

Corporate Games 2008**Enrolment Form**

Organisation Name # : [English]

[Chinese]

(# Please fill in the Organisation Name (both Chinese and English) in block letters or neat characters. The Organisation Name given in this form will be used in the related publicity materials and announcement of the results of various competition events.)

Organisation Address : [English]

[Chinese]

Name of Representative : Mr /Ms /Mrs (please delete as appropriate)

: _____ Tel. No. : _____

Post : _____ Mobile Phone No. : _____

Contact Person : Mr /Ms /Mrs (please delete as appropriate)

: _____ Tel. No. : _____

Post : _____ Fax No. : _____

E-mail Address * : _____ Mobile Phone No. : _____

(*Information concerning the Games will be sent to your organisation via e-mail in future.)

Group (Please tick the appropriate)

Group A (Organisations with 300 or more employees in Hong Kong) No. of Employees: _____

Group B (Organisations with less than 300 employees in Hong Kong)

Group C (Government Departments – no restriction on the number of employees)

Please indicate the event(s) and division(s) you wish to enter as well as the no. of participants for the Distance Run Competition and Track and Field Competition:

Event	Date	Division				Team	Rules	No. of Participants	
		Singles		Doubles					
		Men	Women	Men	Women				
Distance run	19/10/2008	Masters <input type="checkbox"/>	Open <input type="checkbox"/>	Open <input type="checkbox"/>			<input type="checkbox"/>	C	
Track and Field	26/10/2008	Masters <input type="checkbox"/>	Open <input type="checkbox"/>	Open <input type="checkbox"/>			<input type="checkbox"/>	D	
Badminton	5/10/2008-11/1/2009	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A	
Table Tennis	8/10/2008-24/12/2008	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A	
Tennis	4/10/2008 – 11/1/2009	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A	
Tenpin Bowling	14/12/2008	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	A	

Event	Date	Division				Team		Rules
		Singles		Doubles				
		Men	Women	Men	Women			
7-a-side Mini-soccer	28/9/2008-11/1/2009					<input type="checkbox"/>		B
11-a-side Soccer	28/9/2008-11/1/2009					<input type="checkbox"/>		B
Basketball	27/9/2008-11/1/2009					Men <input type="checkbox"/>	Women <input type="checkbox"/>	B
Volleyball	4/10/2008-11/1/2009					Men <input type="checkbox"/>	Women <input type="checkbox"/>	B

Rules:

- A. Each organisation should field no more than one participant for each division or one team each in doubles and team events for each division.
- B. Each organisation should field no more than one team for each division.
- C. Each organisation can field a maximum of 30 participants. An organisation with 5 or more participants taking part in a division will automatically enter the team event for that division.
- D.
 - a. Each organisation should field no more than 6 participants for each individual event, or no more than one team for each relay event in the same division.
 - b. Each participant should enter no more than 3 individual events (excluding the relay events).
 - c. Team members in relay events should belong to the same division. Each team should have no more than 6 members.

Remarks:

1. The deadline for the first round of enrolment is 24 July 2008 (Thursday). Interested organisations and government departments are welcome to apply online or by returning the completed enrolment form to the Major Events Section of the Leisure and Cultural Services Department (LCSD) by mail or fax on or before the deadline. (Address: 2/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin; fax no.: 2634 0786). Organisations may be required to produce relevant supporting documents such as a valid Hong Kong Business Registration Certificate.
2. Organisations applying after 24 July 2008 (Thursday) will be put on the waiting list. If there are still places available on the ballot date for the first round of enrolment or after the payment deadline for the first round of enrolment, we will inform the organisations of the payment arrangements according to their order on the waiting list. After the deadline for the first round of enrolment, only enrolment through mail or fax will be accepted.
3. For oversubscribed events, places will be allocated by ballot. The ballot for the first round of enrolment will be held on 29 July 2008 (Tuesday) at 3:00 p.m. at Audio-Visual Room, 1/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin. Representatives of organisations are welcome to attend. Organisations will be notified of the result of the ballot and the payment arrangements after the ballot via e-mail.
4. After the deadline for the first round of enrolment and the whole waiting list has been exhausted, if there are places remaining in certain events, we will continue to accept enrolment until the deadline for paying the entry fees of that particular event (please refer to the prospectus of the respective event for the exact date).
5. Information provided by you will only be used for enrolment, compilation of statistics, future liaison and promotion of LCSD activities. Only duly authorised LCSD staff can have access to the information. The information will be destroyed within 4 months after completion of the competition.
6. If you wish to revise or retrieve the information you have submitted, please contact our staff in the Major Events Section, LCSD (Tel. no.: 2601 7673).
7. You must duly complete this form or the LCSD may not be able to process your application.