

2021 Hong Kong Youth Music Interflows – Video Recording and Submission Guidelines

1. The participating schools must make the video recording in the following order:
 - a. Display the completed Contest Information Sheet (annex could be downloaded from the Music Office website) for no less than two seconds in front of the camera. Texts on the sheet should be clearly visible;

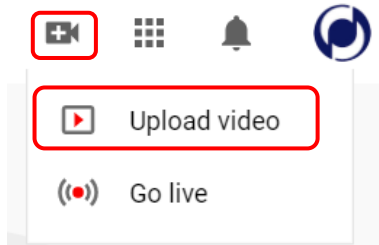


- b. Perform the repertoire as indicated on the Contest Information Sheet.
2. The video must be recorded according to the following specifications:
 - a. Resolution of video must be 720p (1280x720) or above;
 - b. The video must be **one continuous audio-visual video** without any pause;
 - c. Re-tuning of instrument or break between pieces (if any) must be included as part of the continuous recording;
 - d. The video must be recorded live and no dubbing is permitted;
 - e. The video must be audio-to-video synchronized with smooth, clear and undistorted sound and vision;
 - f. The shooting must be done indoors in a quiet environment with sufficient lighting. Backlight should be avoided;
 - g. All ensemble members, conductor (if any) and instruments being played should be clearly in view;
 - h. The camera should be static without any movements or zooming;
 - i. Only ensemble members and conductor (if any) are allowed to be visible in the video;
 - j. No special effects (e.g. filters, transitions, colour adjustments, light adjustments or subtitles, etc.), mixing, editing or post-production are permitted.
3. The ensemble members should wear the school/ group uniforms and masks throughout the recording session, in addition to complying with the health advice from the Government at that period.

4. Uploading the Video

The participating schools are required to provide the **YouTube Video URL** only. Please take note of the following guidelines on uploading the video:

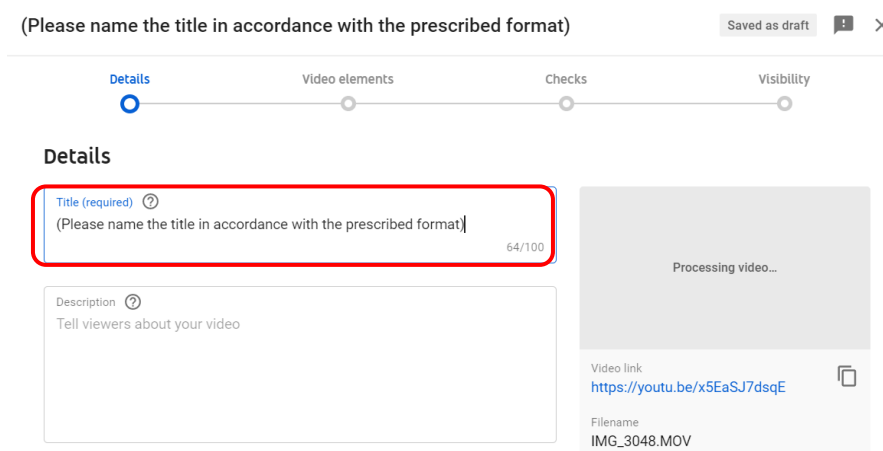
- a. Select “Upload Video” in the upper right corner of the webpage after logging in as illustrated below and select your file accordingly;



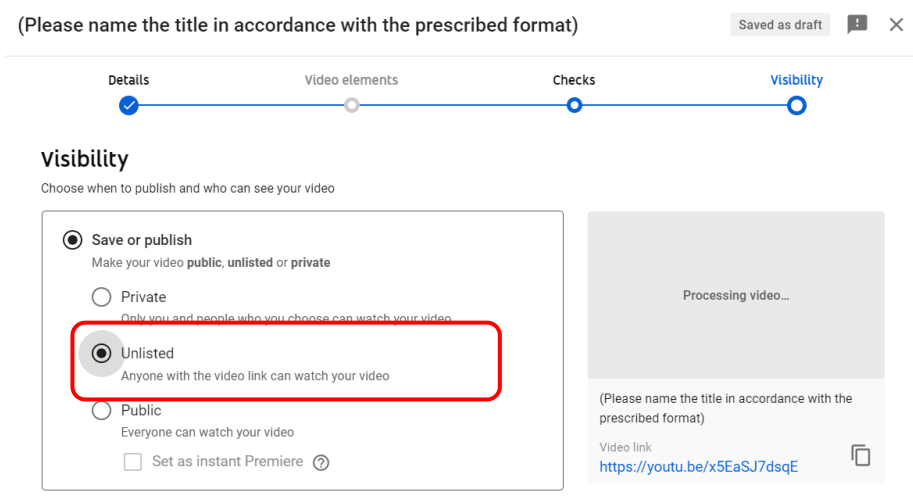
- b. After successfully selecting the file, the screen will be as shown below. Enter the title on the column “Title (required)” under “Details” (circled in red) in accordance with the prescribed format below, for examples:

Contest	Title
String Quartet Contest-Primary School	<application number>* <i>eg : QP001</i>
String Ensemble Contest-Secondary School	< application number >* <i>eg : SS001</i>
Western Percussion Ensemble Contest-Primary School Class A	< application number >* <i>eg : PPA001</i>
Chinese Ensemble Contest- Primary School Class A	< application number >* – <piece of own choice> <i>eg : CPA001 – 旱天雷</i> (Piece of own choice should be indicated after the application number)

*Participating schools will receive the “Acknowledgement of Application” within 2 working days upon successful application. Please refer to this acknowledgement for the application number.



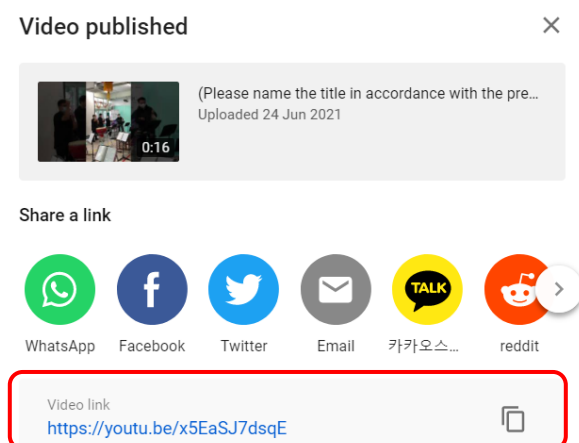
- c. Set the visibility of the video as “Unlisted” (Do not set as “Private”, otherwise, assessment cannot be proceeded);



- d. If the participating schools apply for more than one contest, please create separate YouTube video URLs for the respective contests;
- e. The video link should remain accessible before **31 March 2022**;
- f. The Music Office reserves the right to disqualify the participating school or terminate its participation in the contest if the video cannot be played during the period of adjudication regardless of any reasons;
- g. Should there be any queries on video uploading, please refer to the following official YouTube tutorial:
<https://bit.ly/3caH3GD> (Video Tutorial)
<https://bit.ly/3zTRnx5> (English Version)

5. Video link Submission

- a. Participating Schools must complete and submit the **specified online video submission form** (please refer to the “Acknowledgement of Application”) with the application number, name of the school, name of the piece of own choice (applicable to Chinese Music Ensemble only) and the YouTube video URL within the specified period (**from 1 December 2021, 10am to 8 December 2021, 5pm**);
- b. After uploading the video to YouTube successfully, click the “copy” icon to copy the video URL as illustrated (red circle);



- c. Please spare enough time for uploading the video and completing the online video submission form to avoid heavy traffic. Any late submission or incomplete online video submission form will not be accepted and hence be regarded as withdrawal. The Music Office will not inform the participating schools if and when such cases arise;
- d. Only one YouTube video URL and name of the piece of own choice (applicable to Chinese Music Ensemble only) should be entered for each online video submission form. If the participating schools apply for more than one contest, please submit separate form for respective contest;
- e. If the online video submission form is re-submitted, the last record that fulfills the submission requirements shall prevail. (i.e. Application number should be identical on both the online video submission form and the “Acknowledgement of Application”);
- f. The Music Office will issue email notifications from 9 to 10 December 2021 upon receipt of the completed online video submission forms. If any school has not received the notification by 13 December, please check with the Music Office by 3pm on this day to ensure successful submission(s). Contact Details are as follows:

Contest	Telephone	Email address
String Ensemble/ Quartet Contest	2598 0801/ 3842 7775	hkymi-sns@lcsd.gov.hk
Western Percussion Ensemble Contest	2796 7523/ 3842 7784	hkymi-wp@lcsd.gov.hk
Chinese Ensemble Contest	2158 6470/ 3842 7776	hkymi-chinese@lcsd.gov.hk

6. The video recording should be made for the sole purpose of “2021 Hong Kong Youth Music Interflows”. Participating schools should not share their videos with any other person or upload them to file-sharing platforms or social media websites such as Facebook and Instagram before the announcement of results.
7. Music Office reserves the right to change the captioned guidelines, contests’ requirements and any necessary arrangement.
8. Participating schools should fully observe and abide by the above regulations. The Music Office reserves the right to disqualify a participating school or terminate its participation in the contest for violation of the above regulations. Participating schools in question may receive comments, neither award nor marks will be given.

Music Office
 Leisure and Cultural Services Department
 July 2021