

**Lei Yue Mun Public Riding School**

Notes on Horse-riding Activities

**(1) Basic Requirements**

1. Eligibility: All riders should be paid day, evening or residential campers of Lei Yue Mun Park and Holiday Village (the Park).
2. Age: Riders should be aged 6 or above.  
(Riders aged 6 to 17 should be accompanied by parents or team leaders to take part in the activities.)
3. Weight Limit:
  1. Pony riders should weigh below 105 pounds.
  2. Horse riders should weigh below 175 pounds.
4. Dress Code: All riders should wear suitable sportswear for riding, including soft trousers, sleeved tops and shoes or boots with heels. Those who do not comply with the dress code will not be allowed to ride and all payments shall not be refunded.
5. Horse-riding Code: Riders shall observe the horse-riding code of Lei Yue Mun Public Riding School of the Hong Kong Jockey Club (the School) and follow the riding instructions of the School instructors (the instructors) who have the discretion to terminate any riding activity as they see fit.

**Note: The Park and the School will not accept any application which fails to meet the basic requirements for the horse-riding activities.**

**(2) Date, Time and Mode of Activities**

1. Date of Activities:

Wednesday and Friday	10:00 am – 11:00 am	(Morning Session)
Tuesday to Friday	3:00 pm – 4:00 pm	(Afternoon Session)
Saturday	4:00 pm – 5:00 pm	(Afternoon Session)
2. Time of Activities: Each horse-riding session lasts for 30 minutes. Riders should report to the Programme Office staff at the School in suitable horse-riding gear 15 minutes before the commencement of the activity.
3. Activity Mode:
  - (i) Individual riding: Each rider can ride a horse/pony under the instructors' instructions in each session. Change of rider is prohibited in the course of the activities.
  - (ii) Group Riding: A group of 2 to 3 riders can ride a horse/pony in turn under the instructors' instructions in each session.  
(There shall only be one mode of riding activity (individual or group riding) in each session. A session will be cancelled if less than 2 horses/ponies are required.)
4. Medium of Instruction: The activities will be conducted in Cantonese. English-speaking instructors will only be arranged by appointment.
5. Number of Horses/Ponies: A maximum of 4 horses/ponies will be provided in the morning session, while a maximum of 6 horses/ponies will be provided in the afternoon session. The Programme Office of the Park may rearrange the activity time for riders as it sees fit.

**Note: There shall only be one mode of riding activity (individual or group riding) in each session. A session will be cancelled if less than 2 horses/ponies are required. In such case, riders are requested to return to the Programme Office for refunds.**

**(3) Activity Fee**

Camp fees do not cover the cost of horse-riding activities. Participants are required to make extra payment as follows:

Tuesday to Friday (September to June)	Tuesday to Friday (July and August)	Saturday and Public Holiday
\$30	\$57.5	\$57.5

**(4) How to apply**

1. Send the duly completed the Application Form for Horse-riding Activity (see page 3) to the officer-in-charge of the Programme Office by post (Address: Lei Yue Mun Park and Holiday Village, 75 Chai Wan Road, Hong Kong) or by fax (No.: 2568 8304) before checking in. The Park will process campers' applications on a first-come-first-served basis.
2. Each camper can only apply for one session of riding activity in either mode (please refer to the Application Form on page 3 for details).
3. Successful applicants will be notified by the Programme Office of the Park. Unsuccessful applicants will not be notified separately. If the quota is not filled on an activity day, campers may enrol on a first-come-first-served basis that day. Interested parties may enquire at the Programme Office of the Park for the enrolment result on the activity day.

**(5) Payment Method**

1. Morning Session Successful applicants for the morning session should contact the Programme Office for payments at 9:00 a.m. on the activity day.
2. Afternoon Session Successful applicants for the afternoon session should contact the Programme Office for payments before 2:15 p.m. on the activity day.
3. Payment Method The horse-riding fee should be paid in cash. No cheque will be accepted. Please keep the official receipt until the end of the activity.

(Riders should report to the Programme Office staff at the School in suitable horse-riding gear 30 minutes before the activity. Latecomers or absentees are deemed to be giving up their places, which will be allocated to other applicants on a first-come-first-served basis, and no refund shall be made.)

Note: If riders fail to pay the fees at the scheduled time, the activities booked will be cancelled. There shall be no refund for riders who are late, absent or fail to comply with the rules of the School and are hence prohibited from taking part in the activity by the school on ground of safety.

**(6) Other Points to Note**

**1. Inclement Weather Arrangement**

The School may cancel any horse-riding activity if the weather is unstable. In such case, riders are requested to return to the Programme Office of the Park for refunds.

**2. Declaration**

Riders shall declare that they do not suffer from any physical or mental illness or disability (including visual impairment, hearing impairment, physical disability, cerebral palsy or spasticity which requires the use of wheelchair(s), mental disability, autism and Down's syndrome) which may affect their understanding of horse-riding instructions. Persons with mental or physical disabilities may contact the Hong Kong Riding for the Disabled Association (Tel: 2857 7711; fax: 2857 7933; website: www.rda.org.hk) for details of horse-riding activities for the mentally and physically disabled.

**3. Release and Indemnity Declaration**

All riders shall sign the "Release and Indemnity" Form (parents/guardians should sign the Form on behalf of riders aged below 18) issued by Lei Yue Mun Public Riding School of the Hong Kong Jockey Club ("the School"). Please refer to the Form for details.

**Note: The School, its instructors and the Park staff reserve the right for all the arrangements and decisions on riding activities.**

For enquiries, please contact the Programme Office staff of Lei Yue Mun Park and Holiday Village at 2568 7380.
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Lei Yue Mun Park and Holiday Village

**Lei Yue Mun Public Riding School**

Application Form for Horse-riding Activity

**Name of Applicant:** \_\_\_\_\_

(Day/Residential/Evening Camp)

**Contact Telephone No.:** (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

(Mobile) \_\_\_\_\_

**Date of Activity:** \_\_\_\_ (Day) \_\_\_\_ (Month) \_\_\_\_ (Year)

(Day of the Week: \_\_\_\_\_ )

**Horse-riding Session:** (Please choose one session and tick the appropriate box)

- 10:00 a.m. – 10:30 a.m. (Wednesday or Friday)
- 10:30 a.m. – 11:00 a.m. (Wednesday or Friday)
- 03:00 p.m. – 03:30 p.m. (Tuesday to Friday)
- 03:30 p.m. – 04:00 p.m. (Tuesday to Friday)
- 04:00 p.m. – 04:30 p.m. (Saturday)
- 04:30 p.m. – 05:00 p.m. (Saturday) (for residential and evening campers only)

For Official Use Only
Receipt No.:
Amount of Payment: \$
Group: 1 2 3 4 5 6
Name of Programme Office
Staff:
Signature:
Date:

**Note: The Programme Office of Lei Yue Mun Park and Holiday Village may rearrange the horse-riding time for riders as it sees fit.**

**Activity Mode:**

Individual Riding		
Only one horse/pony will be provided for each rider. Change of rider is prohibited in the course of the activity.		
No. of Participants	No. of Ponies/Horses	
	Ponies	Horses
	For participants weighing below 105 pounds	For participants weighing below 175 pounds
( )	( )	( )

Group Riding		
A group of 2 to 3 riders can ride one horse/pony in turn.		
No. of Participants	No. of Ponies/Horses	
	Ponies	Horses
	For participants weighing below 105 pounds	For participants weighing below 175 pounds
( )	( )	( )

**Remarks:**

- \* Please read carefully the Notes on Horse-riding Activities of Lei Yue Mun Public Riding School of Lei Yue Mun Park and Holiday Village.
- \* Riders should be aged 6 or above and weigh below 175 pounds.
- \* Participants should wear suitable sportswear, including soft trousers, sleeved tops and shoes or boots with heels.
- \* There shall only be one mode of riding activity (individual or group riding) in each session. A session will be cancelled if less than 2 ponies/horses are required.
- \* A maximum of 4 horses/ponies will be provided in the morning session, and a maximum of 6 horses/ponies will be provided in the afternoon session.
- \* Please contact the Programme Office of the Park to make payments for campers' horse-riding activities.

**Declaration**

I \_\_\_\_\_ (Applicant/Team Leader) declare that the information provided above is true and correct. All riders aged below 18 have obtained the consent of their parents/guardians or persons authorised by their parents/guardians for participation in the above activity. None of the riders suffers from any illness that will render them unfit for the above activity and all of them have accepted the terms of release and indemnity provided for by Lei Yue Mun Public Riding School of the Hong Kong Jockey Club.

Name of Applicant/Team Leader: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant/Team leader: \_\_\_\_\_

**Notes:**

- \* The applicant must provide personal data as required in this Form; otherwise the Park may not be able to process their applications.
- \* Data provided by the applicant will only be used by the Park for the arrangement of the horse-riding activity.
- \* Personal data provided by the applicant will not be disclosed to any person except the staff duly authorised by the Park.
- \* For correction of or access to personal data submitted by the applicant, please contact the Park manager.