



Tuen Mun District Age Group Tennis Competition 2018 Prospectus

▶ Purpose : To provide members of the community in different age groups with an opportunity to participate in tennis

competitions, so as to sustain their interest in tennis, enable them to pit their skills against other players and

keep fit.

♣ Date : 28,29 July & 4,11,12,18,19 August 2018 (Saturdays and Sundays)

(Fallback Date: 25 & 26 August 2018)

₹ Time : 2:00pm to 10:00pm (Saturdays), 9:00am to 10:00pm (Sundays)

► Venue : Tuen Mun Tang Shiu Kin Sports Ground Tennis Court (Address: Tsun Wen Road, Tuen Mun)

Division, Event and Quota: Each applicant may enrol in a maximum of one singles event and one doubles event.

				Men's				Women's			
斑						Qu				Quota	
Event	Division	Age	Date of Birth	Division Code	Activity Code	Successful Applicant	*Waiting List Applicant	Division Code	Activity Code	Successful Applicant	*Waiting List Applicant
		55 or above	On or before 28 Jul 1963	MA	40497000	24	8	FA	40497014	8	3
	Master	45-54	29 Jul 1963 to 28 Jul 1973	MB	40497001	48	16	FB	40497015	8	3
		35-44	29 Jul 1973 to 28 Jul 1983	MC	40497002	32	11	FC	40497016	8	3
70	Adult	25-34	29 Jul 1983 to 28 Jul 1993	MD	40497003	16	5	FD	40497017	8	3
Singles	Adult	19-24	29 Jul 1993 to 28 Jul 1999	ME	40497004	8	3	FE	40497018	8	3
	Youth	17-18	29 Jul 1999 to 28 Jul 2001	MF	40497005	8	3	FF	40497019	8	3
		15-16	29 Jul 2001 to 28 Jul 2003	MG	40497006	8	3	FG	40497020	8	3
		13-14	29 Jul 2003 to 28 Jul 2005	МН	40497007	8	3	FH	40497021	8	3
		12 or below	On or after 29 Jul 2005	MI	40497008	24	8	FI	40497022	8	3
	Master	35 or above	On or before 28 Jul1983	MJ	40497009	32 teams	11 teams	FJ	40497023	8 teams	3 teams
Doubles	Adult	19-34	29 Jul 1983 to 28 Jul 1999	MK	40497010	8 teams	3 teams	FK	40497024	8 teams	3 teams
S	Youth	18 or below	On or after 29 Jul 1999	ML	40497011	8 teams	3 teams	FL	40497025	8 teams	3 teams
Men and Mixed	Master & Adult	19 or above	On or before 28 Jul 1999	XA	40497012	Successful Applicant 16 teams; *Waiting List Applicant 5 teams					
Men and Women Mixed Doubles	Youth	18 or below	On or after 29 Jul 1999	XB	40497013	Successful Applicant 8 teams; *Waiting List Applicant 3 teams					

Remarks: 1. Applicants should join the division according to their <u>date of birth</u>. Enrolment in higher division is not allowed.

- 2. If the competition is postponed for any reasons, the original commencement day of the competition will be taken to determine to which age group the participant belongs.
- 3. If there are less than two participants/teams for a particular division, the competition(s) for that division will be cancelled and the enrolment fee paid will be refunded to participants.
- 4. For better resource utilisation, the Organiser reserves the right to adjust the quota for each division with reference to the enrolment response. The applicants/participants should have no objection.
- 5. * If places are available after the 'Date for Payment by Successful Applicants', those places will be opened for applicants on the waiting list on first-come-first-served basis. For details, please refer to Enrolment Method (P.3-4).

A. Eligibility and Notes to Applicants:

- 1. To foster a sense of belonging to districts among the public, residents or students of the organising district may enrol in the capacity of "Local resident or local student" ("Local Status") for District Age Group Competitions so as to enjoy priority in balloting. Applicants using "Local Status" for enrolment are required to sign a declaration. Residents or students of Tuen Mun District who participate in the capacity of "Local Status" will be accorded priority in balloting. Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission (http://www.eac.gov.hk/en/distco/2015dc_elect_map.htm); or students studying in government/ aided/ private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau (http://www.edb.gov.hk/en/student-parents/sch-info/sch-search/schlist-by-district/index.html). Student hostels and athlete hostels cannot be regarded as the place of residence.
- 2. The entitlement to priority in balloting can apply only once for the same type of sports competition. <u>Applicants may enrol in the capacity of "Local Status" once for the same type of sports competition in one district within the same financial year (i.e. 1 April 2018 to 31 March 2019). Successful applicants and those put on the waiting list will be regarded as having enjoyed their priority entitlement.</u>
- 3. Those who are regarded as having enjoyed their priority entitlement cannot enrol in the capacity of "Local Status" again in the same type of sports competition in other districts within the same financial year. However, they may still enrol in the capacity of "Non-local resident or non-local student" ("Non-local Status").
- 4. For doubles events, if <u>both players of a team apply</u> by using the "Local Status", their application will be given <u>first priority</u> in balloting. If <u>only one player of a team applies</u> by using the "Local Status", their application will be given <u>second priority</u> in balloting.
- 5. If a participant is found using the "Local Status" for enrolment repeatedly within the same financial year and is admitted as a successful applicant or put on the waiting list, he/she will be disqualified and all the results he/she attained in the capacity of "Local Status" within that financial year in the same type of sports competition will be cancelled. All enrolment fees will not be refunded. Team results attained in double events will also be cancelled.
- 6. Upon payment of fees, the applicant enrolling in the capacity of "Local Status" is required to produce a valid residence or schooling proof or its copy bearing his/ her name for verification by this department. If the applicant fails to produce the valid proof or its copy, the enrolment by using the "Local Status" will be immediately cancelled. Furthermore, the LCSD has the right to require any applicant at any time (including on the event day(s)) to produce the original of the proof for verification, and the participant shall raise no objection to it. If the applicant fails to produce the original of the proof, the LCSD has the right to cancel his/her status as the successful applicant/the applicant on the waiting list, and reject the application. One's competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.

(a) Residence Proofs

- i. Statement (such as demand note for rates, electricity bill, water charges bill, monthly bank statement or telephone bill) issued by public utilities, commercial organisations or banks in the last three months;
- ii. Declaration of residence issued by the Home Affairs Department;
- iii. Mortgage statement, tenancy agreement; or
- iv. Student handbook (any student who cannot produce his/her handbook may produce any of the documents stated in items (i) to (iii) bearing the name(s) of his/her parent(s) together with his/her birth certificate).
 - (Note: Student hostels and athlete hostels cannot be regarded as the place of residence.)

(b) Schooling Proofs

Valid student handbook or student card.

- 7. Each applicant may enrol in a <u>maximum of one singles event and one doubles event</u> and pay the enrolment fee once. To facilitate the ballot arrangement, the applicant should submit separate enrolment forms for singles and doubles events with declarations.
- 8. Each applicant should submit only one enrolment form for Singles and Doubles Event. In case of multiple submissions, all enrolment forms submitted by the applicant will not be entertained.

- 9. If a participant who has enrolled in singles event wishes to enrol in doubles event as well; or a participant who has enrolled in doubles event wishes to enrol in singles event as well, he/she should submit a fresh enrolment form and declaration by producing his/her identity documents and other related document(s), together with the receipt of the enrolled event for fee exemption during the new enrolment.
- 10. Information provided in the enrolment form should be true and correct and be completed in full. Once the enrolment form is submitted, any change of entered information including its local status/non-local status, the events and particulars of the applicants is not allowed before the completion of the "Tuen Mun District Age Group Tennis Competition 2018". (Applicants may only change the contact telephone number, correspondence address and occupation.)
- 11. Applicant providing false information will be disqualified. His/her results attained will be cancelled. Enrolment fee will not be refunded.
- 12. For easy communication, the applicant should notify the organising district immediately in writing of any change of his/her correspondence address.
- 13. Applicant aged below 18 should provide a declaration signed by his/her parent or guardian before taking part in the competition.
- 14. The Organiser reserves the right to forbid any participant from taking part in the competitions.

B. Enrolment Fee

: \$20 per person, \$40 per team for double event (pay once if already enrol in single event) (those aged below 15 or 60 or above, full-time students and persons with disabilities can enjoy a 50% off concessionary rate upon production of valid identity document(s) during payment). Each applicant should pay the fee according to his/ her age on the first day 28 July 2018 of the competition.

C. Enrolment Method

- : 1. Admission by ballot.
 - 2. Applicants should submit the enrolment form with declaration to the District Leisure Services Office (DLSO) or sports centres of Tuen Mun District https://www.lesd.gov.hk/en/programmes/programmeslist/districtsports/searchrsprog.p hp) or Leisure Link Self-service Kiosk.
 - 3. If the enrolment form is submitted by post, please return the completed form together with the "Declaration" to DLSO of Tuen Mun District (Address: 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun) on or before 15 May 2018 (the date of receipt of the enrolment form by the above office is regarded as receipt date) with "Tuen Mun District Age Group Tennis Competition 2018" written on the envelope (Please send out the enrolment form early for joining the ballot to avoid the postal delay).
 - 4. To submit enrolment forms by post, please make sure that all mail items bear sufficient postage. This Department will not accept any underpaid mail items and such items will be handled by the Hongkong Post. For calculation of postage, please refer to the Hongkong Post's website:

 (http://www.hongkongpost.hk/en/postage_calculator/index.html).
 - 5. If the enrolment form is submitted through Internet or Leisure Link Self-service Kiosk, please provide your personal particulars including Division, Event and Gender clearly and complete the "Declaration" to declare whether your enrolment is in the capacity of 'Local resident or local student'.

				Date for Payment and Pr	rocedures	
	Date for Submission of Enrolment Form	Balloting Date	Date for Payment by Successful Applicants	Date for l by Waiting List Applic when places are availabl payment by succe	Open Enrolment for Remaining Places	
				"Local Status"	"Non-local Status"	
Date	From 2 to 15 May 2018	28 May 2018	From 5 to 11 June 2018	From 13 to 19 June 2018	From 16 to 19 June 2018	From 21 to 25 June 2018
Remarks	Accept enrolment forms submitted either in the capacity of "Local Status" or "Non-local Status".	Applicants enrolling in the capacity of "Local Status" will enjoy priority in balloting.	have received shall make pa specified dates waiving their The enrolment applicants/tear open enrolment had already en	The waiting list is drawn of Places will be allocated or served basis. Singles Events: Applicants enrolling in the capacity of "Local Status" will enjoy priority in filling the places and should make payment on a first-come-first-served basis starting from 13 June 2018. Doubles Events: All applicants as a team enrolling in the capacity of "Local Status" will enjoy First Priority in filling the places and should make payment on a first-come-first-served basis starting from 13 June 2018. One of the applicants of a team enrolling in the capacity of "Local Status" will enjoy Second Priority in filling the places and should make payment on a first-come-first-served basis starting from 15 June 2018. otake part in both singles receipts for both events. Syment together. If any team or only one team members at the few will not be refunded the instance of the doubles events, ples in for the doubles events, ples in for the doubles events.	and doubles events shoul the capacity of "Non-local Status". They should make payment starting from 16 June 2018. The process will complete once all places are filled.	oth team members syment within the vill be regarded as n the waiting list. allocated to other and enrol during ose members who

D. Places and Time for Submission of Enrolment Form:

	Tuen Mun DLSO (Address: 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun)	Sports Centres and Tennis Courts in Tuen Mun District (Yau Oi sports Centre, Tai Hing Sports Centre, Leung Tin Sports Centre, The Jockey Club Tuen Mun Butterfly Beach Sports Centre, Tsing Sin Playground, Wu Shan Tennis Courts and Tuen Mun Tang Shiu Kin Sports Ground (Tennis Courts))
Monday to Friday	8:30am to 6:15pm	
Saturday, Sunday and Public Holidays	Close	7:00am to 11:00pm

E. Date and Venue for Balloting

An open ballot for successful applicants and waiting list applicants will be held at 10:00am on 28 May 2018 at Conference Room, 4/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun. Members of the public are welcome to attend.

F. Arrangements for : 1. Successful /Waiting List Applicants

- 1. If any division is over-subscribed, the DLSO will decide the successful applicants by ballot. The number of the successful applicants drawn should be equivalent to the quota of the division. Other applicants equivalent to one-third of the quota of the division (or 30 at most, whichever is the less) will also be drawn and included into a waiting list.
- 2. Both the successful and waiting list applicants will be notified in writing after the ballot. Please note that unsuccessful applicants will not be informed separately. The DLSO should not be responsible for the postage delay due to the incorrect or incomplete correspondence address provided by the applicant.

G. Date of Announcement

The list of successful applicants and the waiting list applicants will be posted on the notice boards of the DLSO and sports centres of Tuen Mun District on 1 June 2018 (Friday). The balloting result will also be posted on the LCSD website within 5 working days from the "Balloting Date".

H. Payment Document

Successful applicants and waiting list applicants should make payment with the following Documents.

- 1. Notification letter;
- 2. Original or copy of identification document (Those qualified for the concessionary rate are required to produce valid document);

Hong Kong residents

- 1. HKID Cards
- 2. Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (only for children aged below 11)

Non-Hong Kong residents

Valid travel documents (e.g. passports and Exit-entry Permit for Travelling to and from Hong Kong and Macao)

3. Valid residence or schooling proof or its copy bearing the applicant's name (Only applicable to the applicants enrolling in the capacity of "Local Status").

Please refer to <u>6(a)</u> and <u>(b)</u> of <u>Section A 'Eligibility and Notes to Applicants'</u> for details. If applicant fails to produce the valid residence or schooling proof or its copy bearing the applicant's name for verification, the LCSD has the right to cancel his/her successful applicant/ waiting list applicant status.)

I. Payment Method : 1.

- 1. Successful applicants and waiting list applicants should make reference to Section C 'Enrolment Method' and this Section 'Payment Method' listed below together with the above documents upon payment of fee.
- Successful applicants who do not complete the payment procedure within the
 payment period will be deemed to have abandoned their participation right. Unfilled
 places, if any, will be filled by waiting list applicants. Applicants enrolling in the
 capacity of 'Local Status' will enjoy priority.

(a) Payment in person or by the representative

- Applicants enrolling in the capacity of "Local Status" should produce Document (1), (2) and (3) mentioned in Section H and make payment at DLSO or recreation and sports venues with Leisure Link Services (except Leisure Link Self-service Kiosk) in District within the specified time and dates for verification of "Local Resident or Local Student" by the LCSD staff.
- Applicants enrolling in the capacity of "Non-local Status" should produce
 Document (1) and (2) mentioned in Section H and make payment at all DLSOs or
 recreation and sports venues with Leisure Link Services in all Districts within the
 specified dates.
- Places and Time for Payment:

	Tuen Mun (Address: 3/F, Tuen Mun Building, 1 Tuen Hi l	Government Offices	Recreation and sports venues with Leisure Link services in Tuen Mun Districts (except Leisure Link Self-service Kiosk)	
Applicants enrolling in the	Monday to Friday	8:30am to 4:30pm	9.20 1. 10.00	
capacity of 'Local resident or Local student'	Saturday, Sunday and Public Holidays	Close	8:30am to 10:00pm	

			Recreation and	
	= =		sports venues with	Leisure Link
	All DLS	SOs	Leisure Link	Self-service
			services in all	Kiosk
			Districts	
Applicants enrolling in the capacity of 'Non-local	Monday to Friday	8:30am to 4:30pm	8:30am to	8:30am to
resident or non-local student'	Saturday, Sunday and Public Holidays	Close	10:00pm	11:00pm

(b) Payment by Post (For Successful Applicants Only)

- Successful applicants enrolling in the capacity of "Local Status" should send the Notification Letter and the copies of Document (2) and (3) mentioned in Section H, together with a crossed cheque (Post-dated cheque is not accepted) payable to 'The Government of the Hong Kong Special Administrative Region' and a stamped return envelope by post to the Tuen Mun DLSO (Address: 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun) before the deadline for payment by successful applicants (the date of receipt of the cheque by above office is regarded as payment date).
- Successful applicants enrolling in the capacity of "Non-Local Status" should send the Notification Letter and the copy of Document (2) mentioned in Section H, together with a crossed cheque (Post-dated cheque is not accepted) payable to 'The Government of the Hong Kong Special Administrative Region' and <u>a stamped return envelope</u> by post to the Tuen Mun DLSO (Address: 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun) before the deadline for payment by successful applicants (the date of receipt of the cheque by above office is regarded as payment date).

- Remark 1: Please ensure that all information on the cheque is accurate and the instructions stated in the Notification Letter are followed. Otherwise, the LCSD could not process your application and your status as successful applicants or applicants on the waiting list will be cancelled.
- Remark 2: Please send out the cheque early so that the application will not be disqualified due to postal delay.
- Remark 3: To submit enrolment forms by post, please make sure that all mail items bear sufficient postage. This Department will not accept any underpaid mail items and such items will be handled by the Hongkong Post. For calculation of postage, please refer to the Hongkong Post's website (http://www.hongkongpost.hk/en/postage_calculator/index.html)

J. Arrangements for : 1. Open Enrolment

- 1. If there are remaining places after the deadline for payment by waiting list applicants, or if the competition is under-subscribed, the DLSO will arrange open enrolment on a first-come-first-served basis from 21 June 2018 (starting from 8:30am) to 25 June 2018 at all DLSOs or recreation and sports venues with Leisure Link Services. All are welcome to enrol and no priority will be given to applicants who enrol in the capacity of "Local Status" in such case.
- 2. Applicants shall submit a completed enrolment form and produce identification document or its copy upon payment, which can be made in person or by the representative.
- 3. To verify the information provided by the applicants instantly, the enrolment method through Telephone Booking, Leisure Link Internet Booking and Leisure Link Selfservice Kiosk are not applicable in this enrolment stage.
- 4. If an applicant enrolled in doubles event wish to join singles event or vice versa, he/she should submit a separate completed enrolment form by producing the identification document or its copy and <u>bring the relevant receipt for exemption of enrolment fee upon payment.</u>

K. Fixture Draw

: The draw will be held at 10:00am on 13 July 2018 (Friday) at Room B, 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun. Members of the public are welcome to attend. Applicants will be notified of the competition schedule in writing. If they do not receive the competition schedule before the competition, they may visit the website (http://www.lcsd.gov.hk/en/programmes/programmeslist/districtsports/dag.php) or enquire the Tuen Mun DLSO for competition schedule on their own.

L. Format

- : 1. Single knock-out system will be adopted.
 - 2. In the preliminary, a set of 6 games will be played. When the game reaches 5-all, the first player to reach 7 games with a 2-game lead will advance. When the game reaches 6-all, the final game will be decided by a 7-point tie-break. When the game reaches 40-all, the player who scores first shall win.
 - 3. In the semi-finals and finals, a set of 8 games will be played. When the game reaches 7-all, the first player to reach 9 games with a 2-game lead will advance. When the game reaches 8-all, the final game will be decided by a 7-point tie-break. When the game reaches 40-all, the player who scores first shall win.

M. Regulations

- : 1. Unless otherwise specified in the prospectus, the competition will adopt the regulations approved by the Hong Kong Tennis Association.
 - 2. If only one participant shows up on the competition day, he/she will still be given the respective award.

N. Awards

: A medal will be awarded to the champion, first, second and third runners-up of each division.

O. Marshal

- 1. Participants should pay attention to the announcements of the Organiser and report to the Organiser and take part in the competitions on time. Otherwise they will be deemed to have forfeited the right to compete.
 - 2. Participants shall report to the competition venue 15 minutes before the scheduled competition time and take part in all their matches. Those who fail to show up 5 minutes after the judges' roll call will be deemed to have abandoned their participation right. Their results and awards attained in that competition will be cancelled and enrolment fee will not be refunded. No appeal will be accepted.
 - 3. Participant should bring along his/her original identification document as below;

Hong Kong residents

- 1. Original copy of HKID cards
- 2. For children aged between 11 and 14: HKID cards (original/copy)
- 3. For children below aged 11: HKID cards/Birth Certificate / Document of Identity for Visa Purposes / HKSAR Re-entry Permit / One-way Permit (original/ copy). If the identity documents used are without a photograph, they will be required to present, for verification, the original of a valid photograph-bearing student card/ student handbook.

Non-Hong Kong residents

Original copy of valid travel document used at the time of enrollment.(e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)

If the participant fails to produce the above identification document or the personal particulars shown on the identification document are inconsistent with those on the enrolment form, he/she will not be allowed to take part in the competition and will be deemed to have forfeited the right to compete. His/her enrolment fee will not be refunded and no appeal will be accepted.

(Remark: The Student Registration Card of Hong Kong School Sports Federation and the player card of the national sports associations or sport organisations are not accepted.)

- 4. Participant should bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD (for those enrolling in the capacity of "Local Status" only). Where the Organiser is in doubt of the identity of any applicant/ participant, it has the right to request the participant to produce his/her identification document and valid residence or schooling proofs at any time (including event day(s). If any discrepancies are found, the participant will not be allowed to take part in the competition and all his/her results attained will be cancelled. He/she will not be allowed to take part in all remaining competitions.
- P. Judges
- Judges of all matches will be served by Qualified referees. All participants should abide by their decisions.
- Q. Appeal
- : No appeal will be accepted. The judges' decision on the competition results shall be final.
- R. Inclement Weather Arrangement
- : Should Pre-No.8 special announcement (an advance notice to the public issued by the Observatory when the tropical cyclone warning signal No. 8 is expected within two hours), tropical cyclone warning signal No. 8 or above or black rainstorm warning signal is in force 2 hours (3 hours for Island DLSO) before the reporting time for preliminary round of the competition, all games on that day will be cancelled. DLSO will notify the participants of the corresponding arrangement in due course.
- S. Points to Note
- 1. Participants should bring their own rackets. All balls used in competition will be provided by the organizer.
 - 2. Each participant should wear sportswear and non-marking sports shoes.
 - 3. Participants must present at the fixed schedule of the matches. Any request for changing of the scheduled time will not be entertained. If the games are required to be rescheduled or cancelled due to inclement weather or any other unforeseeable circumstances, the Organiser has the right to amend the competition schedule at any time without giving any prior notice. Tuen Mun DLSO will notify the participants in due course. If participant is unable to take part in the revised schedule, no refund will be made.

- 4. Absentees will be deemed to have abandoned their participation right. No refund will be made.
- 5. If a participant who has taken part in one of the matches is unable to take part in the remaining matches for weather or other reasons, no refund will be made by the LCSD.
- 6. If a participant fails to finish all matches, the Organiser will disqualify him/her from receiving an award.
- 7. No warm up area will be provided. If the competition schedule has buffer period, warm up arrangements may be arranged by the Organiser
- 8. You are encouraged to photocopy the prospectus and enrolment forms if necessary.
- 9. Participants should observe the regulations and remarks contained in the prospectus as well as all the rules of the sports ground.

10. Air Quality Health Index

"High" health risk category (Air Quality Health Index (AQHI) of 7)

Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly are advised to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. Participants with existing heart or respiratory illnesses should also seek advice from a medical doctor before participating in sports activities and take more breaks during physical activities. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

"Very High" health risk category (Air Quality Health Index (AQHI) of 8-10)

Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. The general public is advised to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

"Serious" health risk category (Air Quality Health Index (AQHI) Exceeding 10)

Activities will be held as scheduled. Environmental Protection Department advises those with existing heart or respiratory illness (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to avoid outdoor physical exertion, and to avoid staying outdoors, especially in areas with heavy traffic. The general public is advised to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, participants should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

T. Supplementary Regulations

- : 1. The schedule for each division and events on the event day(s) should follow the on-the-spot announcements.
 - 2. If any participant(s) is/are found to be impostors or having violated the rules or engaged in improper conduct that affects the competition results, the Organiser will have the right to order him/her/them to withdraw from the competition and his/her/their result(s) in the competition will be cancelled. Enrolment fee will not be refunded.
 - 3. The DLSO has the right to release the result of competition to the public.
 - 4. In addition to the rules and remarks stated in this prospectus, participants should also follow all the rules in the Notes to Participant to be provided.
 - 5. The Chinese version of all information related to this competition shall prevail whenever there is any discrepancy between the English and Chinese version.

U. Acceptance of Complaint

: Any persons who would like to lodge a complaint against the abuse use of the "Local Status" should provide his/her name, telephone number, correspondence address and the information of the person he/she complains against, including name, division and the organising district for investigation at least ten working days before the start of the event. Complaints received less than ten working days before the start of the event may be handled after the completion of the event.

V. The Hong Kong Games

: The results of this competition will be listed as recognised competition results for the district athlete selection for "The 7th Hong Kong Games - Tennis Competition". Details of the requirements will be announced by the 7th Hong Kong Games Organising Committee.

W.Enquiries : 2451 0304 (Tuen Mun DLSO)

LCSD reserves the right to amend it at any time without giving any prior notice

Organised by the Leisure and Cultural Services Department Sponsored by

Tuen Mun District Council

Tuen Mun District Age Group	Tennis Competition 2018
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For Office U	se			
☐ With priority ☐ No priority				
☐ Verified the residence or				
schooling proof				
☐ Successful list				
☐ Waiting list				

Enrolment Form for Singles Event

Notes on
Personal
Particulare

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.

I. <u>Division & Event</u> (Please tick " \checkmark " the box \square as appropriate.)

Н				Men's			Women's		
Event	Division	Age	Date of Birth	Division Code	Activity Code	Division to be entered "✓"	Division Code	Activity Code	Division to be entered "✓"
		55 or above	On or before 28 Jul 1963	MA	40497000		FA	40497014	
	Master	45-54	29 Jul 1963 to 28 Jul 1973	MB	40497001		FB	40497015	
		35-44	29 Jul 1973 to 28 Jul 1983	MC	40497002		FC	40497016	
Sir	Adult	25-34	29 Jul 1983 to 28 Jul 1993	MD	40497003		FD	40497017	
Singles		19-24	29 Jul 1993 to 28 Jul 1999	ME	40497004		FE	40497018	
Š		17-18	29 Jul 1999 to 28 Jul 2001	MF	40497005		FF	40497019	
	Vouth	15-16	29 Jul 2001 to 28 Jul 2003	MG	40497006		FG	40497020	
	Youth	13-14	29 Jul 2003 to 28 Jul 2005	MH	40497007		FH	40497021	
		12 or below	On or after 29 Jul 2004	MI	40497008		FI	40497022	

		12 or below	On or after 29	Jul 2004	MI	40497008		FI	40497022	
(Al	l informat	ion should be	of Applicant: e identical with the n-applicable item(•	nent. Please	use BLC	OCK LETTE	RS for
Naı	me:		(Chinese)				(English)			
Chi	nese Cod	e (if applicab	le):	_Leisure L	ink Patror	No. (if appl	icable):		_	
No.	Type of	Identity Docu	ıment:		())				
	HK reside		D card 2. Birth Coway Permit (only			•	r Visa Purp	oses / HK	SAR Re-enti	y Permit /
	Non-HK 1		alid travel docum nd Macao)	ents (e.g. Pa	assport, E	xit-entry Peri	mit for Trav	elling to	and from Hor	ig Kong
Dat	e of Birth	:	/	Age:			Gende	er: * <u>M /</u>	<u>F</u>	
		(DD / MM /	YYYY)							
Res	sidential A	Address (Remark	x) :							
(If	you enrol	in the capaci	ty of 'Local resid	lent', you m	ust compl	ete the above	e.)			
Na	me of Sch	nool (Remark)	:							
(If	you enrol	in the capaci	ty of 'Local resid	lent', you m	ust compl	ete the above	e.)			
Sch	nool Addr	ess (Remark)	:							
(If	you enrol	in the capaci	ty of 'Local stude	ent', you m	ust compl	ete the above	e.)			
Coı	ntact Tele	phone No.(D	ay)	(Night)		(M	obile)			
		r any emerge (Telep	ncy in the course hone No.).	of the activ	ity, please	e contact		(Nan	ne of Contact	Person) at

(Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.

(Remark: The entitlement to priority in balloting is based on the residential address /school name and address provided above and the declaration made by the applicant/ parent or guardian in Section B of Part III (P.13). The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

III. Declaration

- 1. Please tick "✓" the box as appropriate.
- 2. Please delete non-applicable item(s) adjacent to the * mark.
- 3. Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

A.	This	declaration of Participation is to be	☐ the applicant (for an applicant aged 18 or above)
		pleted by	☐ the parent / guardian (for an applicant aged below 18)
*) I	the a	applicant / parent or guardian) hereby dec	clare that: (Please tick the □ as appropriate)
1.			Name of the applicant) is either residing or studying in Tuen Munmpetition in the capacity of "Local resident or local student" ("Local resident or local student") ("Local resident or local student") ("Local resident or local student")
		on the waiting list using "Local Status financial year, or due to other reasons,	(Name of the applicant) was admitted as a successful applicant or purion in the same type of sports competition in other districts within this the applicant is going to enrol in this competition in the capacity of the competition of the capacity of the competition in the capacity of the competition of the capacity of the competition of the capacity of the competition of the capacity of the capac
		The applicant(Name	e of the applicant) is not residing or studying in Tuen Mun District.
2.	am/	is eligible for the competition according	provided in the enrolment form is true and correct and I/applican to the rules set by the Organiser. I/applicant understand that if false immediately disqualified with all the results cancelled. Enrolment fee
3.			has studied the prospectus and agree the related terms and conditions.
4.		pplicant declare(s) that I/applicant agree isions of the referee(s).	to comply with all the rules set by the Organiser and abide by the
5.	I/A_1	pplicant declare(s) that I/applicant am/i	s healthy and physically fit to participate in this competition. The
		•	shall not be liable for any injuries or death which the applicant may own negligence, ill health or poor physical condition.
6.		applicant am/is found to be impostor in be cancelled. Enrolment fee will not be	the competition, my/his/her result(s) and award(s) in the competition refunded.
Ap	plicar	nt aged 18 or above, should sign this colu	For applicant aged below 18, this column should be
			completed by his/her parent / guardian.
Si; Da	-	re of the Applicant : :	Signature of Parent/Guardian : Name of Parent/Guardian : Date :

B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of '1	Local resident or	local student'.
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- 1. I hereby declare that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period from 1 Apr 2018 to 31 Mar 2019. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my / parent / guardian's own negligence or any omissions in this application form. Any false declaration made by me / applicant / parents / guardian would render the enrolment null.
- 2. Upon payment of fees, I/applicant enrolling in the capacity of ''Local Status'' is required to produce a valid residence or schooling proof or its copy bearing my/his/ her name for verification by your department. If I/applicant fails to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If I/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one's status as the successful applicant/ the applicant on the waiting list, and reject the application. One's competition results and award(s) attained in all other districts of the same sport will even be forfeited.
- 3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/school name and address provided in Part II (Personal Particulars of Applicant) and this declaration made by the applicant/ parent or guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

Applicant aged 18 or above should si	For applicant aged below 18,	this o	column	should be		
		completed by his/her parent / guardian				
Name of the Applicant	:	Name of the Applicant				
Signature of the Applicant	:	Signature of Parent/ Guardian	:			
Date	:	Name of Parent/Guardian	: -			
		Date	: _			
			_			

(There is no need to fill in the address if fax number has already been provided.)

Name:	Name:	Name:
*Fax No / Correspondence Address:	*Fax No / Correspondence Address:	*Fax No / Correspondence Address:
Tuen Mun District Age Group	Tuen Mun District Age Group	Tuen Mun District Age Group
Tennis Competition 2018	Tennis Competition 2018	Tennis Competition 2018

Organised by the Leisure and Cultural Services Department Sponsored by

Tuen Mun District Council

Tuen Mun District Age Group Tennis Competition 2018 Enrolment Form for Doubles Event

LOL	Office Use	
☐ First priority	☐ Secon	d priority
□ No priority		
Verified the reside	ence or scho	oling proof
□ 1 st Player		_
□ 2 nd Player		_
☐ Successful list		
☐ Waiting list		

Notes on Personal Particulars:

- (1) The information you have provided will only be used for the purposes of enrolment of recreation and sports activities including Hong Kong Games organised by the Leisure and Cultural Services Department, compilation of statistics, future contact purpose and opinion survey. Only those who are authorised by this Department will have access to such information for the aforesaid purpose.
- (2) For correction of or access the personal data collected by means of this form, please contact the staff of the organising office.
- (3) The applicant should fill in the following personal data in the enrolment form and the declaration. If you do not provide the required personal data, your application will not be entertained.
- **I.** <u>Division & Event</u> (Please tick " \checkmark " the box \square as appropriate. Each team can enrol in only one doubles event)

				Men's			Women's		
Event	Division	Age Date of Birth I		Division Code	Activity Code	Division to be entered "✓"	Division Code	Activity Code	Division to be entered "✓"
Dc	Master	35 or above	On or before 28 Jul1983	MJ	40497009		FJ	40497023	
Doubles	Adult	19-34	29 Jul 1983 to 28 Jul 1999	MK	40497010		FK	40497024	
	Youth	18 or below	On or after 29 Jul 1999	ML	40497011		FL	40497025	
Men and Mixed D	Master & Adult	19 or above	On or before 28 Jul 1999	XA		4049	7012		
d Women Doubles	Youth	18 or below	On or after 29 Jul 1999	ХВ		4049	7013		

II. <u>Personal Particulars of Applicant</u>: (All information should be identical with the one shown on the identity document. Please use BLOCK LETTERS for English and delete the non-applicable item(s) adjacent to the * mark.)

Please obtained the consent from Second Team Member before providing his/her information

First Team Member/ Member-in-charge							
Name: (Chi	nese)	(English)					
Chinese Code (if applicable):	Chinese Code (if applicable): Leisure Link Patron No. (if applicable):						
No./Type of Identity Document:	()					
	Birth Certificate/ Documer way Permit (only for child	nt of Identity for Visa Purposes / HKSAR Re-entry ren aged below 11)					
	□ Non-HK residents*: Valid travel documents (e.g. Passport, Exit-entry Permit for Travelling to and from Hong Kong and Macao)						
Date of Birth: // (DD/MM/YYYY)	Age:	Gender: * <u>M / F</u>					
Residential Address (Remark 1):							
(If you enrol in the capacity of 'Local resident', you must complete the above.)							
Name of School (Remark 1) :							
(If you enrol in the capacity of 'Local resident', you must complete the above.)							
School Address (Remark 1) :							
(If you enrol in the capacity of 'Local student', you must complete the above.)							

Contact Telephone No.(Day)	(Night)	(Mobile)
If I encounter any emergency in the course Person) at (Telephone	e of the activity, please contact $(Remark 2)$ No.).	(Name of Contact
Second Team Member		
Name: (Chinese)	(Eng	lish)
Chinese Code (if applicable):	Leisure Link Patron No. (if application)	able):
No./Type of Identity Document:	()	
☐ HK residents*:1. HKID card 2. Birth C Permit / One-way Per	Certificate/ Document of Identity for V rmit (only for children aged below 11)	isa Purposes / HKSAR Re-entry
☐ Non-HK residents*: Valid travel docur Kong and Macao)		for Travelling to and from Hong
Date of Birth: / / (DD/MM/YYYY)	Age: Ge	nder: * <u>M / F</u>
Residential Address (Remark 1):		
(If you enrol in the capacity of 'Local resonance of School (Remark 1) :		
(If you enrol in the capacity of 'Local res School Address (Remark 1) :	sident', you must complete the above.)	
(If you enrol in the capacity of 'Local stu		
Contact Telephone No.(Day)	(Night) (N	Mobile)
If I encounter any emergency in the course Person) at (Telephone		(Name of Contact

- (Remark 1: The entitlement to priority in balloting is based on the residential address/ school name and address provided above and the person in charge/ applicant/ parent/ guardian and the Declaration made in Part III of (B). The applicant's 'Local Status' or 'Non-local Status' shall not be changed once the enrolment form is submitted. The applicant should notify the organising district of any change of his/her correspondence address for communication purpose.)
- (Remark 2: Please consider whether the consent of the emergency contact person should be obtained before providing his/her information and contact number.)

III. Declaration

- 1. Please tick "✓" the box as appropriate.
- 2. Please delete non-applicable item(s) adjacent to the * mark.
- 3. 'Local resident or local student' refers to people residing in the boundary of this District as defined in the Electoral Boundary Maps of District Council Election from the website of Electoral Affairs Commission; or students studying in government/aided/private secondary schools, primary schools, special schools or kindergartens in the school list of this district from the website of the Education Bureau. Student hostels and athlete hostels cannot be regarded as the place of residence.

A. T	his d	eclaration of Participa	tion is to be o	completed by	☐ the applicant (for an a		
(For	Doul	bles Events) It is hereb	v doctoro the	ut: (Planca tick t	the parent / guardian (for an applicant aged	below 18)
			•				(NI C . 1
1.		e team comprises m member).		(Name of t	he first team member) and		(Name of the second
		Both team members capacity of "Local re Since both team me same type of sports of	sident or loca mbers were a competition in	al student" ("Lo admitted as suc n other districts	ng in Tuen Mun District and ocal Status"). (Applicants sho cessful applicants or put on within this financial year, or resident or non-local student	buld complete the decle the waiting list using due to other reasons,	aration in Part B) "Local Status" in the they are going to enrol
		residing or studying					, 8
		Only this competition in t capacity of "Non-loc	(Natheral Nation (Nation)) he capacity (All Status". (All Status))	me of team mer of "Local Statu Applicant enroll	nber) is residing or studying is". The other team member ing in 'Local status' should	is going to enrol in to complete the declaration	this competition in the ion in Part B)
		admitted as a success	sful applican this financia on-local Stat	t or put on the value to the value to the second to the se	n member) is residing or stud waiting list using "Local Statu to other reasons, both team me in Tuen Mun District.	is" in the same type o	f sports competition in
2.	I/A the	applicant declare(s) the competition according	at the information at the information at the information the rule at the information at t	ation provided i	in the enrolment form is true a Organiser. I/Applicant under the results cancelled. Enrolme	stand that if false int	formation is provided,
3.	I/A	applicant declare(s) that	at I/Applican	t have/has studi	ed the prospectus and agree th	he related terms and co	onditions.
4.	I/A				y with all the rules set by the		
5.		* *	at I/Applica	nt am/is health	y and physically fit to partic	cipate in this competi	tion. The Leisure and
٥.	Cu	ltural Services Depart	ment shall n	ot be liable for	any injuries or death which t		
	due	e to my/his/her own ne	egligence, ill	health or poor p	physical condition.		
6.		I/Applicant am/is founcelled. Enrolment fee			ompetition, my/his/her result	(s) and award(s) in the	ne competition will be
App	lican	t aged 18 or above sho	uld sign this	column.	For applicant aged below 1	8, this column should b	oe completed by
First	Tea	m Member			his/her parent / guardian.		
NI		2 A1:4			N		
		Applicant e of Applicant	:		Name of Applicant Name of the Parent/Guardi	:	
Date		e of Applicant	•		Signature of the Parent/Gu		
Dan			• ——		Date	:	
Seco	nd T	Ceam Member				·	
		Applicant	:		Name of Applicant	. : <u>—</u>	
_		e of Applicant	:		Name of the Parent/ Guard		
Date	9		:		Signature of the Parent/ Gu	ıardian :	
					Date	<u>:</u>	
		(There	is no need to	o fill in the add	lress if fax number has alrea	dy been provided.)	
Non	201			Nama		Name:	
		No / Correspondence			Correspondence Address:		spondence Address:
_							
-							
		en Mun District Age Tennis Competition 2			Iun District Age Group		strict Age Group

B. Declaration for Applicant/ Parent/ Guardian enrolling in the capacity of 'Local resident or local student'

- 1. I hereby declare(s) that I/applicant have/has studied the prospectus of this event and agree to comply with the stipulated rules and regulations and I/applicant am/is now applying in the capacity of a 'Local resident or local student'. I confirm that I/applicant have/has not been successfully balloted as candidate or one on the waiting list of the candidate in any event of the same sport in the capacity of a 'Local resident or local student' in other districts in the period form 1 April 2018 to 31 March 2019. Otherwise I/applicant will be disqualified and all the competition results that I/applicant have/has attained in any events of the same sport in the same period will be cancelled and the enrolment fee paid will not be refunded. The Leisure and Cultural Services Department shall not be liable for any loss due to my/ parent/ guardian's own negligence or any omissions in this application form. Any false declaration made by me/ applicant/ parents/ guardian would render the enrolment null.
- 2. Upon payment of fees, I/applicant enrolling in the capacity of ''Local Status'' is required to produce a valid residence or schooling proof or its copy bearing my/one's name for verification by your department. If I/applicant fail(s) to produce the valid proof or its copy, the enrolment by using the 'Local Status' will be immediately cancelled. Furthermore, the LCSD has the right to require me/applicant at any time (including on the event day(s)) to produce the original of the proof for verification and shall raise no objection to it. If I/applicant fail(s) to produce the original of the proof, the LCSD has the right to cancel my/one's status as the successful applicant/ the applicant on the waiting list, and reject the application. My/One's/ Our competition result(s) and award(s) attained in all other districts of the same sport will even be forfeited.
- 3. I/applicant will bring along the valid residence or schooling proof to attend the competition on the event day(s) for verification by LCSD.

(Remark: The entitlement to priority in balloting is based on the residential address/ school name and address provided in Part II (Personal Particular of Applicant) by the person in charge/ applicant/ parent/ guardian. The applicant's 'Local Status' or 'Non-local Status' shall not be changed once this enrolment form is submitted. The applicant should notify the organising district in writing of any change of his/her correspondence address for communication purpose.)

Applicant aged 18 or above	should sign this column	For applicant aged below 18, this column should be completed by his/her parent / guardian		
First Team Member				
Name of Applicant	:	Name of Applicant	i	
Signature of Applicant	:	Name of the Parent/ Guardian	:	
Date	:	Signature of the Parent/ Guardian	:	
		Date	:	
Second Team Member				
Name of Applicant	:	Name of Applicant	:	
Signature of Applicant	: <u> </u>	Name of the Parent/ Guardian	:	
Date	:	Signature of the Parent/ Guardian	:	
		Date	:	