

Leisure and Cultural Services Department (LCSD)
One Person, One Flower Scheme and Planting Herbs in School Scheme 2022/23
Prospectus

1. Objectives	: To promote school greening campaigns, raise the awareness of students about greening and cultivate their interests in growing plants.
2. Theme Flowers/ Herbs	: <u>One Person, One Flower Scheme:</u> <i>Begonia cucullata</i> <u>Planting Herbs in School Scheme:</u> <i>Glechoma hederacea</i> <i>Ruta graveolens</i> <i>Stevia rebaudiana</i>
3. Details of the Scheme	: The LCSD will provide videos to participating schools via email in October and early November 2022, explaining the precautions the schools should take when receiving flower/herb seedlings and demonstrating how to plant them respectively. A ballot will be conducted according to the district where the school is located to determine the order of flower/herb seedlings delivery. The result will then be uploaded onto the LCSD's webpage for inspection by participating schools in October 2022. The flower/herb seedlings will be delivered in phases by the LCSD's contractors in the order of priority determined by balloting between early November and mid of December 2022. <u>One Person, One Flower Scheme:</u> - The school will receive the theme flower seedlings for free according to the proposed number of participating students. <u>Each participating student will be given one seedling.</u> - The seedlings are delivered as a group in seed trays, each of which containing 50 seedlings. The school will arrange distribution of the seedlings to students for planting either <u>at homes or in schools.</u> The school should prepare its own planting media and pots. <u>Planting Herbs in School Scheme:</u> - The school will receive <u>a total of 15 herb seedlings for free, with 5 seedlings for each type of herb.</u> - The herbs should be planted <u>in schools</u> only. - The school may organise planting activities for their students in the campus, e.g. planting herbs in the flower bed at school.
4. Date of Completion	: All activities of the schemes must be completed on or before 31 March 2023.

<p>5. Compilation of Activity Record Book and Completion of Questionnaire</p>	<p>Upon completion of the schemes, participating schools are required to compile an Activity Record Book in A4-size containing photographs with descriptions to illustrate the planting of flower/herb seedlings and the related activities, and complete a questionnaire provided by the LCSD. Both the record book and questionnaire should be submitted to the LCSD on or before 31 March 2023 (Students are not required to hand in planting reports/homework.)</p> <p>The front cover of the activity record book should be marked with the following –</p> <p>Leisure and Cultural Services Department One Person, One Flower Scheme / Planting Herbs in School Scheme Activity Record Book 2022/23 (Please indicate <u>school name and number</u>)</p> <p>The LCSD reserves the right to display the activity record books or their contents to the public or upload them onto the LCSD webpage for public viewing.</p>										
<p>6. Eligibility of Entry</p>	<p>All local registered primary, secondary, special schools and kindergartens may apply.</p>										
<p>7. Application</p>	<p>Please complete the application form at Appendix 1. Applications should reach the Zoological and Horticultural Education Unit by fax (Fax No.: 2367 0556), email at zheu@lcsd.gov.hk or post to 1/F, Kowloon Park Office, 22 Austin Road, Tsim Sha Tsui, Kowloon on or before the closing date.</p>										
<p>8. Closing Date of Application</p>	<p><u>20 May 2022</u></p>										
<p>9. Schedule</p>	<table border="0"> <tr> <td>(a) Invitation of applications</td> <td>May 2022</td> </tr> <tr> <td>(b) Provision of videos to participating schools explaining the precautions they should take when receiving flower/herb seedlings</td> <td>October 2022</td> </tr> <tr> <td>(c) Provision of videos demonstrating how to plant the theme flower of One Person, One Flower Scheme</td> <td>Early November 2022</td> </tr> <tr> <td>(d) Delivery of flower/herb seedlings and distribution of information leaflets to schools by the LCSD</td> <td>Between Early November and mid of December 2022</td> </tr> <tr> <td>(e) Submission of activity record books and questionnaires</td> <td>March 2023</td> </tr> </table>	(a) Invitation of applications	May 2022	(b) Provision of videos to participating schools explaining the precautions they should take when receiving flower/herb seedlings	October 2022	(c) Provision of videos demonstrating how to plant the theme flower of One Person, One Flower Scheme	Early November 2022	(d) Delivery of flower/herb seedlings and distribution of information leaflets to schools by the LCSD	Between Early November and mid of December 2022	(e) Submission of activity record books and questionnaires	March 2023
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<p>10. Enquiries</p>	<p>2723 6053</p>										