

## **SCHEDULE OF HIRE CHARGES for hiring units other than the Arena, Distribution & Exchange Lobby and VIP Lounge of the Queen Elizabeth Stadium**

### **RESERVATION FEE**

<u>Hiring Unit</u>	<u>Reservation Fee per booking session</u>
Committee Rooms I, II & III	\$115/room
Committee Room IV	\$125
Function Rooms I & II	\$280/room
Multi-purpose Hall	\$270
Badminton Courts A, B & C	\$59/court (peak hours) \$51/court (non-peak hours)
Table-tennis Tables A, B, C & D	\$14/table (peak hours) \$13/table (non-peak hours)
Squash Courts A, B & C	\$27/court (peak hours) \$18/court (non-peak hours)

Badminton courts, squash courts and table-tennis tables are for training and practice purpose only and are charged in accordance with the prevailing rates of Leisurelink on the date when such units are used.

### **SERVICE SCHEDULE**

#### **For Committee Rooms I-IV:**

Use of furniture as provided, and self-operated public address system and video projector as installed ONLY.

#### **For Function Rooms I & II:**

Self-operated public address system as installed and the upright piano (if available) ONLY. The piano will be provided free but the service charge for any tuning will be charged at cost levied by the venue contractor with payment settled by hirer to the contractor directly.

**The charges and fees as specified in this Schedule may be subject to changes without notice.**

**A. Committee Rooms I, II & III**

Purpose	Service Item	Charge Code	Hire Charge	
			Normal Rate	Concessionary Rate *
a) For lectures and meetings of not more than 30 persons per room	Basic hire charge per hour per room	H001A1	\$115	\$60
b) Additional Service	Charge per man hour (minimum 2 consecutive hours) for provision of technical operator #	K009DA1	\$62	Not Applicable

**B. Committee Room IV**

Purpose	Service Item	Charge Code	Hire Charge	
			Normal Rate	Concessionary Rate *
a) For lectures and meetings of not more than 40 persons	Basic hire charge per hour	H001A1	\$125	\$63
b) Additional Service	Charge per man hour (minimum 2 consecutive hours) for provision of technical operator #	K009DA1	\$62	Not Applicable

Hiring Sessions for Committee Rooms I, II, III & IV:

Any period between 0830 and 2230 hrs. (minimum hiring: 2 consecutive hours)

**C. Function Rooms I & II**

Purpose	Service Item	Charge Code	Hire Charge	
			Normal Rate	Concessionary Rate *
a) For dance/sports classes and rehearsals of not more than 30 persons per room	Basic hire charge per hour per room	H001A1	\$280	\$140
b) Additional services	(a) Charge per hour for the use of video projector with technical support and one portable screen (minimum 2 consecutive hours) (one set per room)	K018F	\$105	Not Applicable
	(b) Charge per hour for the use of Judo mats and portable scoring devices as available (minimum charge according to duration of booking)	K018D	\$125	Not Applicable
	(c) Charge per hour for the use of boxing training equipment (minimum charge according to duration of booking)	K018B	\$125	Not Applicable
	(d) Charge per man hour (minimum 2 consecutive hours) for provision of technical operator #	K009DA1	\$62	Not Applicable

Hiring Sessions for Function Rooms I & II:      0900-1030 hours      1700-1830 hours  
(1½ hours per session)                                      1100-1230 hours      1900-2030 hours  
                                                                                         1300-1430 hours      2100-2230 hours  
                                                                                         1500-1630 hours

Note: half-hour charges on pro-rata basis

# If technical support for the use of the equipment is required, the Hirer can hire technical staff according to Hirer's operational requirements and period. Additional service charges will be levied based on the additional man hours of technical staff required.

\* Concessionary Rate

Concessionary Rate is applicable to applicant who fulfils all the criteria on the eligibility for Concessionary Rates for Non-profit Organisations Scheme. For details, please refer to the "Queen Elizabeth Stadium — Guidelines on Concessionary Rates for Non-profit Organisations Scheme".

**D. Multi-purpose Hall**

Purpose	Service Item	Charge Code	Hire Charge
a) For non-spectator sporting matches and practices of not more than 50 persons	Basic hire charge per hour	H001A1	\$535
b) Additional services	(a) Charges per hour for the use of portable public address system (minimum charge according to duration of booking)	K018E	\$105
	(b) Charges per hour for the use of Judo mats as available (minimum charge according to duration of booking)	K018D	\$125
	(c) Charges per hour for the use of fencing scoring devices (minimum charge according to duration of booking)	K018C	\$125
	(d) Charges per hour for the use of up to 4 table-tennis tables (minimum charge according to duration of booking)	K018A	\$125
	(e) Charges per hour for the use of boxing training equipment (minimum charge according to duration of booking)	K018B	\$125
	(f) Charge per man hour (minimum 2 consecutive hours) for provision of technical operator #	K009DA1	\$62

Hiring Sessions for MPH: designated periods between 0700 and 2300 hrs.  
(minimum hiring: 1 hour)

# If technical support for the use of the equipment is required, the Hirer can hire technical staff according to Hirer's operational requirements and period. Additional service charges will be levied based on the additional man hours of technical staff required.

**E. Leisurelink Facilities**

<b>Facility</b>	<b>Purpose</b>	<b>Service Item</b>	<b>Hire Charge</b>
<b>Badminton Courts</b>	For training and practices of not more than 4 persons per court	Basic hire charge per hour per court	(see "Charges of Leisurelink facilities")
<b>Table-tennis Tables</b>	For training and practices of not more than 4 persons per table	Basic hire charge per hour per table	(see "Charges of Leisurelink facilities")
<b>Squash Courts</b>	For training and practices of not more than 2 persons per court	Basic hire charge per half-hour per court	(see "Charges of Leisurelink facilities")
<b>Table-tennis Table in Squash Courts</b>	For training and practices of not more than 4 persons per court	Basic hire charge per hour per court	(see "Charges of Leisurelink facilities")

Hiring Sessions for Badminton Courts, Table-tennis Tables, Squash Courts and Table-tennis Table in Squash Courts: designated periods between 0700 and 2300 hrs.

**Quota System of Leisurelink Facilities in Queen Elizabeth Stadium**

There is a quota system governing the use of Leisurelink facilities. The following conditions shall generally apply:

- (a) Only one-third of the total available \*peak hours of the month may be block booked; and
- (b) Not more than half of the number of courts of the same kind/tables may be block booked at any time during peak hours. During non-peak hours, not more than two-thirds of the number of courts of the same kind/tables may be block booked at any time. For events that require the exclusive use of all the courts of the same kind/tables, approval will only be given at the absolute discretion of the Manager depending on merits of each case.

\* Peak hours refer to hours starting at or after 6:00 p.m. on weekdays (except public holidays), at or after 1:00 p.m. on Saturday (except public holiday), and at any time on Sunday, and public holidays.

**Charges of Leisurelink Facilities**

(With effect from 1 August 2013)

Facility (Indoor with air-conditioning)	Normal Rate	
	Peak Hours	Non-Peak Hours
	(a) At or after 6 p.m. on Monday to Friday (b) At or after 1 p.m. on Saturday (c) At any time on Sunday & Public Holiday	(a) Before 6 p.m. on Monday to Friday (except public holiday) (b) Before 1 p.m. on Saturday (except public holiday)
<b>Badminton Court</b>	\$59 per hour	\$51 per hour
<b>Table-tennis Table / Table- tennis Table in Squash Court</b>	\$14 per hour	\$13 per hour
<b>Squash Court</b>	\$27 per 30 minutes	\$18 per 30 minutes

**Additional Service**

<b>Table-tennis Serving Machine</b>	\$16 per hour	\$16 per hour
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