay event. Otherwise he/she will be disqualified from all the events.
 3. Participants are only allowed to wear blunt spikes shoes with spikes of no more than 6 mm long or rubber-soled sports shoes during competitions.
 4. Participants must wear the number cloths, pinned on their front, provided by the Organiser during competitions. Otherwise they will not be permitted to compete in any event. No replacement will be provided on the spot by the Organiser in case of lost number cloths. Enrolment fee will not be refunded.
 5. For all track events, only one false start per race will be allowed, meaning that when one or more participant(s) make(s) a false start for the first time, the Organiser will not disqualify the one/those making the false start from the race. However, those participants making subsequent false starts will be disqualified from the race.
 6. For all relay events, participants are not allowed to wear gloves or apply substances on hands during handover. In the course of handover, if a participant takes or hands over the baton outside the handover zone, he/she will be regarded as having violated the event regulations and his/her team will be disqualified from the event.

7. For all field events, participants must complete the action within one minute from the time the judge announces their names. Those delaying in a trial jump or throw without reasonable grounds will be deemed as having failed the trial.
8. All throwing instruments must be provided by the Organiser. Participants must not use their own instruments in competitions. Starting blocks may be provided by the Organiser to those in need. However, such participants must make own arrangements to remove the starting blocks after the start/use immediately.
9. If the track and field events are held concurrently, participants should first report to the judge on duty for the field event in which they participate. Immediately upon completion of the track event, they must go back to the competition area where the field event is held, so that arrangements can be made for them to start the competition. The participants are not allowed to ask for having any trial jump or trial throw they have missed. If the event finishes before the participants come back, they will automatically lose the chance to take part in the event.
10. If participants fail to turn up at the specified location upon the final marshal, they will be deemed as having forfeited the right to participate.
11. Unless otherwise specified in the prospectus, competitions will be held according to the regulations issued by the Hong Kong, China Association of Athletics Affiliates Limited.

VIII. Awards : A trophy / medal will be awarded to the champion, first and second runners-up of each division.

IX. Collection of Number Cloths : For collection of number cloths, event schedules and notes to participants, participants should go to the SSPDLSO bringing along the originals of their identity documents and producing the screenshot of SmartPLAY indicating enrolment in the programmes/the confirmation notices/the receipts during office hours from 30/10/2024 to 1/11/2024. Electronic notifications containing the event schedules and notes to participants will also be sent for download through the "System Messages" section of the participants' SmartPLAY accounts. Upon collecting the number cloths, please check whether the events to be entered are correct. In case of any mistakes, please inform our staff immediately for rectification. If number cloths cannot be collected during the above period, please pick up them at the Information Counter at 8 am on the competition day.

X. Marshal : 1. Participants must pay attention to the announcements of the Organiser and report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
2. The participants must report to the competition venue **15 minutes** before the specified reporting time and take part in all their matches. Those failing to show up 5 minutes after the judges' roll call will be deemed to have forfeited the right to compete. Their results and awards attained in that competition will be declared void and enrolment fee paid will not be refunded. No appeal will be accepted.

3. **Participant must wear his/her Number Cloth issued and the originals of the following identity documents:**

Hong Kong residents

1. Original copy of HKID cards
2. For children aged between 11 and 14: HKID cards (original/copy)
For children aged below 11: HKID cards/Hong Kong Birth Certificate/Document of Identity for Visa Purposes/HKSAR Re-entry Permit/Permit for Proceeding to Hong Kong and Macao (original/copy). If the identity documents used are without a photograph, they will be required to present, for verification, the original of a valid photograph-bearing student card/ student handbook.

Non-Hong Kong residents

Original copy of valid travel document used at the time of enrolment (e.g. Passport, Permit for Travelling to and from Hong Kong and Macao). If any participant fails to produce the above identity document or the personal particulars shown on the original identity document are inconsistent with those on the enrolment form, he/she will not be allowed to take part in the competition and will be deemed to have forfeited the right to compete. The enrolment fee paid will not be refunded and no appeal will be accepted.

(Remark: The Student Registration Card of Hong Kong School Sports Federation and the player card of the national sports associations or sport organisations are not accepted.)

4. Participants must bring along the valid residence or schooling proof on the event day(s) for verification by the Organiser (for those enrolling in the capacity of "Local Status" only). When the Organiser is in doubt of the identity of any participant, it has the right to request the participant in question to produce his/her identity document and valid residence or schooling proof at any time (including on the event day(s)). If any discrepancies are found, the participant in question will not be allowed to take part in the competition and all of his/her results attained will be declared void. He/She will not be allowed to take part in the remaining competitions.

XI. Judges : Judges of all matches will be served by qualified referees. All participants must abide by their decisions.

XII. Appeal : No appeal will be accepted. The judges' decision on the competition results shall be final.

XIII. Inclement Weather Arrangement : Should the Hong Kong Observatory issue the tropical cyclone warning signal No.3 or above, red rainstorm warning signal or black rainstorm warning signal as at 7:00 am, all events on that day will be cancelled. The events will be postponed to 10 November 2024 at the original time and held in Sham Shui Po Sports Ground. The Organiser will not separately notify the participants of such arrangements.

XIV. Supplementary Regulations :
1. Participants must pay attention to the announcements of the Organiser, report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
2. Participants must observe all the regulations stipulated by the Organiser and the Sports Ground.

3. For any participant who has already taken part in one of the events or the preliminary round during the competition period, he/she is not entitled to the refund of any enrolment fee even if he/she cannot participate in the remaining competitions due to inclement weather or any other reasons.
4. Participants may photocopy this prospectus on their own if necessary.

XV. Supplementary Regulations

1. The schedule for each division on the event day(s) should follow the on-the-spot announcements.
2. If any participant is found to be impostor or is considered to have affected the competition by violating the rules or engaging in improper conduct, the Organiser has the right to order the participant(s) in question to withdraw from the competition and to void all of the results attained. The enrolment fee paid will not be refunded.
3. The LCSD has the right to release the result of competition to the public.
4. In addition to the rules and remarks stated in this prospectus, participants must also follow all the rules in the “Notes to Participants” separately enclosed.

XVI. Enquiries

2386 0945 (Sham Shui Po DLSO)

**The LCSD reserves the right to amend this prospectus at any time
without any prior notice.**

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Co-Organised by the



Leisure and Cultural Services Department

Sham Shui Po Sports Association

Sham Shui Po District Athletic Meet 2024

Enrolment Form for Individual Events (Programme No.: SSP241370ATC)

(This form is only used by those enrolling during the open enrolment period, on a first-come-first-served basis, through DLSOs and services counters at leisure venues.)

Notes on Personal Particulars:

- (1) The information provided will only be used for the purposes of enrolment in recreation and sports activities organised by the Leisure and Cultural Services Department (including Hong Kong Games), announcement of ballot results, compilation of statistics, future contact and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purposes.
- (2) **All participants must enter their date of birth and gender in their SmartPLAY personal accounts for enrolment.**
- (3) **Applicants aged under 18 must submit a declaration of consent for participation in recreation and sports activities. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the "Declaration" function under "My Profile" in SmartPLAY.**
- (4) Alterations to all the details provided by an applicant will not be allowed after the submission of application forms.
- (5) Applicants must fill in their personal data in the enrolment form and the declaration. Failure to provide any required personal data will result in rejection of the application and no notice will be given.

I. Division: (Please tick "✓" the box as appropriate.)

Division	Master	Adult	Youth			Children
	A	B	C	D	E	F
Age	35 or above	19-34	16-18	13-15	10-12	6-9
Men						
Women						

II. Events: (Please tick "✓" the box(es) as appropriate)

(Please read the prospectus in detail before completing the form, given the varying events of different divisions.)

(1) Individual Event : Each applicant may enrol in a maximum of three individual events
(2 field events and 1 track event or 2 track events and 1 field event)

Track Events							Field Events								
60 m	100 m	200 m	400 m	800 m	1500 m	5000 m	100m Hurdle	110m Hurdle	High Jump	Long Jump	Triple Jump	Shot Put	Softball	Javelin	Discus

III. Personal Particulars of Applicant

(All information must be the same as those shown on the identity document. Please use BLOCK LETTERS for English.)

SmartPLAY User ID: _____
(Applicant aged under 18) Parent's / Guardian's SmartPLAY User ID: _____

Name: _____ (must be the same as the one shown on the identity document)

IV. Declaration (The applicant must complete this part)

Please tick "✓" the box as appropriate.

This Declaration of Participation is completed by	<input type="checkbox"/> the applicant (for an applicant aged 18 or above) <input type="checkbox"/> the parent/guardian (for an applicant aged under 18)
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I/✓The applicant declare(s) that:

1. I/✓The applicant declare(s) that all the information provided in the enrolment form is true and correct and I/✓the applicant am/✓is eligible for the competition according to the rules set by the Organiser. I/✓The applicant understand(s) that if false information is provided, I/✓the applicant will be disqualified from the competition with all the results declared void, and the enrolment fees paid will not be refunded.
2. I/✓The applicant declare(s) that I/✓the applicant have/✓has read the prospectus in detail and agree(s) to abide by the terms and conditions thereof.
3. I/✓The applicant declare(s) that I/✓the applicant am/✓is healthy and physically fit to participate in the competition.
4. I/✓The applicant understand(s) that in case another person is engaged to impersonate me/✓the applicant in a competition, the Organiser will nullify all the results and take back the awards that I/✓the applicant have/✓has attained in the competition.

<u>Applicant aged 18 or above must complete this column</u>	<u>For an applicant aged under 18, this column must be completed by his/her parents/guardians</u>
Signature of the Applicant : _____	Name of Parent/Guardian : _____
Date : _____	Signature of Parent/Guardian : _____
	Date : _____



**Co-Organised by the
Leisure and Cultural Services Department
Sham Shui Po Sports Association
Sham Shui Po District Athletic Meet 2024
Enrolment Form for Relay Events**

(This form is only used by those enrolling during the open enrolment period, on a first-come-first-served basis, through DLSOs and services counters at leisure venues.)

Notes on Personal Particulars:

- (1) The information provided will only be used for the purposes of enrolment in recreation and sports activities organised by the Leisure and Cultural Services Department (including Hong Kong Games), announcement of ballot results, compilation of statistics, future contact and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purposes.
- (2) **All participants must enter their date of birth and gender in their SmartPLAY personal accounts for enrolment.**
- (3) **Applicants aged under 18 must submit a declaration of consent for participation in recreation and sports activities. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the “Declaration” function under “My Profile” in SmartPLAY.**
- (4) Alterations to all the details provided by an applicant will not be allowed after the submission of application forms.
- (5) Applicants must fill in their personal data in the enrolment form and the declaration. Failure to provide any required personal data will result in rejection of the application and no notice will be given.

I. Division: (Please tick “✓” the box as appropriate.) Each team may enrol in maximum of 1 event

Division		Age	4 x 100m Relay			4 x 400m Relay		
			Activity Code	Men	Women	Activity Code	Men	Women
Master	A	35 or above	SSP24137 0ATC			SSP241370 ATC		
Adult	B	19-34						
Youth	C	16-18						
	D	13-15						
	E	10-12						
Children	F	6-9						

II. Personal Particulars of Applicant (All information must be the same as those shown on the identity document. Please use BLOCK LETTERS for English.)

[Remarks: To participate in relay events, a SmartPLAY user must, as the prime applicant, first select the rest of the participating members from the “Friend List”, which can be accessed from the “Invitation for Joint Enrolment of first-come-first-served Activity” under “My Record” in SmartPLAY. Those being selected will then receive a notification of invitation generated by the system. The prime applicant can proceed with enrolment only after he/she has the other member’s consent.]

Name of relay team: _____

Member in the team	SmartPLAY User ID	Parent’s / Guardian’s SmartPLAY User ID (for applicants aged under 18, if applicable)	Name (must be the same as the one shown on identity documents)
Team Member 1 / Prime Applicant			
Team Member 2			

Team Member 3			
Team Member 4			
Team Member 5			
Team Member 6			

III. Declaration (The applicants must complete this part)

Please tick “✓” the box as appropriate.

This Declaration of Participation is completed by		<input type="checkbox"/> the applicant(s) (for applicant(s) aged 18 or above)	<input type="checkbox"/> the parent(s)/guardian(s) (for applicant(s) aged under 18)
(For relay events) It is hereby declared that:			
1. I/The applicant(s) declare(s) that all the information provided in the enrolment form is true and correct and I/the applicant(s) am/is/are eligible for the competition according to the rules set by the Organiser. I/The applicant(s) understand(s) that if false information is provided, I/the applicant(s) will be disqualified from the competition with all the results declared void, and the enrolment fees will not be refunded.			
2. I/The applicant(s) declare(s) that I/the applicant(s) have/has read the prospectus in detail and agree(s) to abide by the terms and conditions thereof.			
3. I/The applicant(s) declare(s) that I/the applicant(s) am/is/are healthy and physically fit to participate in the competition.			
4. I/The applicant(s) understand(s) that in case another person is engaged to impersonate me/the applicant(s) in a competition, the Organiser will nullify all the results and take back the awards that I/the applicant(s) have/has attained in the competition.			
Applicant(s) aged 18 or above must complete this column		For applicant(s) aged under 18, this column must be completed by his/her parents/guardians	
Prime Applicant Name of the Team Member 1/: _____ Signature of the Team Member 1: _____ Date: _____		Prime Applicant Name of the Team Member 1: _____ Signature of Parent/ Guardian of Team Member 1: _____ Name of Parent/ Guardian of Team Member 1: _____ Date: _____	
Name of the Team Member 2: _____ Signature of the Team Member 2: _____ Date: _____		Name of the Team Member 2: _____ Signature of Parent/ Guardian of Team Member 2: _____ Name of Parent/ Guardian of Team Member 2: _____ Date: _____	

<p>Name of the Team Member 3: _____</p> <p>Signature of the Team Member 3: _____</p> <p>Date: _____</p>	<p>Name of the Team Member 3: _____</p> <p>Signature of Parent /</p> <p>Guardian of Team Member 3: _____</p> <p>Name of Parent /</p> <p>Guardian of Team Member 3: _____</p> <p>Date: _____</p>
<p>Name of the Team Member 4: _____</p> <p>Signature of the Team Member 4: _____</p> <p>Date: _____</p>	<p>Name of the Team Member 4: _____</p> <p>Signature of Parent /</p> <p>Guardian of Team Member 4: _____</p> <p>Name of Parent /</p> <p>Guardian of Team Member 4: _____</p> <p>Date: _____</p>
<p>Name of the Team Member 5: _____</p> <p>Signature of the Team Member 5: _____</p> <p>Date: _____</p>	<p>Name of the Team Member 5: _____</p> <p>Signature of Parent /</p> <p>Guardian of Team Member 5: _____</p> <p>Name of Parent /</p> <p>Guardian of Team Member 5: _____</p> <p>Date: _____</p>
<p>Name of the Team Member 6: _____</p> <p>Signature of the Team Member 6: _____</p> <p>Date: _____</p>	<p>Name of the Team Member 6: _____</p> <p>Signature of Parent /</p> <p>Guardian of Team Member 6: _____</p> <p>Name of Parent /</p> <p>Guardian of Team Member 6: _____</p> <p>Date: _____</p>