

General Conditions of Use of Leisure and Cultural Services Department (LCSD) Holiday Camps

1. The applicant making bookings for camps must be aged 18 or above and be one of the campers during the booked camp period.
2. All campers must observe the Pleasure Grounds Regulation (Public Health and Municipal Services Ordinance, Cap. 132), the [Conditions of Use of LCSD Recreation and Sports Facilities](#), as well as all instructions of the camp management staff.
3. If the applicant making bookings for camps is a Hong Kong resident, he or she is required to produce his / her Hong Kong Identity Card for verification by camp staff on check-in on the day of arrival. Non-Hong Kong Identity Card holders must present other recognised identification documents, while other campers may be required to produce Hong Kong Identity Cards (or other identification documents)* on request by staff as proof of eligibility for concessions or bookings.

*Note: "Other identification documents" include the HKSAR Passport, HKSAR Re-entry Permit, HKSAR Document of Identity for Visa Purposes and Permit for Proceeding to Hong Kong and Macao (One-way Permit), all of which must bear a photograph of the holder.

4. All campers must leave the holiday camps at the end of their booked camp periods.
5. The camp staff will conduct random checks on the applications for booking residential camp places by ballot. A default notice will be served to applicants whose accompanying campers are found to be non-Hong Kong residents, except for the case of applicants being the priority groups/organisations. In the event that the applicants receive a second default notice in relation to any holiday camp within 12 months after the serving of the first default notice, their eligibility for advance booking of camp places will be suspended for 12 months. Such restriction does not apply to the bookings for day and evening camps.
6. For successful applications made using the individuals or priority booking status, if all campers of a group / organization fail to check in without a valid reason (for all camp types), a default notice will be served on the individual applicant or group / organization concerned. Within 12 months after the serving of the first default notice, if the applicant or group / organization concerned is served with a second default notice across holiday camps in any camp type, his / her / its eligibility for advance booking will be suspended for 12 months. LCSD will reserve the right to reject his / her / its future applications for camp places.
7. If individual applicants, for whatever reasons, have to cancel their bookings, the holiday camps concerned must be notified in SmartPLAY system (for SmartPLAY patrons) or

writing (for non-SmartPLAY patrons) as soon as possible. In the case of priority groups/organisations, the holiday camps concerned must be notified in writing at least 20 days before the check-in date.

8. Children aged 3 to 13, persons aged 60 or above, full-time students, persons with disabilities (PWDs) and an accompanying carer of PWDs can enjoy concessionary rates, subject to specific conditions of use. If abuse of the concessions is found among campers, they must immediately reimburse the outstanding amount (i.e. the difference between the standard and concessionary fees) to LCSD. Failure to do so will be required to leave the holiday camps immediately.
9. Payments made are non-refundable. Requests for refund will normally not be entertained.
10. The applicant shall be responsible for the cost of repair for any damage to the facilities at the holiday camps, as well as the costs of repair, reinstatement or replacement for any equipment, apparatus, fittings, or other property being damaged or broken (except for normal wear and tear), stolen or removed during his/her stay at the holiday camps.
11. The applicant shall indemnify and keep indemnified LCSD against all actions, claims, and demands by any person who suffers or sustains any death, injury, loss or damage arising out of or as a result of the use of the holiday camps by the applicant or any person so authorised by him/her due to the negligence on his/her part or on the part of such authorised person, and will continue to take full responsibility for such indemnification.
12. No public broadcasting of audio-visual programmes involving copyrights is allowed in the holiday camps unless consent of the copyright owner or his/her authorised agent has been obtained and valid documentary proof is produced by campers in entering the holiday camps. Applicants/campers will indemnify and keep indemnified LCSD, the Government and their employees and agents against all claims arising from any breach of copyrights or any other intellectual property rights, and will continue to take full responsibility for such indemnification.
13. LCSD may evict any individual from the holiday camps if he/she is in breach of the General Conditions of Use of LCSD Holiday Camps, the [Conditions of Use of LCSD Recreation and Sports Facilities](#), the Pleasure Grounds Regulation (Public Health and Municipal Services Ordinance, Cap. 132), or other regulations as imposed from time to time; or if he/she engages in any act or activity which is likely to constitute or is likely to cause the occurrence of an offence endangering national security under the National Security Law or other laws of Hong Kong, or which would otherwise be contrary to the interests of national security. In such events, the camp places reserved by the individual will be cancelled automatically, and any payments made will be forfeited.
14. Subject to the strategies that will be employed by the Government in response to prevention and control of infectious diseases and disaster contingencies, holiday camps

may be put to use for other special purposes on request as necessary. Such being the case, confirmed bookings may be cancelled at a very short notice and campers must follow the instructions from the Department to leave early.

15. (a) The hirer or the user shall comply with, and ensure that each of their Related Person(s) shall comply with, all laws applicable to Hong Kong.
- (b) The hirer or the user and each of their Related Person(s) shall not engage or be involved in any act or activity which:
- (i) contravenes any National Security Laws;
 - (ii) constitutes or causes the occurrence of an offence endangering national security;
 - (iii) in the reasonable opinion of LCSD, is likely to constitute or cause the occurrence of an offence endangering national security; or
 - (iv) in the reasonable opinion of LCSD, is or would be contrary to the interests of national security or the public interest of Hong Kong.
- (c) For the purpose of Clauses 15(b) and 16(b):
- (i) “national security” has the meaning given under the Safeguarding National Security Ordinance (6 of 2024);
 - (ii) “National Security Laws” means all laws and legislation relating to safeguarding of national security which are from time to time in force in or applicable to Hong Kong, including the Law of the People’s Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region as applied in Hong Kong under the Promulgation of National Law 2020 (L.N. 136 of 2020) and the Safeguarding National Security Ordinance;
 - (iii) “offence endangering national security” has the meaning given under the Safeguarding National Security Ordinance;
 - (iv) “Related Person” of the hirer/user means
 - (A) any person who is involved directly or indirectly and in any manner in the hiring or using of the relevant facilities and who is:
 - (1) In the case if the hirer/user is a limited company, a shareholder, director, member, employee, agent or contractor of the company;
 - (2) in the case if the hirer/user a company limited by guarantee, a member, director, officer, employee, agent or contractor of the company; and
 - (3) in all other cases (including that if the hirer/user is an unincorporated entity), a partner, member, officer, employee, agent or contractor of the entity; and
 - (B) any person admitted to the venue or facility by the hirer/user;
 - (v) for the avoidance of doubt, each of the expressions “engage” and “involve” and its variants includes the act of aiding, abetting, counselling, inciting, promoting and procuring another person to perform or not to perform an act or a matter; and

- (vi) a determination by LCSD as to whether any of the circumstances described in Clauses 15(b)(iii), 15(b)(iv) and 16(b) have arisen shall be final, conclusive and binding on the hirer/user.

16. Without prejudice to any other rights of LCSD and notwithstanding anything to the contrary herein , LCSD reserves the right to cancel any booking and/or terminate the use of the venue or the facility immediately without compensation on any of the following grounds:

- (a) breach of Clause 15 above General Condition; and
- (b) in the reasonable opinion of LCSD, the use of the venue or the facility by the hirer/user and/or its Related Person(s) is or would be contrary to the interests of national security or the public interest of Hong Kong

