

Co-organised by



Leisure and Cultural Services Department and



Tai Po District Sports Association



Sponsored by Tai Po District Council

## Tai Po District Age Group Badminton Competition 2018-19

### Prospectus

- ✚ Purpose : To provide members of the community in different age groups with an opportunity to participate in Badminton competitions, so as to sustain their interest in badminton, enable them to pit their skills against other players and keep fit.
- ✚ Date : 1, 2 and 9 December 2018 (Saturday - Sunday)
- ✚ Time : 9 am to 10 pm
- ✚ Venue : Tai Po Sport Centre (Address: No.13, Ting Tai Road, Tai Po)

#### ✚ Division, Event and Quota:

Event	Division	Age	Date of Birth	Men's				Women's			
				Division Code	Activity Code	Quota		Division Code	Activity Code	Quota	
						Successful Applicant	* Waiting List Applicant			Successful Applicant	* Waiting List Applicant
Singles	Master	55 or above	On or before 1 December 1963	MA	4051 3727	8	3	FA	4051 3739	8	3
		45 – 54	2 December 1963 to 1 December 1973	MB	4051 3728	16	5	FB	4051 3740	16	5
		35 – 44	2 December 1973 to 1 December 1983	MC	4051 3729	16	5	FC	4051 3741	8	3
	Adult	25 – 34	2 December 1983 to 1 December 1993	MD	4051 3730	16	5	FD	4051 3742	8	3
		19 – 24	2 December 1993 to 1 December 1999	ME	4051 3731	32	11	FE	4051 3743	16	5
	Youth	16 – 18	2 December 1999 to 1 December 2002	MF	4051 3732	32	11	FF	4051 3744	16	5
		13 – 15	2 December 2002 to 1 December 2005	MG	4051 3733	48	16	FG	4051 3745	32	11
		11 – 12	2 December 2005 to 1 December 2007	MH	4051 3734	48	16	FH	4051 3746	32	11
		10 or below	On or after 2 December 2007	MI	4051 3735	32	11	FI	4051 3747	16	5

#### ✚ Division and Quota of Doubles /Mixed Doubles Events: (Enrol in a maximum of one doubles event)

Event	Division	Age	Date of Birth	Men's				Women's			
				Division Code	Activity Code	Quota		Division Code	Activity Code	Quota	
						Successful Applicant	* Waiting List Applicant			Successful Applicant	* Waiting List Applicant
Doubles	Master	35 or above	On or before 1 December 1983	MJ	4051 3736	16 teams	5 teams	FJ	4051 3748	16 teams	5 teams
	Adult	19 – 34	2 December 1983 to 1 December 1999	MK	4051 3737	16 teams	5 teams	FK	4051 3749	16 teams	5 teams
	Youth	7-18	2 December 1998 to 1 December 2011	ML	4051 3738	16 teams	5 teams	FL	4051 3750	16 teams	5 teams
Mixed Double		7 or above	On or after 1 December 2011	MFK	4051 3751	Successful Applicant: 16 teams * Waiting List Applicant: 5 teams					

- Remarks:
- Applicants should join the division according to their date of birth. Enrolment in higher division is not allowed.
  - If the competition is postponed for any reasons. The original commencement day of the competition will be taken to determine to which age group the participant belongs.
  - If there are less than two participants/teams for a particular division, the competition(s) for that division will be cancelled and the enrolment fee paid will be refunded to participants.
  - For better resource utilisation, the Organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The applicants/participants should have no objection.
  - \* If places are available after the 'Date for Payment by Successful Applicants', those places will be opened for applicants on the waiting list on first-come-first-served basis. For details, please refer to Enrolment Method (P.3).

## A. Eligibility and Notes to Applicants:

1. To foster a sense of belonging to districts among the public, residents or students of the organising district may enrol in the capacity of "Local resident or local student" ("Local Status") for District Age Group Competitions so as to enjoy priority in balloting. Applicants using "Local Status" for enrolment are required to sign a declaration. Residents or students of Tai Po District who participate in the capacity of "Local Status" will be accorded priority in balloting. Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission ([http://www.eac.gov.hk/en/distco/2015dc\\_elect\\_map.htm](http://www.eac.gov.hk/en/distco/2015dc_elect_map.htm)); or students studying in government/ aided/ private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau (<http://www.edb.gov.hk/tc/student-parents/sch-info/sch-search/schlist-by-district/index.html> ). Student hostels and athlete hostels cannot be regarded as the place of residence.
2. The entitlement to priority in balloting can apply only once for the same type of sports competition. Applicants may enrol in the capacity of "Local Status" once for the same type of sports competition in one district within the same financial year (i.e. 1 April 2018 to 31 March 2019). Successful applicants and those put on the waiting list will be regarded as having enjoyed their priority entitlement.
3. Those who are regarded as having enjoyed their priority entitlement cannot enrol in the capacity of "Local Status" again in the same type of sports competition in other districts within the same financial year. However, they may still enrol in the capacity of "Non-local resident or non-local student" ("Non-local Status").
4. For doubles events, if both players of a team apply by using the "Local Status", their application will be given first priority in balloting. If only one player of a team applies by using the "Local Status", their application will be given second priority in balloting.
5. If a participant is found using the "Local Status" for enrolment repeatedly within the same financial year and is admitted as a successful applicant or put on the waiting list, he/she will be disqualified and all the results he/she attained in the capacity of "Local Status" within that financial year in the same type of sports competition will be cancelled. All enrolment fees will not be refunded. Team results attained in double events will also be cancelled.
6. Upon payment of fees, the applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing his/ her name for verification by this department. If the applicant fails to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require any applicant at any time (including on the event day(s)) to produce the original of the proof for verification, and the participant shall raise no objection to it. If the applicant fails to produce the original of the proof, the LCSD has the right to cancel his/her status as the successful applicant/the applicant on the waiting list, and reject the application. One's competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.

### (a) Residence Proofs

- i. Statement (such as demand note for rates, electricity bill, water charges bill, monthly bank statement or telephone bill) issued by public utilities, commercial organisations or banks in the last three months;
- ii. Declaration of residence issued by the Home Affairs Department;
- iii. Mortgage statement, tenancy agreement ; or
- iv. Student handbook (any student who cannot produce his/her handbook may produce any of the documents stated in items (i) to (iii) bearing the name(s) of his/her parent(s) together with his/her birth certificate).

(Note: Student hostels and athlete hostels cannot be regarded as the place of residence.)

### (b) Schooling Proofs

Valid student handbook or student card.

7. Each applicant may enrol in a maximum of one singles event and one doubles event and pay the enrolment fee once. To facilitate the ballot arrangement, the applicant should submit separate enrolment forms for singles and doubles events with declarations.
8. Each applicant should submit only one enrolment form for Singles and Doubles Event. In case of multiple submissions, all enrolment forms submitted by the applicant will not be entertained.
9. If a participant who has enrolled in singles event wishes to enrol in doubles event as well; or a participant who has enrolled in doubles event wishes to enrol in singles event as well, he/she should submit a fresh enrolment form and declaration by producing his/her identity documents and other related document(s), together with the receipt of the enrolled event for fee exemption during the new enrolment.
10. Information provided in the enrolment form should be true and correct and be completed in full. Once the enrolment form is submitted, any change of entered information including its local status/non-local status, the events and particulars of the applicants is not allowed before the completion of the "Tai Po District Age Group Badminton Competition 2018-19". (Applicants may only change the contact telephone number, correspondence address and occupation.)
11. Applicant providing false information will be disqualified. His/her results attained will be cancelled. Enrolment fee will not be refunded.
12. For easy communication, the applicant should notify the organising district immediately in writing of any change of his/her correspondence address.
13. Applicant aged below 18 should provide a declaration signed by his/her parent or guardian before taking part in the competition.
14. The Organiser reserves the right to forbid any participant from taking part in the competitions.

**B. Enrolment Fee** : \$20 per person, \$40 per team for double event (pay once if already enrol in single event) (those aged below 15 or 60 or above, full-time students and persons with disabilities can enjoy a 50% off concessionary rate upon production of valid identity document(s) during payment). Each applicant should pay the fee according to his/ her age on the first day (1 December 2018) of the competition.

- C. Enrolment Method**
1. Admission by ballot.
  2. Applicants should submit the enrolment form with declaration to the District Leisure Services Office (DLSO) or sports centres of Tai Po District between 3 and 13 September 2018; or submit enrolment form through Internet (<http://www.lcsd.gov.hk/en/programmes/programmeslist/districtsports/searchrsprog.php>) or Leisure Link Self-service Kiosk.
  3. If the enrolment form is submitted by post, please return the completed form together with the "Declaration" to DLSO of Tai Po District (Address: 3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, N.T.) on or before 13 September 2018 (the date of receipt of the enrolment form by the above office is regarded as receipt date) with "Tai Po District Age Group Badminton Competition 2018-2019" written on the envelope (Please send out the enrolment form early for joining the ballot to avoid the postal delay).
  4. If the enrolment form is submitted through Internet or Leisure Link Self-service Kiosk, please provide your personal particulars including Division, Event and Gender clearly and complete the "Declaration" to declare whether your enrolment is in the capacity of 'Local resident or local student'.

	Date for Submission of Enrolment Form	Balloting Date	Date for Payment and Procedures			Open Enrolment for Remaining Places
			Date for Payment by Successful Applicants	Date for Payment by Waiting List Applicants (applicable only when places are available after the deadline for payment by successful applicants)		
				"Local Status"	"Non-local Status"	
Date	From 3 to 13 September 2018	20 September 2018	From 3 to 11 October 2018	From 15 to 22 October 2018	From 18 to 22 October 2018	From 24 to 29 October 2018
Remarks	Accept enrolment forms submitted <i>either</i> in the capacity of "Local Status" <i>or</i> "Non-local Status".	Applicants enrolling in the capacity of "Local Status" will enjoy priority in balloting.	Applicants enrolling in the capacity of "Local Status" should produce a valid residence or schooling proofs or its copy for verification.	The waiting list is drawn on the "Balloting Date". Places will be allocated on a first-come-first-served basis.		If there are still places remaining after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the remaining places will be open for public enrolment on a first-come-first-served basis. No priority will be given to applicants who enroll in the capacity of "Local Status".
				<p><b>Singles Events:</b> Applicants <u>enrolling in the capacity of "Local Status"</u> will enjoy priority in filling the places and should make payment on a first-come-first-served basis starting from <b>15 October 2018</b>.</p> <p><b>Doubles Events:</b> All applicants as a team <u>enrolling in the capacity of "Local Status"</u> will enjoy <u>First Priority</u> in filling the places and should make payment on a first-come-first-served basis starting from <b>15 October 2018</b>.</p> <p>One of the applicants of a team <u>enrolling in the capacity of "Local Status"</u> will enjoy <u>Second Priority</u> in filling the places and should make payment on a first-come-first-served basis starting from <b>16 October 2018</b>.</p>	Unfilled places, if any, will be filled by applicants <u>enrolling in the capacity of "Non-local Status"</u> . They should make payment starting from <b>18 October 2018</b> . The process will complete once all places are filled.	
Applicants who take part in both singles and doubles events should ensure that they have received receipts for both events. For the doubles event, both team members shall make payment together. <u>If any team fails to make the payment within the specified dates or only one team member has made the payment, will be regarded as waiving their right of being successful applicants or applicants on the waiting list.</u> The enrolment fee will not be refunded and their places will be allocated to other applicants/teams. If these team members wish to form a new team and enrol during open enrolment, all team members <b>MUST</b> pay again. (EXCEPT those members who had already enrolled in singles events, please produce the receipt of the enrolled event for fee exemption for the doubles event).						

**D. Places and Time for Submission of Enrolment Form:**

	Tai Po District Leisure Services Office	Sports Centres in Tai Po District
Mon to Fri	8:30 am to 6:15 pm	7 am to 11 pm
Sat, Sun and Public Holidays	Close	

**E. Date and Venue for Balloting** : An open ballot for successful applicants and waiting list applicants will be held at 10am on 20 September 2018 (Thursday) at Tai Po District Leisure Services Office, 3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, N.T.. Members of the public are welcome to attend.

**F. Arrangements for Successful /Waiting List Applicants** :

1. If any division is over-subscribed, the DLSO will decide the successful applicants by ballot. The number of the successful applicants drawn should be equivalent to the quota of the division. Other applicants equivalent to one-third of the quota of the division (or 30 at most, whichever is the less) will also be drawn and included into a waiting list.
2. Both the successful and waiting list applicants will be notified in writing after the ballot. Please note that unsuccessful applicants will not be informed separately. The DLSO should not be responsible for the postage delay due to the incorrect or incomplete correspondence address provided by the applicant.

**G. Date of Announcement** : The list of successful applicants and the waiting list applicants will be posted on the notice boards of the DLSO and sports centres of Tai Po District on 27 September 2018 (Thursday). The balloting result will also be posted on the LCSD website within 5 working days from the "Balloting Date".

**H. Payment Document** : **Successful applicants and waiting list applicants should make payment with the following Documents.**

- (1) Notification letter;
- (2) Original or copy of identification document (Those qualified for the concessionary rate are required to produce valid document);
  - Hong Kong residents**
    1. HKID Cards
    2. Birth Certificate/ Document of Identity for Visa Purposes/ HKSAR Re-entry Permit / One-way Permit ( only for children aged below 11)
  - Non-Hong Kong residents**  
Valid travel documents (e.g. passports and Exit-entry Permit for Travelling to and from Hong Kong and Macao)
- (3) Valid residence or schooling proof or its copy bearing the applicant's name (Only applicable to the applicants enrolling in the capacity of "Local Status"). Please refer to 6(a) and (b) of Section A 'Eligibility and Notes to Applicants' for details. If applicant fails to produce the valid residence or schooling proof or its copy bearing the applicant's name for verification , the LCSD has the right to cancel his/her successful applicant/ waiting list applicant status.)

- I. Payment Method :**
1. **Successful applicants and waiting list applicants should make reference to Section C ‘Enrolment Method’ and this Section ‘Payment Method’ listed below together with the above documents upon payment of fee.**
  2. Successful applicants who do not complete the payment procedure within the payment period will be deemed to have abandoned their participation right. Unfilled places, if any, will be filled by waiting list applicants. Applicants enrolling in the capacity of ‘Local Status’ will enjoy priority.

**(a) Payment in person or by the representative**

- Applicants enrolling in the capacity of “**Local Status**” should produce **Document (1), (2) and (3) mentioned in Section H** and make payment at DLSO or recreation and sports venues with Leisure Link Services (except Leisure Link Self-service Kiosk) in District within the specified time and dates for verification of “Local Resident or Local Student” by the LCSD staff.
- Applicants enrolling in the capacity of “**Non-local Status**” should produce **Document (1) and (2) mentioned in Section H** and make payment at all DLSOs or recreation and sports venues with Leisure Link Services in all Districts within the specified dates.
- Places and Time for Payment:

	Tai Po DLSO		# Recreation and sports venues with Leisure Link services in Tai Po Districts (except Leisure Link Self-service Kiosk)
Applicants enrolling in the capacity of ‘ <b>Local resident or local student</b> ’	Monday to Friday	8:30 am to 4:30 pm	8:30 am to 10 pm
	Saturday, Sunday and Public Holidays	Close	

	All DLSOs		Recreation and sports venues with Leisure Link services in all Districts	Leisure Link Self-service Kiosk
Applicants enrolling in the capacity of ‘ <b>Non-local resident or non-local student</b> ’	Monday to Friday	8:30 am to 4:30 pm	8:30 am to 10 pm	8:30 am to 11 pm
	Saturday, Sunday and Public Holidays	Close		

**(b) Payment by Post (For Successful Applicants Only)**

- Successful applicants enrolling in the capacity of “**Local Status**” should send the **Notification Letter** and the **copies of Document (2) and (3) mentioned in Section H**, together with a crossed cheque (Post-dated cheque is not accepted) payable to ‘The Government of the Hong Kong Special Administrative Region’ and **a stamped return envelope** by post to the Tai Po DLSO (Address: 3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, N.T.) before 11 October 2018 (the date of receipt of the cheque by above office is regarded as payment date).
- Successful applicants enrolling in the capacity of “**Non-Local Status**” should send the **Notification Letter** and the **copy of Document (2) mentioned in Section H**, together with a crossed cheque (Post-dated cheque is not accepted) payable to ‘The Government of the Hong Kong Special Administrative Region’ and **a stamped return envelope** by post to the Tai Po DLSO (3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, N.T.) before 11 October 2018 (the date of receipt of the cheque by above office is regarded as payment date).

- Remark 1: Please ensure that all information on the cheque is accurate and the instructions stated in the Notification Letter are followed. Otherwise, the LCSD could not process your application and your status as successful applicants or applicants on the waiting list will be cancelled.
- Remark 2: Please send out the cheque early so that the application will not be disqualified due to postal delay.

- J. Arrangements for Open Enrolment** :
1. If there are remaining places after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the DLSO will arrange open enrolment on a first-come-first-served basis from 24 October 2018 (starting from 8:30am) to 29 October 2018 at all DLSOs or recreation and sports venues with Leisure Link Services. All are welcome to enrol and no priority will be given to applicants who enrol in the capacity of "Local Status" in such case.
  2. Applicants shall submit a completed enrolment form and produce identification document or its copy upon payment, which can be made in person or by the representative.
  3. To verify the information provided by the applicants instantly, the enrolment method through Telephone Booking, Leisure Link Internet Booking and Leisure Link Self-service Kiosk are not applicable in this enrolment stage.
  4. If an applicant enrolled in doubles event wish to join singles event or vice versa, he/she should submit a separate completed enrolment form by producing the identification document or its copy and bring the relevant receipt for exemption of enrolment fee upon payment.
- K. Fixture Draw** :
- The draw will be held at 10:00 am on 7 November 2018 (Wednesday) at Tai Po District Leisure Services Office. Members of the public are welcome to attend. Applicants will be notified of the competition schedule in writing. If they do not receive the competition schedule before the competition, they may visit the website(<http://www.lcsd.gov.hk/en/programmes/programmeslist/districtsports/dag.php>) or enquire the Tai Po DLSO for competition schedule on their own.
- L. Format** :
1. Single knock-out system will be adopted.
  2. Each game carries 21 points. While the semi-final, final and third-place match will adopt "the best of two" system, each game carries 21 points. Players scoring a point whenever they win a rally.
- M. Regulations** :
1. Unless otherwise specified in the prospectus, the competition will adopt the regulations approved by the Hong Kong Badminton Association.
  2. If only one participant shows up on the competition day, he/she will still be given the respective award.
- N. Awards** :
- A medal will be awarded to the champion, first, second and third runners-up of each division. Presentation Ceremony will be held at Tai Po Sports Association Li Fook Lam Indoor Sports Centre in early 2019. Winners will be notified of the Presentation Ceremony in writing in due course.
- O. Marshal** :
1. Participants should pay attention to the announcements of the Organiser and report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
  2. Participants shall report to the competition venue 15 minutes before the scheduled competition time and take part in all their matches. Those who fail to show up 5 minutes after the judges' roll call will be deemed to have abandoned their participation right. Their results and awards attained in that competition will be cancelled and enrolment fee will not be refunded. No appeal will be accepted.

3. Participant should bring along his/her original identification document as below:

**Hong Kong residents**

1. Original copy of HKID cards
2. For children aged between 11 and 14: HKID cards (original/ copy)
3. For children below aged 11: HKID cards/Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (original/ copy). If the identity documents used are without a photograph, they will be required to present, for verification, the original of a valid photograph-bearing student card/ student handbook.

**Non-Hong Kong residents**

Original copy of valid travel document used at the time of enrollment.(e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

If the participant fails to produce the above identification document or the personal particulars shown on the identification document are inconsistent with those on the enrolment form, he/she will not be allowed to take part in the competition and will be deemed to have forfeited the right to compete. His/her enrolment fee will not be refunded and no appeal will be accepted.

(Remark: The Student Registration Card of Hong Kong School Sports Federation and the player card of the national sports associations or sport organisations are not accepted.)

4. Participant should bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD (for those enrolling in the capacity of "Local Status" only). Where the Organiser is in doubt of the identity of any applicant/ participant, it has the right to request the participant to produce his/her identification document and valid residence or schooling proofs at any time (including event day(s)). If any discrepancies are found, the participant will not be allowed to take part in the competition and all his/her results attained will be cancelled. He/she will not be allowed to take part in all remaining competitions.

- P. Judges** : Judges of all matches will be served by qualified referees. All participants should abide by their decision.
- R. Inclement Weather Arrangement** : Should Pre-No.8 special announcement (an advance notice to the public issued by the Observatory when the tropical cyclone warning signal No. 8 is expected within two hours), tropical cyclone warning signal No. 8 or above or black rainstorm warning signal is in force 2 hours (3 hours for Island DLSO) before the reporting time for preliminary round of the competition, all games on that day will be cancelled. DLSO will notify the participants of the corresponding arrangement in due course.
- S. Points to Note** :
  1. Participants should bring their own rackets while the Organiser will provide shuttlecocks.
  2. Participants should wear sportswear and non-marking sports shoes during the competition.
  3. Participants must present at the fixed schedule of the matches. Any request for changing of the scheduled time will not be entertained.
  4. Absentees will be deemed to have abandoned their participation right. No refund will be made.
  5. If a participant who has taken part in one of the matches is unable to take part in the remaining matches for weather or other reasons, no refund will be made by the LCSD.
  6. If a participant fails to finish all matches, the Organiser will disqualify him/her from receiving an award.
  7. Due to the tight schedule, **no venue** will be arranged for warming-up exercise.



8. Participants should observe the regulations and remarks contained in the prospectus as well as all the rules of the sports centres.
9. You are encouraged to photocopy the prospectus and enrolment forms if necessary.

- T. Supplementary Regulations** :
1. The schedule for each division and events on the event day(s) should follow the on-the-spot announcements.
  2. If any participant(s) is/are found to be impostors or having violated the rules or engaged in improper conduct that affects the competition results, the Organiser will have the right to order him/her/them to withdraw from the competition and his/her/their result(s) in the competition will be cancelled. Enrolment fee will not be refunded.
  3. The DLSO has the right to release the result of competition to the public.
  4. In addition to the rules and remarks stated in this prospectus, participants should also follow all the rules in the Notes to Participant attached.

- U. Acceptance of Complaint** :
- Any persons who would like to lodge a complaint against the abuse use of the “Local Status” should provide his/her name, telephone number, correspondence address and the information of the person he/she complains against, including name, division and the organising district for investigation at least ten working days before the start of the event. Complaints received less than ten working days before the start of the event may be handled after the completion of the event.

- V. The Hong Kong Games** :
- The results of this competition will be listed as recognised competition results for the district Badminton athlete selection for “The 7th Hong Kong Games - Badminton Competition”. Details of the requirements will be announced by the 7th Hong Kong Games Organising Committee.

- W. Enquiries** :
- 3183 9020 Tai Po District Leisure Services Office, Leisure and Cultural Services Department

2664 8661 Tai Po Sports Association Li Fook Lam Indoor Sports Centre

**LCSD reserves the right to amend it at any time without giving any prior notice.**

**Tai Po District Age Group Badminton Competition 2018-2019**

**Enrolment Form for Singles Events**

For Office Use	
<input type="checkbox"/> With priority	<input type="checkbox"/> No priority
<input type="checkbox"/> Verified the residence or schooling proof	
<input type="checkbox"/> Successful list	<input type="checkbox"/> Waiting list

Notes on Personal Particulars:

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.

**I. Division & Event** (Please tick “✓” the box ☐ as appropriate.)

Item	Division	Age	Date of Birth	Men's			Women's		
				Division Code	Activity Code	Division to be entered "✓"	Division Code	Activity Code	Division to be entered "✓"
Singles	Master	55 or above	On or before 1 December 1963	MA	4051 3727		FA	4051 3739	
		45 – 54	2 December 1963 to 1 December 1973	MB	4051 3728		FB	4051 3740	
		35 – 44	2 December 1973 to 1 December 1983	MC	4051 3729		FC	4051 3741	
	Adult	25 – 34	2 December 1983 to 1 December 1993	MD	4051 3730		FD	4051 3742	
		19 – 24	2 December 1993 to 1 December 1999	ME	4051 3731		FE	4051 3743	
		16 – 18	2 December 1999 to 1 December 2002	MF	4051 3732		FF	4051 3744	
	Youth	13 – 15	2 December 2002 to 1 December 2005	MG	4051 3733		FG	4051 3745	
		11 – 12	2 December 2005 to 1 December 2007	MH	4051 3734		FH	4051 3746	
		10 or below	On or after 2 December 2007	MI	4051 3735		FI	4051 3747	

**II. Personal Particulars of Applicant:** (All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the \* mark.)

Name: \_\_\_\_\_ (Chinese) \_\_\_\_\_ (English)

Chinese Code (if applicable): \_\_\_\_\_ Leisure Link Patron No. (if applicable): \_\_\_\_\_

No./Type of Identity Document: \_\_\_\_\_ ( )

☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit.(only for children aged below 11)

☐ Non-HK residents\*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ ( DD / MM / YYYY ) Age: \_\_\_\_\_ Gender: \* M / F

Residential Address (Remark) : \_\_\_\_\_

(If you enrol in the capacity of 'Local resident', you must complete the above.)

Name of School (Remark) : \_\_\_\_\_

School Address (Remark) : \_\_\_\_\_

(If you enrol in the capacity of 'Local student', you must complete the above.)

Contact Telephone No.(Day) \_\_\_\_\_ (Night) \_\_\_\_\_ (Mobile) \_\_\_\_\_

If I encounter any emergency in the course of the activity, please contact \_\_\_\_\_ (Name of Contact Person) at \_\_\_\_\_ (Telephone No.).

(Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.)

(Remark: The entitlement to priority in balloting is based on the residential address /school name and address provided above and the declaration made by the applicant/ parent or guardian in Section B of Part III (P.12). The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

(There is no need to fill in the address if fax number has already been provided.)

Name: _____ *Fax No / Correspondence Address: _____  Tai Po District Age Group Badminton Competition 2018-2019	Name: _____ *Fax No / Correspondence Address: _____  Tai Po District Age Group Badminton Competition 2018-2019	Name: _____ *Fax No / Correspondence Address: _____  Tai Po District Age Group Badminton Competition 2018-2019
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**III. Declaration**

1. Please tick “✓” the box as appropriate.

2. Please delete non-applicable item(s) adjacent to the \* mark.
3. 'Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

<b>A.</b> This declaration of Participation is to be completed by	<input type="checkbox"/> the applicant (for an applicant aged 18 or above) <input type="checkbox"/> the parent / guardian (for an applicant aged below 18)
I (* the applicant / parent or guardian) hereby declare that: (Please tick the <input type="checkbox"/> as appropriate)	
1. <input type="checkbox"/> The applicant _____ (Name of the applicant) is <u>either residing or studying in Tai Po District</u> , and is going to enrol in this competition in the capacity of "Local resident or local student" ("Local Status"). (Applicant should complete the declaration in Part B)  <input type="checkbox"/> Since the applicant _____ (Name of the applicant) was admitted as a successful applicant or put on the waiting list using "Local Status" in the same type of sports competition in other districts within this financial year, or due to other reasons, the applicant is going to enrol in this competition in the capacity of "Non-local resident or non-local student" ("Non-local Status") even though he/she is residing or studying in Tai Po District.  <input type="checkbox"/> The applicant _____ (Name of the applicant) is not residing or studying in Tai Po District.	2. I/Applicant declare(s) that the information provided in the enrolment form is true and correct and I/applicant am/is eligible for the competition according to the rules set by the Organiser. I/applicant understand that if false information is provided, I/applicant will be immediately disqualified with all the results cancelled. Enrolment fee will not be refunded.  3. I/Applicant declare(s) that I/applicant have/has studied the prospectus and agree the related terms and conditions.  4. I/Applicant declare(s) that I/applicant agree to comply with all the rules set by the Organiser and abide by the decisions of the referee(s).  5. I/Applicant declare(s) that I/applicant am/is healthy and physically fit to participate in this competition. The Leisure and Cultural Services Department shall not be liable for any injuries or death which the applicant may sustain in the competition due to my/his/her own negligence, ill health or poor physical condition.  6. If I/applicant am/is found to be impostor in the competition, my/his/her result(s) and award(s) in the competition will be cancelled. Enrolment fee will not be refunded.

<u>Applicant aged 18 or above, should sign this column</u>	<u>For applicant aged below 18, this column should be completed by his/her parent / guardian.</u>
Signature of the Applicant : _____ Date : _____	Signature of Parent/Guardian : _____ Name of Parent/Guardian : _____ Date : _____

**B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of 'Local resident or local student'.**

1. I hereby declare that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period from 1 Apr 2018 to 31 Mar 2019. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my/ parent/ guardian's own negligence or any omissions in this application form. Any false declaration made by me/ applicant/ parents/ guardian would render the enrolment null.
2. Upon payment of fees, I/applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing my/his/ her name for verification by your department. If I/applicant fails to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If I/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one's status as the successful applicant/ the applicant on the waiting list, and reject the application. One's competition results and award(s) attained in all other districts of the same sport will even be forfeited.
3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/school name and address provided in Part II (Personal Particulars of Applicant) and this declaration made by the applicant/ parent or guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

Applicant aged 18 or above should sign this column		For applicant aged below 18, this column should be completed by his/her parent / guardian	
Name of the Applicant	:	Name of the Applicant	:
Signature of the Applicant	:	Signature of Parent/ Guardian	:
Date	:	Name of Parent/Guardian	:
		Date	:

Co-organised by  
the Leisure and Cultural Services Department and  
Tai Po District Sports Association  
Sponsored by Tai Po District Council  
**Tai Po District Age Group Badminton Competition 2018-2019**  
**Enrolment Form for Doubles Events**

For Office Use	
<input type="checkbox"/> First priority	<input type="checkbox"/> Second priority
<input type="checkbox"/> No priority	
Verified the residence or schooling proof	
<input type="checkbox"/> 1 <sup>st</sup> Player _____	<input type="checkbox"/> 2 <sup>nd</sup> Player _____
<input type="checkbox"/> Successful list	<input type="checkbox"/> Waiting list

**Notes on Personal Particulars:**

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.

**I. Division & Event** (Please tick “✓” the box ☐ as appropriate. Each team can enrol in only one doubles event)

Item	Division	Age	Date of Birth	Men's			Women's		
				Division Code	Activity Code	Division to be entered “✓”	Division Code	Activity Code	Division to be entered “✓”
Doubles	Master	35 or above	On or before 1 December 1983	MJ	4051 3736		FJ	4051 3748	
	Adult	19 – 34	2 December 1983 to 1 December 1999	MK	4051 3737		FK	4051 3749	
	Youth	7-18	2 December 1998 to 1 December 2011	ML	4051 3738		FL	4051 3750	

Item	Division	Age	Date of Birth	Division Code Activity Code	Activity Code	Division to be entered “✓”
	Mixed Double	7 or above	On or after 1 December 2011	MFK	4051 3751	

**II. Personal Particulars of Applicant:** (All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the \* mark.)

Please obtained the consent from Second Team Member before providing his/her information

**First Team Member/ Member-in-charge**

Name: \_\_\_\_\_ (Chinese) \_\_\_\_\_ (English)

Chinese Code (if applicable): \_\_\_\_\_ Leisure Link Patron No. (if applicable): \_\_\_\_\_

No./Type of Identity Document: \_\_\_\_\_ ( )

☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit. (only for children aged below 11)

☐ Non-HK residents\*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age: \_\_\_\_\_ Gender: \* M / F

( DD / MM / YYYY )

Residential Address (Remark 1) : \_\_\_\_\_

(If you enrol in the capacity of ‘Local resident’, you must complete the above.)

Name of School (Remark 1) : \_\_\_\_\_

School Address (Remark 1) : \_\_\_\_\_

(If you enrol in the capacity of ‘Local student’, you must complete the above.)

Contact Telephone No.(Day) \_\_\_\_\_ (Night) \_\_\_\_\_ (Mobile) \_\_\_\_\_

If I encounter any emergency in the course of the activity, please contact (Remark 2) \_\_\_\_\_ (Name of Contact Person) at \_\_\_\_\_ (Telephone No.) .

**Second Team Member**

Name: \_\_\_\_\_(Chinese) \_\_\_\_\_(English)

Chinese Code (if applicable): \_\_\_\_\_ Leisure Link Patron No. (if applicable): \_\_\_\_\_.

No./Type of Identity Document: \_\_\_\_\_( )

☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit. (only for children aged below 11)☐ Non-HK residents\*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age: \_\_\_\_\_ Gender: \* M / F  
( DD / MM / YYYY )

Residential Address (Remark 1) : \_\_\_\_\_

(If you enrol in the capacity of 'Local resident', you must complete the above.)

Name of School (Remark 1) : \_\_\_\_\_

School Address (Remark 1) : \_\_\_\_\_

(If you enrol in the capacity of 'Local student', you must complete the above.)

Contact Telephone No.(Day) \_\_\_\_\_ (Night) \_\_\_\_\_ (Mobile) \_\_\_\_\_

If I encounter any emergency in the course of the activity, please contact<sup>(Remark 2)</sup> \_\_\_\_\_ (Name of Contact Person) at \_\_\_\_\_ (Telephone No.) .

(Remark 1: The entitlement to priority in balloting is based on the residential address/ school name and address provided above and the person in charge/ applicant/ parent/ guardian and the Declaration made in Section B of Part III. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district of any change of his/her correspondence address for communication purpose.)

(Remark 2: Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.)

(There is no need to fill in the correspondence address if fax number has already been provided.)

Name: _____	Name: _____	Name: _____
*Fax No / Correspondence Address: _____	*Fax No / Correspondence Address: _____	*Fax No / Correspondence Address: _____
Tai Po District Age Group Badminton Competition 2018-2019	Tai Po District Age Group Badminton Competition 2018-2019	Tai Po District Age Group Badminton Competition 2018-2019

### III. Declaration

1. Please tick "✓" the box as appropriate.
2. Please delete non-applicable item(s) adjacent to the \* mark.
3. 'Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

<b>A. This declaration of Participation is to be completed by</b> <div style="display: inline-block; width: 40%; vertical-align: top;"> <input type="checkbox"/> the applicant (for an applicant aged 18 or above)         </div> <div style="display: inline-block; width: 60%; vertical-align: top;"> <input type="checkbox"/> the parent / guardian (for an applicant aged below 18)         </div>	
(For Doubles Events) It is hereby declare that: (Please tick the <input type="checkbox"/> as appropriate)	
1. The team comprises _____ (Name of the first team member) and _____ (Name of the second team member). <div style="margin-top: 5px;"> <input type="checkbox"/> Both team members are <u>either residing or studying in Tai Po District</u> and are going to enrol in this competition in the capacity of "Local resident or local student" ("Local Status"). (Applicants should complete the declaration in Part B)         </div> <div style="margin-top: 5px;"> <input type="checkbox"/> Since both team members were admitted as successful applicants or put on the waiting list using "Local Status" in the same type of sports competition in other districts within this financial year, or due to other reasons, they are going to enrol in this competition in the capacity of "Non-local resident or non-local student" ("Non-local Status") even though they are residing or studying in Tai Po District.         </div> <div style="margin-top: 5px;"> <input type="checkbox"/> Only _____ (Name of team member) is residing or studying in Tai Po District and is going to enrol in this competition in the capacity of "Local Status". The other team member is going to enrol in this competition in the capacity of "Non-local Status". (Applicant enrolling in "Local status" should complete the declaration in Part B)         </div> <div style="margin-top: 5px;"> <input type="checkbox"/> Although _____ (Name of team member) is residing or studying in Tai Po District, since he/she was admitted as a successful applicant or put on the waiting list using "Local Status" in the same type of sports competition in other districts within this financial year, or due to other reasons, both team members are going to enrol in this competition in the capacity of "Non-local Status".         </div> <div style="margin-top: 5px;"> <input type="checkbox"/> Both team members are not residing or studying in Tai Po District.         </div>	
2. I/Applicant declare(s) that the information provided in the enrolment form is true and correct and I/Applicant am/is eligible for the competition according to the rules set by the Organiser. I/Applicant understand that if false information is provided, I/Applicant will be immediately disqualified with all the results cancelled. Enrolment fee will not be refunded.	
3. I/Applicant declare(s) that I/Applicant have/has studied the prospectus and agree the related terms and conditions.	
4. I/Applicant declare(s) that I/Applicant agree to comply with all the rules set by the Organiser and abide by the decisions of the referee(s).	
5. I/Applicant declare(s) that I/Applicant am/is healthy and physically fit to participate in this competition. The Leisure and Cultural Services Department shall not be liable for any injuries or death which the applicant may sustain in the competition due to my/his/her own negligence, ill health or poor physical condition.	
6. If I/Applicant am/is found to be impostor in the competition, my/his/her result(s) and award(s) in the competition will be cancelled. Enrolment fee will not be refunded.	
<u>Applicant aged 18 or above should sign this column.</u>  <u>First Team Member</u>  Name of Applicant : _____ Signature of Applicant : _____ Date : _____  <u>Second Team Member</u>  Name of Applicant : _____ Signature of Applicant : _____ Date : _____	<u>For applicant aged below 18, this column should be completed by his/her parent / guardian.</u>  Name of Applicant : _____ Name of the Parent/Guardian : _____ Signature of the Parent/Guardian : _____ Date : _____  Name of Applicant : _____ Name of the Parent/ Guardian : _____ Signature of the Parent/ Guardian : _____ Date : _____

**B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of 'Local resident or local student'**

1. I hereby declare(s) that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period from 1 April 2018 to 31 March 2019. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my/ parent/ guardian's own negligence or any omissions in this application form. Any false declaration made by me/ applicant/ parents/ guardian would render the enrolment null.
2. Upon payment of fees, I/applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing my/one's name for verification by your department. If I/applicant fail(s) to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If I/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one's status as the successful applicant/ the applicant on the waiting list, and reject the application. My/One's/Our competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.
3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/ school name and address provided in Part II (Personal Particular of Applicant) by the person in charge/ applicant/ parent/ guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once this enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

<p><u>Applicant aged 18 or above should sign this column</u></p> <p><u>First Team Member</u></p> <p>Name of Applicant : _____</p> <p>Signature of Applicant : _____</p> <p>Date : _____</p>	<p><u>For applicant aged below 18, this column should be completed by his/her parent / guardian</u></p> <p>Name of Applicant : _____</p> <p>Name of the Parent/ Guardian : _____</p> <p>Signature of the Parent/ Guardian : _____</p> <p>Date : _____</p>
<p><u>Second Team Member</u></p> <p>Name of Applicant : _____</p> <p>Signature of Applicant : _____</p> <p>Date : _____</p>	<p>Name of Applicant : _____</p> <p>Name of the Parent/ Guardian : _____</p> <p>Signature of the Parent/ Guardian : _____</p> <p>Date : _____</p>