

**FIRST SCHEDULE****A. Reservation Fees**

Arena \$5,670 per day

Piazza \$1,550 per day

**B. Hire Charges**

Unit	Purpose	Service	Charge Code	Hire Charge
Arena	Performances of sporting events, pop concerts, variety shows, dance, conferences, conventions, assemblies, location filming, photography and other functions not considered as exhibition by the Manager	Charge for use of the Unit with service listed in para. E of this schedule during the hours 0901-2400 inclusive	G001A1 G001A2	A minimum charge of \$56,750/day or 20% of the gross ticket proceeds on that day, whichever is the greater
	Exhibitions	Charge for use of the Unit with service listed in para. E of this schedule during the hours 0901-2400 inclusive	G002A1 G002A2  G002B1  G002B2  G002B3 G002B4	(a) A minimum charge of \$56,750/day or 20% of the gross ticket proceeds on that day, whichever is the greater  (b) in the case of exhibitions which involve sale of exhibits:-  (1) A minimum charge of \$56,750/day for free admission events organised by non-commercial organisations  (2) A minimum charge of \$63,150/day for free admission events organised by commercial organisations  (3) A minimum charge of \$63,150/day or 20% of the gross ticket proceeds on that day, whichever is the greater

Unit	Purpose	Service	Charge Code	Hire Charge
Arena	Extension/ Overnight Use (restricted to dismantling or setting up purposes only. Dismantling or setting up activities shall be confined to the Arena without any outdoor loading, unloading or other noisy activities during the hours 0001-0700)	(i) Charge for use of the Unit with service listed in Para. E in this Schedule during the hours 0001-0200	G003A1	\$865/hour or part thereof subject to a maximum hiring of 2 hours
		(ii) Charge for use of the Unit with service listed in Para. E in this Schedule during the hours 0001-0900 inclusive	G003B1	\$7,210 for the whole period of 9 hours or part thereof
Stall Site	Sale, distribution or display of souvenir items and house programmes associated with the Event in the Arena (only applicable to Events whose hirers are allowed by the Manager to sell, distribute or display their own souvenir item and house programmes not through the Department's authorised agent)	Charge for use of the unit during the hours 0901-2400	K017A1 K017A2	\$720 per performance or \$350/hour or part thereof per site
* VIP Lounge	Receptions held in connection with the Event in the Arena	Charge for use of the Unit during the hours 0901-2400	G099A G099B	\$4,740 per day or \$620/hour or part thereof.

\* Free use of the VIP Lounge once for every seven or more consecutive booking days for hosting meet-the-press sessions or related activities to Arena Event.

Unit	Purpose	Service	Charge Code	Hire Charge
Piazza	Exhibitions, activities, functions, or other uses, ancillary to and compatible with the Event held in the Arena	Charge for use of the Unit during the hours 0901-2400	I001A1	(a) \$7,930/day in the case where: <ol style="list-style-type: none"> <li>(1) the Hirer is a non-profit-making body; and</li> <li>(2) the Event does not involve any of the following, namely:-               <ol style="list-style-type: none"> <li>(i) charges for admission;</li> <li>(ii) the participation of any other party or parties who are not themselves non-profit-making bodies;</li> <li>(iii) the sale of any items or service;</li> <li>(iv) the display of any advertisements or other materials whatsoever of an advertising nature; or</li> <li>(v) the exhibition or display of or other publicity or promotion whatsoever for any commodities or service considered as of a commercial nature by the Manager.</li> </ol> </li> </ol>
			I001A2	(b) \$11,950/day in the case where: <ol style="list-style-type: none"> <li>(1) the Hirer is a profit-making body; but</li> <li>(2) the Event does not involve any of the following:               <ol style="list-style-type: none"> <li>(i) charges for admission;</li> <li>(ii) the sale of any item or service;</li> <li>(iii) the display of any advertisements or other materials whatsoever of an advertising nature; or</li> <li>(iv) the exhibition or display of other publicity or promotion whatsoever for any commodities or service considered as of a commercial nature by the Manager.</li> </ol> </li> </ol>
			I001A3	(c) \$15,950/day in case other than (a) and (b)
	Extension Use (for dismantling or setting up only)	Charge for use of the Unit during the hours:- 0801-0900 0701-0900	I002A1 I002A2	\$865 \$1,730

## C. Reimbursable Charges

Item	Description	Time Required		Charge Code	Charge
		Setup	Dismantling		
<b>Personnel</b>					
(a) Admission and Crowd Control	<b>Event in Arena</b>	30 min.	15 min.		
	<u>General Fees</u>	before show time publicised	after the show		
	(1) Events requiring <b>standard</b> provision of security guards as determined by the Manager				
	Charge per 4-hour service session per performance			K009AA1	\$6,430
	Each additional hour			K009AA2	\$1,610
	(2) Events requiring <b>extra</b> provision of security guards as determined by the Manager				
	Charge per 4-hour service session per performance			K009AB1	\$9,930
	Each additional hour			K009AB2	\$2,480
	(3) Events requiring <b>exceptional</b> provision of security guards as determined by the Manager				
	Charge per 4-hour service session per performance			K009AC1	\$15,700
Each additional hour			K009AC2	\$3,930	
	<u>Special Security Service</u>				
	Charge per performance in addition to the General Fees above as determined by the Manager			K009AD1	\$24,700
	<b>Event in Piazza</b>				
	Charge per 4-hour service session per performance as considered necessary by the Manager			K009AE1	\$2,250
	Each additional hour			K009AE2	\$565

Item	Description	Time Required		Charge Code	Charge
		Setup	Dismantling		
(b) Ushering Service	Charge per 4-hour service session per performance	30 min. before show time publicised	15 min. after the show	K009BB1	\$7,260
	(1) for seating capacity less than 6,000 Each additional hour			K009BB2	\$1,820
	(2) for seating capacity between 6,001-8,000 Each additional hour			K009BC1	\$8,890
	(3) for seating capacity over 8,000 Each additional hour			K009BC2	\$2,220
	(4) Free seating Each additional hour			K009BD1	\$12,450
				K009BD2	\$3,110
				K009BA1	\$6,760
				K009BA2	\$1,690
(c) Standby Workman	Charge per workman per hour, subject to a minimum hiring of 2 consecutive hours during				
	(1) 0901-2400 hour			K009CA1	\$105
	(2) 0001-0900 hour			K009CB1	\$205
(d) First Aid Service	Charge per 4-hour service session per performance				<b>To be determined by the Department as required</b>
<b>Stage Equipment</b>					
(a) Demountable Open Stage [size 17m(56') x 14.6m(48')]	(1) Charge per provision (0901-2400)	3 hours	2 hours	K014A1	\$7,420
	(2) Additional charge for overnight set up/dismantling (0001-0900)			K014A2	\$4,530
(b) Congregation/Orchestral Setting	Charge per provision	2 hours	1 hour	K014B1	\$6,080
(c) Dividing Curtain	Charge per provision	1 hour	1 hour	K014C1	\$3,090
The use and the schedule for setup or dismantling of such stage equipment shall be subject to the approval of the Manager and with such conditions as he in his absolute discretion may see fit to impose.					
<b>Sports Equipment</b>					
(a) Wooden Flooring	Charge per provision	8 hours	6 hours		
	(1) size 34.1m(112') x 18.3m(60')			K013K2	\$15,950
	(2) size 39m(128') x 39m(128')			K013K3	\$19,450
(b) Badminton	Charge per provision for up to 3 courts	2 hours	1 hour	K013A1	\$2,540

Item	Description	Time Required		Charge Code	Charge
		Setup	Dismantling		
(c) Basketball	Charge per provision	½ hour	½ hour	K013B1	\$905
(d) Boxing	Charge per provision	3 hours	2 hours	K013C1	\$3,550
(e) Volleyball Turf	Charge per provision # Extensive time is required for laying flat the competition turf during set-up	# 2 days	4 hours	K013I2	\$7,360
(f) Volleyball Equipment	Charge per provision	1 hour	½ hour	K013I1	\$885
(g) Rubberised Rollout for Basketball/Volleyball	Charge per provision	2 hours	1½ hours	K013G1	\$2,250
<b>Arena Seating</b>					
(a) End Stage Configuration	(1) Charge per provision (0901-2400)	9 hours	5 hours	K002A1	\$13,900
	(2) Additional Charge for overnight set up/dismantling (0001-0900)			K002A2	\$8,960
(b) Central Stage/Court Configuration with additional seats on arena floor	Charge per provision	3½ hours	2½ hours	K002B1	\$5,490
(c) Central Stage/Court Configuration without additional seats on arena floor	Charge per provision	2½ hours	2 hours	K002C1	\$1,990
The use and the schedule for setup or dismantling of such arena seating shall be subject to the approval of the Manager and with such conditions as he in his absolute discretion may see fit to impose.					
<b>Sound Services</b>					
(a) Play-back of taped announcement or background music/ Recording /Announcement/ Sports Event with one microphone	(1) Charge per 4-hour provision between 0901-2400 hours			K012A1	\$2,720
	(2) Each additional hour			K012A2	\$680

Item	Description	Time Required		Charge Code	Charge
		Setup	Dismantling		
(b) Sports Events/ Exhibition/ Convention/ Opera/ Ballet with more than one microphone	(1) Charge per 4-hour provision between 0901-2400 hours			K012B1	\$4,150
	(2) Each additional hour			K012B2	\$1,040
(c) Small-scale Concert/ Variety Show	(1) Charge per 4-hour provision between 0901-2400 hours			K012C1	\$5,630
	(2) Each additional hour			K012C2	\$1,410
(d) Additional Operator	(1) Charge per 4-hour shift for one operator			K012D1	\$400
	(2) Each additional hour			K012D2	\$100
<b>TV Production and Projection System</b>					
(a) Projection System	(1) Charge per 4-hour provision			K016A1	\$2,490
	(2) Charge per 6-hour provision			K016A2	\$4,080
	(3) Charge per 8-hour provision			K016A3	\$5,890
	(4) Each additional hour			K016A4	\$855
(b) TV Production System	(1) 1 camera position per 4- hour provision Each additional hour			K016BA1	\$7,590
				K016BA2	\$1,900
	(2) 2 camera positions per 4- hour provision Each additional hour			K016BB1	\$8,660
				K016BB2	\$2,170
	(3) 3 camera positions per 4- hour provision Each additional hour			K016BC1	\$9,730
				K016BC2	\$2,430
	(4) 4 camera positions per 4- hour provision Each additional hour			K016BD1	\$10,800
				K016BD2	\$2,700
(c) VTR Playback and/or Recording	(1) Charge per 4-hour provision			K016C1	\$2,900
	(2) Each additional hour			K016C2	\$725
(d) Video Signal Connectivity	(1) Charge per 4-hour provision			K016D1	\$2,900
	(2) Each additional hour			K016D2	\$725
(e) Scoreboard and/or Text Display	Charge per operator per hour, subject to minimum hiring of 4 consecutive hours per provision			K016E1	\$155
<p>For provision of Sound Services and TV Production and Projection System, time required for setup/dismantling will be provided, before/after the actual use of services, without any charges.</p> <p>For provision of TV Production System, the charges include services of Video Signal Connectivity and VTR Playback.</p>					

Item	Description	Time Required		Charge Code	Charge
		Setup	Dismantling		
<b>Lighting Operation</b>					
(a) Flood Lights/ Boxing Lighting	(1) Charge per 4-hour provision between 0801-2400 hours	½ hour	½ hour	K007A1	\$445
	(2) Each additional hour			K007A2	\$110
(b) Stage Lighting	(1) Charge per 8-hour provision between 0801-2400 hours	8 hours	2 hours	K007B1	\$3,640
	(2) Each additional hour			K007B2	\$455
(c) Follow Spot	(1) Charge per 4-hour provision of one Follow Spot	1 hour	½ hour	K007C1	\$445
	(2) Each additional hour  * Hirer requiring more than 4 follow spots must bring in additional operators			K007C2	\$110
(d) Additional Lighting Operator	(1) Charge per 4-hour shift for one operator			K007D1	\$445
	(2) Each additional hour per operator			K007D2	\$110
<b>Electricity</b>					
Electricity	As per meter reading			K005A1	Unit price as per electricity bill
<b>General Cleaning</b>					
General Cleaning (stage cleaning and bring-in materials such as house programmes, leaflets, stage settings are not included)	(1) Charge per performance for Arena			K006A1	\$1,330
	(2) Charge per day of booking for set-up, or rehearsal or dismantling for Arena or Piazza as considered necessary by the Manager			K006A2	\$925



**D. Rights Fees**

Item	Description	Charge Code	Charge
<b>Television/radio or television broadcasting for</b>			
(a) sports events	Charge per day of booking	K015A1	\$13,300
(b) non-sports events #	Charge per day of booking	K015B1	\$66,450
# including having audio-visual/ visual recordings for public release or sale			
<b>Radio broadcasting only</b>			
all events	Charge per day of booking	K010A1	\$4,020
<b>Audio-visual/visual recordings in the Arena</b>			
(a) for public release or sale	Charge per day of booking	K003A1	\$33,200
(b) for promotional purpose only	Charge per day of booking	K003B1	\$7,930
(c) for archival/ education research */ each supplementary audio-visual/ visual recording for same event	Charge per day of booking	K003C1	\$1,340
<b>Sound recordings only in the Arena</b>			
(a) for public release or sale	Charge per day of booking	K011A1	\$6,700
(b) for archival/ education research */ each supplementary sound recording for same event	Charge per day of booking	K011B1	\$670
<b>Display of commercial advertisements in the Arena/Piazza during the period of hire</b> (The exact location and size of the advertisement to be prescribed by the Manager)			
(a) with television broadcasting/audio-visual/ visual recordings in the Arena/ Piazza (where applicable)	Charge per day of booking for		
	(1) no more than 2 sponsors or brand names for not more than 2 advertising spots as determined by the Manager	K004A1	\$7,930
	(2) each additional sponsor or brand name or advertising spot as determined by the Manager	K004A2	\$2,880

Item	Description	Charge Code	Charge
(b) without television broadcasting/ audio-visual/ visual recordings in the Arena/ Piazza (where applicable)	Charge per day of booking for (1) no more than 2 sponsors or brand names for not more than 2 advertising spots as determined by the Manager	K004B1	\$4,740
	(2) each additional sponsor or brand name or advertising spot as determined by the Manager	K004B2	\$2,470
<b>Location filming or photography</b>			
(a) filming/ photography in the Arena (1) for public release or sale (2) for advertising purpose only	Charge per day of booking	K008A1	\$13,300
	Charge per day of booking	K008A2	\$7,930
(b) filming/ photography at the Piazza for public release or advertising or sale	Charge per 4 hours or part thereof	K008B1	\$6,700
(c) filming/ photography in other hiring units for public release or advertising or sale	(1) Charge per 4 hours or part thereof	K008C1	\$4,020
	(2) Charge per hour for units booked on hourly basis	K008C2	\$1,010
(d) filming/ photography in any hiring units for archival/ education research *	(1) Charge per day of booking	K008D1	\$1,340
	(2) Charge per hour for units booked on hourly basis	K008D2	\$340
* For recordings/ filming/ photography in any hiring units for archival/ education research, written application should be submitted to the Manager with proven justifications that the recordings/ filming/ photography is purely for archives purpose or education research, with no real commercial value.			
<u>Note:</u> For filming/ photography in any non-hiring units, the charge is in accordance with the prevailing rate as set by the Government for commercial location filming.			

**E. Service Schedule (For the Arena)**

Water, house lights and the use of furniture as provided, and the use of changing rooms, dressing rooms and function rooms ONLY.

**F. The charges and fees as specified in this Schedule may be subject to changes without notice.**

**G. Applications made more than 12 months in advance will be subject to hire charges and rights fees revision, and confirmation of these charges will be made 12 months prior to the actual hiring date.**

**H. Payment of reimbursable charges will be subject to change at the level of the prevailing rates on the date when such services are used.**