

Green Hong Kong Flower Show 2026: Strategy and Practice on Waste Reduction (Cleansing/Recyclables Collection Service Contractors)

1 Objectives

- Enhance environmental performance by improve recycling resources and reduce waste disposal, avoiding the use of single-use plastic products.
- Assist in waste/recyclable audit and environmental management conducted by LCSD.
- Spread the green message and influence others during the Show and promote environmental protection concepts and raise public awareness of environmental protection through activities.

2 Strategy

- Identify the amount of waste and recyclables generated in different show periods and submit the record to the Organiser.
- Record and monitor the use of materials and waste at the various stages of the exhibition. Avoid unnecessary materials use, and reuse materials as much as possible.
- Make good use of recycling facilities.
- Ask the Show Environmental Management Team for professional help (Enquiry Telephone: 2601 8987).

3 Role and Responsibilities

Organiser (Leisure and Cultural Services Department)

1. Set up waste reduction targets
2. Supervise stakeholders in waste reduction, avoidance of use of plastic products and recycling of resources
3. Avoidance of use of single-use plastic products
4. Digitise the prospectus and application forms
5. Provide reusable materials and recycling facilities for exhibitors
6. Communicate with different stakeholders

Environmental Management Team for the Show

1. Conduct waste audit
2. Establish waste management system and execute a waste recycling plan
3. Supervise the use of materials and provide necessary support

Exhibitors

1. Reduce waste disposal and recycle and reuse materials
2. Submit the record on the storage and the use of materials
3. Use the recyclables collection point properly
4. Avoid the use of single-use plastic products

Commercial Stalls

1. Follow the agreement stated in Green Event Charter
2. Use the recyclables collection point properly
3. Forbid the use of single-use plastic utensils and avoid Styrofoam
4. Submit the record on the use of materials
5. Assist in food waste recycling

Cleansing and Recyclables Collection Service Contractors

1. Collect waste and recyclables
2. Submit the record on the use of materials

4 Waste Reduction

Before the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> • Implement waste prevention before recycling • Submit the general waste and recyclables record form (Appendix I) to the Organiser as soon as possible, in order to arrange possible outlets for recyclable materials • Try to use reusable materials to design exhibits and reduce the use of packaging materials • Encourage staff and contractors to recycle • Wastes and recyclables must be sorted and sent to the Recyclables Collection Point or Refuse Collection Point 	<ul style="list-style-type: none"> • Fill in the quantity of waste and recyclable by using the exhibit layout • Put recyclable/reusable materials into the recycling facilities provided by the Organiser • Decorative materials such as branches, sands and flower pots which collected in Recyclables Collection Point are free to use • Ask recycling service contractor for help if you are not sure whether the material can be recycled

During the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> • Encourage staff and contractors on proper recycling • Minimising the use of packaging materials or reuse them after the Show • Avoid distributing leaflets and using environmentally friendly promotional materials • Separate the recyclables properly and sent it to Recyclables Collection Point 	<ul style="list-style-type: none"> • Use electronic leaflet and invite the public to browse by scanning QR code

After the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> • Clean up the location of the exhibition area, try to recycle and take away reusable materials as much as possible • Separate the recyclable properly and sent it to Recyclables Collection Point 	<ul style="list-style-type: none"> • Ask recycling service contractor for help if you are not sure whether the material can be recycled

Recyclable materials and key points on recycling are attached on Appendix II.

After the Show

Legend	Recycling facilities	Service hours	Materials can be collected
	Temporary Recyclables and Waste Collection Points	30/03/2026 11:00-18:00 31/03-02/04/2026 09:00-18:00	Cardboards, other papers, soils, thick branches, wilted flowers, plastic flower pots, wood pallets
	Recyclables Collection Point	30/03-02/04/2026 09:00-18:00	Cardboards, other papers, soils, thick branches, wilted flowers, plastic flower pots, wood pallets, glass bottles
	Wilted Flower Collection Point		Wilted Flowers (Except for the remaining soil attached to the wilted flowers)
	Wood Collection Point		Thick branches, wood pallets, wooden boards



6 More Information

- For more information on waste reduction and recycling, please visit the Environmental Protection Department's Hong Kong Waste Reduction website, "A Waste Reduction Guidebook for Large Scale Event Organisers" :

<https://www.wastereduction.gov.hk/en-hk/waste-reduction-programme/greening-your-events> or scan the QR code.





Flower Show General Waste Record Form (per day)

No. of Record Sheet	Departure Date and Time (from Victoria Park)	Non-Flower Show Garbage (Volume)	Weight of Garbage
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

Recorded by Recyclables Collection Service Contractor:

(Name and Signature) _____

Checked by Show Environmental Management Team:

(Name and Signature) _____



Recyclables Record Form (per day)

Move out date: ____ (dd) ____ (mm) 2026		
Type of Materials	Weight(kg)	Receiver
Paper		
Metal		
Plastic		
Glass		
Wood material (Wood pallets / board)		
Thick branches		
Wilted flowers		
Polystyrene box/film (PS)		
Packaging stretch film/Bubble wrap (PE)		
Plastic pot/ tray		
Soil/sand/pebbles		
Food waste		
Others (please specify)		

Recorded by Recyclables Collection Service Contractor: .

(Name and Signature) _____

Checked by Show Environmental Management Team:

(Name and Signature) _____

Reply slip – Transportation of Recyclables

Date : _____

Type of Materials:			
Weight (*kg/ton): (*please delete as appropriate)			
Name of Company: (Receiver)			

Prepared by (Name and Signature) : _____

Reply slip – Transportation of Recyclables

Date : _____

Type of Materials:			
Weight (*kg/ton): (*please delete as appropriate)			
Name of Company: (Receiver)			

Prepared by (Name and Signature) : _____

Record Form for Weight of Recyclables

Information of the Recycling Contractor

Name of Recycling Contractor:		Person in Charge and Contact No.:	
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Transportation Record of the Recyclables

License Plate Number of Vehicle Used:		Departure Time: (from Victoria Park)	
Destination:		Arrival Time:	
Type of Materials:		Weight (* kg/ton) (*please delete as appropriate)	

Signature of Driver : _____

Date : _____

Remarks : All vehicles that depart from Victoria Park must be recorded. The above form should be submitted to the Show Environmental Management Team **on that very day.**

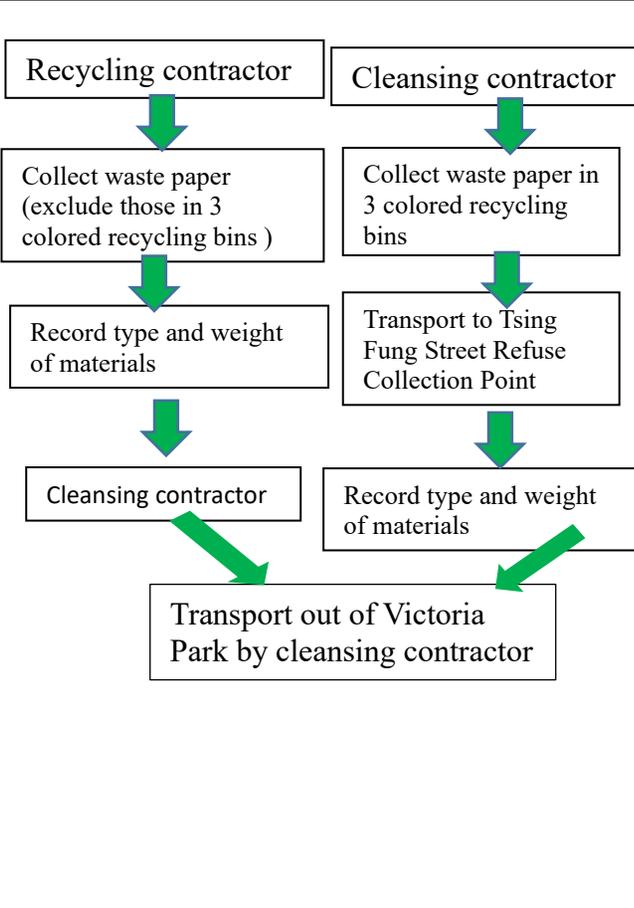
Receipt for Transportation Record of the Recyclables (Issued by the Show Environmental Management Team)

License Plate Number of Vehicle Used:		Departure Time: (from Victoria Park)	
Destination:		Arrival Time:	
Type of Materials:		Weight (* kg/ton) (*please delete as appropriate)	

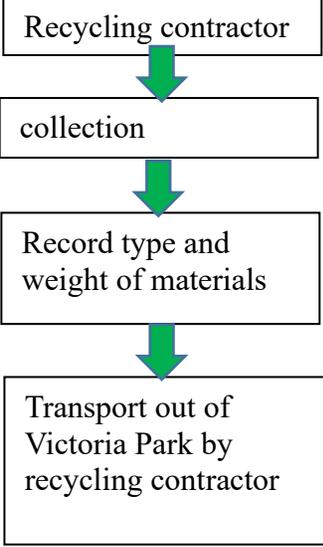
Show Environmental Management Team (Name and Signature): _____

Date : _____

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling	Handling of the recyclables
Cardboard		<ol style="list-style-type: none"> Wax paper, carbon paper, thermal paper, moisture resistant paper, self-adhesive paper Labels and adhesive tape attached to paper Lamination paper 	<ol style="list-style-type: none"> Remove tapes, staples, paper clips, etc. Avoid wet or contaminated waste paper Keep the waste paper clean and dry 	 <pre> graph TD RC[Recycling contractor] --> C1[Collect waste paper (exclude those in 3 colored recycling bins)] CC1[Cleansing contractor] --> C2[Collect waste paper in 3 colored recycling bins] C1 --> R1[Record type and weight of materials] C2 --> T1[Transport to Tsing Fung Street Refuse Collection Point] R1 --> CC2[Cleansing contractor] T1 --> R2[Record type and weight of materials] CC2 --> T2[Transport out of Victoria Park by cleansing contractor] R2 --> T2 </pre>
Poster, leaflet, newspaper, magazine				
Office paper				

Recyclable materials and key points on recycling

Recyclable materials (√)	Non-Recyclable materials (×)	Key points on recycling	Handling of the recyclables
<p>Polystyrene box/film (PS)</p> 	<p>non-woven fabric</p> 	<ol style="list-style-type: none"> 1. Reuse the packaging materials or use re-usable materials instead 2. Keep the packaging materials clean and dry 	 <pre> graph TD A[Recycling contractor] --> B[collection] B --> C[Record type and weight of materials] C --> D[Transport out of Victoria Park by recycling contractor] </pre>
<p>Packaging stretch film / Bubble wrap (PE)</p> 			

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling	Handling of the recyclables
Plastic bottle and cup		Liquid and food inside the container	 Please drink or poured out the liquid before recycle the bottle/cup	<pre> graph TD RC[Recycling contractor] --> C1[Collect the materials (exclude those in 3 colored recycling bins)] CC1[Cleansing contractor] --> C2[Collect materials in 3 colored recycling bins] C1 --> R1[Record type and weight of materials] C2 --> R2[Transport to Tsing Fung Street Refuse Collection Point] R1 --> CC2[Cleansing contractor] R2 --> R3[Record type and weight of materials] CC2 --> T[Transport out of Victoria Park by cleansing contractor] R3 --> T </pre>
Metal				
Glass				

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling	Handling of the recyclables
Food Waste		Packaging, big bones, shells	<p>Please refer to the following Code of Practice published by Organic Resources Recovery Centre</p> 	Transferred to Organic Resources Recovery Centre Phase 1, after being collected by food waste collector
Wood pallet and other wood materials			<ol style="list-style-type: none"> 1. Reuse/upcycle as much as possible 2. For wooden materials to be recycled directly, maximum size is 5cm×5cm×100cm 	Collected and weighed by recycling contractor, and then transferred to Eco Park for subsequent recycling process
Wooden board				

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling	Handling of the recyclables
Thick branch			Thick branches will be transferred to recyclers by the organiser, and then cut into suitable size	Collected and weighed by recycling contractor, and then transferred to West New Territories Landfill
Wilted flower		Hard flower stem, woody plants' stem, turf with soil 	1. Only collect the flowers, leaves, grass, and soft flower stem 2. Separate into soils, flower pots and wilted flowers, and place them in the corresponding recycling bins	Collected and weighed by recycling contractor
Plastic pot		Nursery bags 	3. The roots with soil cannot be recycled 4. Nursery bags should be disposed into the general waste bins	<div style="border: 1px solid black; padding: 5px; text-align: center;">Recycling contractor</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">Collection</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">Record type and weight of materials</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">Transport out of Victoria Park by recycling contractor</div>
Plastic tray				

Recyclable materials and key points on recycling

Recyclable materials (√)		Non-Recyclable materials (×)	Key points on recycling	Handling of the recyclables
Soil		The roots cannot be mixed into the soil		Collected and reused by exhibitors and their contractors
Sand				Pre-event : Collected and weighed by recycling contractor, and then transported to LCSD nursery Post-event : Collected and reused by exhibitors and their contractors