

To.: School Sports Programme Unit,  
Leisure and Cultural Services Department

Fax No.: 2684 9076

(Please submit this form three months before the commencement of the activity.)

Application No. (For official use only)	

**School Sports Programme**  
**Sport Education Programme — Olympism and 2009 East Asian Games**

Name of School (Note 1): \_\_\_\_\_ (Note 2) Secondary/Primary/Special School: \_\_\_\_\_

Teacher-in-charge: \_\_\_\_\_ Contact Tel. No.: \_\_\_\_\_

School Address: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Teacher's E-mail Address: \_\_\_\_\_

Please put a "√" in the appropriate box

**School Talk (Please specify the venue: \_\_\_\_\_)**

Date and day of week	Time	No. of Participants	Class/ Form
First Choice			
Second Choice			

**Seminar**

	Date	No. of Participants	Class/ Form	Transport arrangement by the LCSD required/not required (Note 3)	No. of passengers	Time and Venue for Boarding
First Choice						
Second Choice						

**Exhibition (Please specify the venue: \_\_\_\_\_)**

	Date	Expected No. of Visitors	Remarks
First Choice			
Second Choice			

Signature of Principal: \_\_\_\_\_

Name of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

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(School Chop)

- Notes:
1. For bisessional schools, please specify morning or afternoon session.
  2. Please delete as appropriate.
  3. Schools not requiring transport arrangement by the LCSD will be given priority. Our transport services are limited to schools having 40 participants or above (including teachers, students and parents). Please apply according to actual need for better use of resources. If we are unable to serve all schools due to oversubscription, services will be provided on a first-come-first-served basis.