

**CONTROLLING OFFICER'S REPLY**

**HAB210**

**(Question Serial No. 2007)**

Head: (95) Leisure and Cultural Services Department

Subhead (No. & title): (-) Not Specified

Programme: (5) Public Libraries

Controlling Officer: Director of Leisure and Cultural Services (Ms Michelle LI)

Director of Bureau: Secretary for Home Affairs

Question:

Regarding the active promotion of reading throughout the territory, please provide the following information:

a. The data and expenditures of mobile libraries in the past 4 years.

Mobile Library 1	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 2	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 3	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 4	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 5	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 6	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 7	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 8	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 9	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 10	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 11	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

Mobile Library 12	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Staff cost	Maintenance cost	Administrative cost
2014							
2015							
2016							
2017							

b. The data and expenditures of the self-service library station in the past year.

	Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Logistics cost	Maintenance cost	Administrative cost
2017							

c. The data and expenditures of MTR book drops in the past 3 years.

Central Station	MTR	Total number of returns	Logistics cost	Maintenance cost	Administrative cost

Kowloon Tong MTR Station		Total number of returns	Logistics cost	Maintenance cost	Administrative cost

Nam Cheong MTR Station		Total number of returns	Logistics cost	Maintenance cost	Administrative cost

d. Please provide in the table below the expenditures on contracts awarded for the engagement of library staff in the past 3 years.

	Name of Company	Project Nature	Contract sum	Number of posts created
2015-16				
2016-17				
2017-18				

e. Please provide in the table below the expenditures of Smart Return Stations in the past 2 years.

Sha Tin Public Library		Total number of returns	Logistics cost	Maintenance cost	Administrative cost

City Hall Public Library		Total number of returns	Logistics cost	Maintenance cost	Administrative cost

Lockhart Road Public Library		Total number of returns	Logistics cost	Maintenance cost	Administrative cost

Lai Chi Kok Public Library	Total number of returns	Logistics cost	Maintenance cost	Administrative cost
2016				
2017				

Shun Lee Estate Public Library	Total number of returns	Logistics cost	Maintenance cost	Administrative cost
2016				
2017				

Tin Shui Wai North Public Library	Total number of returns	Logistics cost	Maintenance cost	Administrative cost
2016				
2017				

- f. Please provide in the table below the estimated expenditures of Smart Return Stations for this year.

	Installation cost	Tender cost (if any)	Logistics cost	Maintenance cost	Administrative cost
2018-19 (Estimate)					

- g. Please provide in the table below the estimated expenditures of MTR book drops for this year.

	Installation cost	Tender cost (if any)	Logistics cost	Maintenance cost	Administrative cost
2018-19 (Estimate)					

- h. Please provide in the table below the estimated expenditures of self-service library stations for this year.

	Installation cost	Tender cost (if any)	Logistics cost	Maintenance cost	Administrative cost
2018-19 (Estimate)					

Asked by: Hon YEUNG Alvin (Member Question No. (LegCo use): 52)

Reply:

- a. The 12 mobile libraries provide services at over 110 service points across the territory. The number of library materials borrowed and the average expenditures of

the 12 mobile libraries in the past 4 years are at **Annexes I and II** respectively. The Hong Kong Public Libraries (HKPL) does not keep separate statistics on the number of items on loan per capita and number of loans per capita and number of reservations as well as expenditures for each mobile library.

- b. The first self-service library station in the Eastern District was launched on 5 December 2017, the usage and expenditures of the station in 2017 are set out in the table below –

Number of items on loan per capita	Number of loans per capita	Total number of loans	Number of reservations	Logistics cost (\$ million)	Maintenance cost (\$ million)	Administrative cost (\$ million)
Not available		3 430 <sup>(1)</sup>	284	0.19	- <sup>(2)</sup>	0.06

Notes

(1) Includes 284 reserved items picked up by patrons from the station

(2) IT maintenance cost is not required under the free warranty for the first year.

- c. The usage and expenditures of Mass Transit Railway (MTR) book drops in the past 3 years are set out in the table below –

	Total number of returns			Logistics cost (for 3 stations) (\$ million)	Maintenance cost (for 3 stations) (\$ million)	Administrative cost <sup>Note</sup>
	Central Station	Kowloon Tong Station	Nam Cheong Station			
2015	187 346	195 736	79 840	3.68	0.08	--
2016	193 303	187 897	78 470	3.84	0.09	--
2017	206 623	187 077	81 179	3.98	0.10	--

Note

The administrative work for the book drop service was absorbed by the existing staff.

- d. The expenditures on contracts awarded for the engagement of library staff in the past 3 years are provided in the table below –

	Name of company	Project nature	Contract sum (\$ million)	Number of posts created (time-limited)
2015-16	Center Point Personnel, AR Solution Limited, Yoje Prudent Personnel Consultant Agency, PeopleMind Consultancy Limited, Advance Resources Personnel Consultants Limited, New Method	Administration / Executive support / Project co-ordination, cultural and leisure services / Community building, clerical support, general support	4.1	46

	Name of company	Project nature	Contract sum (\$ million)	Number of posts created (time-limited)
	Cleaning Services Ltd, Allegro (HK) Limited, Adecco Personnel Limited			
2016-17	AR Solution Limited, PeopleMind Consultancy Limited, Advance Resources Personnel Consultants Limited, New Method Cleaning Services Ltd, Allegro (HK) Limited, Jobeasy Services Company Limited, Apex Consultants Limited, Hitech Personnel Agency Company Limited, Williams (Hong Kong) Ltd.	Administration / Executive support / Project co-ordination, cultural and leisure services / community building, clerical support, supplies staff, customer services / Public relations / Communications	1.7	16
2017-18 (as at 28.2.2018)	AR Solution Limited, New Method Cleaning Services Ltd, Allegro (HK) Limited, Apex Consultants Limited, Matching Asia Limited, Avantie Global Limited	Administration / Executive support / Project co-ordination, cultural and leisure services / Community building, clerical support, supplies staff	1.3	13

- e. The Smart Return Stations are installed inside the libraries. There is no breakdown on the logistics, maintenance and administration costs for their operation. The usage of Smart Return Stations in the past 2 years is set out in the table below –

Library	Total number of returns	
	2016	2017
City Hall	179 585	167 581
Lai Chi Kok	154 840	157 015
Lockhart Road	193 987	173 930
Sha Tin	488 305	413 896
Shun Lee	68 640	62 541
Tin Shui Wai North	102 158	87 464

- f. A breakdown on the installation, logistics, maintenance and administrative costs of Smart Return Stations is not available.
- g. The estimated expenditures of the three MTR book drops for 2018-19 are set out in the table below –

	Installation cost	Tender cost (if any)	Logistics cost (\$ million)	Maintenance cost (\$ million)	Administrative cost <sup>Note</sup>
2018-19 (Estimate)	--	--	4.19	0.11	--

Note

The administrative work for the book drop service will be absorbed by the existing staff.

- h. The HKPL plans to launch 2 more self-service library stations by phases in 2018-19. The estimated expenditures of self-service library stations for 2018-19 are set out in the table below –

	Installation cost (\$ million)	Tender cost (if any)	Logistics cost (\$ million)	Maintenance cost	Administrative cost (\$ million)
2018-19 (Estimate)	5.2	-	2.5	- Note	1.0

Note

IT maintenance cost is not required under the free warranty for the first year.



**The number of library materials borrowed from the 12 mobile libraries  
of the Hong Kong Public Libraries in the past 4 years**

<b>Mobile library</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Mobile 1	92 402	88 797	86 446	94 339
Mobile 2	42 395	35 579	29 819	29 256
Mobile 3	40 826	36 968	31 270	32 076
Mobile 4	46 559	44 077	41 591	36 623
Mobile 5	49 084	39 347	30 887	32 984
Mobile 6	42 548	43 714	39 550	36 618
Mobile 7	88 228	71 755	62 366	67 630
Mobile 8	104 239	93 685	86 625	74 566
Mobile 9	106 935	93 054	96 752	88 018
Mobile 10	38 693	46 413	41 092	36 104
Mobile 11 <sup>Note</sup>	19 500	56 397	52 075	47 973
Mobile 12 <sup>Note</sup>	24 490	69 218	57 758	51 773
<b>Total:</b>	<b>695 899</b>	<b>719 004</b>	<b>656 231</b>	<b>627 960</b>

Note

The Mobile Library 11 and 12 commenced operation since July 2014.

**The expenditures of the 12 mobile libraries  
of the Hong Kong Public Libraries in the past 4 financial years**

<b>Mobile library</b>	<b>Expenditure items</b>	<b>2014-15 (\$'000)</b>	<b>2015-16 (\$'000)</b>	<b>2016-17 (\$'000)</b>	<b>2017-18 (up to Feb 2018) (\$'000)</b>
Mobile libraries 1 to 12 <sup>(1)</sup>	Average staff cost	1,170	1,330	1,430	1,330
	Average routine maintenance cost	56	57	57	52
	Average administrative cost <sup>(2)</sup>	260	240	230	180

Notes

(1) The Mobile Library 11 and 12 commenced operation since July 2014.

(2) Expenditure of library materials and computer facilities are not included.

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