



Organised by



Leisure and Cultural
Services Department

Masters Games 2016 - Tennis Competition

~ Prospectus ~

1. Purpose : To provide an opportunity to people aged 35 or above to participate in tennis competition and compete against people of similar age, so to enjoy the fun brought by sports and sustain their interest in sports activities.
2. Date & Time : 2 July – 30 August 2016 (Mon, Tue, Wed, Thu, Sat & Sun)
7:30 pm – 11:00 pm (Mon, Tue, Wed & Thu)
2:00 pm – 11:00 pm (Sat)
8:00 am – 11:00 pm (Sun)
3. Venue : Shek Kip Mei Park Tennis Courts (Address: Cornwall Street, Sham Shui Po, Kln)
Lai Chi Kok Park Tennis Courts (Address: 1 Lai Wan Road, Mei Foo, Kln)
Tsing Yi Park Tennis Courts (Address: Tsing Luk Street, Tsing Yi, N.T.)
4. Eligibility : People aged 35 or above are welcome to participate in the Games. Participant's age is calculated against the first day on which the event commences (i.e. those who were born on or before 2 July 1981 are eligible to participate in the competition).

5. Division & Quota :

Activity No.	Event	Division	Age	Quota
4043 2375	Singles	Men's A Grade	60 or above	16 players
4043 2376		Men's B Grade	55 – 59	32 players
4043 2377		Men's C Grade	50 – 54	48 players
4043 2378		Men's D Grade	45 – 49	64 players
4043 2379		Men's E Grade	40 – 44	64 players
4043 2380		Men's F Grade	35 – 39	48 players
4043 2381		Women's A Grade	55 or above	8 players
4043 2382		Women's B Grade	50 – 54	16 players
4043 2383		Women's C Grade	45 – 49	32 players
4043 2384		Women's D Grade	40 – 44	32 players
4043 2385		Women's E Grade	35 – 39	32 players
4043 2386	Doubles	Men's A Grade	55 or above	8 teams
4043 2387		Men's B Grade	45 or above	32 teams
4043 2388		Men's C Grade	35 or above	32 teams
4043 2389		Women's A Grade	50 or above	8 teams
4043 2390		Women's B Grade	35 or above	32 teams
4043 2391		Mixed A Grade	50 or above	16 teams
4043 2392		Mixed B Grade	35 or above	32 teams

6. Notes to Applicants : (1) Applicants should be aware of their health condition, and consider whether it is suitable for them to enrol in this Games. In case of doubt, please consult a doctor prior to the enrolment of activity.
(2) Each applicant may enrol in a **maximum of one singles event and one doubles event** and pay the enrolment fee once. To facilitate the ballot arrangement, the applicant should submit separate enrolment forms for singles and doubles events with declarations.

- (3) Each applicant should submit only one enrolment form for singles and doubles event. In case of multiple submissions, all enrolment forms submitted by the applicant will not be entertained.
- (4) For better resource utilisation, the Organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The applicants/participants should have no objection.
- (5) For participants entering the doubles event, the division they enter shall be the one to which their youngest team member belongs.
- (6) If there are less than two participants/teams for a particular division, the Organiser reserves the right to combine it with a division of younger age or cancel all events in that division.
- (7) If a participant who has enrolled in singles event wishes to enrol in doubles event as well; or a participant who has enrolled in doubles event wishes to enrol in singles event as well, he/she should submit a fresh enrolment form and declaration by producing his/her identity documents and other related document(s), together with the receipt of the enrolled event for fee exemption during the new enrolment.
- (8) Applicant providing false information will be disqualified. His/her results attained will be cancelled. Enrolment fee will not be refunded.
- (9) For easy communication, the applicant should notify the organiser immediately in writing of any change of his/her correspondence address.

7. Entry Fee : \$20 per person, \$40 per team for doubles event (pay once if already enrol in singles event) (those aged 60 or above, full-time students and persons with disabilities can enjoy a 50% off concessionary rate upon production of valid identity document(s) during payment). Each applicant should pay the fee according to his/ her age on the first day (**2 July 2016**) of the competition.

8. Format : (1) A single knock-out system will be adopted in all events.
 (2) In the preliminary rounds, a set of 6 games will be played. When the game reaches 5-all, the first player to reach 7 games with a 2-game lead will advance. When the game reaches 6-all, the final game will be decided by a 7- point tie-break. When the game reaches 40-all, the player who scores first shall win.
 (3) In the semi-finals and finals, a set of 8 games will be played. When the game reaches 7-all, the first player to reach 9 games with a 2-game lead will advance. When the game reaches 8-all, the final game will be decided by a 7- point tie-break. When the game reaches 40-all, the player who scores first shall win.

9. Regulations : (1) If only one participant shows up on the competition day, he/she will still be given the respective award.
 (2) Participants withdraw or fail to complete all matches will be disqualified. Their results and awards attained will be cancelled and the entry fee will not be refunded.
 (3) If any participant(s) is/are found to be impostors or having violated the rules or engaged in improper conduct that affects the competition results, the Organiser reserves the right to disqualify the participant(s) from the competition.
 (4) Unless otherwise specified in the prospectus, the competition will adopt all rules and regulations approved by the Hong Kong Tennis Association.

10. Marshall : (1) Participants should pay attention to the announcements of the Organiser and report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
 (2) Participants shall arrive at the competition venue at the scheduled time and report to the Organiser in person with their original copy of identity documents used for enrolment (Hong Kong residents should produce their Hong Kong Identity Cards. Non-Hong Kong residents should produce their valid travel documents such as Passports, Exit-entry Permit for Travelling to and from Hong Kong and Macao (commonly known as Two-Way Permit)). If the participants fail to produce the above identification document, the Organiser reserve the right to disqualify them from the competition. Those who fail to report after 5 minutes of the scheduled time (both players of doubles event shall report at the same time), will be regarded as having withdrawn from the match.

- (3) Participants shall stay at the venue to prepare for the match after reporting. Those who fail to show up 5 minutes after the umpires' roll call or dispatches not enough players in a doubles event will be deemed to have abandoned their participation right.
- (4) Should any participants be found to be ineligible for entry to the games, have provided false information, or ask somebody else to participate in the games for himself/herself, the Organiser reserves the right to disqualify the participant from the competition and the rewards received.
11. Fixture Draw : The draw will be held at **7:30 pm on 15 June 2016 (Wed)** at the Audio-Visual Room, 1/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin. Members of the public are welcome to attend. Applicants will be notified of the competition schedule, notes to participants and location map of the competition venue in writing by post/fax/e-mail.
12. Umpires : (1) Players on bye will take turns to serve as umpires on the same day in the preliminary rounds and they shall carry out the duties arranged by the Organiser. If no umpires can be arranged for the matches, the competitors shall be scored by themselves.
(2) From the Round of 16 onwards, umpires will be arranged by the Organiser.
13. Appeal : No appeal will be accepted. The decision of the umpire on the spot will be final.
14. Points to Note : (1) Participants shall observe all the regulations prescribed by the Organiser and the tennis courts.
(2) Participants should bring their own rackets while the tennis balls are provided by the Organiser.
(3) Participants should wear sportswear and non-marking sports shoes during the competition.
(4) Participants should follow the competition schedule arranged by the Organiser and no reschedule request will be entertained.
(5) Absentees will be deemed to have abandoned their participation right. No refund will be made.
(6) If a participant who has taken part in one of the matches is unable to take part in the remaining for weather or other reasons, no refund will be made by the Organiser.
(7) Owing to the tight schedule, no warm-up session will be arranged by the Organiser.
(8) Participants shall pay attention to the announcement made / notice displayed by the Organiser on the spot and observe all the regulations of the venue.
(9) You are encouraged to photocopy the prospectus and enrolment forms if necessary
15. Awards : Medals will be awarded to the Champion, 1st Runner-up, 2nd Runner-up and 3rd Runner-up of each division.
16. Prospectuses & Enrolment Forms Available at/on : (1) District Leisure Services Offices (DLSOs) of the LCSO;
(2) Any recreation and sports venues with Leisure Link Services; or
(3) Masters Games website: www.lcsd.gov.hk/en/mg/2016/prospectus.html
17. Enrolment Period : **18 – 27 April 2016**
18. Enrolment Method : (1) Completed application forms should be submitted during the enrolment period (originals/copies of identification documents need not be attached or produced when the forms are submitted):
a) In person to: DLSOs of the LCSO (during office hours) or any recreational and sports venues with Leisure Link services; or
b) By post to: (the date of postage chop is regarded as receipt date)
Major Events Section, LCSO
2/F, Leisure and Cultural Services Headquarters
1-3 Pai Tau Street, Sha Tin, New Territories.
“Masters Games 2016 – Tennis Competition” ; or
c) Submission of enrolment forms via the Internet.

- (2) If any division is over-subscribed, applicants will be selected by ballot. The ballot will be held **at 10:00 am on 10 May 2016 (Tue)** at Room 202, 2/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin. Members of the public are welcome to attend.
- (3) The balloting result will be announced at the DLSOs, any recreation and sports venues with Leisure Link Services and on the LCSD 'Masters Games' webpage on **13 May 2016**. Both the successful and waiting list applicants will be notified in writing after the ballot (no priority number will be assigned to applicants on the waiting list). Please note that unsuccessful applicants will not be informed separately. Organiser should not be responsible for the postage delay due to the incorrect or incomplete correspondence address provided by the applicant.
- (4) Successful applicants shall bring along their notification letter, identification document (originals or copies) and entry fee to the DLSOs (during office hours) or any recreation and sports venues with Leisure Link Services for verification of their personal particulars and payment of entry fee during the specified payment period. Successful applicants who do not complete the payment procedure within the payment period will be deemed to have abandoned their participation right. Unfilled places, if any, will be filled by waiting list applicants on a first-come-first-served basis during the specified payment period.

Date for Payment
by Successful Applicants
18 – 25 May 2016

Date for Payment
by Waiting List Applicants
27 – 31 May 2016

- (5) If there are remaining places after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the Organiser will arrange open enrolment on a first-come-first-served basis from **6 June 2016 (starting from 8:30 am) to 7 June 2016** at all DLSOs.
- (6) For participants in doubles events, both players in a team shall pay the entry fee, or else the team will be deemed to have abandoned their participation right.

19. Inclement Weather Arrangement :
- (1) Should Pre-No. 8 special announcement, tropical cyclone warning signal No. 8 or above or red/black rainstorm warning signal is in force 2 hours before the reporting time for preliminary round of the competition, all games on that day will be cancelled. The Organiser will notify the participants of the corresponding arrangement in due course.
 - (2) If the Hong Kong Observatory has not issued the above special announcement and warning signals before the commencement of the competition, participants are still required to report at the registration counter. Any latecomers will not be accepted.

20. Supplementary Regulations :
- (1) The schedule for each division and events on the event days should follow the on-the-spot announcements.
 - (2) If any participant(s) is/are found to be impostors or having violated the rules or engaged in improper conduct that affects the competition results, the Organiser will have the right to order him/her/them to withdraw from the competition and his/her/their result(s) in the competition will be cancelled. Enrolment fee will not be refunded.
 - (3) The Organiser has the right to release the result of competition to the public.
 - (4) In addition to the rules and remarks stated in this prospectus, participants should also follow all the rules in the Notes to Participant attached.
 - (5) The list of the winners for each division will be announced on the LCSD 'Masters Games' webpage.
 - (6) The Organiser reserves the right to amend this prospectus at any time without giving any prior notice.

21. Enquiries :
- Major Events Section of the LCSD: 2601 7672
- Office hours: Monday to Friday: 8:45am to 6:00 pm
(lunch hour: 1:00 pm to 2:00 pm)
(closed on Saturdays, Sundays and General Holidays)

** The Chinese version of this prospectus and the application form is available upon request at the above offices or can be downloaded from the LCSD 'Masters Games' webpage.