

Updating of Information
Please tick the box for duplicate submission of the enrolment form to update information



Leisure and Cultural Services Department

LCS637a (Revised in April 2019)

ENROLMENT FORM FOR RECREATION AND SPORTS ACTIVITIES (RECREATION AND SPORTS ACTIVITIES FOR INDIVIDUALS)

For Office Use	
Full Rate	Concessionary Rate

Notes to Applicants

- Applicants/applicants aged under 18 and their parents/guardians will be deemed to have read and agreed to abide by the provisions set out in the prospectus/the enrolment form once the enrolment form is submitted.
- Applicants shall complete all part, sign the declaration and tick the appropriate box(es). If an application contains incomplete or inaccurate information, or if there is duplicate submission of enrolment forms, the application will not be considered and no notice will be given.
- In the case of a joint application (see section on "Joint Application" below for details), both applicants (including a person with disability and his/her accompanying carer) will be disqualified if there is duplicate submission of enrolment forms by any of the applicants, or if any of the applications contain incomplete information, or if any of the applicants does not meet the age requirement.
- For activities of the same type (e.g., all swimming courses are considered to be activities of the same type, regardless of the type of swimming stroke taught or the level of the course.) organised by the same district with the same enrolment period and with places allocated by ballot, applicants are only allowed to submit one enrolment form, in person or by post, to the District Leisure Services Office organising the programme/designated venues in the district. For activities of the same type with different enrolment periods, or activities of different types, applicants shall submit separate enrolment forms.
- Please refer to the prospectus or programme information sheet for activity fees. Applicants shall produce the original or a copy of their identity documents upon enrolment for verification of their eligibility for participation and/or concessionary rate.
- To submit the enrolment forms by post, please make sure that all mail items bear sufficient postage. This Department will not accept any underpaid mail items and such items will be handled by the Hongkong Post. For calculation of postage, please refer to the Hongkong Post's website (http://www.hongkongpost.hk/en/postage_calculator/index.html).
- Please fill in the Training Course Enrolment Form (Form No. LCS71a) for enrolment in water sports activities (including canoeing, sailing and windsurfing).
- The information provided will only be used by the LCSD for purposes relating to enrolment, announcement of ballot results, compilation of statistics, future contact and opinion survey. Only staff duly authorised by the LCSD will be given access to your personal data. For correction of or access to the personal data you have submitted, please contact the counter staff of the relevant District Leisure Services Office in the district.

Name of Programme _____	For activities with places allocated on a first-come-first-served basis	Programme No. _____				
For activities with places allocated by ballot	Order of Priority	1st Choice	2nd Choice	3rd Choice	4th Choice	5th Choice
	Programme No.					

I. Particulars of Applicant

Name: _____ Identity Document No.: _____ Sex: Male Female
(as shown in the identity document) Please tick the box if the applicant is a non-Hong Kong Identity Card holder

Date of Birth: / / Contact Tel. No.: (Day) _____ (Mobile) _____
Day Month Year

Name of Emergency Contact Person: _____ # Tel. No. of Emergency Contact Person: _____
(Items marked with "#" are optional. Please consider whether the consent of the emergency contact person should be obtained before providing his/her name and contact number.)

Joint Application (Only for activities which accept participation in pairs (e.g. Social Dance Training Course, Parent-child Badminton Training Course, Excursion for Elderly and Day Camp for Elderly) or by a person with disabilities together with an accompanying carer)

Please fill in the following blank and tick the appropriate box. The two enrolment forms shall be submitted together.

Name of the other Joint Applicant: _____ Reason: Participation in pairs Participation by a person with disabilities together with an accompanying carer

II. Declaration

(1) Declaration by Applicant aged 18 or above

I hereby declare that I am healthy, physically fit and suitable to participate in the above activity.

Signature of Applicant: _____

Date: _____

(2) Declaration by Parent/Guardian of Applicant aged under 18

(The parent/guardian must be aged 18 or above)

I hereby declare that I agree to allow the applicant to participate in the above activity, and that he/she is healthy, physically fit and suitable for the activity.

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____

(3) Declaration by Parent/Guardian of Applicant of Water Safety Course for Baby (Each baby participant must be accompanied in the pool by a parent or guardian who is aged 18 or above and wears a swimming suit; otherwise, the baby participant will not be allowed to attend class.)

I hereby declare that I agree to allow the applicant to participate in the above activity, and that he/she is healthy, physically fit and suitable for the activity. I also declare that I am aged 18 or above, and am healthy, physically fit and suitable for accompanying the applicant in the activity.

Name of Parent/Guardian: _____ Signature of Parent/Guardian: _____ Date: _____

Applicants for the following activities (including training course and briefing) are required to submit their enrolment form with a duly completed "PAR-Q & YOU" questionnaire. If they fail to do so, their application will not be considered and no notice will be given. Applicants who answer "yes" to one or more questions in the questionnaire may not be suitable to participate in the activities. For the sake of safety, applicants are advised to consult a doctor in advance and shall produce a medical certificate upon enrolment to prove their suitability to participate in the activities. Applicants who fail to produce a medical certificate are required to sign the "Declaration by Applicants" in the questionnaire and submit it together with the enrolment form.

- Aerobic Dance
- Body-Mind Stretch
- Fitness (Multi-gym)
- Fitness Exercise
- Hydro Fitness
- Long Distance Running
- QualiWalk
- Stress Management and Physical Relaxation
- Briefing on Proper Ways to Use Fitness Equipment

Return Address Labels (Fax no. or address must be provided)

Name : _____	Name : _____
Fax No. : _____	Fax No. : _____
Address : _____	Address : _____