



## Booking Guide

### (I) Booking procedures

#### (1) Advance booking

(1.1) Please send the completed booking forms together with copy of proof of relevant qualification to the respective centre by post or by fax 3 months in advance. For instance, bookings for July should reach the respective centre before the first of April. Allocation of crafts will be determined by balloting to be held on the 3<sup>rd</sup> working day of each month. The Centre will inform applicants of the results within 7 working days after balloting. Bookings should be confirmed by payment of hire fees in 7 working days.

The crafts left unbooked will be open for booking on a first-come-first-served basis. Bookings may be made in person or by post as

(1.2) specified below:

(1.2.1) By submitting the duly completed booking forms and payment (with identification documents and proof of relevant qualification) to the relevant water sports centre during shroff office opening hours in person.

(1.2.2) By sending the duly completed booking forms (together with (i) copy of proof of relevant qualification of all participants; (ii) a cheque for payment of hire fees and (iii) a stamped self-addressed envelope) to the relevant centre by post 10 working days before the activity date. The cheque must be made payable to "The Government of the Hong Kong SAR".

Please write down the name of the applicant, type of craft and date of booking on the back of the cheque.

(The Centers will be closed on: Chong Hing - Thursdays; Tai Mei Tuk and Stanley Main Beach - Wednesdays; Wong Shek and St. Stephen's Beach - Tuesdays)

(2) Standby application – Applicants may book the crafts within 30 days through the following methods:

(2.1) Telephone booking (Tel.: 2927 8080);

(2.2) LCSD website (<http://leisurelink.lcsd.gov.hk>);

(2.3) Booking in person by submitting the duly completed booking forms and the hire fees (with identification documents and proof of relevant qualification) to any water sports centres, DLSOs or recreation and sports venues with Leisure Link Services during shroff office opening hours; or

(2.4) Please refer to 1.2.2.

### (II) Conditions of hiring and craft hire fees

(1) Conditions of hiring (Written consent should be obtained from our staff if any applicant intends to use the craft in ways other than those stated in the Remarks below)

Chong Hing	Tai Mei Tuk	Wong Shek	St. Stephen's Beach	Stanley Main Beach	Type of Crafts/ Max. Loading (Kg)	Qualification of Hiring	Remarks
<b>Sailing</b>							
✓		✓			Topper (Single-handed) / (160)	Holder of Sailing Basic Skills Certificate or above	➢ 1 person on board only
✓	✓		✓	✓	Pico (Single-handed/Double-handed) / (175)		➢ 1 or 2 person(s) on board is (are) allowed
	✓	✓			Laser 13 (Double-handed) / (300)		➢ All persons on board must hold relevant qualification
							➢ 2 or 3 persons on board are allowed
							➢ When 2 persons are on board, both of them must hold relevant qualification
							➢ When 3 persons are on board, the applicant and one of the crew must hold relevant qualification
	✓	✓			Laser (Single-handed) / (175)	Holder of Laser Helmsman Certificate	➢ 1 person on board only
	✓	✓		✓	Laser XD (Single-handed) / (175)	Holder of Laser XD Helmsman Certificate	➢ 1 person on board only
		✓			Topaz (Double-handed) / (170)	Holder of Topaz Helmsman Certificate	
	✓	✓	✓		420 (Double-handed) / (230)	Holder of 420 Helmsman Certificate or Attendance Certificate or Sailing Racing Techniques Certificate or Sailing Advanced Skills Certificate	➢ 2 persons on board are allowed
							➢ All persons on board must hold relevant qualification
	✓		✓		Laser 2000 (Double-handed) / (240)	Holder of Laser 2000 Helmsman Certificate	
			✓		Laser 3000 (Double-handed) / (225)	Holder of Laser 3000 Helmsman Certificate	
		✓			Dart 16 (Double-handed) / (260)	Holder of Catamaran Helmsman Certificate	
✓	✓				Optimist (Junior Single-handed) / (60)	Holder of Junior Sailing Helmsman Certificate or equivalent	➢ 1 person on board only ➢ Specially suitable for junior aged 8-13 ➢ Hirers aged 8-13 must be accompanied by parents/guardians afloat
<b>Windsurfing</b>							
✓	✓	✓	✓	✓	Long Board (e.g. Tiga-Aloha / Primo / Motion / Mambo)	Holder of Basic Windsurfing Award Certificate	➢ Holders of Basic Windsurfing Award can use training sails only ➢ Holders of Intermediate Windsurfing Award can use Mylar sails ➢ Holders of Advance Windsurfing Award, Funboard, Introduction to Shortboard, Shortboard, Raceboard or Open Sea Award can use Fully-battened sails (Monofilms) or Camber Induced Sails
	✓	✓	✓	✓	Intermediate Board (e.g. Bic Techno 293 OD)	Holder of Intermediate Windsurfing Award Certificate	
	✓	✓	✓	✓	Fun Board (e.g. F2 Phoenix 340 / 320 / Fanatic-Viper 75 / F2-Discover 90 / Matrix / Bic Techno 293 OD)	Holder of Fun Board Award Certificate or Introduction to Shortboard Award Certificate	
	✓	✓	✓	✓	Short Board (e.g. Bic Techno 283 / Bic-Velcoe 298 / Free 110 / Free 120 / Free 130 / Starsurfer)	Holder of Shortboard Award Certificate	
	✓	✓	✓	✓	Race Board (e.g. Mistral-One Design / Bic-Techno 293 OD)	Holder of Windsurfing Racing Course Attendance Certificate or Windsurfing Advanced Award Certificate	
✓			✓	✓	Junior Board (e.g. Mistral-WindGlider / Nova)	Holder of Basic Windsurfing Award Certificate or equivalent	
<b>Kayaking</b>							
✓	✓	✓	✓	✓	Training Kayak (Europa/ Master 2)	Holder of Kayak 3-Star Award or Kayak Elementary Certificate or above	➢ Must be accompanied with another kayak hirer holding Kayak 3-Star Award or Kayak Elementary Certificate
		✓			Racing Kayak (K-1)	Holder of Racing Kayak Elementary Certificate	➢ Must be accompanied with another kayak hirer holding Racing Kayak Certificate
✓	✓	✓	✓	✓	Junior Kayak	Holder of Kayak 3-Star Award or Kayak Elementary Certificate or equivalent	➢ Specially suitable for junior aged 8-13 ➢ Hirers aged 8-13 must be accompanied by parents/guardians afloat

## (2) Craft hire fees (Chong Hing, Tai Mei Tuk and Wong Shek Water Sports Centres)

Type of crafts Fees Day/Month (per hour per craft)	Sailing Dinghy		Windsurfer /Kayak	
	Normal Rate	Continuous hiring for 3 hours or above	Normal Rate	Continuous hiring for 3 hours or above
**Holidays	\$30	\$27	\$24	\$22
Weekdays	\$20	\$18	\$16	\$14
December to March	\$16		\$14	

\*\*Holidays mean Saturdays, Sundays and public holidays.

(Concessionary rate at half the normal rate are granted to children aged below 14, senior citizens aged 60 or above, full-time students and persons with disabilities and their minders (limited to one minder only) upon production of their valid identification documents at the time of hiring.)

## (3) Craft hire fees (St. Stephen's Beach and Stanley Main Beach Water Sports Centre)

Type of crafts Fees Date/Month (per hour per craft)	Sailing Dinghy	Windsurfer	Kayak
	**Holidays	\$30	\$24
Weekdays	\$24	\$20	\$16
December to March	\$24	\$20	\$16

\*\*Holidays mean Saturdays, Sundays and public holidays.

(Concessionary rate at half the normal rate are granted to children aged below 14, senior citizens aged 60 or above, full-time students and persons with disabilities and their minders (limited to one minder only) upon production of their valid identification documents at the time of hiring.)

**(III) Guide to applicants/ craft users**

- (1) Applicants and craft users must be aged 14 or above and 8 or above respectively and are able to swim with clothes for at least 50 metres.
- (2) Craft users aged below 18 must seek consent from their parents/guardians or persons authorised by their parents/guardians by signing the "Declaration" on the booking form for craft hiring.
- (3) Craft users aged below 14 must be accompanied by their parents/guardians or persons authorised by their parents/guardians when taking part in water sports activities. Their parents/guardians must be the applicants.
- (4) Applicants / craft users must produce their personal identification documents, proof of relevant qualification and water sports activity logbooks for verification by the centre staff on the day of the activity.
- (5) Craft users who fail to meet the requirements as stipulated in conditions 1 to 4 above will not be allowed to use the crafts.
- (6) Each form should be used for hiring one craft only, except for the craft users aged below 14 who are accompanied by their parents/guardians.
- (7) Applications will be confirmed upon receipt of payment by the Centres.
- (8) Craft users must return all hired equipment to the Centre before departure. Should there be any damage or loss, craft users must report to the centre staff immediately. The Centre reserves the right to claim damages against any hirers whose improper use of the equipment has resulted in damage or loss of the equipment.

**(IV) Others**

- (1) Craft users must carry out activities within the waters specified by the Centre, wear suitable clothing for water sports such as swimming suits, swimming trunks, spectacle band, sun cap, light, permeable and fit long-sleeved clothes for attending the activity. When going afloat, applicants must bring a water-proof whistle and wear their own toe and heel-protected rubber shoes (slippers or sandals which provide no protection are not allowed) and the life jackets or buoyancy aids provided by the Centres.
- (2) Activity hours of water sports: 9:00 a.m.– 12:00 noon and 1:00 p.m. – 4:00 p.m.
- (3) Transportation:
  - Chong Hing – (a) Scheduled shuttle buses are provided by the Centre at scheduled time and location to take participants to and from Sai Kung Tang Siu Kin Sports Ground and the Centre.
  - (b) Take public bus to Pak Tam Chung, Sai Kung and walk along Man Yi Road for 75 minutes to reach the Centre.
  - (c) Hire a "Kaito" (ferry) at Sai Kung Pier.

- Wong Shek – (a) Take bus route no. 92 from Diamond Hill MTR Station to Sai Kung or bus route no. 299 from Shatin New Town Plaza to Sai Kung, and then change bus route no. 94 at Sai Kung for Wong Shek Pier. (Buses depart every 30 minutes approximately.)
- (b) An additional bus route no. 96R from Diamond Hill MTR Station to Wong Shek Pier is available on Sundays and public holidays.
- (c) As this Centre is located in the vehicle-restricted area of Sai Kung Country Park, those who drive to Sai Kung are requested to park their vehicles at the Pak Tam Chung public parking area, and take the above-mentioned bus to Wong Shek Pier.
- Stanley Main Beach – (a) Take bus route no. 14 from Sai Wan Ho to Stanley Fort. Alight at Stanley Market and then walk for 5 minutes to reach the Centre. (Buses depart every 30 minutes approximately.)
- (b) Take bus route no. 63/65 from North Point Pier to Stanley. Alight at Stanley Market and then walk for about 5 minutes to reach the Centre.
- (c) Take bus route no. 6/6X/260 from Exchange Square, Central to Stanley Prison; alight at Stanley Market and then walk for about 5 minutes to reach the Centre.
- (d) Take bus route no. 73 from Cyberport to Stanley Prison. Alight at Stanley Market and then walk for 5 minutes to reach the Centre.
- (e) Take bus route no. 973 from Tsim Sha Tsui (East) to Stanley. Alight at Stanley Market and then walk for about 5 minutes to reach the Centre.
- St. Stephen’s Beach – (a) Take bus route no. 14 from Sai Wan Ho to Stanley Fort. Alight at Wong Ma Kok Path and then walk for 3 minutes to reach the Centre. (Buses depart every 30 minutes approximately.)
- (b) Take bus route no. 6A from Exchange Square, Central to Stanley Fort. Alight at Wong Ma Kok Path and then walk for 3 minutes to reach the Centre. (Buses depart every 30 minutes approximately.)
- (c) Take bus route no. 63/65 from North Point to Stanley. Alight at Stanley Market and then walk for about 10 minutes to reach the Centre.
- (d) Take bus route no. 6/6X/260 from Exchange Square, Central to Stanley Prison. Alight at Stanley Market and then walk for about 10 minutes to reach the Centre.
- Tai Mei Tuk – Take bus route no. 75K or 275R (available on Sundays and public holidays only) or green minibus no. 20C at Tai Po Railway Station; alight at Tai Mei Tuk Bus Terminus (the journey takes about 30 minutes) and then walk for 5 minutes to reach the Centre.

- (4) Catering: • Users should bring their own food and drinks.  
• Sea trip participants should bring their own water-proof bag or barrel for storage of food and equipment.  
• Soft drink vending machines are provided at Chong Hing, Stanley Main Beach, St. Stephen’s Beach and Tai Mei Tuk Water Sports Centre. Please bring small changes for buying soft drinks. Refreshment Kisok is provided at the Jockey Club Wong Shek Water Sports Centre.
- (5) Locker: • Chong Hing & Tai Mei Tuk Water Sports Centres: Use five-dollar coin  
• Stanley Main Beach Water Sports Centre: Collect locker key from the office  
• St. Stephen’s Beach Water Sports Centres: Users have to bring padlock (30mm)  
• Wong Shek Water Sports Centres: Use ten-dollar coin
- (6) Telephone enquiry hours: 9:00 a.m. – 5:00 p.m. (Except centre close days)  
(The Centres will be closed on: Chong Hing - Thursdays; Tai Mei Tuk and Stanley Main Beach – Wednesdays; Wong Shek and St. Stephen’s Beach – Tuesdays)
- (7) If there is any amendment to this booking form and booking guide, the final decision of the Centres shall prevail.
- (8) Telephone enquiries : Chong Hing - 2792 6810; Stanley Main Beach -2813 9117; St. Stephen’s Beach - 2813 5407;  
Tai Mei Tuk - 2665 3591 and Wong Shek - 2328 2311
- (9) Fax No.: Chong Hing - 2791 2473; Stanley Main Beach -2813 0490; St. Stephen’s Beach - 2813 6449;  
Tai Mei Tuk - 2660 7910 and Wong Shek - 2328 2172
- (10) Correspondence address:

Please cut out the appropriate self-addressed slip and send it to the respective centre by post or by fax.

Chong Hing Water Sports Centre Leisure and Cultural Services Department West Sea Cofferdam High Island Reservoir Sai Kung, Hong Kong	Stanley Main Beach Water Sports Centre Leisure and Cultural Services Department Stanley Link Road, Stanley, Hong Kong	St. Stephen’s Beach Water Sports Centre Leisure and Cultural Services Department Wong Ma Kok Path, Stanley, Hong Kong	Tai Mei Tuk Water Sports Centre Leisure and Cultural Services Department Main Dam Plover Cove Reservoir Tai Mei Tuk, Tai Po, Hong Kong	The Jockey Club Wong Shek Water Sports Centre Leisure and Cultural Services Department Wong Shek Pier Sai Kung, Hong Kong
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