

**Co-organised by**  
**the Leisure and Cultural Services Department**  
**and Central and Western District Recreation and Sports Association**  
**(Sponsored by Central and Western District Council)**

**Central and Western District Age Group Table-Tennis Competition 2018**  
**Prospectus**

- ✚ Purpose : To provide members of the community in different age groups with an opportunity to participate in table-tennis competitions, so as to sustain their interest in table-tennis, enable them to pit their skills against other players and keep fit.
- ✚ Date & Time : 13 & 20 Oct 2018 (Saturday) 2pm to 11pm  
 14 & 21 Oct 2018 (Sunday) 9am to 9pm
- ✚ Venue : Smithfield Sports Centre (Address:6/F, Smithfield Municipal Services Building, 12K Smithfield, Kennedy Town)
- ✚ Division, Event and Quota:

Event	Division	Age (According to the first day of competition)	Date of Birth	Men's				Women's			
				Division Code	Activity Code	Quota		Division Code	Activity Code	Quota	
						Successful Applicant	*Waiting List Applicant			Successful Applicant	*Waiting List Applicant
Singles	Master	55 or above	On or before 13 Oct 1963	MA	4050 8699	32	10	FA	4050 8709	16	5
		45-54	14 Oct 1963 - 13 Oct 1973	MB	4050 8700	32	10	FB	4050 8710	16	5
		35-44	14 Oct 1973 - 13 Oct 1983	MC	4050 8701	32	10	FC	4050 8711	16	5
	Adult	25-34	14 Oct 1983 - 13 Oct 1993	MD	4050 8702	32	10	FD	4050 8712	16	5
		19-24	14 Oct 1993 - 13 Oct 1999	ME	4050 8703	32	10	FE	4050 8713	16	5
	Youth	16-18	14 Oct 1999 - 13 Oct 2002	MF	4050 8704	32	10	FF	4050 8714	16	5
		14-15	14 Oct 2002 - 13 Oct 2004	MG	4050 8705	64	21	FG	4050 8715	32	10
		12-13	14 Oct 2004 - 13 Oct 2006	MH	4050 8706	64	21	FH	4050 8716	32	10
		10 - 11	14 Oct 2006 - 13 Oct 2008	MI	4050 8707	64	21	FI	4050 8717	32	10
		9 or below	On or after 14 Oct 2008	MJ	4050 8708	32	10	FJ	4050 8718	16	5

**\*\* Each applicant can only enrol in one doubles event**

Doubles	Master	35 or above	On or before 13 Oct 1983	MK	4050 8719	16 teams	5 teams	FK	4050 8722	8 teams	3 teams
	Adult	19-34	14 Oct 1983 -13 Oct 1999	ML	4050 8720	16 teams	5 teams	FL	4050 8723	8 teams	3 teams
	Youth	18 or below	On or after 14 Oct 1999	MM	4050 8721	16 teams	5 teams	FM	4050 8724	8 teams	3 teams
	Mixed doubles	Open		N	4050 8725	Successful Applicant: 16 teams; *Waiting List Applicant: 5 teams					

- Remarks: 1. Applicants should join the division according to their date of birth. Enrolment in higher division is not allowed.
2. If the competition is postponed for any reasons, the original commencement day of the competition will be taken to determine to which age group the participant belongs.
3. If there are less than two participants/teams for a particular division, the competition(s) for that division will be cancelled and the enrolment fee paid will be refunded to participants.
4. For better resource utilisation, the Organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The applicants/participants should have no objection.
5. \* If places are available after the 'Date for Payment by Successful Applicants', those places will be opened for applicants on the waiting list on first-come-first-served basis. For details, please refer to Enrolment Method (P.3).

**A. Eligibility and Notes to Applicants:**

- To foster a sense of belonging to districts among the public, residents or students of the organising district may enrol in the capacity of "Local resident or local student" ("Local Status") for District Age Group Competitions so as to enjoy priority in balloting. Applicants using "Local Status" for enrolment are required to sign a declaration. Residents or students of Central & Western District who participate in the capacity of "Local Status" will be accorded priority in balloting. Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission ([http://www.eac.gov.hk/en/distco/2015dc\\_elect\\_map.htm](http://www.eac.gov.hk/en/distco/2015dc_elect_map.htm)); or students studying in government/ aided/ private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau (<http://www.edb.gov.hk/tc/student-parents/sch-info/sch-search/schlist-by-district/index.html> ). Student hostels and athlete hostels cannot be regarded as the place of residence.

2. **The entitlement to priority in balloting can apply only once for the same type of sports competition. Applicants may enrol in the capacity of “Local Status” once for the same type of sports competition in one district within the same financial year (i.e. 1 April 2018 to 31 March 2019). Successful applicants and those put on the waiting list will be regarded as having enjoyed their priority entitlement.**
3. Those who are regarded as having enjoyed their priority entitlement cannot enrol in the capacity of “Local Status” again in the same type of sports competition in other districts within the same financial year. However, they may still enrol in the capacity of “Non-local resident or non-local student” (“Non-local Status”).
4. For doubles events, if both players of a team apply by using the “Local Status”, their application will be given first priority in balloting. If only one player of a team applies by using the “Local Status”, their application will be given second priority in balloting.
5. **If a participant is found using the “Local Status” for enrolment repeatedly within the same financial year and is admitted as a successful applicant or put on the waiting list, he/she will be disqualified and all the results he/she attained in the capacity of “Local Status” within that financial year in the same type of sports competition will be cancelled. All enrolment fees will not be refunded. Team results attained in double events will also be cancelled.**
6. Upon payment of fees, the applicant enrolling in the capacity of ‘Local Status’ is required to produce a valid residence or schooling proof or its copy bearing his/ her name for verification by this department. If the applicant fails to produce the valid proof or its copy, the enrolment by using the ‘Local Status’ will be immediately cancelled. Furthermore, the LCSD has the right to require any applicant at any time (including on the event day(s)) to produce the original of the proof for verification, and the participant shall raise no objection to it. If the applicant fails to produce the original of the proof, the LCSD has the right to cancel his/her status as the successful applicant/the applicant on the waiting list, and reject the application. One’s competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.
  - (a) Residence Proofs
    - i. Statement (such as demand note for rates, electricity bill, water charges bill, monthly bank statement or telephone bill) issued by public utilities, commercial organisations or banks in the last three months;
    - ii. Declaration of residence issued by the Home Affairs Department;
    - iii. Mortgage statement, tenancy agreement; or
    - iv. Student handbook (any student who cannot produce his/her handbook may produce any of the documents stated in items (i) to (iii) bearing the name(s) of his/her parent(s) together with his/her birth certificate).

(Note: Student hostels and athlete hostels cannot be regarded as the place of residence.)
  - (b) Schooling Proofs  
Valid student handbook or student card.
7. Each applicant may enrol in a maximum of one singles event and one doubles event and pay the enrolment fee once. To facilitate the ballot arrangement, the applicant should submit separate enrolment forms for singles and doubles events with declarations.
8. Each applicant should submit only one enrolment form for Singles and Doubles Event. In case of multiple submissions, all enrolment forms submitted by the applicant will not be entertained.
9. If a participant who has enrolled in singles event wishes to enrol in doubles event as well; or a participant who has enrolled in doubles event wishes to enrol in singles event as well, he/she should submit a fresh enrolment form and declaration by producing his/her identity documents and other related document(s), together with the receipt of the enrolled event for fee exemption during the new enrolment.
10. Information provided in the enrolment form should be true and correct and be completed in full. Once the enrolment form is submitted, any change of entered information including its local status/non-local status, the events and particulars of the applicants is not allowed before the completion of the “Central & Western District Age Group Table-Tennis Competition 2018”. (Applicants may only change the contact telephone number, correspondence address and occupation.)

11. Applicant providing false information will be disqualified. His/her results attained will be cancelled. Enrolment fee will not be refunded.
12. For easy communication, the applicant should notify the organising district immediately in writing of any change of his/her correspondence address.
13. Applicant aged below 18 should provide a declaration signed by his/her parent or guardian before taking part in the competition.
14. The Organiser reserves the right to forbid any participant from taking part in the competitions.

**B. Enrolment Fee** : \$20 per person, \$40 per team for double event (pay once if already enrol in single event) (those aged below 15 or 60 or above, full-time students and persons with disabilities can enjoy a 50% off concessionary rate upon production of valid identity document(s) during payment). Each applicant should pay the fee according to his/ her age on the first day (13 Oct 2018) of the competition.

**C. Enrolment Method** :

1. Admission by ballot.
2. Applicants should submit the enrolment form with declaration to the District Leisure Services Office (DLSO) or sports centres of Central & Western District **between 1 August 2018 and 10 August 2018**; or submit enrolment form through Internet. (<http://www.lcsd.gov.hk/en/programmes/programmeslist/districtsports/searchrsprog.php>) or Leisure Link Self-service Kiosk.
3. If the enrolment form is submitted by post, please return the completed form together with the "Declaration" to DLSO of Central & Western District (Address: Rm 1001, 10/F, Sheung Wan Municipal Services Building, 345 Queen's Road Central, Hong Kong) on or before 10 August 2018 (the date of receipt of the enrolment form by the above office is regarded as receipt date) with "Central & Western District Age Group Table-Tennis Competition 2018" written on the envelope (Please send out the enrolment form early for joining the ballot to avoid the postal delay.).
4. If the enrolment form is submitted through Internet or Leisure Link Self-service Kiosk, please provide your personal particulars including Division, Event and Gender clearly and complete the "Declaration" to declare whether your enrolment is in the capacity of 'Local resident or local student'.

	Date for Submission of Enrolment Form	Balloting Date	Date for Payment and Procedures			Open Enrolment for Remaining Places
			Date for Payment by Successful Applicants	Date for Payment by Waiting List Applicants (applicable only when places are available after the deadline for payment by successful applicants)		
				“Local Status”	“Non-local Status”	
Date	From 1 August to 10 August 2018	22 August 2018	From 29 August to 4 September 2018	From 6 September to 14 September 2018	From 12 September to 14 September 2018	From 18 September to 21 September 2018
Remarks	Accept enrolment forms submitted <i>either</i> in the capacity of “Local Status” <i>or</i> “Non-local Status”.	Applicants enrolling in the capacity of “Local Status” will enjoy priority in balloting.	Applicants enrolling in the capacity of “Local Status” should produce a valid residence or schooling proofs or its copy for verification.	The waiting list is drawn on the “Balloting Date”. Places will be allocated on a first-come-first-served basis.		If there are still places remaining after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the remaining places will be open for public enrolment on a first-come-first-served basis. No priority will be given to applicants who enrol in the capacity of “Local Status”.
				<b>Singles Events:</b> Applicants <u>enrolling in the capacity of “Local Status”</u> will enjoy priority in filling the places and should make payment on a first-come-first-served basis starting from 6 September.  <b>Doubles Events:</b> All applicants as a team <u>enrolling in the capacity of “Local Status”</u> will enjoy <u>First Priority</u> in filling the places and should make payment on a first-come-first-served basis starting from 6 September.  One of the applicants of a team <u>enrolling in the capacity of “Local Status”</u> will enjoy <u>Second Priority</u> in filling the places and should make payment on a first-come-first-served basis starting from 8 September.	Unfilled places, if any, will be filled by <u>applicants enrolling in the capacity of “Non-local Status”</u> . They should make payment starting from 12 September. The process will complete once all places are filled.	
Applicants who take part in both singles and doubles events should ensure that they have received receipts for both events. For the doubles event, both team members shall make payment together. <u>If any team fails to make the payment within the specified dates or only one team member has made the payment, will be regarded as waiving their right of being successful applicants or applicants on the waiting list.</u> The enrolment fee will not be refunded and their places will be allocated to other applicants/teams. If these team members wish to form a new team and enrol during open enrolment, all team members MUST pay again. (EXCEPT those members who had already enrolled in singles events, please produce the receipt of the enrolled event for fee exemption for the doubles event).						

**D. Places and Time for Submission of Enrolment Form:**

	Central & Western DLSO	Sports Centres in Central & Western District
Monday to Friday	8:30 am to 6:15 pm	7 am to 11 pm
Saturday, Sunday and Public Holidays	Close	

**E. Date and Venue for Balloting** : An open ballot for successful applicants and waiting list applicants will be held at 10 am on 22 August 2018 (Wednesday) at Sheung Wan Sports Centre (Address: Room 1109, 11/F, Sheung Wan Municipal Services Building, 345 Queen's Road Central, Hong Kong). Members of the public are welcome to attend.

**F. Arrangements for Successful /Waiting List Applicants** : 1. If any division is over-subscribed, the DLSO will decide the successful applicants by ballot. The number of the successful applicants drawn should be equivalent to the quota of the division. Other applicants equivalent to one-third of the quota of the division (or 30 at most, whichever is the less) will also be drawn and included into a waiting list.  
2. Both the successful and waiting list applicants will be notified in writing after the ballot. Please note that unsuccessful applicants will not be informed separately. The DLSO should not be responsible for the postage delay due to the incorrect or incomplete correspondence address provided by the applicant.

**G. Date of Announcement** : The list of successful applicants and the waiting list applicants will be posted on the notice boards of the DLSO and sports centres of Central & Western District on 29 August (Wednesday). The balloting result will also be posted on the LCSD website within 5 working days from the "Balloting Date".

**H. Payment Document** **Successful applicants and waiting list applicants should make payment with the following Documents.**

**(1) Notification letter;**

**(2) Original or copy of identification document (Those qualified for the concessionary rate are required to produce valid document);**

**Hong Kong residents**

1. HKID Cards

2. Birth Certificate/ Document of Identity for Visa Purposes/ HKSAR Re-entry Permit / One-way Permit ( only for children aged below 11)

**Non-Hong Kong residents**

Valid travel documents (e.g. passports and Exit-entry Permit for Travelling to and from Hong Kong and Macao)

**(3) Valid residence or schooling proof or its copy bearing the applicant's name (Only applicable to the applicants enrolling in the capacity of "Local Status").**

Please refer to 6(a) and (b) of Section A 'Eligibility and Notes to Applicants' for details. If applicant fails to produce the valid residence or schooling proof or its copy bearing the applicant's name for verification, the LCSD has the right to cancel his/her successful applicant/ waiting list applicant status.)

**I. Payment Method** : 1. **Successful applicants and waiting list applicants should make reference to Section C 'Enrolment Method' and this Section 'Payment Method' listed below together with the above documents upon payment of fee.**

2. Successful applicants who do not complete the payment procedure within the payment period will be deemed to have abandoned their participation right. Unfilled places, if any, will be filled by waiting list applicants. Applicants enrolling in the capacity of 'Local Status' will enjoy priority.

**(a) Payment in person or by the representative**

- Applicants enrolling in the capacity of “**Local Status**” should produce **Document (1), (2) and (3) mentioned in Section H** and make payment at DLSO or recreation and sports venues with Leisure Link Services (except Leisure Link Self-service Kiosk) in District within the specified time and dates for verification of “Local Resident or Local Student” by the LCSD staff.
- Applicants enrolling in the capacity of “**Non-local Status**” should produce **Document (1) and (2) mentioned in Section H** and make payment at all DLSOs or recreation and sports venues with Leisure Link Services in all Districts within the specified dates.
- Places and Time for Payment:

Applicants enrolling in the capacity of ‘ <b>Local resident or Local student</b> ’	Central & Western DLSO		Recreation and sports venues with Leisure Link services in Central & Western Districts (except Leisure Link Self-service Kiosk)
	Monday to Friday	8:30 am to 4:30 pm	8:30 am to 10 pm
	Saturday, Sunday and Public Holidays	Close	

Applicants enrolling in the capacity of ‘ <b>Non-local resident or non-local student</b> ’	All DLSOs		Recreation and sports venues with Leisure Link services in all Districts	Leisure Link Self-service Kiosk
	Monday to Friday	8:30 am to 4:30 pm	8:30 am to 10 pm	8:30 am to 11 pm
	Saturday, Sunday and Public Holidays	Close		

**(b) Payment by Post (For Successful Applicants Only)**

- Successful applicants enrolling in the capacity of “**Local Status**” should send the **Notification Letter** and the **copies of Document (2) and (3) mentioned in Section H**, together with a crossed cheque (Post-dated cheque is not accepted) payable to ‘The Government of the Hong Kong Special Administrative Region’ and **a stamped return envelope** by post to the Central & Western DLSO (Address: Room 1001, 10/F, Sheung Wan Municipal Services Building, 345 Queen’s Road Central, Hong Kong) before 4 September 2018 (Tuesday)(the date of receipt of the cheque by above office is regarded as payment date).
- Successful applicants enrolling in the capacity of “**Non-Local Status**” should send the **Notification Letter** and the **copy of Document (2) mentioned in Section H**, together with a crossed cheque (Post-dated cheque is not accepted) payable to ‘The Government of the Hong Kong Special Administrative Region’ and **a stamped return envelope** by post to the Central & Western DLSO (Address: Room 1001, 10/F, Sheung Wan Municipal Services Building, 345 Queen’s Road Central, Hong Kong) before 4 September 2018 (Tuesday) (the date of receipt of the cheque by above office is regarded as payment date).

- Remark 1: Please ensure that all information on the cheque is accurate and the instructions stated in the Notification Letter are followed. Otherwise, the LCSD could not process your application and your status as successful applicants or applicants on the waiting list will be cancelled.
- Remark 2: Please send out the cheque early so that the application will not be disqualified due to postal delay.

- J. Arrangements for Open Enrolment** : 1. If there are remaining places after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the DLSO will arrange open enrolment on a first-come-first-served basis from 18 September (starting from 8:30am) to 21 September 2018 at all DLSOs or recreation and sports venues with Leisure Link Services. All are welcome to enrol and no priority will be given to applicants who enrol in the capacity of “Local Status” in such case.
2. Applicants shall submit a completed enrolment form and produce identification document or its copy upon payment, which can be made in person or by the representative.
3. To verify the information provided by the applicants instantly, the enrolment method through Telephone Booking, Leisure Link Internet Booking and Leisure Link Self-service Kiosk are not applicable in this enrolment stage.
4. If an applicant enrolled in doubles event wish to join singles event or vice versa, he/she should submit a separate completed enrolment form by producing the identification document or its copy and bring the relevant receipt for exemption of enrolment fee upon payment.
- K. Fixture Draw** : The draw will be held at 10 am on 2 October (Tuesday) at Sheung Wan Sports Centre (Address: Room 1109, 11/F, Sheung Wan Municipal Services Building, 345 Queen’s Road Central, Hong Kong). Members of the public are welcome to attend. Applicants will be notified of the competition schedule in writing. If they do not receive the competition schedule before the competition, they may visit the website (<http://www.lcsd.gov.hk/tc/programmes/programmeslist/districtsports/searchrsprog.php>) or enquire the Central & Western DLSO for competition schedule on their own.
- L. Format** : 1. Single knock-out system will be adopted.
2. Each game carries 11 points. The preliminary and second rounds will adopt “the best of five” system while the final and third-place match will adopt “the best of seven” system.
- M. Regulations** : 1. Unless otherwise specified in the prospectus, the competition will adopt the regulations approved by the Hong Kong Table Tennis Association.
2. If only one participant shows up on the competition day, he/she will still be given the respective award.
- N. Awards** : A medal will be awarded to the champion, first, second and third runners-up of each division.
- O. Marshal** : 1. Participants should pay attention to the announcements of the Organiser and report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
2. Participants shall report to the competition venue 15 minutes before the scheduled competition time and take part in all their matches. Those who fail to show up 5 minutes after the judges’ roll call will be deemed to have abandoned their participation right. Their results and awards attained in that competition will be cancelled and enrolment fee will not be refunded. No appeal will be accepted.

3. Participant should bring along his/her original identification document as below:

**Hong Kong residents**

1. Original copy of HKID cards
2. For children aged between 11 and 14: HKID cards (original/ copy)
3. For children below aged 11: HKID cards/Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (original/ copy). If the identity documents used are without a photograph, they will be required to present, for verification, the original of a valid photograph-bearing student card/ student handbook.

**Non-Hong Kong residents**

Original copy of valid travel document used at the time of enrollment.(e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

If the participant fails to produce the above identification document or the personal particulars shown on the identification document are inconsistent with those on the enrolment form, he/she will not be allowed to take part in the competition and will be deemed to have forfeited the right to compete. His/her enrolment fee will not be refunded and no appeal will be accepted.

(Remark: The Student Registration Card of Hong Kong School Sports Federation and the player card of the national sports associations or sport organisations are not accepted.)

4. Participant should bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD (for those enrolling in the capacity of “Local Status” only). Where the Organiser is in doubt of the identity of any applicant/ participant, it has the right to request the participant to produce his/her identification document and valid residence or schooling proofs at any time (including event day(s). If any discrepancies are found, the participant will not be allowed to take part in the competition and all his/her results attained will be cancelled. He/she will not be allowed to take part in all remaining competitions.

**P. Judges** : Judges of all matches will be served by Qualified referees. All participants should abide by their decisions.

**Q. Appeal** : No appeal will be accepted. The judges’ decision on the competition results shall be final.

**R. Inclement Weather Arrangement** : Should Pre-No.8 special announcement (an advance notice to the public issued by the Observatory when the tropical cyclone warning signal No. 8 is expected within two hours), tropical cyclone warning signal No. 8 or above or black rainstorm warning signal is in force 2 hours before the reporting time for preliminary round of the competition, all games on that day will be cancelled. DLSO will notify the participants of the corresponding arrangement in due course.



- S. Points to Note** : 1. Participants shall observe all the regulations prescribed by the Organiser and the sports centre.  
 2. You are encouraged to photocopy the prospectus and enrolment forms if necessary.  
 3. Participants should bring their own rackets. The rubber covering of the racket should be approved by the International Table Tennis Federation. The racket should be red on one side and black on the other.  
 4. All balls used in the competition (white in color) will be provided by the Organiser.  
 5. Each participant should wear a short-sleeved polo shirt, a pair of shorts (main color of the shirt and shorts shall not be white or near to white) and non-marking sports shoes. The length of shorts should not exceed the knee. Otherwise, the Organiser reserves the right to disqualify the participant(s).  
 6. Absentees will be deemed to have abandoned their participation right. No refund will be made.  
 7. The group aged 9 or below (Group MJ & FJ) should use low table (68cm in height) for the match.  
 8. If a participant who has taken part in one of the matches is unable to take part in remaining matches for weather or other reasons, no refund will be made by the LCSD.  
 9. If a participant fails to finish all matched, the Organiser will disqualify him/her from receiving any award. Participants who are absent from any match will not awarded any medal or given a ranking for that match.
- T. Supplementary Regulations** : 1. The schedule for each division and events on the event day(s) should follow the on-the-spot announcements.  
 2. If any participant(s) is/are found to be impostors or having violated the rules or engaged in improper conduct that affects the competition results, the Organiser will have the right to order him/her/them to withdraw from the competition and his/her/their result(s) in the competition will be cancelled. Enrolment fee will not be refunded.  
 3. The DLSO has the right to release the result of competition to the public.  
 4. In addition to the rules and remarks stated in this prospectus, participants should also follow all the rules in the Notes to Participant attached.
- U. Acceptance of Complaint** : Any persons who would like to lodge a complaint against the abuse use of the “Local Status” should provide his/her name, telephone number, correspondence address and the information of the person he/she complains against, including name, division and the organising district for investigation at least ten working days before the start of the event. Complaints received less than ten working days before the start of the event may be handled after the completion of the event.
- V. The Hong Kong Games** : The results of this competition will be listed as recognised competition results for the district Table-Tennis athlete selection for “The 7th Hong Kong Games - Table-Tennis Competition”. Details of the requirements will be announced by the 7th Hong Kong Games Organising Committee.
- W. Enquiries** : Central & Western DLSO 2853 2566

**LCSD reserves the right to amend it at any time without giving any prior notice.**



**Co-organised by  
the Leisure and Cultural Services Department  
and Central & Western District Recreation and Sports Association  
(Sponsored by Central & Western District Council)**

**Central & Western District Age Group  
Table-Tennis Competition 2018**

For Office Use	
<input type="checkbox"/> With priority	<input type="checkbox"/> No priority
<input type="checkbox"/> Verified the residence or schooling proof	
<input type="checkbox"/> Successful list	
<input type="checkbox"/> Waiting list	

**Enrolment Form for Singles Event**

Notes on  
Personal  
Particulars:

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data (including contact telephone no. and address, etc...) collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.

**I. Division & Event** ( Please tick “✓” the box ☐ as appropriate. )

Event	Division	Age (According to the first day of competition)	Date of Birth	Men's			Women's		
				Division Code	Activity Code	Division to be entered “✓”	Division Code	Activity Code	Division to be entered “✓”
Singles	<b>Master</b>	55 or above	On or before 13 Oct 1963	MA	4050 8699		FA	4050 8709	
		45-54	14 Oct 1963 - 13 Oct 1973	MB	4050 8700		FB	4050 8710	
		35-44	14 Oct 1973 - 13 Oct 1983	MC	4050 8701		FC	4050 8711	
	<b>Adult</b>	25-34	14 Oct 1983 - 13 Oct 1993	MD	4050 8702		FD	4050 8712	
		19-24	14 Oct 1993 - 13 Oct 1999	ME	4050 8703		FE	4050 8713	
	<b>Youth</b>	16-18	14 Oct 1999 - 13 Oct 2002	MF	4050 8704		FF	4050 8714	
		14-15	14 Oct 2002 - 13 Oct 2004	MG	4050 8705		FG	4050 8715	
		12-13	14 Oct 2004 - 13 Oct 2006	MH	4050 8706		FH	4050 8716	
		10 - 11	14 Oct 2006 - 13 Oct 2008	MI	4050 8707		FI	4050 8717	
		9 or below	On or after 14 Oct 2008	MJ	4050 8708		FJ	4050 8718	

## II. Personal Particulars of Applicant:

(All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the \* mark.)

Name: \_\_\_\_\_ (Chinese) \_\_\_\_\_ (English)

Chinese Code (if applicable): \_\_\_\_\_ Leisure Link Patron No. (if applicable): \_\_\_\_\_

No./Type of Identity Document: \_\_\_\_\_ ( )

☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit(only for children aged below 11)

☐ Non-HK residents\*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \* M / F  
( DD / MM / YYYY )

Residential Address (Remark) : \_\_\_\_\_

(If you enrol in the capacity of 'Local resident', you must complete the above.)

Name of School (Remark) : \_\_\_\_\_

(If you enrol in the capacity of 'Local student ', you must complete the above.)

School Address (Remark) : \_\_\_\_\_

(If you enrol in the capacity of 'Local student ', you must complete the above.)

Contact Telephone No.(Day) \_\_\_\_\_ (Night) \_\_\_\_\_ (Mobile) \_\_\_\_\_

If I encounter any emergency in the course of the activity, please contact \_\_\_\_\_ (Name of Contact Person) at \_\_\_\_\_ (Telephone No.).

(Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.)

(Remark: The entitlement to priority in balloting is based on the residential address /school name and address provided above and the declaration made by the applicant/ parent or guardian in Section B of Part III (P.14). The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

(There is no need to fill in the address if fax number has already been provided.)

Name: _____ Fax No / Correspondence Address: _____ _____ _____	Name: _____ Fax No / Correspondence Address: _____ _____ _____	Name: _____ Fax No / Correspondence Address: _____ _____ _____
Central & Western District Age Group Table-Tennis Competition 2018	Central & Western District Age Group Table-Tennis Competition 2018	Central & Western District Age Group Table-Tennis Competition 2018

### III. Declaration

1. Please tick “✓” the box as appropriate.
2. Please delete non-applicable item(s) adjacent to the \* mark.
3. ‘Local resident or local student’ refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

- A. This declaration of Participation is to be completed by ☐ the applicant (for an applicant aged 18 or above)  
☐ the parent / guardian (for an applicant aged below 18)

I (\* the applicant / parent or guardian) hereby declare that: (Please tick the ☐ as appropriate)

1. ☐ The applicant \_\_\_\_\_ (Name of the applicant) is either residing or studying in Central & Western District, and is going to enrol in this competition in the capacity of “Local resident or local student” (“Local Status”). (Applicant should complete the declaration in Part B)  
☐ Since the applicant \_\_\_\_\_ (Name of the applicant) was admitted as a successful applicant or put on the waiting list using “Local Status” in the same type of sports competition in other districts within this financial year, or due to other reasons, the applicant is going to enrol in this competition in the capacity of “Non-local resident or non-local student” (“Non-local Status”) even though he/she is residing or studying in Central & Western District.  
☐ The applicant \_\_\_\_\_ (Name of the applicant) is not residing or studying in Central & Western District.
2. I/Applicant declare(s) that the information provided in the enrolment form is true and correct and I/applicant am/is eligible for the competition according to the rules set by the Organiser. I/applicant understand that if false information is provided, I/applicant will be immediately disqualified with all the results cancelled. Enrolment fee will not be refunded.
3. I/Applicant declare(s) that I/applicant have/has studied the prospectus and agree the related terms and conditions.
4. I/Applicant declare(s) that I/applicant agree to comply with all the rules set by the Organiser and abide by the decisions of the referee(s).
5. I/Applicant declare(s) that I/applicant am/is healthy and physically fit to participate in this competition. The Leisure and Cultural Services Department shall not be liable for any injuries or death which the applicant may sustain in the competition due to my/his/her own negligence, ill health or poor physical condition.
6. If I/applicant am/is found to be impostor in the competition, my/his/her result(s) and award(s) in the competition will be cancelled. Enrolment fee will not be refunded.

<u>Applicant aged 18 or above, should sign this column</u>		<u>For applicant aged below 18, this column should be completed by his/her parent / guardian.</u>	
Signature of the Applicant	:	Signature of Parent/ Guardian	:
Date	:	Name of Parent/ Guardian	:
		Date	:

**B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of ‘Local resident or local student’.**

1. I hereby declare that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period from 1 Apr 2018 to 31 Mar 2019. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my/ parent/ guardian's own negligence or any omissions in this application form. Any false declaration made by me/ applicant/ parents/ guardian would render the enrolment null.
2. Upon payment of fees, I/applicant enrolling in the capacity of ‘Local Status’ is required to produce a valid residence or schooling proof or its copy bearing my/his/ her name for verification by your department. If I/applicant fails to produce the valid proof or its copy, the enrolment by using the ‘Local Status’ will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If I/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one’s status as the successful applicant/ the applicant on the waiting list, and reject the application. One’s competition results and award(s) attained in all other districts of the same sport will even be forfeited.
3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/school name and address provided in Part II (Personal Particulars of Applicant) and this declaration made by the applicant/ parent or guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

<u>Applicant aged 18 or above should sign this column</u>		<u>For applicant aged below 18, this column should be completed by his/her parent / guardian</u>	
Name of the Applicant	:	Name of the Applicant	:
Signature of the Applicant	:	Signature of Parent/ Guardian	:
Date	:	Name of Parent/Guardian	:
		Date	:

**Co-organised by**  
**the Leisure and Cultural Services Department**  
**and Central & Western District Recreation and Sports Association**  
**(Sponsored by Central & Western District Council)**

**Central & Western District Age Group**  
**Table-Tennis Competition 2018**

**Enrolment Form for Doubles Events**

For Office Use	
<input type="checkbox"/> First priority	<input type="checkbox"/> Second priority
<input type="checkbox"/> No priority	
Verified the residence or schooling proof.	
<input type="checkbox"/> 1 <sup>st</sup> Player _____	
<input type="checkbox"/> 2 <sup>nd</sup> Player _____	
<input type="checkbox"/> Successful list	
<input type="checkbox"/> Waiting list	

Notes on  
Personal  
Particulars:

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data (including contact telephone no. and address, etc...) collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.

**I. Division & Event** ( Please tick “✓” the box ☐ as appropriate. Each team can enrol in only one doubles event)

Event	Division	Age (According to the first day of competition)	Date of Birth	Men's			Women's		
				Division Code	Activity Code	Division to be entered “✓”	Division Code	Activity Code	Division to be entered “✓”
Doubles	<b>Master</b>	35 or above	On or before 13 Oct 1983	MK	4050 8719		FK	4050 8722	
	<b>Adult</b>	19-34	14 Oct 1983 -13 Oct 1999	ML	4050 8720		FL	4050 8723	
	<b>Youth</b>	18 or below	On or after 14 Oct 1999	MM	4050 8721		FM	4050 8724	
	<b>Mixed doubles</b>	Open		N	4050 8725				

**II. Personal Particulars of Applicant:** (All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the \* mark.)

**Please obtained the consent from Second Team Member before providing his/her information.**

**First Team Member/ Member-in-charge**

Name: \_\_\_\_\_ (Chinese) \_\_\_\_\_ (English)

Chinese Code (if applicable): \_\_\_\_\_ Leisure Link Patron No. (if applicable): \_\_\_\_\_

No./Type of Identity Document: \_\_\_\_\_ ( )

☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit. (only for children aged below 11)

☐ Non-HK residents\*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Gender: \* M / F

( DD / MM / YYYY )

Residential Address <sup>(Remark 1)</sup> : \_\_\_\_\_

(If you enrol in the capacity of 'Local resident', you must complete the above.)

Name of School <sup>(Remark 1)</sup> : \_\_\_\_\_

(If you enrol in the capacity of 'Local student', you must complete the above.)

School Address <sup>(Remark 1)</sup> : \_\_\_\_\_

(If you enrol in the capacity of 'Local student', you must complete the above.)

Contact Telephone No.(Day)\_\_\_\_\_ (Night) \_\_\_\_\_ (Mobile) \_\_\_\_\_

If I encounter any emergency in the course of the activity, please contact<sup>(Remark 2)</sup> \_\_\_\_\_ (Name of Contact Person) at \_\_\_\_\_ (Telephone No.) .

## **Second Team Member**

Name: \_\_\_\_\_ (Chinese) \_\_\_\_\_ (English)

Chinese Code (if applicable): \_\_\_\_\_ Leisure Link Patron No. (if applicable): \_\_\_\_\_

No./Type of Identity Document: \_\_\_\_\_ ( )

☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit. (only for children aged below 11)

☐ Non-HK residents\*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age: \_\_\_\_\_ Gender: \* M / F

( DD / MM / YYYY )

Residential Address <sup>(Remark 1)</sup> : \_\_\_\_\_

(If you enrol in the capacity of 'Local resident', you must complete the above.)

Name of School <sup>(Remark 1)</sup> : \_\_\_\_\_

(If you enrol in the capacity of 'Local student', you must complete the above.)

School Address <sup>(Remark 1)</sup> : \_\_\_\_\_

(If you enrol in the capacity of 'Local student', you must complete the above.)

Contact Telephone No.(Day)\_\_\_\_\_ (Night) \_\_\_\_\_ (Mobile) \_\_\_\_\_

If I encounter any emergency in the course of the activity, please contact<sup>(Remark 2)</sup> \_\_\_\_\_ (Name of Contact Person) at \_\_\_\_\_ (Telephone No.) .

(Remark 1: The entitlement to priority in balloting is based on the residential address/ school name and address provided above and the person in charge/ applicant/ parent/ guardian and the Declaration made in Part III. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district of any change of his/her correspondence address for communication purpose.)

(Remark 2: Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.)

(There is no need to fill in the correspondence address if fax number has already been provided.)

Name: _____ *Fax No / Correspondence Address: _____ _____ _____	Name: _____ *Fax No / Correspondence Address: _____ _____ _____	Name: _____ *Fax No / Correspondence Address: _____ _____ _____
Central & Western District Age Group Table-Tennis Competition 2018	Central & Western District Age Group Table-Tennis Competition 2018	Central & Western District Age Group Table-Tennis Competition 2018



### III. Declaration

1. Please tick “✓” the box as appropriate.
2. Please delete non-applicable item(s) adjacent to the \* mark.
3. ‘Local resident or local student’ refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

A. This declaration of Participation is to be ☐ the applicant (for an applicant aged 18 or above)  
completed by ☐ the parent / guardian (for an applicant aged below 18)

(For Doubles Events) It is hereby declare that: (Please tick the ☐ as appropriate)

1. The team comprises \_\_\_\_\_ (Name of the first team member) and \_\_\_\_\_ (Name of the second team member).
  - ☐ Both team members are either residing or studying in Central & Western District and are going to enrol in this competition in the capacity of “Local resident or local student” (“Local Status”). (Applicants should complete the declaration in Part B)
  - ☐ Since both team members were admitted as successful applicants or put on the waiting list using “Local Status” in the same type of sports competition in other districts within this financial year, or due to other reasons, they are going to enrol in this competition in the capacity of “Non-local resident or non-local student” (“Non-local Status”) even though they are residing or studying in Central & Western District.
  - ☐ Only \_\_\_\_\_ (Name of team member) is residing or studying in Central & Western District and is going to enrol in this competition in the capacity of “Local Status”. The other team member is going to enrol in this competition in the capacity of “Non-local Status”. (Applicant enrolling in “Local status” should complete the declaration in Part B)
  - ☐ Although \_\_\_\_\_ (Name of team member) is residing or studying in Central & Western District, since he/she was admitted as a successful applicant or put on the waiting list using “Local Status” in the same type of sports competition in other districts within this financial year, or due to other reasons, both team members are going to enrol in this competition in the capacity of “Non-local Status”.
  - ☐ Both team members are not residing or studying in Central & Western District.
2. I/Applicant declare(s) that the information provided in the enrolment form is true and correct and I/Applicant am/is eligible for the competition according to the rules set by the Organiser. I/Applicant understand that if false information is provided, I/Applicant will be immediately disqualified with all the results cancelled. Enrolment fee will not be refunded.
3. I/Applicant declare(s) that I/Applicant have/has studied the prospectus and agree the related terms and conditions.
4. I/Applicant declare(s) that I/applicant agree to comply with all the rules set by the Organiser and abide by the decisions of the referee(s).
5. I/Applicant declare(s) that I/Applicant am/is healthy and physically fit to participate in this competition. The Leisure and Cultural Services Department shall not be liable for any injuries or death which the applicant may sustain in the competition due to my/his/her own negligence, ill health or poor physical condition.
6. If I/Applicant am/is found to be impostor in the competition, my/his/her result(s) and award(s) in the competition will be cancelled. Enrolment fee will not be refunded.

<u>Applicant aged 18 or above should sign this column.</u>	<u>For applicant aged below 18, this column should be completed by his/her parent / guardian.</u>
<u>First Team Member</u>	
Name of Applicant : _____	Name of Applicant : _____
Signature of Applicant : _____	Name of the Parent/Guardian : _____
Date : _____	Signature of the Parent/Guardian : _____
	Date : _____
<u>Second Team Member</u>	
Name of Applicant : _____	Name of Applicant : _____
Signature of Applicant : _____	Name of the Parent/Guardian : _____
Date : _____	Signature of the Parent/Guardian : _____
	Date : _____

## B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of 'Local resident or local student'

1. I hereby declare(s) that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period from 1 April 2018 to 31 March 2019. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my/ parent/ guardian's own negligence or any omissions in this application form. Any false declaration made by me/ applicant/ parents/ guardian would render the enrolment null.
2. Upon payment of fees, I/applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing my/one's name for verification by your department. If I/applicant fail(s) to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If I/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one's status as the successful applicant/ the applicant on the waiting list, and reject the application. My/One's/ Our competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.
3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/ school name and address provided in Part II (Personal Particular of Applicant) by the person in charge/ applicant/ parent/ guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once this enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

<u>Applicant aged 18 or above should sign this column</u>	<u>For applicant aged below 18, this column should be completed by his/her parent / guardian</u>
<u>First Team Member</u>  Name of Applicant : _____ Signature of Applicant : _____ Date : _____	Name of Applicant : _____ Name of the Parent/ Guardian : _____ Signature of the Parent/ Guardian : _____ Date : _____
<u>Second Team Member</u>  Name of Applicant : _____ Signature of Applicant : _____ Date : _____	Name of Applicant : _____ Name of the Parent/ Guardian : _____ Signature of the Parent/ Guardian : _____ Date : _____