

**CONTROLLING OFFICER'S REPLY****HAB243****(Question Serial No. 0659)**Head: (95) Leisure and Cultural Services DepartmentSubhead (No. & title): (000) Operational ExpensesProgramme: (-) Not SpecifiedControlling Officer: Director of Leisure and Cultural Services (Ms Michelle LI)Director of Bureau: Secretary for Home AffairsQuestion:

What was the number of civil servants working five-day weeks in the Leisure and Cultural Services Department as in 2016? Please list by grade the number and percentage of civil servants involved. What plan does the Department have to enable more staff members to work on a five-day week basis?

Asked by: Hon POON Siu-ping (Member Question No. 16)Reply:

Of the 8 767 civil servants in the Leisure and Cultural Services Department (LCSD) as at 30 September 2016, 5 166 (59%) were working on a five-day week basis. A breakdown is set out below—

Grades	Civil servants in LCSD working on a five-day week basis (as at 30 September 2016)	
	Number	% of total number of civil servants in LCSD
Directorate grades	6	0.1%
Departmental grades <sup>Note 1</sup>	2 355	26.9%
General and common grades <sup>Note 2</sup>	2 314	26.4%
Model Scale 1 grades <sup>Note 3</sup>	491	5.6%
<b>Total:</b>	<b>5 166</b>	<b>59%</b>

LCSD will continue to explore options for wider implementation of five-day working week based on the prerequisites of no additional cost, no additional staffing resources, no reduction in conditioned hours of individual staff and maintaining the same service level. As far as

practicable, venues which cannot adopt five-day working week due to operational reasons will arrange the staff to work five days a week temporarily during their overhaul or seasonal suspension of service.

## **Notes**

1. Departmental grades include Amenities Assistant, Cultural Services Assistant, Curator, Leisure Services Manager, Librarian, Manager (Cultural Services) and Technical Officer (Cultural Services).
2. General and common grades include Accounting Officer, Administrative Officer, Analyst/Programmer, Artisan, Calligraphist, Clerical Assistant, Clerical Officer, Clerk of Works, Computer Operator, Confidential Assistant, Executive Officer, Information Officer, Laboratory Technician, Maintenance Surveyor, Management Services Officer, Motor Driver, Office Assistant, Official Languages Officer, Personal Secretary, Photographer, Senior Artisan, Special Driver, Statistical Officer, Statistician, Structural Engineer, Supervisor of Typing Services, Supplies Assistant, Supplies Officer, Supplies Supervisor, Training Officer, Transport Services Officer, Treasury Accountant, Typist, Veterinary Laboratory Technician and Veterinary Officer.
3. Model Scale 1 grades include Supplies Attendant, Workman I and Workman II.

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