

To: Zoological and Horticultural Education Unit

Please email (Email Address: zheu@lcsd.gov.hk), fax (Fax. 2367 0556) or post (Address: Zoological and Horticultural Education Unit, 1/F, Kowloon Park Office, 22 Austin Road, Tsim Sha Tsui, Kowloon.)

**LCSD shall accept applications by email, fax or post commencing at 9:00 am on 1 September 2025. The applications will be processed on a first-come-first-served basis. Applications by email, fax or post received before the said dates will not be entertained.**

**Guided Visits to Leisure and Cultural Services Department's Facilities  
Application Form for Group Visit**

Name of School : \_\_\_\_\_

Address : \_\_\_\_\_

Tel No : \_\_\_\_\_ Fax No: \_\_\_\_\_

Disability Category (if applicable) : \_\_\_\_\_

Venue of Guided Visit:

Please tick (✓) one venue from below and use separate application form for each venue.

- |                                                                                     |                                                                                    |
|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <input type="checkbox"/> HK Zoological and Botanical Gardens<br>(Zoological Garden) | <input type="checkbox"/> HK Zoological and Botanical Gardens<br>(Botanical Garden) |
| <input type="checkbox"/> Green Education and Resource Centre                        | <input type="checkbox"/> Kowloon Park                                              |
| <input type="checkbox"/> Kowloon Park cum Planting Activities                       | <input type="checkbox"/> Boundary Street Nursery                                   |

The date and time of the requested sessions are listed below in order of preference:-

Preference	Date	Time	Number of Participants
1			
2			
3			

For visiting the above venue, the number of participants per session ranges from 20 to 45. They should be accompanied by at least 2 staff during the visit (The actual number of accompanying staff will be adjusted according to disability category). If the number of participants is more than 45, please apply more than one session. The applications will be processed on a first-come-first-served basis, due to quota limited.

Organization Chop : \_\_\_\_\_

Signature of Officer in Charge : \_\_\_\_\_

Name of Officer in Charge (in Block Letters) : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Date : \_\_\_\_\_

Remarks: Handling of Personal Data

(1) The personal data provided in this form will only be used for processing applications, statistics, future contact and opinion survey in relation to the activities organised by the Leisure and Cultural Services Department. Only those who are authorised by the Department may have access to such information.

(2) For correction of or access to personal data such as contact number and postal address collected by means of the application form, you may contact our staff on 2723 6053.

(3) The personal data provided in this form may, where necessary, be disclosed to other government bureaux or departments for cross-referencing purposes.