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Leisure and Cultural Servic Holiday Camp Booking Form							es Department						Form No. : Camp Fees : HK\$			
	Holiday Ca	mp I	Booking	For	m							Ca	mp Fee	s : HK	\$	
												Ree	ceipt No	. :		
Note:													-			
 Please read this form. 	the booking guide c	arefully	before compl	eting		• [The info meals).	rmation compilat	provided	will or	ily b futu	e used re corr	for servi	ices arra	ingement (including motion of activities	
 Please put " 	✓" in appropriate bo	x.	1	•		8	and veri	fication	of ident	ity whe	n ar	ranging	refund	in case	e of cancellation of	
this form is	on of the applicant obligatory. If the	applicant	t does not pro	ovide			activity. Apart fr	om the	staff duly	author	ized	by the	Departi	nent, no	o one will be given	
the requisite	e personal informatio rocess his/her application	n, the De	epartment ma	y not		2	access to	the per	sonal info	ormatio	i you	a provid	le.		y contact the camp	
be able to pl		ation.					manager		gain acce	55 10 01	cor	leet yo	ui uata,	you ma	ly contact the camp	
Intended Visit t	o 🗌 Lady N	AacLeho	ose Holiday V	Village				l Tso	Kung T	am Ou	doo	r Recre	ation C	entre		
								-	-							
		ng Outd	loor Recreation	on Cent	re			Lei	Yue Mu	n Park	and	Holida	y Villag	ge		
		least 18 ye	ears of age and	holders of	f valio	l iden	tity docur	nents. T	hey must p	roduce t	heir i	identity of	locuments	s upon su	bmission of the booking	
of Applicant	orm.)												a	— 14		
Name of Applica	ant												Sex	□ M	□ F	
"LCSD Leisure	Link" Patron No. (i	f applical	ble)							ocal Re	siden	nts Note 1		Non-loca	al Residents Note.2	
Date of birth	(day)	((month)	(y	ear)		Ident	ity Cert	ificate N	0.						
Tel. No.			(Day)			-			(Ni						(Mobile)	
			(Fax No)				Emai	l Addre	ss							
Correspondence	Address:															
Name of Organis	sation:															
	bmitted in name of or	ganisatio	n only)													
Purposes of appl	ication: Leisur	$e \square ($	Cultural E] Educa	ntion	al	🗆 Tra	ining	□ Othe	rs (Plea	ise s	pecify)				
Intended Period	For advance l	ooking	of					-								
of Stay	Day Camp			np				For	advance	bookii	ng o	f Resid	ential (Camp		
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- Each booking fo	orm can only be used i	n applyin	ig for camp per	riods in t	he sa	ime n	nonth.	If the pe	riod of sta	y for re	sider	ntial can	np stradd	les two r	nonths, you may write	
down in the abo	ve table. Please refe parate forms for appli	r to the it	em of "Advan f residential ca	ce Booki	ng" i	in "B n and	ooking P Levening	rocedure	s" on the	last pag	e of t	this forn	n for deta	ils.)		
 Please submit or 	nly one application for	rm if appl	lying for the sa	ime cam	o per	iod.	. e venning	cump m	the sume	monui.						
Number of Can	npers (including the	applicant)	1		11										
Types of Fee	Requi	irement		No. o campo				sidents 1	efer to the	holders	of va	lid Hong	g Kong id	entity do	cuments.	
Full Rate	Aged 14 – 59					2.									nents issued by authorit	
	Aged 3 –13					3.			ong Kong the conce						lid identity documents	
Concessionary	Aged 60 or above					3. Campers paying the concessionary rate should produce their valid identity doc copies upon check-in for verification. If campers fail to meet the application ret								e application requireme		
Rate note 3	Organisation for pe	eople with	h disabilities							<u>^</u>				· ·	s stated on the applications on site	
	/ people with	disabilitie	es note 5/			form, the applicant is required to make up the difference in camp fees of 4. Participants' age is calculated as at the check-in date.						tes on site.				
(leave blank if not applying	Minders of people note 6	Minders of people with disabilities note 5/				 Rehabilitation services agencies recognized by the Social Welfare De concessionary rate. Nevertheless, the ratio of people with disability 										
for concession)	Local schools /Full	_time_stu	dents ^{note 7}					-	ate. Neve not exceed		the	ratio o	t people	with dis	ability/chronic illness a	
,		Local schools /Full-time students ^{note 7} Participants from subvented organization				6.	Holders	of the Re	gistration	Card for					by the Central Registry	
	Participants from subvented organization registered with Social Welfare					7			identity documents, and one of their minders can enjoy the concessionary ra ary rates are offered to full-time students [students studying full time in l							
		are			/.			•	ered to		mie stuc					
	Department note 7		are				overseas primary or secondary schools, universities or vocational training schools (includi full time student nurse)], local schools (kindergartens, primary and secondary schools) a									
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Leisure and Cultural Services Department Holiday Camp Booking Guide

- The primary objective of our holiday camps is to provide leisure services for local residents.
- Applicants should be at least 18 years of age and holders of valid identity documents.
- The Department does not accept travel agents' bookings of our holiday camps as commercial accommodations.
- Applicants who are non-local residents can only apply for the unfilled camp places fallen within the immediate ten days of the intended camping date.
- Payment is non-refundable in case of cancellation of booking by the applicant or absence of participants.
- Applicants will be notified of any adjustment of camp fees or meal charges at the time of payment. Receipts will be issued to the applicants upon payment.
- Payment by mail should be in the form of a crossed cheque made payable to "The Government of HKSAR". Post-dated cheques will not be accepted.
- The camp staff will verify the applicant's identity document upon check-in.
- The Department reserves the right to reject any unqualified application.

Number of Campers and Time for Check-in / Check-out

	Number of Ca	impers	Check in / Check-out time					
Campsite	Residential Camp#	Day Camp	Evening Camp	Residential Camp	Day Camp	Evening Camp		
Lady MacLehose Holiday Village Tso Kung Tam	- 3 -15 beds bungalow - Min. 3/ Max. 280 persons - 10 beds dormitory	Maximum 200 persons	Maximum 100 persons	check-in : 2:30 pm		Check-in: 4:30 pm Check-out: 10:30 pm		
Outdoor Recreation Centre	 Nin. 10 persons or a multiple of 10 Max. 240 persons 	Maximum 200 persons	Maximum 100 persons	on arrival day, check-out : 1:00 pm	Check-in: 9:30 am Check-out: 4:30 pm			
Sai Kung Outdoor Recreation Centre	 - 8 beds dormitory - Min. 8 persons or a multiple of 8 - Max. 248 persons 	Maximum 250 persons	Maximum 100 persons	on departure day (Camping period				
Lei Yue Mun Park and Holiday Village	 - 3-5 beds room - Group Hostel Capacity : 50 - Family Hostel Capacity: 232 - Min. 3/ Max. 282 persons 	Maximum 300 persons	Maximum 100 persons	should not exceed 4 consecutive nights.)				
# Booked in terms of dormitory/bungalow								

Charges

Camp Fees (Applicable to Lady MacLehose Holiday Village, Tso Kung Tam Outdoor Recreation Centre and Sai Kung Outdoor Recreation Centre)									
			Full Rate	Concessionary Rate					
Type of	Booking	Camp Period	14 to 59 years of age	Campers aged 3 to 13, 60 or above, organizations for people with disabilities, people with disabilities and one of their minders	Full-time students, local schools, subvented organizations registered with Social Welfare Department (Weekdays only)				
ar	Camp	Weekdays (Monday to Friday, except public holidays)	\$17	\$9	\$9				
Evening	g Camp	Saturday, Sunday and public holidays	\$26	\$13	Not applicable				
	May to	Weekdays (Sunday to Friday, except the nights preceding public holidays)	\$65	\$32	\$32				
Residential	October*	Saturday nights and the nights preceding public holidays	\$82	\$41	Not applicable				
Camp	November	Weekdays (Sunday to Friday, except the nights preceding public holidays)	\$41	\$20	\$20				
	April	Saturday nights and the nights preceding public holidays	\$59	\$30	Not applicable				

Camp Fees (Applicable to Lei Yue Mun Park and Holiday Village)									
-			Full Rate	Concessionary Rate					
Type of I	Booking	Camp Period	14 to 59 years of age	Campers aged 3 to 13, 60 or above, organizations for people with disabilities, people with disabilities and one of their minders	Full-time students, local schools, subvented organizations registered under Social Welfare Department (Weekdays only)				
Day C an Evening	d	Weekdays (Monday to Friday, except public holidays)	\$17	\$8.5	\$8.5				
Evening	, Camp	Saturday, Sunday and public holidays	\$26	\$13	Not applicable				
	May to	Weekdays (Sunday to Friday, except the nights preceding public holidays)	\$66 (Family Hostel) \$57 (Group Hostel)	\$33 (Family Hostel) \$28.5 (Group Hostel)	\$33 (Family Hostel) \$28.5 (Group Hostel)				
Residential	October*	Saturday nights and the nights preceding public holidays	<pre>\$90 (Family Hostel) \$81 (Group Hostel)</pre>	\$45 (Family Hostel) \$40.5 (Group Hostel)	Not applicable				
Camp	November	Weekdays (Sunday to Friday, except the nights preceding public holidays)	\$50 (Family Hostel) \$42 (Group Hostel)	\$25 (Family Hostel) \$21 (Group Hostel)	\$25 (Family Hostel) \$21 (Group Hostel)				
	to April	Saturday nights and the nights preceding public holidays	\$73 (Family Hostel) \$64 (Group Hostel)	\$36.5 (Family Hostel) \$32 (Group Hostel)	Not applicable				

* Air conditioning will be provided in the bedrooms from 4:00 pm to 8:00 am on the following day from May to October

Meal Charges

Meal charges of Tso Kung Tam Outdoor Recreation Centre - Breakfast, lunch and dinner (Residential camp): \$48 per head / Lunch (Day camp) / Dinner (Evening camp): \$19 per head / Barbecue pack (utensils included): \$30 per pack

Meal charges of Lady MacLehose Holiday Village, Lei Yue Mun Park and Holiday Village and Sai Kung Outdoor Recreation Centre -Breakfast, lunch and dinner (Residential camp): \$64 per head / Lunch (Day camp) / Dinner (Evening camp): \$25 per head / Barbecue pack (utensils included): \$36 per pack

• Meal charges should be paid to the caterer upon check-in. Meals will be arranged by the camp restaurant in accordance with the number of campers stated in the booking form. Please inform the camp staff in writing at least one week before the camping period of any changes in the number of campers requiring catering service. Otherwise, the camp restaurant will charge according to the total number of participants as stated in the booking form.

Booking Procedures

Advance Booking	• Please send with the sch	the completed edule below.	booking Late apr	forms t	o the re	espection of the	ive hol	iday c	amp by n ostmark d	nail or b ate on f	y fax in a he envelo	ccordance
	regarded as	the application	date).	, incution			ueeep	tea (p	ootinarii a			
	Month of Ja Booking	anuary February	March	April	May	June	July	August	September	October	November	December
		0/9 31/10	30/11	31/12	31/1	28 or	31/3	30/4	31/5	30/6	31/7	31/8
		f the of the	of the	of the	of the	29/2	of the		of the	of the	of the	of the
		receding preceding ear year	g preceding year	year		of the same	same year	same year	same year	same year	same year	same year
						year	1	<u> </u>	line dete			a:11 h a
	 In case the indetermined 	by ballot at 3:	100 nm on	the 5^{th} v	ne quot vorking	a for t dav d	ne san of each	ne cam	h at the c	amp offi	ice (e.g. P	laces for
	 In case the number of applications exceeds the quota for the same camping date, allocation of places will be determined by ballot at 3:00pm on the 5th working day of each month at the camp office (e.g. Places for bookings in May will be determined by ballot on the 5th working day of February). Applicants who have not received any notification on the 20th day of the ballot month may assume their 											
	• Applicants who have not received any notification on the 20 th day of the ballot month may assume their headlings unsuccessful. No separate patient will be sent to unsuccessful applicants											
	 bookings unsuccessful. No separate notice will be sent to unsuccessful applicants. Successful applicants should pay the camp fees before the due date specified in the notification. 											
	• Starting from	m 8:30 am of	the 20 th d	ay of ea	ch mon	th, un	filled o	camp p	laces after	ballotin	g will be	open for
Telephone booking/	booking by 1	nembers of the	public three	ough:		,		······································			0	.1.
Terebrione scornig		one booking (2			c	0.20		0.00	1 11	A 1'	. 1 11	1
Booking in person		rvice hours of t g forms and pa										
at LCSD District Leisure Services Offices	Link B	Booking Outlet	s within 3	days afte	er teleph	ione b	ooking.	Distric	t LAISUI C		Onices of	Leisure
or Leisure Link	(2) Bookin	g in person		•	-		-					
Booking Outlets /		ants may book										
Self-service Kiosk	Leisure Services Offices or Leisure Link Booking Outlets / Self-service Kiosk and they should complete the procedures and settle the camp fees on-the-spot.											
	Booking date	the life procedur	es and seu	lie uie ea	mp ices	011-ui	c-spoi.		(Camping	r data	
	$*1^{st} - 19^{th}$ of the	e month							<u>\</u>]	0 davs	ahead up t	o the end
								c	(of next 2	months	
	(Example: On 1 st January, you can book the remaining camp places from 10 days ahead, i.e. 11 th January up to 31 st March of the same year)											
	* 20 th – end of each month 10 days ahead up to the end of next 3 months											
	(Example: Or days ahead, i.	n 20 th January, .e. 30 th January	you can h up to 30 ^t	pook the ^h April (remain of the s	ning ca ame y	amp pl ear)	aces fr	om 10	n none o	montins	
Booking within the immediate ten days	• Booking of camp places within the immediate ten days of the intended camping date should be made direct through telephone to the office of the respective holiday camp. The deadline for all bookings (including day, evening and residential camps) is one day prior to the check-in date. The Department will consider on-the-spot enrollment according to the situation of the camp concerned.										ling day,	
Correspondence	Lady MacLeho			n uie cai			Kun	a Tom	Outdoor	Decree	tion Cent	ro
of holiday camps	Telephone:	2792 6430 /		7			ephon		2417 11			.10
of nonday camps	Fax:	2792 04507				Fay	1	с.	2492 44		15 0012	
	Email:	lmhv@lcsd.		-		Em	ail:		tktorc@	lcsd.go	v.hk	
	Address:	Pak Tam, Sa	i Kung, N	N.T.		Ad	dress:		105 Rou	te Twisk	, Tsuen Wa	n, N.T.
	Sai Kung Outd	oor Recreatio	n Centre			Lei	i Yue I	Mun P	ark and l	Holiday	Village	
	Telephone:	2792 3828 /	2792 004	6		Tel	ephon	e:	2568 74	55 / 256	58 7858	
	Fax: 2792 0203	Email: <u>skor</u>				Fax			2568 83			
	Address:	21 Hong Kin Sai Kung, N.		ui Min H	loi Area		ail: dress:		<u>lymp@</u> 75 Chai	lcsd.gov Wan R	<u>.hk</u> oad Hong	Kong
Office hours of											-	
LCSD District	Lady MacLehose Holidav Village. Tso Kung Tam Outdoor Recreation Centre, Sai Kung Outdoor Recreation Centre and Lei Yue Mun Park & Holiday Village :										creation	
Leisure Services	Monday to Friday : 8:30 am – 4:00 pm Saturday: 8:30 am - 11:00 am (Except Sunday and Public Holidays)											
Offices and Leisure	LCSD District Leisure Services Offices:										•	
Link Booking Outlets for	Monday to Friday: 8:30 am - 4:30 pm (Except Saturday, Sunday and Public Holidays)											
booking and	LCSD recreation	-	-	1			5			- /		
payment				n (Open	on Put	olic Ho	olidays	5)				
Enquiry on internet	Monday to Sunday : 8:30 am - 10:00 pm (Open on Public Holidays) (1) Information of LCSD Holiday Camps											
. .	 (1) Information of LCSD Honday Camps (2) Available camp places for the next 30 days www.lcsd.gov.hk/camp/en/index.php 											
LCS45a (Revised in 10/2008)		forms for cam			: <u>ww</u>	w.lcsd	l.gov.h	k/en/fo	rms lcs45	.php		