



# HONG KONG COLISEUM

**ARENA**

## Booking Application Form

(Also available in Chinese)

Note: Items 2,3,4,5,8 & 9 of the "Particulars of Event" you propose in this application cannot be altered when you confirm your booking after your application has been approved, save and except with the prior approval of the Department. Please also read the "Terms & Conditions of Hire" as well as the attached "Guidelines and Conditions on Making a Booking Application" carefully before you complete this form.

Reference no:

(for office use)

### PARTICULARS OF APPLICANT

1. Name of applicant \_\_\_\_\_ (in English) \_\_\_\_\_ (in Chinese)
2. HK Identity card / passport no. \_\_\_\_\_
3. Name of organization represented \_\_\_\_\_ (in English)  
\_\_\_\_\_ (in Chinese)
4. Address of organization (P.O. Box No. is not accepted) \_\_\_\_\_
5. Nature of organization Commercial/Charitable/Registered non-profit-making organisation/  
Government Dept.\*  
(supporting document should be produced for charitable or non-profit-making organisation)
6. Position held by applicant \_\_\_\_\_
7. Correspondence address (if different from item 4 above) \_\_\_\_\_
8. Contact telephone no. (Day) \_\_\_\_\_ (Night) \_\_\_\_\_ (Fax) \_\_\_\_\_  
(Mobile/Pager) \_\_\_\_\_
9. Name(s) of sponsor(s), if any \_\_\_\_\_

### PARTICULARS OF EVENT

1. Official name of Event \_\_\_\_\_ (in English)  
\_\_\_\_\_ (in Chinese)
2. Name(s) & country of origin of artist(s)/ performing group(s)/ team(s) participating \_\_\_\_\_  
\_\_\_\_\_
3. Nature and contents of Event \_\_\_\_\_
4. Minimum no. of performances (Morning) \_\_\_\_\_ (Afternoon) \_\_\_\_\_ (Evening) \_\_\_\_\_
5. Consecutive date(s) applied for \_\_\_\_\_ No. of Days(s): \_\_\_\_\_  
Alternative date(s), if any \_\_\_\_\_

(Alternative date(s) is/are other available date(s) acceptable to you. It is in your interest to suggest alternative date(s) to facilitate accommodation of your request in the event of competitive bidding situations. Where specific dates are not a pre-requisite, you may wish to consider a preference of number of days required and/or specific days within the week/month. Please note, however, that once Department has accepted your choice of dates, any subsequent change will be regarded as a fresh application, and forfeiture of reservation fees of the first application will be effected.)

