

工作坊報名表格 Workshop Application Form

Application No. _____

活動日期 Date of Activity	活動名稱 Programme Title	優先選擇 Priority	
7/9/2019	月球燈製作 Lunar Lamp DIY <small>(兩場內容相同 both sessions are identical in content)</small>	1	2
8/9/2019		1	2

- 參加者必須年滿十三歲或以上。
Participant must be 13 years old or above.
- 優惠申請者需於提交報名表格時附上有效證明文件副本，如博物館入場證或學生證。
Applicant for concessionary rate should attach a valid copy of the documentary proof, e.g. Museum Pass or student card.
- 成功申請者將會於課程開始前兩星期或更早收到確認電郵及通知有關繳付費用方法。有關報名詳情請參閱下頁之「活動報名須知」。Successful applicants will receive a confirmation email with the information on payment method not later than two weeks before the commencement of the course. Please refer to "Notes on Application of Activities" on next page for details of application.

個人資料 Personal Particulars †

姓名 Name 先生 Mr 小姐 Miss 女士 Ms

教育程度 Education Level 小學或以下 Primary Education or below 中學 Secondary School 大學或以上 Tertiary Education or above

通訊地址 Correspondence Address _____ P

聯絡電話 Telephone No. _____ 電郵 E-mail _____

請填寫所有資料。
Please complete all fields.

† 1. 本表格所收集的個人資料，乃由你自願提供，用於申請香港太空館舉辦的活動，並只供本館職員及有關的活動導師查閱。
如你不提供足夠資料，我們可能無法辦理你的申請。

2. 根據個人資料(私隱)條例第18及22條及附表1第6項原則的規定，你有權要求查閱及更改本表格所載的個人資料。如要提出有關要求，請致函香港九龍尖沙咀梳士巴利道十號香港太空館或致電2734 2711與本館學校節目組助理文書主任聯絡。

† 1. The personal data collected in this form is used for applying programme organised by the Hong Kong Space Museum and is given of your own accord. The data will be accessed only by staff of the Museum and related tutor(s). If you do not provide sufficient information, we may not be able to process your application.

2. You have the rights to request access to and correct the personal data as stated in this form in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance. To make such request, please contact the Assistant Clerical Officer of School Programme Section at 2734 2711 or mail to the Hong Kong Space Museum, 10 Salisbury Road, Tsim Sha Tsui, Kowloon, Hong Kong.

姓名 Name	姓名 Name
地址 Address	地址 Address

活動報名須知 (只適用於須報名參加的活動)

- 已填妥的報名表格，必須於截止報名當日或之前寄回九龍尖沙咀梳士巴利道十號香港太空館，或投入設於館內的「報名表格收集箱」，或傳真至2367 8320，或電郵至acoslib@lcsd.gov.hk。逾期恕不受理，恕不接受電話報名或留位。
- 每個申請單位只可就同一活動繳交一份申請表格，如遞交多於一份表格將被取消資格。
- 如活動的名額是以公開抽籤分配，抽籤結果會於香港太空館網頁(https://hk.space.museum)及香港太空館大堂公布；獲取錄者將收到書面通知繳費詳情，未獲取錄者恕不另行通知。
- 獲取錄者須於指定期間內繳交活動之費用，未能如期繳交者，當棄權論，名額即由後補名單填補。
- 若活動於截止報名日期後仍有餘額，則以「先到先得」形式繼續接受報名。
- 除活動被取消外，已繳費用，概不退還。活動名額不得轉讓，亦不得將已繳費用轉作申請參與其他活動。
- 在必要時，太空館有權更改原定的主講人、活動地點及時間。
- 請留意本館的惡劣天氣特別安排。若活動因惡劣天氣而取消，本館將個別聯絡各個參加單位通知有關安排。
- 查詢電話：2734 2711 (星期一至五：上午九時至下午一時，下午二時至五時)。

Notes on Application (Only applicable to activities where application is required)

- The completed application form should reach the Hong Kong Space Museum, 10 Salisbury Road, Tsimshatsui, Kowloon either by mail, or by dropping into the collection box at the museum foyer, or by fax (2367 8320), or by e-mail (acoslib@lcsd.gov.hk), on or before the closing date of application. Late applications will not be processed. Application or reservation by phone is not accepted.
- Each application unit should submit one form only for each activity. Applicants who submit more than one application form will be disqualified.
- If the quota of activity is to be selected by drawing lots, the result will be announced on the website (https://hk.space.museum) and posted at the foyer of the Hong Kong Space Museum. Successful applicants will receive a confirmation letter with the instruction of payment.
- Successful applicants should settle the payment within the specified period otherwise the places would be given to the reserved list.
- If there are vacancies after the deadline of application, application will be accepted on a first come, first served basis.
- Fee is nor refundable except in the event of cancellation of activity. It is also non-transferable to other applicants or activities.
- The Hong Kong Space Museum reserves the rights to change the lecturers, place and time of activity when it deems necessary.
- Please pay attention to our inclement weather special arrangement. If an activity is cancelled under inclement weather, the participating unit will be notified of the related arrangement.
- Telephone enquiries: 2734 2711 (Mon to Fri: 9:00a.m. to 1:00p.m., 2:00p.m. to 5:00p.m.)