

Best Landscape Award for Private Property Development 2024

Nomination Form

1. Entry Property (*Note)

(1) Name : _____ (English)

_____ (Chinese)

(2) Property Address : _____ (English)

_____ (Chinese)

(3) Property Lot Number : _____

(4) Date of Issue of Occupation Permit : _____ (dd/mm/yy)

(A copy of Occupation Permit (OP) issued by the Building Authority of the Buildings Department should be provided for verification)

*** Note:** Entries may be nominated by the developer/management company/design company/owners' organisation/landscape or horticultural company of the property with prior consent from the owners' representative group of the property concerned (if applicable). The Award will bear both the names of the winning property and the nominating organisation.

Category of the entry : (Please tick one only)

(A) Domestic Property

Site Area: _____ (square metres)

(a) Large-scale Domestic Property (with a site area of 20 000 square metres or above)

(i) Properties below 6 years of age

(ii) Properties between 6 and below 21 years of age

(iii) Properties of 21 years of age or above

(b) Medium-scale Domestic Property (with a site area from 2 000 square metres to below 20 000 square metres)

(i) Properties below 6 years of age

(ii) Properties between 6 and below 21 years of age

(iii) Properties of 21 years of age or above

(c) Small-scale Domestic Property (with a site area under 2 000 square metres)

(i) Properties below 6 years of age

(ii) Properties between 6 and below 21 years of age

(iii) Properties of 21 years of age or above

(B) Non-domestic Property

(e.g. hotels, shopping malls, commercial buildings, schools under the Direct Subsidy Scheme (private premises) and private schools)

Gross Floor Area: _____ (square metres)

**(a) Large-scale Non-domestic Property
(with a gross floor area of 40 000 square metres or above)**

- (i) Properties below 6 years of age
- (ii) Properties between 6 and below 21 years of age
- (iii) Properties of 21 years of age or above

**(b) Small and Medium-scale Non-domestic Property
(with a gross floor area under 40 000 square metres)**

- (i) Properties below 6 years of age
- (ii) Properties between 6 and below 21 years of age
- (iii) Properties of 21 years of age or above

Note: The age of the property is calculated from the date the Occupation Permit (OP) issued by the Building Authority of the Buildings Department to the deadline of nomination.

2. Nominating Organisation

- (a) I have obtained the consent of the relevant developer/management company/design company/owners' organisation/landscape or horticultural company/owners' representative group* for nominating the above property to enter the Best Landscape Award for Private Property Development 2024.
- (b) I have read the prospectus and agreed to the terms and conditions contained therein.

Nominating Organisation : _____ (English)
_____ (Chinese)

Contact Person : _____ (English) (Mr/Mrs/Ms/Miss)*
_____ (Chinese) (先生/太太/女士/小姐)*

Postal Address : _____ (English)
_____ (Chinese)

Telephone No. : _____ Fax No. : _____

E-mail address : _____

Signature : _____

Name of Representative : _____

Post : _____

Organisation Chop

Date : _____

* Please fill in or delete as appropriate

Notes on the Handling of Personal Data

- (1) The personal data provided in this form will be used for the purposes of application processing, adjudication, statistical reviews, future contact and opinion survey in relation to the Best Landscape Award for Private Property Development 2024 organised by the Leisure and Cultural Services Department. Only those who are authorised by the Department may have access to such information for the aforesaid purposes.
- (2) For correction of or access to personal data such as contact number and postal address collected by means of the application form, you may contact the Green Campaign Section on 2601 8026.
- (3) The personal data you provided in this form may be disclosed to other government bureaux or departments for cross reference should the need arise.

ACKNOWLEDGEMENT OF NOMINATION

To : _____ (Attn. : _____ ,
 Fax No. : _____)

Name of Property: _____

(The following part will be completed by the office)

- 1. This serves to acknowledge receipt of your:
 - (a) a completed nomination form;
 - (b) a DVD/memory card/USB flash drive with a completed nomination form (in PDF format), a set of digital design drawing of the entry (a maximum of 2 pages), a video showing the entry (no more than 3 minutes), no more than 30 numbers of photos with high resolution digital versions, general layout plans, general landscape layout plans and the plant list;
 - (c) a copy of the Occupation Permit (OP) issued by the Building Authority of the Buildings Department; and
 - (d) documentary proof of site area (only applicable to **Domestic Property** entries); or
 - (e) documentary proof of gross floor area (only applicable to **Non-domestic Property** entries).

Submission method of the above digital documentation:

- DVD/ memory card/ USB flash drive
- Email/ hyperlink

2. The number of your entry is _____.

Official Chop

Date