### Organised by

# the Leisure and Cultural Services Department (Sponsored by North District Council) North District Age Group Tennis Competition 2018/19

### orth District Age Group Tennis Comp Prospectus

₽ Purpose : To provide members of the community in different age groups with an opportunity to participate in tennis

competitions, so as to sustain their interest in tennis, enable them to pit their skills against other players

and keep fit.

▶ Date : 25 August 2018 to 23 September 2018 (Except 1 & 2 September 2018) (Saturday and Sunday)

Fine: 2 pm to 10 pm (Saturday) & 9 am to 10 pm (Sunday)

▶ Venue : North District Sports Ground Tennis Court (Address: 26, Tin Ping Road, Sheung Shui, N.T.)

### ▶ Division, Event and Quota:

					Me	n's			Wo	men's	
ļψ						Qu	ota			Qu	ota
vent	Division	n Age	Date of Birth	Division Code	Code	Successful Applicant	*Waiting List Applicant	Division Code	Activity Code	Successful Applicant	*Waiting List Applicant
		55 or above	On or before 25 Aug 1963	MA	40499783	16	5	FA	40499795	4	1
	Master	45-54	26 Aug 1963 to 25 Aug 1973	MB	40499784	24	8	FB	40499796	8	3
		35-44	26 Aug 1973 to 25 Aug 1983	MC	40499785	64	21	FC	40499797	24	8
<u>S</u>	Adult	25-34	26 Aug 1983 to 25 Aug 1993	MD	40499786	40	13	FD	40499798	16	5
na		19-24	26 Aug 1993 to 25 Aug 1999	ME	40499787	16	5	FE	40499799	8	3
Singles		16-18	26 Aug 1999 to 25 Aug 2002	MF	40499788	8	3	FF	40499800	4	1
	ما در	14-15	26 Aug 2002 to 25 Aug 2004	MG	40499789	16	5	FG	40499801	8	3
	Youth	12-13	26 Aug 2004 to 25 Aug 2006	MH	40499790	16	5	FH	40499802	8	3
		11 or below	On or after 26 Aug 2006	MI	40499791	8	3	FI	40499803	8	3
	Master	35 or above	On or before 25 Aug 1983	M1	40499792	16	5	F1	40499804	16	5
Dc	Adult	19-34	26 Aug 1983 to 25 Aug 1999	M2	40499793	16	5	F2	40499805	8	3
ük	Youth	18 or below	On or after 26 Aug 1999	М3	40499794	16	5	F3	40499806	8	3
<u> Ooubles</u>	Mixed	Open	Open	МО	40499807			Qı	ıota		
	(Open)	(Open) Open Open		0		16	Successf	ful Teams, 5 *Waiting List Teams			

Remarks: 1. Applicants should join the division according to their <u>date of birth</u>. Enrolment in higher division is not allowed.

- 2. If the competition is postponed for any reasons, the original commencement day of the competition will be taken to determine to which age group the participant belongs.
- 3. If there are less than two participants/teams for a particular division, the competition(s) for that division will be cancelled and the enrolment fee paid will be refunded to participants.
- 4. For better resource utilisation, the Organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The applicants/participants should have no objection.
- 5. \* If places are available after the 'Date for Payment by Successful Applicants', those places will be opened for <u>applicants on the waiting list on first-come-first-served basis</u>. For details, please refer to Enrolment Method (P.3).

### A. Eligibility and Notes to Applicants:

- To foster a sense of belonging to districts among the public, residents or students of the organising district may enrol in the capacity of "Local resident or local student" ("Local Status") for District Age Group Competitions so as to enjoy priority in balloting. Applicants using "Local Status" for enrolment are required to sign a declaration. Residents or students of North District who participate in the capacity of "Local Status" will be accorded priority in balloting. Local resident or local student refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from website Electoral Affairs the of (http://www.eac.gov.hk/en/distco/2015dc\_elect\_map.htm); or students studying in government/ aided/ private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau (http://www.edb.gov.hk/tc/student-parents/sch-info/schsearch/schlist-by-district/index.html ). Student hostels and athlete hostels cannot be regarded as the place of residence.
- 2. The entitlement to priority in balloting can apply only once for the same type of sports competition. Applicants may enrol in the capacity of "Local Status" once for the same type of sports competition in one district within the same financial year (i.e. 1 April 2018 to 31 March 2019). Successful applicants and those put on the waiting list will be regarded as having enjoyed their priority entitlement.
- 3. Those who are regarded as having enjoyed their priority entitlement cannot enrol in the capacity of "Local Status" again in the same type of sports competition in other districts within the same financial year. However, they may still enrol in the capacity of "Non-local resident or non-local student" ("Non-local Status").

- 4. For doubles events, if <u>both players of a team apply</u> by using the "Local Status", their application will be given <u>first priority</u> in balloting. If <u>only one player of a team</u> applies by using the "Local Status", their application will be given second priority in balloting.
- 5. If a participant is found using the "Local Status" for enrolment repeatedly within the same financial year and is admitted as a successful applicant or put on the waiting list, he/she will be disqualified and all the results he/she attained in the capacity of "Local Status" within that financial year in the same type of sports competition will be cancelled. All enrolment fees will not be refunded. Team results attained in double events will also be cancelled.
- 6. Upon payment of fees, the applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing his/ her name for verification by this department. If the applicant fails to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require any applicant at any time (including on the event day(s)) to produce the original of the proof for verification, and the participant shall raise no objection to it. If the applicant fails to produce the original of the proof, the LCSD has the right to cancel his/her status as the successful applicant/the applicant on the waiting list, and reject the application. One's competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.

### (a) Residence Proofs

- i. Statement (such as demand note for rates, electricity bill, water charges bill, monthly bank statement or telephone bill) issued by public utilities, commercial organisations or banks in the last three months:
- ii. Declaration of residence issued by the Home Affairs Department;
- iii. Mortgage statement, tenancy agreement; or
- iv. Student handbook (any student who cannot produce his/her handbook may produce any of the documents stated in items (i) to (iii) bearing the name(s) of his/her parent(s) together with his/her birth certificate).

(Note: Student hostels and athlete hostels cannot be regarded as the place of residence.)

### (b) Schooling Proofs

Valid student handbook or student card.

- 7. Each applicant may enrol in a <u>maximum of one singles event and one doubles event</u> and pay the enrolment fee once. To facilitate the ballot arrangement, the applicant should submit separate enrolment forms for singles and doubles events with declarations.
- 8. Each applicant should submit only one enrolment form for Singles and Doubles Event. In case of multiple submissions, all enrolment forms submitted by the applicant will not be entertained.
- 9. If a participant who has enrolled in singles event wishes to enrol in doubles event as well; or a participant who has enrolled in doubles event wishes to enrol in singles event as well, he/she should submit a fresh enrolment form and declaration by producing his/her identity documents <u>and other related document(s)</u>, together with the receipt of the enrolled event for fee exemption during the new enrolment.
- 10. Information provided in the enrolment form should be true and correct and be completed in full. Once the enrolment form is submitted, any change of entered information including its local status/non-local status, the events and particulars of the applicants is not allowed before the completion of the "North District Age Group Tennis Competition 2018/19". (Applicants may only change the contact telephone number, correspondence address and occupation.)
- 11. Applicant providing false information will be disqualified. His/her results attained will be cancelled. Enrolment fee will not be refunded.
- 12. For easy communication, the applicant should notify the organising district immediately in writing of any change of his/her correspondence address.
- 13. Applicant aged below 18 should provide a declaration signed by his/her parent or guardian before taking part in the competition.
- 14. The Organiser reserves the right to forbid any participant from taking part in the competitions.
- B. Enrolment Fee : \$20 per person, \$40 per team for double event (pay once if already enrol in single event) (those aged below 15 or 60 or above, full-time students and persons with disabilities can enjoy a 50% off concessionary rate upon production of valid identity document(s) during payment). Each applicant should pay the fee according to his/ her age on the first day 25 August 2018 of the competition.

# C. Enrolment Method

- : 1. Admission by ballot.
  - Applicants should submit the enrolment form with declaration to the District Leisure Services Office (DLSO) or sports centres of North District between 25 May 2018 and 4 June 2018; or submit enrolment form through Internet. (http://www.lcsd.gov.hk/en/programmes/programmeslist/districtsports/searchr sprog.php) or Leisure Link Self-service Kiosk.
  - 3. If the enrolment form is submitted by post, please return the completed form together with the "Declaration" to DLSO of North District (Address: 4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, N.T.) on or before 4 June 2018 (the date of receipt of the enrolment form by the above office is regarded as receipt date) with "North District Age Group Tennis Competition" written on the envelope (Please send out the enrolment form early for joining the ballot to avoid the postal delay.).
  - 4. If the enrolment form is submitted through Internet or Leisure Link Self-service Kiosk, please provide your personal particulars including Division, Event and Gender clearly and complete the "Declaration" to declare whether your enrolment is in the capacity of 'Local resident or local student'.

				Date for Payment and Procedures				
	Date for Submission of Enrolment Form	Balloting Date	Date for Payment by Successful Applicants	Date for Paym by Waiting List Applicants (ap places are available after t payment by successful "Local Status"	plicable only when he deadline for	Open Enrolment for Remaining Places		
Date	From 25 May 2018 to 4 June 2018	12 June 2018	June 2018	From 4 July 2018 to 6 July 2018	From 10 July 2018 to 13 July 2018	From 19 July 2018 to 24 July 2018		
Remarks	Accept enrolment forms submitted either in the capacity of "Local Status" or "Non-local Status".	enrolling in the capacity of "Local Status" will enjoy priority in balloting.	of "Local Status" should produce a valid residence or schooling proofs or its copy for verification.	The waiting list is drawn on the "Bawill be allocated on a first-come Singles Events:  Applicants enrolling in the capacity of "Local Status" will enjoy priority in filling the places and should make payment on a first-come-first-served basis starting from 4 Jul 2018.  Doubles Events:  All applicants as a team enrolling in the capacity of "Local Status" will enjoy First Priority in filling the places and should make payment on a first-come-first-served basis starting from 4 Jul 2018  One of the applicants of a team enrolling in the capacity of "Local Status" will enjoy Second Priority in filling the places and should make payment on a first-come-first-served basis starting from 5		If there are still places remaining after the deadline for payment by waiting list applicants, or if the competition is undersubscribed, the remaining places will be open for public enrolment on a first-come-first-served basis. No priority will be given to applicants who enrol in the capacity of "Local Status".		
			Applicants of that they had team members with their places members with their places members of their places members with the transfer of the	Jul 2018 who take part in both singles a ve received receipts for both ev pers shall make payment togeth thin the specified dates or only Ill be regarded as waiving their r s on the waiting list. The enrol s will be allocated to other ish to form a new team and enrol UST pay again. (EXCEPT the singles events, please produce to on for the doubles event).	ents. For the double ner. If any team fails one team member light of being successment fee will not be applicants/teams. If old uring open enroll nose members who	es event, both s to make the has made the sful applicants refunded and these team ment, all team had already		

### D. Places and Time for Submission of Enrolment Form:

	North District Leisure Services Office (NDLSO)	Lung Sum Avenue Sports Centre Tin Ping Sports Centre Luen Wo Hui Sports Centre Wo Hing Sports Centre Po Wing Road Sports Centre North District Sports Ground	
Monday to Friday	8:30 am to 6:15 pm	7 am to 11 pm	
Saturday, Sunday and Public Holidays	Close	7 am to 11 pm	

### for Balloting

E. Date and Venue An open ballot for successful applicants and waiting list applicants will be held at 10:30 am on 12 Jun 2018 at NDLSO (Address: 4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, N.T.). Members of the public are welcome to attend.

- F. Arrangements: 1. for Successful /Waiting List **Applicants** 
  - If any division is over-subscribed, the DLSO will decide the successful applicants by ballot. The number of the successful applicants drawn should be equivalent to the quota of the division. Other applicants equivalent to one-third of the quota of the division (or 30 at most, whichever is the less) will also be drawn and included into a waiting list.
  - Both the successful and waiting list applicants will be notified in writing after the ballot. Please note that unsuccessful applicants will not be informed separately. The DLSO should not be responsible for the postage delay due to the incorrect or incomplete correspondence address provided by the applicant.

### G. Date of Announcement

: The list of successful applicants and the waiting list applicants will be posted on the notice boards of the DLSO and sports centres of North District on 14 Jun 2018 (Friday). The balloting result will also be posted on the LCSD website within 5 working days from the "Balloting Date".

### H. Payment **Document**

Successful applicants and waiting list applicants should make payment with the following Documents.

- (1) Notification letter;
- (2) Original or copy of identification document (Those qualified for the concessionary rate are required to produce valid document); **Hong Kong residents** 
  - 1. HKID Cards
  - 2. Birth Certificate/ Document of Identity for Visa Purposes/ HKSAR Re-entry Permit / One-way Permit (only for children aged below 11)

### Non-Hong Kong residents

Valid travel documents (e.g. passports and Exit-entry Permit for Travelling to and from Hong Kong and Macao)

- (3) Valid residence or schooling proof or its copy bearing the applicant's name (Only applicable to the applicants enrolling in the capacity of "Local Status"). Please refer to 6(a) and (b) of Section A 'Eligibility and Notes to Applicants' for details. If applicant fails to produce the valid residence or schooling proof or its copy bearing the applicant's name for verification, the LCSD has the right to cancel his/her successful applicant/ waiting list applicant status.)
- I. Payment Method
- Successful applicants and waiting list applicants should make reference to Section C 'Enrolment Method' and this Section 'Payment Method' listed below together with the above documents upon payment of fee.
- 2. Successful applicants who do not complete the payment procedure within the payment period will be deemed to have abandoned their participation right. Unfilled places, if any, will be filled by waiting list applicants. Applicants enrolling in the capacity of 'Local Status' will enjoy priority.
- (a) Payment in person or by the representative
- · Applicants enrolling in the capacity of "Local Status" should produce Document (1), (2) and (3) mentioned in Section H and make payment at DLSO or recreation and sports venues with Leisure Link Services (except Leisure Link Self-service Kiosk) in District within the specified time and dates for verification of "Local Resident or Local Student" by the LCSD staff.
- Applicants enrolling in the capacity of "Non-local Status" should produce Document (1) and (2) mentioned in Section H and make payment at all DLSOs or recreation and sports venues with Leisure Link Services in all Districts within the specified dates.

### Places and Time for Payment:

		North District Leisure Services Office (NDLSO)  Lung Sum Ave Tin Ping Luen Wo H Wo Hing Po Wing Ro North Distric	
Applicants enrolling in the	Monday to Friday	8:30 am to 4:30 pm	
capacity of 'Local resident or Local student'	Saturday, Sunday and Public Holidays	Close	8:30 am to 10 pm

	All District Leisure (All DL		Recreation and sports venues with Leisure Link services in all Districts	Leisure Link Self-service Kiosk
Applicants enrolling in	Monday to Friday	8:30 am to 4:30 pm		
the capacity of 'Non- local resident or non- local student'	Saturday, Sunday and Public Holidays	Close	8:30 am to 10 pm	8:30 am to 11 pm

### (b) Payment by Post (For Successful Applicants Only)

- Successful applicants enrolling in the capacity of "Local Status" should send the Notification Letter and the copies of Document (2) and (3) mentioned in Section H, together with a crossed cheque (Post-dated cheque is not accepted) payable to 'The Government of the Hong Kong Special Administrative Region' and <u>a stamped return envelope</u> by post to the NDLSO (Address: 4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, N.T.) before <u>28 Jun 2018</u> (the date of receipt of the cheque by above office is regarded as payment date).
- Successful applicants enrolling in the capacity of "Non-Local Status" should send
  the Notification Letter and the copy of Document (2) mentioned in Section H,
  together with a crossed cheque (Post-dated cheque is not accepted) payable to 'The
  Government of the Hong Kong Special Administrative Region' and <u>a stamped return
  envelope</u> by post to the NDLSO (Address: 4/F, Shek Wu Hui Municipal Services
  Building, 13 Chi Cheong Road, Sheung Shui, N.T.) before <u>28 Jun 2018</u> (the date of
  receipt of the cheque by above office is regarded as payment date).
  - Remark 1: Please ensure that all information on the cheque is accurate and the instructions stated in the Notification Letter are followed. Otherwise, the LCSD could not process your application and your status as successful applicants or applicants on the waiting list will be cancelled.
  - Remark 2: Please send out the cheque early so that the application will not be disqualified due to postal delay.

# J. Arrangements for Open Enrolment

- 1. If there are remaining places after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the DLSO will arrange open enrolment on a first-come-first-served basis from 19 Jul 2018 (starting from 8:30am) to 24 Jul 2018 at all DLSOs or recreation and sports venues with Leisure Link Services. All are welcome to enrol and no priority will be given to applicants who enrol in the capacity of "Local Status" in such case.
- Applicants shall submit a completed enrolment form and produce identification document or its copy upon payment, which can be made in person or by the representative.
- 3. To verify the information provided by the applicants instantly, the enrolment method through Telephone Booking, Leisure Link Internet Booking and Leisure Link Self-service Kiosk are not applicable in this enrolment stage.
- 4. If an applicant enrolled in doubles event wish to join singles event or vice versa, he/she should submit a separate completed enrolment form by producing the identification document or its copy and <u>bring the relevant receipt for exemption of</u> enrolment fee upon payment.

### K. Fixture Draw

: The draw will be held at 10:30 am on 6 Aug 2018 (Monday) at NDLSO (Address: 4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, N.T.). Members of the public are welcome to attend. Applicants will be notified of the competition schedule in writing. If they do not receive the competition schedule before the competition, they may visit the website (http://www.lcsd.gov.hk/en/programmes/programmeslist/districtsports/dag.php) or enquire the NDLSO for competition schedule on their own.

#### L. Format

- : 1. Single knock-out system will be adopted.
  - 2. In the preliminary and semi-finals, a set of 6 games will be played. When the game reaches 5-all, the first player to reach 7 games with a 2-game lead will advance. When the game reaches 6-all, the final game will be decided by a 7-point tie-break.
  - 3. In finals, a set of 8 games will be played. When the game reaches 7-all, the first player to reach 9 games with a 2-game lead will advance. When the game reaches 8-all, the final game will be decided by a 7-point tie-break. When the game reaches 40-all, the player who scores first shall win.

### M. Regulations

- : 1. Unless otherwise specified in the prospectus, the competition will adopt the regulations approved by the Hong Kong Tennis Association.
  - 2. If only one participant shows up on the competition day, he/she will still be given the respective award.

### N. Awards

: A medal will be awarded to the champion, first, second and third runners-up of each division.

#### O. Marshal

- : 1. Participants should pay attention to the announcements of the Organiser and report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
  - 2. Participants shall report to the competition venue 15 minutes before the scheduled competition time and take part in all their matches. Those who fail to show up 5 minutes after the judges' roll call will be deemed to have abandoned their participation right. Their results and awards attained in that competition will be cancelled and enrolment fee will not be refunded. No appeal will be accepted.
  - 3. Participant should bring along his/her original identification document as below;

### Hong Kong residents

- 1.Original copy of HKID cards
- 2. For children aged between 11 and 14: HKID cards (original/copy)
- 3.For children below aged 11: HKID cards/Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (original/ copy). If the identity documents used are without a photograph, they will be required to present, for verification, the original of a valid photograph-bearing student card/ student handbook.

### **Non-Hong Kong residents**

Original copy of valid travel document used at the time of enrollment.(e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

If the participant fails to produce the above identification document or the personal particulars shown on the identification document are inconsistent with those on the enrolment form, he/she will not be allowed to take part in the competition and will be deemed to have forfeited the right to compete. His/her enrolment fee will not be refunded and no appeal will be accepted.

(Remark: The Student Registration Card of Hong Kong School Sports Federation and the player card of the national sports associations or sport organisations are not accepted.)

4. Participant should bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD (for those enrolling in the capacity of "Local Status" only). Where the Organiser is in doubt of the identity of any applicant/ participant, it has the right to request the participant to produce his/her identification document and valid residence or schooling proofs at any time (including event day(s). If any discrepancies are found, the participant will not be allowed to take part in the competition and all his/her results attained will be cancelled. He/she will not be allowed to take part in all remaining competitions.

- P. Judges
- : Judges of all matches will be served by Qualified referees. All participants should abide by their decisions.
- Q. Appeal
- : No appeal will be accepted. The judges' decision on the competition results shall be final.
- R. Inclement Weather Arrangement
- : Should Pre-No.8 special announcement (an advance notice to the public issued by the Observatory when the tropical cyclone warning signal No. 8 is expected within two hours), tropical cyclone warning signal No. 8 or above or black rainstorm warning signal is in force 2 hours before the reporting time for preliminary round of the competition, all games on that day will be cancelled. DLSO will notify the participants of the corresponding arrangement in due course.
- S. Points to Note: 1. Participants shall observe all the regulations prescribed by the Organiser and the sports centre.
  - 2. You are encouraged to photocopy the prospectus and enrolment forms if necessary.
  - 3. Participants should bring their own rackets. All balls used in the competition will be provided by the Organiser.
  - 4. Each participant should wear sportswear and non-marking sports shoes.
  - 5. Participants must present at the fixed schedule of the matches. Any request for changing of the scheduled time will not be entertained.
  - 6. Absentees will be deemed to have abandoned their participation right. No refund will
  - 7. If a participant who has taken part in one of the matches is unable to take part in the remaining matches for weather or other reasons, no refund will be made by the LCSD.
  - 8. If a participant fails to finish all matches, the Organiser will disqualify him/her from receiving an award.
  - 9. No warm up area will be provided. If the competition schedule had buffer period. warm up arrangements may be arranged by the Organiser.

### T. Supplementary Regulations

- : 1. The schedule for each division and events on the event day(s) should follow the onthe-spot announcements.
  - 2. If any participant(s) is/are found to be impostors or having violated the rules or engaged in improper conduct that affects the competition results, the Organiser will have the right to order him/her/them to withdraw from the competition and his/her/their result(s) in the competition will be cancelled. Enrolment fee will not be
  - 3. The DLSO has the right to release the result of competition to the public.
  - 4. In addition to the rules and remarks stated in this prospectus, participants should also follow all the rules in the Notes to Participant attached.
- U. Acceptance of Complaint
- : Any persons who would like to lodge a complaint against the abuse use of the "Local Status" should provide his/her name, telephone number, correspondence address and the information of the person he/she complains against, including name, division and the organising district for investigation at least ten working days before the start of the event. Complaints received less than ten working days before the start of the event may be handled after the completion of the event.
- V. The Hong Kong Games
- : The results of this competition will be listed as recognised competition results for the district tennis athlete selection for "The 7th Hong Kong Games - Tennis Competition". Details of the requirements will be announced by the 7th Hong Kong Games Organising Committee.
- W. Enquiries
- : 2679 2819 North District Leisure Services Office, Leisure and Cultural Services Department
- \* LCSD reserves the right to amend it at any time without giving any prior notice. \*

### Organised by

the Leisure and Cultural Services Department
(Sponsored by North District Council)
North District Age Group Tennis Competition 2018/19
Enrolment Form for Singles Event

For Office Use					
☐With priority	□No priority				
□Verified the resid	ence or				
schooling proof					
☐Successful list					
☐Waiting List					

Notes on Personal Particulars:

Name:

Fax No / Correspondence Address:

North District Age Group

Tennis Competition 2018/19

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.
- **I.** Division & Event (Please tick " $\checkmark$ " the box  $\square$  as appropriate.)

Ш					Men's			Women	ı's
vent	Division	Age	Date of Birth	Division Code	Activity Code	Division to be entered "✓"	Division Code	Activity Code	Division to be entered "✓"
		55 or above	On or before 25 Aug 1963	MA	40499783		FA	40499795	
	Master	45-54	26 Aug 1963 to 25 Aug 1973	MB	40499784		FB	40499796	
		35-44	26 Aug 1973 to 25 Aug 1983	MC	40499785		FC	40499797	
Singles	Adult	25-34	26 Aug 1983 to 25 Aug 1993	MD	40499786		FD	40499798	
g	Addit	19-24	26 Aug 1993 to 25 Aug 1999	ME	40499787		FE	40499799	
les		16-18	26 Aug 1999 to 25 Aug 2002	MF	40499788		FF	40499800	
		14-15	26 Aug 2002 to 25 Aug 2004	MG	40499789		FG	40499801	
	Youth	12-13	26 Aug 2004 to 25 Aug 2006	MH	40499790		FH	40499802	
		11 or below	On or after 26 Aug 2006	MI	40499791		FI	40499803	

### II. Personal Particulars of Applicant: (All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the \* mark.) \_\_ (Chinese) (English) Name: Chinese Code (if applicable): Leisure Link Patron No. (if applicable): No./Type of Identity Document: \_ ☐ HK residents\*: 1. HKID card 2. Birth Certificate/ Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit.(only for children aged below 11) ☐ Non-HK residents\*: Valid travel documents(e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao) Age: \_\_\_\_\_ Gender: \* M / F ( DD / MM / YYYY ) Residential Address (Remark) (If you enrol in the capacity of 'Local resident', you must complete the above.) Name of School (Remark) School Address (Remark) (If you enrol in the capacity of 'Local student', you must complete the above.) (Mobile) \_\_\_\_\_ Contact Telephone No.(Day)\_\_\_\_\_ \_\_\_(Night) \_\_ If I encounter any emergency in the course of the activity, please contact \_\_\_\_\_ (Name of Contact Person) at (Telephone No.). (Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.) (Remark: The entitlement to priority in balloting is based on the residential address /school name and address provided above and the declaration made by the applicant/ parent or guardian in Section B of Part III (P.10). The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.) (There is no need to fill in the address if fax number has already been provided.)

\*Fax No / Correspondence Address:

North District Age Group

Tennis Competition 2018/19

Name:

\*Fax No / Correspondence Address:

North District Age Group

Tennis Competition 2018/19

Name:

1. 2.	Declaration Please tick "√" the box as appropriat Please delete non-applicable item(s) Local resident or local student' refe Boundary Maps of District Council E in government/aided/private seconda of this district from the website of the the place of residence.	adjacent to the * n rs to people residir Election from the w ary schools, primar	ng in the boundary of this Districe ebsite of Electoral Affairs Comm y schools, special schools or kir	nission; or students studying ndergartens in the school list
	This declaration of Participation i completed by		applicant (for an applicant aged parent / guardian (for an applica	•
I (*	the applicant / parent or guardian) he  The applicant going to enrol in this competition should complete the declaration i  Since the applicant	ereby declare that: _ (Name of the ap in the capacity of n Part B) (Name of the	(Please tick the □ as appropriate plicant) is either residing or student "Local resident or local student applicant) was admitted as a second	e) dying in North District, and is " ("Local Status"). (Applicant
2.	the waiting list using "Local State year, or due to other reasons, the resident or non-local student" ("N The applicant (I/Applicant declare(s) that the informedigible for the competition according formation is provided, I/applicant who to be refunded.	ne applicant is goil on-local Status") ev Name of the applica nation provided in ling to the rules	ng to enrol in this competition in yen though he/she is residing or ant) is not residing or studying in the enrolment form is true and set by the Organiser. I/applica	n the capacity of "Non-local studying in <u>North</u> District. <u>North</u> District. correct and I/applicant am/is ant understand that if false
3. 4.	I/Applicant declare(s) that I/applicant I/Applicant declare(s) that I/applicant	t have/has studied t t agree to comply w	the prospectus and agree the rel ith all the rules set by the Organ	ated terms and conditions. iser and abide by the
	decisions of the referee(s).  I/Applicant declare(s) that I/applicant and Cultural Services Department sl competition due to my/his/her own not If I/applicant am/is found to be impose cancelled. Enrolment fee will not	hall not be liable fo egligence, ill health stor in the competi	r any injuries or death which the or poor physical condition.	applicant may sustain in the
Δn	plicant aged 18 or above, should sign		For applicant aged below 1	8 this column should be
ДР	plicant aged to or above, should sign	Tulis Column	completed by his/her parent / gu	
	Signature of the Applicant : Date :		Signature of Parent/Guardian Name of Parent/Guardian Date	
В.	Declaration for Applicant/ Parent/ 0	Guardian enrolling		dent or local student'.
1. 2. 3. (R(in l ap)	I hereby declare that I/applicant h stipulated rules and regulations an student'. I confirm that I/applicant h the candidate in any event of the sa the period from 1 Apr 2017 to 31 M that I/applicant have/has attained i enrolment fee paid will not be refur loss due to my/ parent/ guardian's made by me/ applicant/ parents/ guardian's fails to produce the valid proof or its fails to produce the valid proof or its fails to produce the valid proof or its fails to produce the valid proof for verification the proof, the LCSD has the right to list, and reject the application. One sport will even be forfeited. I/applicant will bring along the valid verification by LCSD.  Demark: The entitlement to priority in beat II (Personal Particulars of Application of II) (Personal Particulars of Application of II) (Personal Particulars of II) (Personal	nave/has studied the discrepance of the law in the cape are 2018. Otherwise are 2018. Otherwise on any events of the law in the law	ne prospectus of this event and a now applying in the capacity successfully balloted as candidated as candidated as a large la	d agree to comply with the of a 'Local resident or local e or one on the waiting list of al student' in other districts in all the competition results of will be cancelled and the ent shall not be liable for any in form. Any false declaration required to produce a valid our department. If I/applicant will be immediately cancelled, the event day(s)) to produce the event day(s)) to produce the applicant on the waiting the one of the same tition on the event day(s) for mame and address provided ent or guardian. The mis submitted. The applicant
	plicant aged 18 or above should sign  Name of the Applicant  Signature of the Applicant  Date	this column :	For applicant aged below 1 completed by his/her parent / g Name of the Applicant Signature of Parent/ Guard Name of Parent/Guardian Date	guardian :

# Organised by the Leisure and Cultural Services Department (Sponsored by North District Council) North District Age Group Tennis Competition 2018/19 Enrolment Form for Doubles Events

For Office Use						
☐First priority ☐Second priority						
□No priority						
□Verified the residence or schooling proof						
□1 <sup>st</sup> Player						
□2 <sup>nd</sup> Player						
□Successful list						
☐Waiting List						

Notes on Personal Particulars:

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.

**I. Division & Event** (Please tick "✓" the box □ as appropriate. Each team can enrol in only one doubles event)

Ŵ				Men's			Women's		's
vent	Division	Age	Date of Birth	Division Code	Activity Code	Division to be entered "✓"	Division Code	Activity Code	Division to be entered "✓"
	Master	35 or above	On or before 25 Aug 1983	M1	40499792		F1	40499804	
Do	Adult	19-34	26 Aug 1983 to 25 Aug 1999	M2	40499793		F2	40499805	
ubles	Youth	18 or below	On or after 26 Aug 1999	МЗ	40499794		F3	40499806	
	Mixed	Onon	0.00	MO	40499807	Division to be entered "√"		√"	
	(Open)	Open	Open	IVIO	40439807				

**II.** <u>Personal Particulars</u> of Applicant: (All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the \* mark.)

Please obtained the consent from Second Team Member before providing his/her information

First Team Member/ Member-in	-charge		
Name: (C	chinese)	(English)	
Chinese Code (if applicable):	Leisure Link F	Patron No. (if applicable):	
Permit. (only for childre	Certificate/ Document of Identity fo en aged below 11) ments (e.g. Passport, Exit-entry Pe	r Visa Purposes / HKSAR Re-entry Permit / ermit for Travelling to and from Hong Kong a Gender: * M / F	•
Residential Address (Remark 1): (If you enrol in the capacity of 'L Name of School (Remark 1)	ocal resident', you must con	. ,	
School Address (Remark 1)	:		
(If you enrol in the capacity of 'L	ocal student ', you must con	nplete the above.)	
Contact Telephone No.(Day)	(Night)	(Mobile)	
If I encounter any emergency in t	he course of the activity, ple	ase contact <sup>(Remark 2)</sup>	_ (Name
of Contact Person) at	(Telephone No.) .		

Second Team Member			
Name: (C	ninese)		(English)
Chinese Code (if applicable):			
No./Type of Identity Document:		,	(
☐ HK residents*:1. HKID card 2. Birth C Permit. (only for children	ertificate/ Document of Ide		oses / HKSAR Re-entry Permit / One-way
☐ Non-HK residents*: Valid travel docum	ients (e.g. Passport, Exit-e	entry Permit for Trav	velling to and from Hong Kong and Macac
Date of Birth: / /	Age:		_ Gender: * M / F
( DD / MM /YYYY)			
Residential Address (Remark 1):			
(If you enrol in the capacity of 'Lo Name of School (Remark 1)	ocal resident', you mu :	•	•
(If you enrol in the capacity of 'Lo School Address (Remark 1)	ocal resident', you mu :	st complete the	above.)
(If you enrol in the capacity of 'Lo			
Contact Telephone No.(Day)	(Night)	(Mobil	le)
If I encounter any emergency in the Contact Person) at	e course of the activit (Telephone No.	ty, please contac ) .	ct <sup>(Remark 2)</sup> (Name
above and the person in charge/ app 'Local Status' or 'Non-local Status' s notify the organising district of any ch	licant/ parent/ guardian shall not be changed o ange of his/her corresponder the consent of the	and the Declara nce the enrolmer ondence address	address/ school name and address pro tion made in Part III of (B). The appli nt form is submitted. The applicant of for communication purpose.) act person should be obtained before
(There is no need to fill in the	correspondence add	Iress if fax numb	per has already been provided.)
ame:	Name:		Name:
ax No / Correspondence Address:			
North District Age Group Tennis Competition 2018/19	North District Ag Tennis Competitio		North District Age Group Tennis Competition 2018/19

### **III. Declaration**

- 1. Please tick "✓" the box as appropriate.
- 2. Please delete non-applicable item(s) adjacent to the \* mark.
- 3. Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

		ipplicant (for an applicant aged 18 or above) arent / guardian (for an applicant aged below 18)		
(Fo	or Doubles Events) It is hereby declare that: (Please	e tick the □ as appropriate)		
1.	The team comprises (Name (Name of the second team member).	e of the first team member) and		
		ying in North District and are going to enrol in this r local student" ("Local Status"). (Applicants should		
	Status" in the same type of sports competition	uccessful applicants or put on the waiting list using "Local in other districts within this financial year, or due to other ition in the capacity of "Non-local resident or non-local are residing or studying in North District.		
	to enrol in this competition in the capacity of "L	ember) is residing or studying in <u>North</u> District and is going Local Status". The other team member is going to enrol in al Status". (Applicant enrolling in "Local status" should		
	he/she was admitted as a successful applicant			
2.	I/Applicant declare(s) that the information provided in the enrolment form is true and correct and I/Applican am/is eligible for the competition according to the rules set by the Organiser. I/Applicant understand that i false information is provided, I/Applicant will be immediately disqualified with all the results cancelled Enrolment fee will not be refunded.			
3.	I/Applicant declare(s) that I/ $\underline{A}$ pplicant have/has sconditions.	studied the prospectus and agree the related terms and		
4.	I/Applicant declare(s) that I/applicant agree to comply with all the rules set by the Organiser and abide by the decisions of the referee(s).			
5.	I/Applicant declare(s) that I/Applicant am/is healthy and physically fit to participate in this competition. The Leisure and Cultural Services Department shall not be liable for any injuries or death which the applicant may sustain in the competition due to my/his/her own negligence, ill health or poor physical condition.			
6.	If I/Applicant am/is found to be impostor in the competition will be cancelled. Enrolment fee will no	e competition, my/his/her result(s) and award(s) in the of be refunded.		
Αŗ	oplicant aged 18 or above should sign this column.	For applicant aged below 18, this column should be completed by his/her parent / guardian.		
	st Team Member me of Applicant :	Name of Applicant :		
	gnature of Applicant :	Name of the Parent/Guardian :		
Da	te :	Signature of the Parent/Guardian :		
	cond Team Member	Nigra of Applicant		
	me of Applicant :	Name of Applicant : Name of the Parent/ Guardian :		
Da	gnature of Applicant :te	Signature of the Parent/ Guardian :  Date :		
		1		

## B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of 'Local resident or local student'

- 1. I hereby declare(s) that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period form 1 April 2017 to 31 March 2018. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my/ parent/ guardian's own negligence or any omissions in this application form. Any false declaration made by me/ applicant/ parents/ guardian would render the enrolment null.
- 2. Upon payment of fees, l/applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing my/one's name for verification by your department. If l/applicant fail(s) to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If l/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one's status as the successful applicant/ the applicant on the waiting list, and reject the application. My/One's/ Our competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.
- 3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/ school name and address provided in Part II (Personal Particular of Applicant) by the person in charge/ applicant/ parent/ guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once this enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

Applicant aged 18 or above should sign this column		For applicant aged below 18, this column should be completed by his/her parent / guardian	
First Team Member			
Name of Applicant Signature of Applicant Date	:	Name of Applicant Name of the Parent/ Guardian Signature of the Parent/ Guardian Date	
Second Team Member  Name of Applicant  Signature of Applicant  Date	:	Name of Applicant Name of the Parent/ Guardian Signature of the Parent/ Guardian Date	: