

Updating of Information

Please tick the box for duplicate submission of the booking form to update information



Leisure and Cultural Services Department Water Sports Centres

BOOKING FORM FOR PACKAGE PROGRAMME

LCS351a (Revised in Feb 2022)

For Office Use

Receipt No.	
Cheque No.	
Application No.	

Notes to Applicants:

- Please read the Booking Guide overleaf carefully before completing this form.
- Applicants shall complete all part, sign the declaration and tick the appropriate box(es). If an application contains incomplete or inaccurate information, or if there is duplicate submission of booking forms, the application will not be considered and no notice will be given.
- To submit the enrolment forms by post, please make sure that all mail items bear sufficient postage. This Department will not accept any underpaid mail items and such items will be handled by the Hongkong Post. For calculation of postage, please refer to the Hongkong Post's website (http://www.hongkongpost.hk/en/postage_calculator/index.html).
- The information provided will only be used by the LCSD for purposes relating to enrolment, announcement of ballot results, compilation of statistics, future contact and opinion survey. Only staff duly authorised by the LCSD will be given access to your personal data. For correction of or access to the personal data you have submitted, please contact the counter staff of the relevant water sports centre.

Intended training venue: Chong Hing Stanley Main Beach St. Stephen's Beach
 Tai Mei Tuk The Jockey Club Wong Shek

Name of Activity: _____ Date of Activity: _____

No. of Participants : _____ Course Fee : _____ (Please refer to the Package Programme Fees in Part III of the Booking Guide overleaf)

Name of Applicant
(applicant should be aged 18 or above) : _____ Identity document no. : _____
 (as shown in the identity document)

Please tick the box if the applicant is a non-Hong Kong Identity Card holder

Name of Organisation (if any) : _____

Sex : M F Age: _____ Email: _____

Contact Telephone no. : _____ (Day) _____ (Mobile)

Particulars of participants :

Name	Sex	Date of Birth	Identity document no.	Name	Sex	Date of Birth	Identity document no.

Declaration :

I hereby declare that I am and the other participants are able to swim with clothes for at least 50 metres / proficient in swimming, have attained the required water sports qualification (if applicable) and do not suffer from any illness that render us unfit for the above-mentioned activity. Participants aged below 18 have obtained their parents'/guardians' consent or the consent of the person authorised by their parents/guardians to take part in this activity.

Signature of Applicant: _____ Date: _____

Return Address Labels (Fax no. or address must be provided)

Name: _____	Name: _____
Fax No.: _____	Fax No.: _____
Address : _____	Address: _____
_____	_____

Booking Guide

(I) Booking Procedure

- (1) **Advance Booking** – Bookings for package programmes may be made 3 months in advance (e.g. application form for package programmes in July should reach the respective water sports centres before the 1st of April). Allocation of places for package programmes will be determined by balloting holding on the first working day of each month. The centres will inform the applicants of the result of balloting within 7 working days after balloting.
- (2) **Standby Booking** – Remaining places after balloting will be open for booking by mail or in person from the day after balloting on a first-come-first-served basis. The applicants of standby booking should return the completed application forms together with proof of recognised qualifications of all participants (if required), cheque made payable to “The Government of the Hong Kong SAR” for course fees and stamped self-addressed envelopes to the Centre. If payment is made by cheque, applicants have to put down their names, titles of package programmes and date of courses on the back of the cheque. After completion of the booking procedure, the centre will return the proof of water sports proficiency of all the participants to the applicants. (The weekly close days are Chong Hing – every Thursdays, Tai Mei Tuk & Stanley Main Beach – every Wednesdays and The Jockey Club Wong Shek and St. Stephen’s Beach – every Tuesdays.) (Please reserve sufficient postal time. Postal delivery may take longer time because of the remote location of the water sports centres.)
- (3) Non-Hong Kong residents holding valid travel documents wish to make enrolments through self-service channels (i.e. internet booking service and Leisure Link Self-service Kiosk) for the recreation and sports programme, they must apply for registration as a Leisure Link Temporary Patrons in person at the Leisure Link Telephone Services Centre at the Kwun Chung Municipal Services Building.

(II) Types of Package Programmes and Entry Requirement

Apart from the courses listed below, tailor-made programmes for water sports enthusiasts with special course contents and duration are also available at participants’ request.

Course	Duration	Entry Requirement
Canoeing (a maximum of 6 persons per course for the courses marked with # and 8 persons per course for the others) * The destination as marked in the bracket is tentative only. The routing and destination of the sea trip will be finalized by the Centre according to the weather of the activity day.		
Kayak Fun Day	1 day	Aged 8 or above (a maximum of 6 persons per course) / Age 14 or above. (a maximum of 8 persons per course). Able to swim with clothes for at least 50 metres / proficient in swimming
Family Kayak Fun Day		1. Able to swim with clothes for at least 50 metres/proficient in swimming 2. Enroll in group of 2 persons, one of them should be aged 8-17 and another one should be aged 18 or above
Canadian Canoe Fun Day		Aged 14 or above. Able to swim with clothes for at least 50 metres / proficient in swimming
Junior Kayak Starfish Award Training Course # ^{Note 1}		Aged 8 to 13. Able to swim with clothes for at least 50 metres / proficient in swimming
Junior Kayak Sea Horse Award Training Course # ^{Note 1}		Aged 8 to 13. Holder of Hong Kong Canoe Union Junior Kayak Starfish Award or LCSD Junior Kayak Starfish Competency Record
Junior Kayak Seal Award Training Course # ^{Note 1}		Aged 8 to 13. Holder of Hong Kong Canoe Union Junior Kayak Sea Horse Award / LCSD Junior Kayak Sea Horse Competency Record
Junior Kayak Sea Lion Award Training Course # ^{Note 1}		Aged 8 to 13. Holder of Hong Kong Canoe Union Junior Kayak Seal Award or LCSD Junior Kayak Seal Competency Record
Junior Kayak Walrus Award Training Course # ^{Note 1}		Aged 8 to 13. Holder of Hong Kong Canoe Union Junior Kayak Sea Lion Award / LCSD Junior Kayak Sea Lion Competency Record
Kayak 1 Star Award Training Course ^{Note 1}		Aged 14 or above. Able to swim with clothes for at least 50 metres / proficient in swimming
Kayak 2 Star Award Training Course ^{Note 1}		Aged 14 or above. Holder of Hong Kong Canoe Union Kayak 1 Star Award / Junior Kayak Sea Horse Award; or LCSD Kayak 1 Star / Junior Kayak Sea Horse Competency Record
Kayak 3 Star Award Training Course ^{Note 1}		Age 14 or above. Holder of Hong Kong Canoe Union Kayak 2 Star Award / Junior Kayak Sea Lion Award; or LCSD Kayak 2 Star / Junior Kayak Sea Lion Competency Record
Elementary Kayak Clinic		Age 14 or above. Holder of Hong Kong Canoe Union Kayak 3 Star Award / Kayak Elementary Certificate / Junior Kayak 3 Star Award or LCSD Kayak 3 Star/Kayak Elementary / Junior Kayak 3 Star Competency Record
Kayak Rolling Clinic		
Racing Kayak Elementary Training Course ^{Note 1}		2 days
Kayak Proficiency Bronze Award Training Course ^{Note 1}	1 day	
Kayak Proficiency Silver Award Training Course (Techniques & Sea Trip) ^{Note 1}	2 days	Holder of Hong Kong Canoe Union Kayak Proficiency Bronze Award or LCSD Kayak Proficiency Bronze Competency Record
Kayak Proficiency Gold Award Training Course (Techniques & Sea Trip) ^{Note 1}		Holder of Hong Kong Canoe Union Kayak Proficiency Silver Award or LCSD Kayak Proficiency Silver Competency Record
Kayak Advanced Training Course (Techniques) ^{Note 1}	3 days	Holder of Hong Kong Canoe Union Kayak Proficiency Certificate / Kayak Proficiency Gold Award (Kayak Proficiency Attendance Certificate is not applicable)
Kayak Advanced Training Course (Sea Trip) ^{Note 1}	1 day	Completed Hong Kong Canoe Union Kayak Advanced Training Course (Techniques)
Canoe Lifeguard Training Course (Techniques) ^{Note 1}	3 days	Holder of Hong Kong Canoe Union Kayak Proficiency Certificate / Kayak Proficiency Gold Award (Kayak Proficiency Attendance Certificate is not applicable) and valid First Aid Certificate
Canoe Lifeguard Techniques Clinic	1 day	Completed Canoe Lifeguard Training Course (Techniques) with 100% attendance, and holder of valid First Aid Certificate
Advanced Canoe Lifeguard Training Course (Techniques) ^{Note 1}	3 days	Holder of valid Hong Kong Canoe Union Canoe Lifeguard Certificate and valid First Aid Certificate
Kayak Round Island Tour (Yim Tin Tsai)* Kayak Beaches Exploration Tour (Tung A)* Kayak Mangrove Tour (Pak Tam Chung/Ting Kok)* Kayak Corals Tour (Tung Sam Kei/Sze Tei)* Kayak Coastal Tour (Ma Shi Chau)*	1 day	Holder of Hong Kong Canoe Union Kayak 3 Star Award/Kayak Elementary Certificate/Junior Kayak 3 Star Award or LCSD Kayak 3 Star/Kayak Elementary/Junior Kayak 3 Star Competency Record
Kayak Eco-touring (Tai Tam Bay/Hoi Ha Wan)* Kayak Sea Cave Tour (Jin Island/Bluff Island Inner Bay)* Kayak Coastal Tour (Stanley Bay/ Tai Tam Bay/Repulse Bay/Tap Mun/ Ko Lau Wan)*		Holder of Hong Kong Canoe Union Kayak Proficiency Silver Award or LCSD Kayak Proficiency Silver Competency Record
Kayak Coastal Tour (Po Toi/Port Island)*		Holder of Hong Kong Canoe Union Kayak Proficiency Certificate/Kayak Proficiency Gold Award (Kayak Proficiency Attendance Certificate is not applicable)

Course	Duration	Entry Requirement
Sailing (a maximum of 6 persons per course for the courses marked with # and 8 persons per course for the others)		
Sailing Fun Day #	1 day	Aged 8 or above. Able to swim with clothes for at least 50 metres / proficient in swimming
Junior Sail 1: Introduction to Junior Sailing# ^{Note 1 & Note 2}	2 days	Aged 8 to 13. Able to swim with clothes for at least 50 metres / proficient in swimming
Junior Sail 2: Helmsman# ^{Note 1 & Note 2}		Aged 8 to 13. Holder of Hong Kong Sailing Federation Junior Sail 1: Introduction to Sailing Certificate or LCSD Junior Sail 1: Introduction to Sailing Competency Record
Junior Sail 3: Skipper# ^{Note 1 & Note 2}	2 day	Aged 8 to 13. Holder of Hong Kong Sailing Federation Junior Sail 2: Helmsman Certificate or LCSD Junior Sail 2: Helmsman Competency Record
Junior Sail 4: Start Racing# ^{Note 1 & Note 2}	2 days	Aged 8 to 13. Holder of Hong Kong Sailing Federation Junior Sail 3: Skipper Certificate or LCSD Junior Sail 3: Skipper Competency Record
Introduction to Sailing Training Course (Level 1) # ^{Note 1}	2 days	Aged 14 or above. Able to swim with clothes for at least 50 metres / proficient in swimming
Sailing Basic Skills Training Course (Level 2) # ^{Note 1}	4 days	Holder of Hong Kong Sailing Federation Introduction to Sailing (Level 1) Certificate or Hong Kong Sailing Federation Junior Sail 3: Skipper Certificate or LCSD Introduction to Sailing Training Course 100% Attendance Record or LCSD Junior Sail 3: Skipper Competency Record
Sailing Helmsman Clinic (Pico / Wanderer / H12.2) #	1 day	Holder of Hong Kong Sailing Federation Basic Skills (Level 2) Certificate or LCSD Sailing Basic Skills Competency Record
Sailing Race Clinic	2 days	Holder of Hong Kong Sailing Federation Basic Skills (Level 2) Certificate or LCSD Sailing Basic Skills Competency Record, with at least 30 logged sailing hours as a helmsman after attained the aforementioned Certificate/Competency Record (excluding training hours)
Sailing Improving Techniques Training Course (Level 3) ^{Note 1}	5 days	Holder of Hong Kong Sailing Federation Basic Skills (Level 2) Certificate or LCSD Sailing Basic Skills Competency Record issued on or before 31 December 2014, with at least 40 logged sailing hours, including a minimum of 20 hours as a helmsman after attained the aforementioned Certificate/Competency Record (excluding training hours)
Laser XD Helmsman	2 days	Holder of Hong Kong Sailing Federation Improving Techniques (Level 3) Certificate / Seamanship Certificate or LCSD Sailing Improving Techniques / Seamanship Competency Record
Spinnakers Training Course(Magno) ^{Note 1}	2 days	Holder of Hong Kong Sailing Federation Improving Techniques (Level 3) Certificate/Seamanship Certificate or LCSD Sailing Improving Techniques/Seamanship Competency Record, with at least 40 logged sailing hours, including a minimum of 20 hours as a helmsman after attained the aforementioned Certificate/Competency Record (excluding training hours)
Spinnakers Training Course(2000) ^{Note 1}		
Spinnakers Training Course(420) ^{Note 1}		
Trapeze Technique Training Course ^{Note 1}		
Day Sailing Training Course ^{Note 1}		
Go Racing Training Course ^{Note 1}	5 days	
420 Tuning Clinic	1 day	Holder of Hong Kong Sailing Federation Trapeze Technique Certificate and Spinnakers (420) Certificate or LCSD 420 Helmsman Competency Record
Sailing Advanced Skills Training Course ^{Note 1}	4 days	Holder of Hong Kong Sailing Federation Trapeze Technique Certificate and Spinnakers (420) Certificate
Additional Assessment for Sailing Advanced Skills Training Course ^(Note 3)	2 days	Qualified participants must have completed the LCSD Sailing Advanced Skills Training Course within six months prior to the day of Additional Assessment with proof of an attendance of 100%, and must not be a holder of the Sailing Advanced Skills Certificate
Introduction to RS500 #	2 days	Holder of Hong Kong Sailing Federation Advanced Skills Certificate/Advanced Seamanship Certificate or LCSD Sailing Advanced Skills/Advanced Seamanship Competency Record
RS500 Helmsman #	2 days	Holder of LCSD Introduction to RS500 100% Attendance Record or LCSD Laser 3000 Helmsman Competency Record
Introduction to Multihulls Training Course ^{Note 1}	2 days	Holder of Hong Kong Sailing Federation Improving Techniques (Level 3) Certificate/Seamanship Certificate or LCSD Sailing Improving Techniques/Seamanship Competency Record, with at least 40 logged sailing hours, including a minimum of 20 hours as a helmsman after attained the aforementioned Certificate/Competency Record (excluding training hours)
Multihulls Helmsman Training Course ^{Note 1}	2 days	Holder of Hong Kong Sailing Federation Introduction to Multihulls Certificate or LCSD Introduction to Catamaran Competency Record issued on or before 31 March 2022
Sailing Trip (Pico / Topper / Wanderer / H12.2)	1 day	Holder of Hong Kong Sailing Federation Improving Techniques (Level 3) Certificate/Seamanship Certificate or LCSD Sailing Improving Techniques/Seamanship Competency Record
Sailing Trip (Laser XD)		Holder of LCSD Laser XD Helmsman Competency Record, with at least 18 logged sailing hours as a Laser XD helmsman after attained the Laser XD Helmsman Competency Record (excluding training hours)
Sailing Trip (Magno)	1 day	Holder of Hong Kong Sailing Federation Spinnakers (Magno) Certificate / Spinnakers (Magno) 100% Attendance Record or LCSD Magno Gennaker Clinic Competency Record, with at least 18 logged sailing hours as a Magno helmsman after attained the aforementioned Competency Record (excluding training hours)
Sailing Trip (2000)	1 day	Holder of Hong Kong Sailing Federation Spinnakers (2000) Certificate / Spinnakers (2000) 100% Attendance Record or LCSD 2000 Helmsman Competency Record, with at least 18 logged sailing hours as a 2000 helmsman after attained the aforementioned Certificate / Competency Record (excluding training hours)
Sailing Trip (Multihulls)	1 day	Holder of Hong Kong Sailing Federation Multihulls Helmsman Certificate or LCSD Catamaran Competency Record issued on or before 31 March 2022, with at least 18 logged sailing hours as a Catamaran helmsman after attained the aforementioned Certificate / Competency Record (excluding training hours)
Sailing Trip (420)	1 day	Holder of Hong Kong Sailing Federation Trapeze Technique Certificate and Spinnakers (420) Certificate / Trapeze Technique Certificate and Spinnakers (420) 100% Attendance Record or LCSD 420 Helmsman Competency Record, with at least 18 logged sailing hours as a 420 helmsman after attained the aforementioned Certificates / Competency Record (excluding training hours)

Course	Duration	Entry Requirement
Windsurfing (a maximum of 4 persons per course for the courses marked with ^, 5 persons per course for courses marked with @ and 8 persons per course for the others)		
Windsurfing Fun Day	1 day	Aged 8 or above (a maximum of 4 persons per course) / Age 14 or above. (a maximum of 5 persons per course). Able to swim with clothes for at least 50 metres / proficient in swimming
Windsurfing Discovery (Junior) Training Course ^{Note 1}	2 days	Aged 8 to 13. Able to swim with clothes for at least 50 metres / proficient in swimming
Basic (Junior) Windsurfing Training Course ^{Note 1}		Aged 8 to 13. Holder of Windsurfing Association of Hong Kong Junior Intermediate Windsurfing Award / Windsurfing Discovery (Junior) Award or LCSD Junior Intermediate Windsurfing Competency Record / Windsurfing Discovery (Junior) Competency Record
Basic (Junior) Windsurfing Clinic [^]	1 day	Aged 8 to 13. Completed Junior Advanced Windsurfing Training Course / Basic (Junior) Windsurfing Training Course
Basic Windsurfing Training Course ^{@ Note 1}	2 days	Aged 14 or above. Able to swim with clothes for at least 50 metres / proficient in swimming
Basic Windsurfing Clinic [@]	2 days	Aged 14 or above. Holder of Windsurfing Association of Hong Kong Basic Windsurfing Award / Basic (Junior) Windsurfing Award / Junior Advanced Windsurfing Award or LCSD Basic Windsurfing / Basic (Junior) Windsurfing / Junior Advanced Windsurfing Competency Record
Intermediate Windsurfing Training Course ^{Note 1}	2 days	Aged 14 or above. Holder of Windsurfing Association of Hong Kong Basic Windsurfing Award / Basic (Junior) Windsurfing Award / Junior Advanced Windsurfing Award or LCSD Basic Windsurfing / Junior Advanced Windsurfing Competency Record issued on or before 31 December 2014, with at least 30 logged sailing hours after attained the aforementioned Certificate/Competency Record (excluding training hours)
Intermediate Windsurfing Award Assessment ^{Note 1}	1 days	Qualified participants must have completed the Intermediate Windsurfing Training Course within one year prior to the month of the IWAC with proof of 100% attendance, and must not be a holder of the Intermediate Windsurfing Award
Intermediate Windsurfing Clinic	1 day	Holder of Windsurfing Association of Hong Kong Intermediate Windsurfing Award; or LCSD Intermediate Windsurfing Competency Record
Windsurfing Trip		Holder of Windsurfing Association of Hong Kong Intermediate Windsurfing Award or LCSD Intermediate Windsurfing Competency Record, with at least 30 logged sailing hours after attained the aforementioned Award / Competency Record (excluding training hours)
Introduction to Short Board	2 days	Holder of Windsurfing Association of Hong Kong Intermediate Windsurfing Award or LCSD Intermediate Windsurfing Competency Record issued on or before 31 December 2014, with at least 30 logged sailing hours after attained the aforementioned Certificate / Competency Record (excluding training hours)
Windsurfing Race Training Course ^{Note 1}	2 days	Holder of Windsurfing Association of Hong Kong Intermediate Windsurfing Award or LCSD Intermediate Windsurfing Competency Record issued on or before 31 December 2014, with at least 30 logged sailing hours after attained the aforementioned Certificate / Competency Record (excluding training hours)
Advanced Windsurfing Training Course ^{Note 1}		Holder of Windsurfing Association of Hong Kong Intermediate Windsurfing Award or LCSD Intermediate Windsurfing Competency Record issued on or before 31 December 2014, with at least 30 logged sailing hours after attained the aforementioned Certificate / Competency Record (excluding training hours)
Windsurfing Race Clinic	1 day	Holder of Windsurfing Association of Hong Kong Windsurfing Race Training or LCSD Windsurfing Race Training 100% Attendance Record
Short Board Training Course ^{Note 1}	2 days	Holder of LCSD Fun Board/Introduction to Short Board Competency Record, with at least 30 logged sailing hours in fun board after attained the aforementioned Competency Record (excluding training hours)
Introduction to Wave Board	2 days	Holder of Windsurfing Association of Hong Kong Short Board Award or LCSD Short Board Competency Record, with at least 30 logged sailing hours in short board after attained the aforementioned Certificate /Competency Record (excluding training hours)
Wave Board Clinic	1 day	Holder of LCSD Introduction to Wave Board 100% Attendance Record
Introduction to RS:X [@]	2 days	Holder of Windsurfing Association of Hong Kong Advanced Windsurfing Award or LCSD Advanced Windsurfing Competency Record, with at least 30 logged sailing hours in race board after attained the aforementioned Certificate / Competency Record (excluding training hours)
RS:X Clinic [@]	1 day	Holder of LCSD Introduction to RS:X 100% Attendance Record
Windsurfing Open Sea Clinic	2 days	Holder of Windsurfing Association of Hong Kong Advanced Windsurfing Award or LCSD Advanced Windsurfing Competency Record issued on or before 31 December 2014
Windsurfing Advanced Trip	1 day	Advanced Windsurfing Competency Record issued on or before 31 December 2014

Note1: The courses bearing ^{Note} in the above table are the certificate courses under the progressive training schemes of the Hong Kong Canoe Union, Hong Kong Sailing Federation and Windsurfing Association of Hong Kong (NSAs). Effective from 1 January 2015, all applicants for these NSAs certificate courses at intermediate or above levels and the LCSD's intermediate and above level clinics/trips are required to produce the logbooks and certificates/proof of qualification issued by the NSAs. Such logbooks and certificates/proof of qualification are available to participants of basic or equivalent level kayak, sailing and windsurfing certificate courses, upon purchase from/application to their instructors/coaches immediately after they have been assessed as reaching the standard set by the respective NSAs. The relevant fees are stipulated by the NSAs and are payable to the instructors/coaches by the participants. For enquiry, please call the NSAs direct or check with the course instructors in the training (canoeing: 2504 8186, sailing: 2504 8159 and windsurfing: 2504 8255). The LCSD will continue to issue the Water Sports Activity Logbook (LCSD Logbook) free of charge to participants who have completed the above basic or equivalent level courses and passed the relevant assessments. The LCSD Logbook will serve as proof of the participants' eligibility to hire craft at the water sports centres for self-practice or participate in the department's relevant clinics/trips of basic level. The aforementioned new requirement does not apply to individuals who have been issued with the LCSD Logbook on or before 31 December 2014. LCSD will recognise the qualification and sailing hours as recorded in the LCSD Logbook continuously. For enquiries, please call the water sports centres. Participants may also approach their instructors/coaches during their course for further information.

Note 2: Certifications issued before 1 June 2021 by the LCSD for completing the Introduction to Junior Sailing and Junior Sailing Helmsman are recognized. Holders of such certifications can also apply for the extended junior sailing training courses of the HKSF.

Note 3: For the LCSD Sailing Advanced Skills Training Course (Level 4) on or before 31 March 2022, qualified participants must have completed the LCSD Sailing Advanced Skills Training Course (Level 4) within six months prior to the day of Additional Assessment with proof of an attendance of 90% or above (i.e. at least 4.5 days), and must not be a holder of the Level 4 Certificate.

(III) Package Programme Fees

Fees are charged per course per day. If the number of participants of a programme is lower than the specified number, the programme will be conducted provided that the full programme fee is paid. If the number of participants exceeds the specified number, fees are calculated on the multiples of the full programme fee. (For example, if the specified number of participants is 5 and the exact number of participants is 6, the full programme fee will be doubled.)

Month	Type of Activity	Canoeing	Dinghy Sailing	Windsurfing
	April to November	Holidays *	\$1,000	\$522
Weekdays		\$800	\$450	\$755
December to March		\$800	\$426	\$730

* Holidays mean Saturdays, Sundays and public holidays.

(IV) Points to note

- (1) Instructors are assigned by the centre organising the programme. No objection to the choice of instructors will be entertained.
- (2) Participants should sign a declaration that they are able to swim with clothes for at least 50 metres / proficient in swimming before they can participate in water sports training courses.
- (3) For age requirement of different water sports activities, please refer to the entry requirement stated in the publicity information.
- (4) For enrolment in water sports activities, please complete and submit the applicable application forms. Incomplete applications will not be accepted. All participants aged below 18 must seek consent from their parents/guardians or persons authorised by their parents/guardians and submit the Parent /Guardian Declaration Form to the organising centres for verification when attending the package programmes. The declaration forms are available at the centres or http://www.lcsd.gov.hk/en/watersport/common/doc/guardian_declaration.pdf
- (5) Participants should bring along their admission tickets, the required water sports qualification (if applicable) and the original copy of identity documents used for enrolment for verification by the instructor when attending class: Hong Kong residents should produce their Hong Kong Identity Cards (Birth Certificates / Documents of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit also acceptable for children aged below 11). Children aged 14 or below may produce a copy of their identity documents. The original of a valid photograph-bearing student handbook / card should also be produced if their identity documents supplied do not bear a photograph. Non-Hong Kong residents should produce their valid travel documents (such as Passports, Exit-Entry Permits for Travelling to and from Hong Kong and Macao). Participants should keep their admission tickets until the end of the training course/programme.
- (6) Participant's age is calculated against the commencement date of the programmes.
- (7) All participants should meet the required water sports qualification (if applicable) when enrolling for the activities. They must produce their activity log books as well as the recognised qualification on the date of the activity for verification by the centre staff.
- (8) All craft can only be used under the supervision of instructors.
- (9) When taking part in water sports activities, participants should wear suitable clothing and gear (such as swimming suits, swimming trunks, spectacle bands, sun caps, light, fit, breathable long-sleeved clothes); and toe and heel-protected rubber shoes suitable for water sports (slippers or sandals are not allowed), and life jackets or buoyancy aids provided by the centres.
- (10) Any participants who are unable to meet the requirements as stipulated in notes 1 to 8 above will not be allowed to attend the courses and use the craft.
- (11) Participants should be aware of their health condition, and consider whether it is suitable for them to enrol in the water sports activity. In case of doubt, please consult a doctor prior to the enrolment of activity.
- (12) If participants suspect that they are subjected to sexual harassment, they should inform the officer-in-charge of the activity / venue staff at once, and may call 2511 8211 to seek advice directly from the Equal Opportunities Commission. For the definition and conduct of sexual harassment, please visit the webpage of the Equal
- (13) No pets should be brought to the activity.

(V) Others

- (1) Activity time: 9:00 a.m. to 5:00 p.m
- (2) Transportation:
 - Chong Hing
 - Participants in water sports training courses/package training courses: Scheduled shuttle bus is provided to the water sports programme participants from the Sai Kung Tang Shiu Kin Sports Ground to the Centre. The bus will depart at 8:30am and return at 4:45pm sharp in normal circumstance. As and when necessary, the Centre has the right to change the aforementioned shuttle bus schedule and notify the participants in advance.
(Note: The above course participants have priority in use of the shuttle bus service. Individual craft hirers may also be allowed to use the services upon seat available & applying for day camper at the Centre's discretion.)
 - Take a taxi at Sai Kung Town or Pak Tam Chung; or
 - Take any of the following buses, alight at Pak Tam Chung and walk along Man Yee Road for 75 minutes:
 - ^ Bus no. 94 (Sai Kung to Wong Shek Pier)
 - ^ Bus no. 96R (Diamond Hill MTR Station to Wong Shek Pier) (only available on Sundays and public holidays)
 - Stanley Main Beach
 - Take any of the following buses, alight at Stanley Village and walk for 5 minutes:
 - Bus no. 14 (Sai Wan Ho to Stanley Fort) (buses depart about every 20 minutes)
 - Bus no. 63/65 (North Point Ferry Pier to Stanley Market)
 - Bus no. 6/6X/260 (Exchange Square, Central to Stanley Market)
 - Bus no. 73 (Cyberport to Stanley Prison) Bus no. 973 (Tsim Sha Tsui (East) to Stanley)
 - St. Stephen's Beach
 - Take any of the following buses, alight at Wong Ma Kok Path and walk for 3 minutes:
 - Bus no. 14 (Sai Wan Ho to Stanley Fort) (buses depart about every 20 minutes)
 - Bus no. 6A (Exchange Square, Central to Stanley Fort) (buses depart about every 20 minutes from 7am to 8:20am from Monday to Saturday)
 - Take any of the following buses, alight at Stanley Market and walk for 10 minutes:
 - Bus no. 63/65 (North Point Ferry Pier to Stanley)
 - Bus no. 6/6X/260 (Exchange Square, Central to Stanley Prison)
 - Tai Mei Tuk
 - Take the following bus or light bus, alight at Tai Mei Tuk and walk for 5 minutes:
 - Bus no. 75K (Tai Po Market MTR Station to Tai Mei Tuk)
 - Green minibus no. 20C (Tai Po Market MTR Station to Tai Mei Tuk) (the journey takes about 30 minutes)
 - Take the following bus, alight at Lung Mei and walk for 5 minutes:
 - Bus no. 275R (Tai Po Market MTR Station to Bride's Pool) (only available on Sunday and public holidays)
 - The Jockey Club Wong Shek
 - Take any of the following buses, alight at Wong Shek Pier and walk for 1 minute:
 - Bus no. 94 (Sai Kung to Wong Shek Pier) (buses depart about every 30 minutes)
 - Bus no. 96R (Diamond Hill MTR Station to Wong Shek Pier) (only available on Sunday and public holidays)
 - Bus no. 289R (Shatin Central to Wong Shek Pier) (only available on Sundays and public holidays)

(Note: No parking space is available for craft hirers and programme participants at the centres. Chong Hing Water Sports Centre and the Jockey Club Wong Shek Water Sports Centre are located within the restricted zone of Sai Kung Country Park. Craft hirers and programme participants who intend to drive to these two centres should park their vehicles at Pak Tam Chung Public Car Park, and then take a bus or a taxi to the centres.)

- (3) Catering
 - The centres provide only soft drink vending machines. Please bring coins and own food.
 - All sea trip participants should bring along waterproof bag or barrel for storage of food and equipment.
- (4) Lockers

The following types of lockers are available at the centres. Locker users should read the instruction displayed in the lockers when using the lockers, and do not leave behind the coins after using the coin-operated lockers.

 - Chong Hing, Tai Mei Tuk and The Jockey Club Wong Shek : \$5 coin-operated lockers with padlock hasp
 - Stanley Main Beach and St. Stephen's Beach : key-operated lockers (keys issued at the reception counter)

Locker users should clear the lockers before leaving the centres.
- (5) Telephone enquiry hours: 9:00am – 5:00pm (except the centres' close day) and Fax No.:

<u>Water Sports Centre</u>	<u>Telephone No.</u>	<u>Fax No</u>	<u>Centre Close Day</u>
• Chong Hing	2792 6810	2791 2473	every Thursdays
• Stanley Main Beach	2813 9117	2813 0490	every Wednesdays
• St. Stephen's Beach	2813 5407	2813 6449	every Tuesdays
• Tai Mei Tuk	2665 3591	2660 7910	every Wednesdays
• The Jockey Club Wong Shek	2328 2311	2328 2172	every Tuesdays

(6) Shroff hours: 8:30am – 4:30pm (except the centres' close day)

(7) If there is any amendment to the above information, the final decision of the Centres shall prevail.

(Please cut out the appropriate self-addressed slip and send it to the respective Water Sports Centre by post.)

Chong Hing Water Sports Centre Leisure and Cultural Services Department West Sea Cofferdam High Island Reservoir Sai Kung, Hong Kong	Stanley Main Beach Water Sports Centre Leisure and Cultural Services Department 1 Stanley Link Road, Stanley, Hong Kong	St. Stephen's Beach Water Sports Centre Leisure and Cultural Services Department Wong Ma Kok Path Stanley, Hong Kong	Tai Mei Tuk Water Sports Centre Leisure and Cultural Services Department Main Dam Plover Cove Reservoir Tai Mei Tuk, Tai Po, Hong Kong	The Jockey Club Wong Shek Water Sports Centre Leisure and Cultural Services Department Wong Shek Pier Sai Kung, Hong Kong
--	---	--	--	--