

Leisure and Cultural Services Department (LCSD)
“Community Sports Club Project”
Application Form

The applicant organisation should submit the completed application form together with the following supporting document(s) to the respective National Sports Associations (NSAs) for endorsement. The endorsed application will then be directly sent to the Community Sports Club Unit of the LCSD (Address: 3/F, Leisure and Cultural Services Headquarters, 1–3 Pai Tau Street, Sha Tin, Hong Kong) by the respective NSAs for further processing.

- Certificate of Registration of a Society / Certificate of Incorporation
 - Constitution
 - List of Executive Committee Members
 - List of Members
 - Other relevant information (e.g. training schedules, past publications, competition results, etc. Please specify)
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(Please tick as appropriate)

Senior Leisure Manager (Community Sports Support)
 Leisure and Cultural Services Department

I hereby apply for joining the “Community Sports Club Project” and provide the information as follows:

(I) Information of Sports Club

Name of Sports Club : _____

Correspondence Address : _____

Email Address : _____

Tel. No. : _____ Fax No. : _____

Name of Contact Person : _____ Post Title : _____

Contact Tel. No. : _____ (day)
 _____ (mobile)

Proposed Training Venue, Time and District : _____ (_____ District)
 Every _____ (day of the week) _____ am/pm

No. of Members : _____ (Youth) _____ (Adult)

Respective National Sports Association : _____

- Note:
- (1) The information provided by the applicant organisation will only be used for purposes relating to applications for the “Community Sports Club Project”, statistical analysis, future correspondence and promotion of activities. Only staff duly authorised by the LCSD will be given access to the personal information provided.
 - (2) For correction of or access to the personal information submitted via this form, please contact staff of the Community Sports Club Unit of the LCSD.
 - (3) The applicant organisation must provide the required personal information in this form. Otherwise, the application will not be accepted.

(II) Yearly Programme Plan

Name of Programme	Proposed Date/ Time/Venue of Programme	Objective of Programme	Nature/Content of Programme	Estimated Expenditure (\$)	Estimated No. of Persons/Teams participating in Programme

If there is not enough space, please use separate sheets.

Declaration: I hereby declare that our Sports Club is a non-profit making organisation.

Signature of Chairman : _____

Name (in BLOCK letters) : _____

Date : _____

Chop of Sports Club

(III) Recommendation from National Sports Association (NSA) (To be completed by the NSA)

The applicant organisation, _____ (Name of Sports Club), is a member of our NSA and is eligible to join the “Community Sports Club Project”. We recommend it to be a member of the “Community Sports Club Project”.

The applicant organisation is not eligible to join the “Community Sports Club Project”. Please specify the reason(s) :

Signature : _____

Name (in BLOCK letters) : _____

Post Title : _____

Contact Tel. No. : _____

Date : _____

Chop of NSA

(Please tick as appropriate)