

Green Hong Kong Flower Show 2026: Strategy and Practice on Waste Reduction (Exhibitors)

1 Objectives

- Enhance environmental performance by improve recycling resources and reduce waste disposal, avoiding the use of single-use plastic products.
- Assist in waste/recyclable audit and environmental management conducted by LCSD.
- Spread the green message and influence others during the Show and promote environmental protection concepts and raise public awareness of environmental protection through activities.

2 Strategy

- Identify the amount of waste and recyclables generated in different show periods and submit the record to the Organiser.
- Record and monitor the use of materials and waste at the various stages of the exhibition. Avoid unnecessary materials use, and reuse materials as much as possible.
- Make good use of recycling facilities.
- Ask the Show Environmental Management Team for professional help (Enquiry Telephone: 2601 8987).

3 Role and Responsibilities

Organiser (Leisure and Cultural Services Department)

1. Set up waste reduction targets
2. Supervise stakeholders in waste reduction, avoidance of use of plastic products and recycling of resources
3. Avoidance of use of single-use plastic products
4. Digitise the prospectus and application forms
5. Provide reusable materials and recycling facilities for exhibitors
6. Communicate with different stakeholders

Environmental Management Team for the Show

1. Conduct waste audit
2. Establish waste management system and execute a waste recycling plan
3. Supervise the use of materials and provide necessary support

Exhibitors

1. Reduce waste disposal and recycle and reuse materials
2. Submit the record on the storage and the use of materials
3. Use the recyclables collection point properly
4. Avoid the use of single-use plastic products

Commercial Stalls

1. Follow the agreement stated in Green Event Charter
2. Use the recyclables collection point properly
3. Forbid the use of single-use plastic utensils and avoid Styrofoam
4. Submit the record on the use of materials
5. Assist in food waste recycling

Cleansing and Recyclables Collection Service Contractors

1. Collect waste and recyclables
2. Submit the record on the use of materials

4 Waste Reduction

Before the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> • Implement waste prevention before recycling • Submit the materials counting, storage and recycling/reuse list and declaration form (Appendixes I & II) to the Organiser as soon as possible, in order to arrange possible outlets for recyclable materials • Try to use reusable materials to design exhibits and reduce the use of packaging materials • Encourage staff and contractors to recycle • Waste and recyclables must be sorted and sent to the Recyclables Collection Point or Refuse Collection Point 	<ul style="list-style-type: none"> • Fill in the quantity of waste and recyclable by using the exhibit layout • Put recyclable/reusable materials into the recycling facilities provided by the Organiser • Decorative materials such as branches, sands and flower pots which collected in Recyclables Collection Point are free to use • Ask recycling service contractor for help if you are not sure whether the material can be recycled

During the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> • Encourage staff and contractors on proper recycling • Minimising the use of packaging materials or reuse them after the Show • Avoid distributing leaflets and using environmentally friendly promotional materials • Separate the recyclables properly and sent it to Recyclables Collection Point 	<ul style="list-style-type: none"> • Use electronic leaflet and invite the public to browse by scanning QR code

After the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> • Clean up the location of the exhibition area, try to recycle and take away reusable materials as much as possible • Separate the recyclable properly and sent it to Recyclables Collection Point 	<ul style="list-style-type: none"> • Ask recycling service contractor for help if you are not sure whether the material can be recycled

Recyclable materials and key points on recycling are attached on Appendix III.

6 Retreat Arrangement

	29/03/2026 (21:00-22:00)	30/03/2026 (07:00 - 12:00 & 18:00- 21:00)	30/03/2026 (12:00-18:00)	31/03/2026 (09:00-18:00)	01/04/2026 (09:00-18:00)	02/04/2026 (09:00-18:00)
Potted Plants Displays / Floral Arrangement						
Government Departments' Landscape Display						
Macau and Mainland China's Landscape Display						
18 Districts Garden Plot						
Landscape Display by LCSD						

	Involved Parties	Remarks
	<ul style="list-style-type: none"> Exhibitors (contractors) remove the display items Exhibitors (contractors) bring all recyclables to the recycling facilities provided by the Organiser Recycling service contractor assists in separating different recyclables 	<u>No entry</u> for vehicles
	<ul style="list-style-type: none"> Exhibitors (contractors) remove the display items Exhibitors (contractors) bring all recyclables to the recycling facilities provided by the Organiser Recycling service contractor assists in separating different recyclables 	Authorised vehicles only
	<ul style="list-style-type: none"> Volunteers separate and recycle the wilted flowers 	<u>No entry</u> for vehicles
	<ul style="list-style-type: none"> Exhibitors (contractors) remove the display items Exhibitors (contractors) bring all recyclables to the recycling facilities provided by the Organiser Recycling service contractor assists in separating different recyclables 	<u>No entry</u> for vehicles
	<ul style="list-style-type: none"> Exhibitors (contractors) remove the display items Exhibitors (contractors) bring all recyclables to the recycling facilities provided by the Organiser Recycling service contractor assists in separating different recyclables 	Authorised vehicles only

7 More Information

- For more information on waste reduction and recycling, please visit the Environmental Protection Department's Hong Kong Waste Reduction website, "A Waste Reduction Guidebook for Large Scale Event Organisers" :

<https://www.wastereduction.gov.hk/en-hk/waste-reduction-programme/greening-your-events> or scan the QR code.



Material Counting and Recycle/Reuse Strategy Form

Please complete the form and submit it to **Mr. Oscar Leung (lkwanhin@hkorc.org)** before or on **9 March, 2026**.

If you have any questions, please feel free to contact **Mr. Oscar Leung (5571 1105)**.

Exhibitor: :		Name and Post:				
Exhibit's Title:		Tel. No:				
Type of material		Total quantity used in HKFS (A)	Total quantity collected for recycling (B)	Action taken for recycling ¹	Disposed in landfill (A)-(B)	Remarks
Display Materials	Painted wood (m ³)					
	Unpainted wood (m ³)					
	Acrylic glass (m ³)					
	Metal (Kg)					
	Others (Please specify)					
Promotion Materials	Backdrop (m ³)					
	Banner (m ³)					
	Poster/leaflet (m ³)					
	Others (Please specify)					
Packaging Materials	Cardboard (m ³)					
	Paper (m ³)					
	Plastic bag (m ³)					
	Bubble Wrap (m ³)					
	Single-use plastics (m ³)					
	Others (Please specify)					
Plant and Planting Materials	Tree (number)					
	Shrub (number)					
	Flower (number)					
	Moss / peat soil (Kg)					
	Turf (m ²)					
	Plastic pot (number)					
	Porcelain pot (number)					
	Tray (number)					
	Soil (Kg)					
	Sand (Kg)					
	Pebble (Kg)					
	Granule (Kg)					
Others (Please specify)						

¹ If the material is recycled, please provide the quantity or percentage of the recycling rate, and the destination of the recyclable. (For example, replanting in XX Park (YY cubic meters / tree / kg / piece), handing it over to the "Recyclable Material Collection Station" in Victoria Park, handing it over to other recyclers or donating to XX institutions, etc.). If the material is reused, please provide the quantity or percentage of reuse.

Declaration form for inventory and designated storage location

To ensure clear tracking of materials within Victoria Park, all exhibitors are required to declare their materials during the move-in period.

- Blocking fire escape routes or occupying public areas without authorisation is strictly prohibited.
- Upon completion of unloading, please submit the completed inventory list together with photos to the Show Environmental Management Team **on the same day** for material statistics.
- For any questions regarding the completion of this form, please contact **Mr. Oscar Leung at 5571 1105.**

Exhibitor:		Name of Contact Person (Position):				
Floral / Landscape Arrangement Name:		Contact Number:				
	Category	Quantity Brought In	Unit	Designated Storage Location	Photo of Current Storage Status	Remarks
Decorative Materials	Timber		m ³		<input type="checkbox"/> Photo Taken	
	Acrylic Board		m ³			
	Metal		kg			
	Others (please specify)					
Promotional Materials	Backdrop		m ³		<input type="checkbox"/> Photo Taken	
	Banner		m ³			
	Poster/Leaflet		m ³			
	Others (please specify)					
Packaging Materials	Cardboard		m ³		<input type="checkbox"/> Photo Taken	
	Paper		m ³			
	Plastic Bag		m ³			
	Bubble Wrap		m ³			
	Disposable Plastic		m ³			
	Others (please specify)					
Plant and Planting Materials	Tree		no.		<input type="checkbox"/> Photo Taken	
	Shrub		no.			
	Seasonal Flower		no.			
	Moss / Peat Soil		kg			
	Turf		m ³			
	Plastic Flowerpot		no.			
	Ceramic Flowerpot		no.			
	Plant Tray		no.			
	Soil		kg			
	Sand		kg			
	Pebbles		kg			
	Others (please specify)					

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling
Cardboard		<ol style="list-style-type: none"> 1. Wax paper, carbon paper, thermal paper, moisture resistant paper, self-adhesive paper 2. Labels and adhesive tape attached to paper 3. Lamination paper 	<ol style="list-style-type: none"> 1. Remove tapes, staples, paper clips, etc. 2. Avoid wet or contaminated waste paper 3. Keep the waste paper clean and dry
Poster, leaflet, newspaper, magazine			
Office paper			
Foam containers/wrap (Polystyrene, PS)	 	<p>non-woven fabric</p> 	<ol style="list-style-type: none"> 1. Reuse the packaging materials or use reusable materials instead 2. Keep the packaging materials clean and dry
Packaging stretch film / Bubble wrap (PE)	 		

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling
Plastic bottle and cup		Liquid and food inside the container	 Please drink or poured out the liquid before recycle the bottle/cup
Metal			
Glass			
Food Waste		Packaging, big bones, shells	Please refer to the following Code of Practice published by Organic Resources Recovery Centre 
Wood pallet and other wood materials			1. Reuse/upcycle as much as possible 2. For wooden materials to be recycled directly, maximum size is 5cm×5cm×100cm
Wooden board			

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling
Thick branch			Thick branches will be transferred to recyclers by the organiser, and then cut into suitable size
Wilted flower		Hard flower stem, woody plants' stem, turf with soil 	<ol style="list-style-type: none"> 1. Only collect the flowers, leaves, grass, and soft flower stem 2. Separate into soils, flower pots and wilted flowers, and place them in the corresponding recycling bins
Plastic flower pot		Nursery bags 	<ol style="list-style-type: none"> 3. The roots with soil cannot be recycled 4. Nursery bags should be disposed into the general waste bins
Plastic tray			
Soil		The roots cannot be mixed into the soil	
Flowers suitable for replanting			Transplanting or giving away