Leisure and Cultural Services Department
Rental Subsidy Scheme for the Queen Elizabeth Stadium

(A) Criteria for Subsidy

(1) Application for subsidy is open to organizations only.

(2) The applicant should be registered under the Societies Ordinance or incorporated under the Companies Ordinance or formed by statue or registered on the list of approved charitable institutions or trusts of a public character.

(3) Its Constitution or Memorandum and Articles of Association or Ordinances or Trust Deed should specifically provide that members do not take any share of the profits or any share of the assets upon dissolution.

(4) An organization which co-presents or co-organizes the function with the applicant must also meet the criteria in (2) and (3) above.

(5) The function should be open to the public except for rehearsals.

(6) The function should be in furtherance of the performing arts (including dance, music, drama, cinematography or theatrical performance of any kind), sports, cultural, scientific, literary or visual arts (including painting, calligraphy, photography, sculpture, print, ceramics, floral and cinematography display).

(7) The Department reserves all right to interpret the subsidy criteria under this scheme and to decide whether to grant a subsidy. The Department's decision shall be final.

(B) Forms of Subsidy

(1) The subsidy may be granted in the following alternative forms:

(a) Where the applicant's booking does not require payment of Charges Based on Sales, the applicant will pay the Basic Hire Charges less a discount (i.e. 65% off for the major facilities and 50% off for the minor facilities).

(b) Where the applicant's booking requires payment of Charges Based on Sales, the applicant will have to pay such Charges Based on Sales but will be granted a discount off the Basic Hire Charges (not applicable to the exceptional cases in (c) and (d) below). An example is given as follows:

Item	Amount	Calculation (for major facilities)
(a) Basic Hire Charges	$13,500	
(b) Discount offered	$8,775	$13,500 x 65% = $8,775
(c) Charges Based on Sales	$16,500	The specified percentage (i.e. 20%) of the gross ticket proceeds (say $150,000) less the Basic Hire Charges (i.e. $13,500) i.e. $150,000 x 20% - $13,500 = $16,500
Total Hire Charges payable by the applicant (a) – (b) + (c)	$21,225	($13,500 - $8,775) + $16,500 = $21,225

(c) Where the applicant's booking ordinarily requires payment of Charges Based on Sales but the applicant is a non-profit-making arts organization with a clearly stated aim to promote the arts in its constitution, the applicant will enjoy both the discount off the Basic Hire Charges and a waiver of the Charges Based on Sales. In the case of the example in (b) above, the amount of hire charges payable will only be:

$13,500 - $8,775 = $4,725

(d) Where the applicant's booking ordinarily requires payment of Charges Based on Sales but the function is for charitable fund-raising, the applicant will enjoy a waiver of the Charges Based on Sales but will have to pay the full Basic Hire Charges (i.e. $13,500 in the case of the above example).

(2) No waiver or discount will be granted for charges for miscellaneous services, equipment and other reimbursables.

(C) Application Procedure

(1) The applicant should furnish the following together with the booking application form:-

(a) (i) certificate of registration or notification of establishment of society under the Societies Ordinance; or

(ii) certificate of incorporation under the Companies Ordinance; or

(iii) certificate of registration on the list of approved charitable institutions or trusts of a public character; and

(b) a copy of the Constitution or Memorandum and Articles of Association duly signed by the Chairman and one other office-bearer to the effect that it is a true copy.

(2) For a charitable fund-raising function held by a non-profit-making organization, a confirmation letter from the charitable institution(s) for whom funds are being raised should be provided. The said charitable institution(s) must be registered on the list of approved charitable institutions or trusts of a public character.

(3) The subsidy is granted subject to the applicant's absolute compliance with the criteria for subsidy and observance of the Terms and Conditions of Hire. If the applicant fails to observe this condition or if any information provided by the applicant is found to be untrue, the Leisure and Cultural Services Department reserves the right to recover the full amount of the subsidy.