Aim: To bring more enjoyment to park-goers, the Leisure and Cultural Services Department (LCSD) will set up an “Arts Fun Fair” at the Loggia of Kowloon Park where handicrafts and arts service stalls will be provided.

Types of Stalls:
1) Handicrafts stalls: for selling of pottery, straw-weaving works, dough models, paper craftworks, carving works, accessories, floral artworks, sand paintings, cloth artworks and clay works, etc
2) Arts service stalls: for providing the service of photography, painting, calligraphy, silhouette cutting, sketching/caricature, etc.

Period: From 2 June 2019 to 31 May 2020 (on Sundays and public holidays)

Time: From 1 pm to 7 pm

No. of Stalls: 30

Fees: A registration fee of HK$100 and a security deposit of HK$1,000 are required for each stall. The security deposit will be forfeited if the stall operation attendance of the successful applicant is less than 70% or when the agreement is terminated due to the successful applicant’s failure to comply with the terms and conditions.

Eligibility: Any interested individual or non-profit making organization (any charitable organization which is exempt from tax under section 88 of the Inland Revenue Ordinance)

Date of application: 1 March 2019 (Friday) to 6:15 pm on 29 March 2019 (Friday)

Application forms available at:
1/F, Kowloon Park Management Office, 22 Austin Road, Tsim Sha Tsui, Kowloon.
(Opening hours: 8:30 am to 6:15 pm from Monday to Friday, closed on Saturdays, Sundays and public holidays)

Application Method:
The completed application form should be submitted together with copies of relevant proof of professional knowledge in respective fields (if any) and samples of handicrafts or artworks (not more than three pieces) to 1/F, Kowloon Park Management Office, 22 Austin Road, Tsim Sha Tsui, Kowloon during opening hours.

Remarks:
1) Applications will be considered by the “Arts Fun Fair” Vetting Panel, which is composed of members of the Yau Tsim Mong District Council and representatives of the Leisure Services Branch and Cultural Services Branch of the LCSD.
2) Assessment based on:
   a) the variety, quality, creativeness, artistic merit and attractiveness of the handicrafts or arts service; and
   b) relevant professional skills possessed by the applicant.
3) Irrespective of the types of stalls, the first 30 applicants with the highest total marks will be accepted and the others will be put on the waiting list in sequence according to their marks. If there are applicants with equal marks, the result will be determined by ballot.
4) Successful applicants are required to effect and keep in force a public liability insurance with an indemnity of not less than HK$6.5 million during the agreement period.

Enquiries: 2724 3344
Application Form for
Arts Fun Fair (Phase XXI) in Kowloon Park
(2 June 2019 to 31 May 2020)

*Name of Applicant/Organization (Operator): _______________________________________

Address: ______________________________________________________________________

E-mail address (if any): ______________________ Fax No.: ______________________

Tel. No. (Home/Office): _______________ Mobile/Pager No.: ______________________

Type of Stall to be operated:

(1) **Handicrafts Stall: for selling pottery/straw-weaving works/dough models/paper craftworks/
carving works/accessories/floral artworks/sand paintings/cloth artworks/clay works/others (please specify)

Materials used in the products to be sold and other details of the products:


(2) **Arts Service Stall: for providing the service of photography/painting/calligraphy/silhouette
cutting.sketching/caricature/others (please specify)

Please specify the equipment, tools and props to be used:


Please provide your professional qualifications for operating the Handicrafts/Arts Service Stall, if any:


Please state the reason(s) for being interested in operating the Handicrafts/Arts Service Stall:


Do you have any experience in operating the Handicrafts/Arts Service Stall: Yes / No **

If yes, please describe: __________________________________________________________________

Do you intend to operate the stall every Sunday and on public holidays: Yes/ No **
Please note that the successful applicant will have to pay a registration fee of HK$100 and a security deposit of HK$1,000 to the Government before signing an Agreement with the Government. Please also note that the successful applicant is required to effect at his own expense a Public Liability Policy of Insurance in the joint names of the successful applicant and the Government of the Hong Kong Special Administrative Region in the sum of not less than Six Million Five Hundred Thousand Hong Kong Dollars (HK$6,500,000) for any one (1) incident and unlimited number of claims with an insurance company authorized by the Insurance Companies Ordinance (Cap. 41). Failure to comply with the aforesaid requirement for taking out an effective Public Liability Policy of Insurance will render the Agreement summarily terminated and the Security Deposit forfeited by the Government.

Signature of Applicant / Organization’s Representative: __________________________
Name of Applicant / Organization’s Representative: __________________________
H.K. Identity Card No.: _________________ Organization’s Chop (if applicable): ____________

Post title (applicable to applicant who is an organization): ______________________
Date: __________________________

* Please fill in one applicant only
** Please delete where inappropriate

PLEASE READ THE NOTES OVERLEAF BEFORE COMPLETING THIS APPLICATION FORM
Application can be made in the name of an individual or organization. For organizations, they must be non-profit making organizations (any charitable organization which is exempt from tax under section 88 of the Inland Revenue Ordinance) and submit copies of relevant documentary proof together with the application form. If the stall operator is an individual, he/she must manage the stall himself/herself. If the stall operator is an organization, the stall should be manned by a person approved by our Department.

Applicants providing photography/painting/calligraphy/silhouette cutting/sketching/caricature service are required to submit their completed application forms together with relevant proof of professional knowledge in respective fields (if any) and no more than three samples of works properly packed in transparent plastic bags separately for our consideration.

Applicants for the handicrafts stalls must prove that the products to be sold are of good quality. Applicants should submit their completed application forms together with not more than three samples of the sale items properly packed in transparent plastic bags separately for our consideration. Only approved handicrafts can be sold by the successful applicants.

Each application from the applicant/organization will be given a score by the “Arts Fun Fair” Vetting Panel in accordance with the quality and variety of products/services to be provided.

Each applicant or organization can only operate one stall for each period. If the total number of applications that have met the criteria exceeds the stall quota, the stalls will be allocated to those with the highest marks. If there are applicants with equal marks, the result will be determined by ballot.

Applicants should return the completed application forms together with copies of relevant proof of professional knowledge in respective fields (if any) and samples of handicrafts or artworks (not more than three pieces) to 1/F., Kowloon Park Management Office, 22 Austin Road, Tsim Sha Tsui, Kowloon at or before 6:15 pm on 29 March 2019 (Friday).

Successful applicants will be informed of the date of briefing during which a ballot will be held to determine the stall locations. Successful applicants should pay the registration fee and a security deposit, and are also required to sign an agreement with the Leisure and Cultural Services Department (LCSD). Permits that are non-transferable will be issued to the successful applicants.

Applicants who have not received any replies by 26 April 2019 may consider their applications unsuccessful. No notification will be given separately.

All submitted samples should be collected by applicants at Kowloon Park Management Office during opening hours from 3 to 21 May 2019. Uncollected samples will be disposed of by our Department and not returned to applicants.

The security deposit of HK$1,000 will be forfeited if the stall operation attendance of the successful applicant is less than 70% or when the agreement is terminated due to the successful applicant’s failure to comply with the terms and conditions. The registration fee of HK$100 paid to the Government by the successful applicant is non-refundable and non-transferable.

Successful applicants are required to effect and keep in force a public liability insurance with an indemnity of not less than HK$6.5 million during the agreement period.

Telephone Enquiries: 2724 3344

The Personal Data (Privacy) Ordinance

Purposes of Collection of Data

1. The personal data provided by means of this form will be used by the LCSD for the following purposes:
   (a) processing of applications for operating a stall at the “Arts Fun Fair” in Kowloon Park; and
   (b) communication with the applicant in connection with the current and future use of the venue.

2. The provision of personal data by means of this form is voluntary. If insufficient information is provided, the application may not be accepted or processed.

Disclosure of Data

3. The personal data provided by the applicant may be disclosed to other government departments for the purposes mentioned in paragraph 1 above.

Access to Personal Data

4. The applicant in person will have a right to request for access to or correction of his/her personal data as stated in this form under Sections 18 and 22 of and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).

Enquiries

5. Request for access to or correction of the personal data in this form should be forwarded to Kowloon Park Management Office at 2724 3344 (Tel) or 2724 4197 (Fax).