

Pilot Scheme on Subvention for New Sports
For the Programmes to be held in 2022-23
Estimated Expenditure

Name of Sports Organisation: (Eng) _____
 (Chi) _____

(Please use a separate form for each programme)

Details of Programme

1. Name of programme

(Eng) _____

(Chi) _____

2. Other Co-organiser / Joint organiser / Sponsor

Co-organiser : _____

Joint organiser : _____

Sponsor : _____

3. Objectives

4. Eligibility

a. Age Range : _____ b. Sex : _____

c. Other entry requirements (if any, please specify): _____

5. Proposed Venue(s) : _____

6. Proposed Date(s) : _____

7. Proposed Time : _____

8. Nature :

Training Course		Competition		Promotion Programme	
No. of Training Courses :		No. of Division:		No. of Programmes:	
No. of Participants per Course:		(Please specify the divisions)		No. of Participants per Programme:	
Skill Level Required: Elementary / Intermediate / Advanced *		(e.g. Open/School)		Others:	
Others :		No. of Teams per Division:			
		No. of Participants per Team: (of _____ player(s) each)			
		No. of Matches:			
		Play System:			
		Others:			

* Please delete as appropriate.

Remarks: only for sports programmes to be held locally.

Estimated Expenditure

Name of SO :

(Eng)

(Chi)

Name of programme :

(Eng)

(Chi)

Remarks: only for sports programmes to be held locally.

		For SO only		For LCSD only	
Item(s)		Breakdown	Requested Amount (HK\$)	Approved Amount (HK\$)	Remarks
A. Expenditure to be met by LCSD					
I. Coach / Instructor / Referee / Official fee					
1.		Example 1: Elementary/ Intermediate / Advanced Class \$ ____/hour x ____ hours x ____ sessions x ____ Coaches x ____ Class			
2.		Example 2: Competition \$ ____/hour x ____ hours x ____ Referees / Officials			
3.					
4.					
5.					
Sub-total (a) :			\$0	-	
II. Minor Programme-related Expenses					
1.	Printing and publicity materials (including online publicity, e.g. Facebook)				
	a. Printing and publicity expenses (e.g. poster/ online publicity)				
	b. Publicity expenses (banner)	Example : \$ ____/no x ____ nos			
2.	Insurance (Public Liability Insurance)				
3.	Medical services & related expenses				
4.	Stationery & postage				
	a. Stationery				
	b. Postage				
5.	Others (Please specify)				
Sub-total (b) :			\$0	-	
III. Major Programme-related Expenses					
1.	Purchase of consumable sports equipment & hire of service/equipment (e.g. balls, rackets etc.)				
2.	Prizes				
	a. Trophy (Please specify type(s) and number(s) under the column of Breakdown)				
	b. Medals (Please specify type(s) and number(s) under the column of Breakdown)				
3.	Setting up of venue				
4.	Venue charge				
5.	Transport of equipment (Please specify type(s) of vehicle and number(s) of trips under the column of Breakdown)	Example: van/ lorry x \$____/trip x ____ no. of trip			
6.	Others (e.g. hire of services, etc.) (Please specify)				
Sub-total (c) :			\$0	-	
Total A (a+b+c):			\$0	-	
B. Estimated Income					
1.	Enrolment Fee	Example: \$ ____ /participant x ____ participants x ____ class/competition			
2.	Others (Please specify)				
Total B :			\$0	-	
C. Subvention under Application					
Total A - Total B			\$0		

Signature: _____

Name: _____

Post Title: _____

Date: _____